



School District of Altoona

1903 Bartlett Ave Altoona, WI 54720
715-839-6032 715-839-6066 FAX

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
1903 Bartlett Avenue
June 4, 2018
6:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
 - a. May 21, 2018 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
 - a. Non-Agenda items - public comment and concern
 - b. Agenda items - public comment and concern
8. Treasurer's Report.
 - a. Approval of Checks for Payment
 - (1) General Fund checks totaling \$705,679.92
 - (2) Student Activity Fund checks totaling \$8,400.00
9. Information
 - a. School Showcase
 - (1) K-12 Language Program, Spanish Department
 - (2) Parent Technology Takeover, May 23, Dan Peggs
 - b. President's Report
 - (1) Board Room Video Conferencing Project Overview, Andy Pierson
 - (2) Board Calendar
 - (3) WEAU Town Hall: School Safety, May 22
 - c. Superintendent's Report
 - (1) Donations Update
 - (2) Monthly Enrollment Update

Altoona Board of Education, June 4, 2018

10. Board Action after Consideration and Discussion
 - a. Consider Resignation of Custodian
 - b. Consider Approval of High School Summer Program
 - c. Consider Adopting Board Calendar for 2018/19
11. Adjournment

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ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”

Adopted: 9/19/11

Amended: 1/21/13



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ALTOONA BOARD OF EDUCATION
Regular Meeting
District Board Room
1903 Bartlett Avenue
May 21, 2018
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board Vice President, Helen Drawbert at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present:
Robin E. Elvig, President (present by remote participation)
Helen S. Drawbert, Vice President
Bradley D. Poquette, Treasurer
David A. Rowe, Clerk
Richard A Risler, Member
Joyce M. Orth, Board Secretary
Michael Markgren, Acting Superintendent
3. Public Notice. Report of notice was presented. All posting requirements were met. Posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. May 7, 2018 Special Meeting. Motion by Rowe to approve the Special Meeting minutes as presented, seconded by Poquette. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. b. May 7, 2018 Organizational Meeting. Motion by Poquette to approve the Organizational Meeting minutes as presented, seconded by Risler. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. c. May 7, 2018 Regular Meeting. Motion by Risler to approve the Regular Meeting minutes as presented, seconded by Rowe. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Helen Drawbert and Dave Rowe met with the high school civics class today to highlight their experiences as school board officials and also, for Dave, a city council member. (2) Rick Risler inquired about progress with looking into video-taping school board meetings. (3) Dave Rowe announced that the City did not receive the grant submitted for KB trail funding. Dave also noted the girls' soccer team and the high school spring concert that featured a segment by the special education students. Mariah Hoepner was WEAU's athlete of the week as she works toward a State Championship repeat in high jump. (4) Brad Poquette may attend the town hall meeting being organized by WEAU to discuss school safety. b. Agenda items - public comment and concern. None.

8. Treasurer's Report and Business Services Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling \$745,057.60 and Student Activity Fund checks totaling \$4,386.14, as presented, seconded by Risler. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. b. Approval of Treasurer's Report. Motion by Risler to approve the Treasurer's Report as presented, seconded by Poquette. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. c. Expenditures, Revenues and Cash Position. Expenditures, revenues and cash position (general fund 2011/12 to 2017/18) as of May 16, 2018 were reviewed.
9. Information. **a. Committee Meetings.** (1) Parks & Recreation Committee. Brad Poquette reviewed the May 14 meeting. Project bids for new playground equipment for Devney Park were reviewed, and a vendor was selected for recommendation to the City Council. **b. President's Report.** (1) Committee Appointments for 2018/19. Committee appointments were made. (Incorporated herein by link: <http://www.altoona.k12.wi.us/district/directory.cfm>) (2) Proposed Board Calendar for 2018/19. Two options were reviewed. Board members are considering reducing the number of board meetings to one per month in some (or all) months. Board members will submit their suggestions to Joyce. **c. Superintendent's Report.** (1) Retirement and Staff Recognition Luncheon. The Retirement and Recognition Luncheon is scheduled for June 8 at the high school. It is scheduled to begin at 11:30 am. (2) Donations Update. As of May 21, the district has received donations/grants of \$61,216 since December, 2017. (3) Health Insurance Update. Mike Markgren shared the update. After a bid-out process, he is recommending WEA Insurance as the district's insurance provider for the 2018/19 school year, beginning July 1. Plan details (Option 4) and costs were reviewed. See 10.g.
10. Board Action after Consideration and Discussion. a. Consider Resignation of Middle School Student Council Advisor. Motion by Elvig to accept the resignation of Denise Madison from her position as middle school student council advisor as presented, seconded by Rowe. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. b. Consider Employment Recommendation to Fill Alternative Education Teacher Position. Motion by Poquette to employ Cheryl Bresina to fill the alternative education teacher position starting in 2018/19 as recommended, seconded by Risler. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. c. Consider Employment Recommendation to Fill Technology Education Teacher Position. Motion by Rowe to employ Sarah Steinke to fill the technology education teacher position starting in 2018/19 as recommended, seconded by Risler. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. d. Consider Staffing Changes for Summer Program 2018. Motion by Risler to approve the summer program staffing changes (remove Abby Miller from RAIL aide positions, add Vicki Branter and Amy Eidahl as RAIL aides for grades 5-8) as presented, seconded by Elvig. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. e. Consider Recommendation for Approval and Denial of Nonresident Open Enrollment Applications. Motion by Elvig to approve all nonresident open enrollment applications except application numbers 3, 4, 11, 14, 23 and 55 due to space limitations as recommended, seconded by Drawbert. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. f. Consider Recommendation for Meal Prices for 2018/19. Motion by Risler to increase student full-price lunches by \$.10, student full-price breakfasts by \$.25, adult lunches by \$.15, adult breakfasts by \$.40, student second-lunches by \$.25 and student second-breakfasts by \$.30, for 2018/19 as recommended, seconded by Rowe. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. g. Consider Recommendation for Health Insurance Plan/Provider for 2018/19. Motion by Poquette to approve WEA Insurance Option 4, as the health insurance provider and plan for 2018/19 as recommended, seconded by Elvig. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. h. Consider 66.0301 Agreement with the Augusta Area School District. Motion by Elvig to adopt the 66.0301 Agreement with the Augusta Area School District for math consultant services as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.

11. Anticipated Closed Session as Per Section 19.85(1) (c) – Wisc. Statutes. Motion by Risler to adjourn into closed session at 7:46 pm as noticed below, seconded by Poquette. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. The Board will entertain a motion to convene in closed session pursuant to s. 19.85(1) (c) - Wis. Stats., as appropriate, to discuss compensation and contract parameters for the Interim Superintendent. The Board may take action in closed session. The board will also discuss additional compensation for extra duties for the Acting Superintendent. The Board may take action in closed session. Closed session minutes for February 6, 2018, February 16, 2018, March 12, 2018, May 1, 2018, and for May 7, 2018 Special and Regular Meetings will also be considered for approval.
12. Reconvene into Open Session and Take any Action, If Necessary and Appropriate. Motion by Risler to reconvene into open session and take action at 8:52 pm, seconded by Poquette. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.

Motion by Rowe to approve the contract for the Interim Superintendent, Ron Walsh, beginning July 3, 2018 and ending June 27, 2019 as presented, seconded by Drawbert. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.

Motion by Elvig to approve additional compensation of \$25,000 for extra duties for the Acting Superintendent, Michael Markgren as discussed, seconded by Risler. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.

13. Adjournment. Motion by Drawbert to adjourn at 8:55 pm, seconded by Rowe. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, June 4, 2018 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
05/17/2018	134195	10 L 000 000	811670	AMERIPRISE FINANCIAL SERVICES	403(B)S	1,350.00
					Totals for 134195	1,350.00
05/17/2018	134196	10 L 000 000	811680	WI SCTF	CHILD SUPPORT	46.98
	134196	27 L 000 000	811680	WI SCTF	CHILD SUPPORT	7.02
					Totals for 134196	54.00
05/17/2018	134197	10 E 400 411	125400	JONES SCHOOL SUPPLY CO ., INC	Item: Sculpted Music Note Trophy item no# RS430 Quantity: 10 Special engraving: Altoona High School Music Department Award	105.15
					Totals for 134197	105.15
05/17/2018	134198	10 E 400 341	256740	PROGRESSIVE TRAVEL	Softball Transportation-MERRILL	1,135.00
					Totals for 134198	1,135.00
05/17/2018	134199	10 E 400 949	162117	SCHOOL DISTRICT OF GILMAN	Softball tournament entry fee-5-19-2018	70.00
					Totals for 134199	70.00
05/21/2018	134200	10 E 800 310	232100	ALTOONA FOOD SERVICE	Staff Appreciation Events	1,470.00
					Totals for 134200	1,470.00
05/21/2018	134201	10 E 400 411	162218	BALDWIN-WOODVILLE HIGH SCHOOL	Tennis - Rain site reservation	100.00
					Totals for 134201	100.00
05/23/2018	134202	10 E 400 310	162116	BAUGHER, GREGORY	OFFICIAL	65.00
					Totals for 134202	65.00
05/23/2018	134203	10 E 400 310	162116	CHIESA, EMILY	OFFICIAL	65.00
					Totals for 134203	65.00
05/23/2018	134204	10 E 400 310	162117	EBERT, LARRY	OFFICIAL	85.00
					Totals for 134204	85.00
05/23/2018	134205	10 E 400 310	162204	FERGUSON, LOUIE	OFFICIAL	180.00
					Totals for 134205	180.00
05/23/2018	134206	10 E 400 310	162116	GOEMAN, BEN	OFFICIAL	65.00
					Totals for 134206	65.00
05/23/2018	134207	10 E 400 310	162116	GUMZ, DEAN	OFFICIAL	85.00
					Totals for 134207	85.00
05/23/2018	134208	10 E 400 310	162116	GUMZ, SUE	OFFICIAL	65.00
					Totals for 134208	65.00
05/23/2018	134209	10 E 400 310	162117	KOY, GARY	OFFICIAL	180.00
					Totals for 134209	180.00
05/23/2018	134210	10 E 400 187	162204	LAU, LOGAN	GAME WORKER	25.00
					Totals for 134210	25.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
05/23/2018	134211	10 E 400 310	162116	LEMIRE, PARKER	OFFICIAL	65.00
					Totals for 134211	65.00
05/23/2018	134212	10 E 400 187	162117	LIMA, TIMOTHY	GAME WORKER	60.00
	134212	10 E 400 187	162117	LIMA, TIMOTHY	GAME WORKER	60.00
	134212	10 E 400 187	162117	LIMA, TIMOTHY	GAME WORKER	30.00
	134212	10 E 400 187	162117	LIMA, TIMOTHY	GAME WORKER	90.00
	134212	10 E 400 187	162117	LIMA, TIMOTHY	GAME WORKER	30.00
					Totals for 134212	270.00
05/23/2018	134213	10 E 400 310	162117	PARLIER, DANIEL	OFFICIAL	180.00
					Totals for 134213	180.00
05/23/2018	134214	10 E 400 310	162117	RADAWITZ, ROBERT	OFFICIAL	85.00
					Totals for 134214	85.00
05/24/2018	134215	10 E 800 310	232100	DISASTER READY CHIPPEWA VALLEY	Disaster Ready Chippewa Valley training registration: Alan McCutcheon	25.00
					Totals for 134215	25.00
05/24/2018	134216	10 E 800 411	231100	GATOR GARB PROMOTIONS	SCUBA BAGS,PENS,NOTEPADS,LANYARDS	2,688.41
					Totals for 134216	2,688.41
05/24/2018	134217	10 E 800 411	221100	LITERACY RESOURCES, INC	PHONEMIC AWARENESS, KINDERGARTEN	84.99
					Totals for 134217	84.99
05/24/2018	134218	10 E 400 949	162119	UNIVERSITY OF WISCONSIN-STOUT	Stout Elite Meet Entry Fee	20.00
					Totals for 134218	20.00
05/29/2018	134219	10 E 800 411	223100	AWARDS & MORE	Senior Athlete Awards	140.16
					Totals for 134219	140.16
05/29/2018	134220	10 E 100 411	110200	BEAVER CREEK RESERVE	2nd Grade Field Trip	525.00
					Totals for 134220	525.00
05/29/2018	134221	10 E 100 411	110000	CASH	CASH - for Outdoor Adventures (all \$5 bills)	175.00
					Totals for 134221	175.00
05/29/2018	134222	10 E 800 310	252105	DIVERSIFIED BENEFIT SERVICES I	May Flexible Benefit Administrative Services	145.47
					Totals for 134222	145.47
05/29/2018	134223	27 E 700 411	215000	ESTR PUBLICATIONS	Enderle-Severson Transition Rating Scale	130.00
					Totals for 134223	130.00
05/17/2018	171801167	10 E 400 310	125400	KITTILSTAD, BENJAMIN	Accompanist at concert on May 14, 2018.	150.00
					Totals for 171801167	150.00
05/17/2018	171801168	10 E 400 310	125400	SCHREIBER, ANNE	Accompanist at concert on May 14, 2018.	75.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
					Totals for 171801168	75.00
05/17/2018	171801169	10 E 800 411 221910	TOOLS4EVER	Tools4ever Annual Maintenance Service Type - Premium Plus, IAM - Automation and Synchronization		971.25
					Totals for 171801169	971.25
05/18/2018	171801170	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		256.72
	171801170	27 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		68.31
	171801170	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		1,480.76
	171801170	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		328.79
	171801170	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		228.44
	171801170	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		41.92
	171801170	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		256.72
	171801170	27 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		68.31
	171801170	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		1,480.76
	171801170	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		328.79
	171801170	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		228.44
	171801170	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		41.92
	171801170	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	INSURANCE ADJUSTMENTS		7.82
	171801170	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	INSURANCE ADJUSTMENTS		-6.72
	171801170	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	INSURANCE ADJUSTMENTS		-6.42
					Totals for 171801170	4,804.56
05/18/2018	171801171	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		431.71
	171801171	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		111.50
	171801171	50 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		12.09
	171801171	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		174.22
	171801171	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		40.89
	171801171	50 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		2.00
	171801171	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		431.71
	171801171	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		111.50
	171801171	50 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		12.09
	171801171	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		174.22
	171801171	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		40.89
	171801171	50 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		2.00
	171801171	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	INSURANCE ADJUSTMENTS		-1.49
					Totals for 171801171	1,543.33
05/18/2018	171801172	10 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	HEALTH INS DEDUCTIONS		8,497.66
	171801172	27 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	HEALTH INS DEDUCTIONS		1,997.11
	171801172	10 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	HEALTH INS BENEFITS		62,323.59
	171801172	27 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	HEALTH INS BENEFITS		14,647.03
	171801172	10 E 800 240 291000	SECURITY HEALTH PLAN OF WI, IN	RETIREE INSURANCE PREMIUMS		28,461.16
	171801172	10 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	HEALTH INS DEDUCTIONS		8,497.66
	171801172	27 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	HEALTH INS DEDUCTIONS		1,997.11
	171801172	10 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	HEALTH INS BENEFITS		62,323.59
	171801172	27 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	HEALTH INS BENEFITS		14,647.03
	171801172	10 L 000 000 811631	SECURITY HEALTH PLAN OF WI, IN	INSURANCE ADJUSTMENTS		2,160.30
					Totals for 171801172	205,552.24
05/23/2018	171801173	10 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		245.00
	171801173	27 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		105.00
	171801173	10 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		100.00
					Totals for 171801173	450.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
05/21/2018	171801174	10 E 400 411	162218	CHMELIK, COLLEEN	KEURING FOR CONF ROOM	66.97
					Totals for 171801174	66.97
05/21/2018	171801175	10 E 800 310	221910	LIERMAN, ANDREW	Reimbursement for Home Internet Access. December through May	300.00
					Totals for 171801175	300.00
05/21/2018	171801176	27 E 700 411	215000	PEARSON EDUCATION	KTEA 3 FORM A REC FM	102.60
					Totals for 171801176	102.60
05/21/2018	171801177	10 E 400 440	223100	TIERNEY BROTHERS, INC.	Roll Paper for Athletics Posters.	64.20
					Totals for 171801177	64.20
05/23/2018	171801178	10 E 400 310	162117	ASH JR, ROBERT (TED)	OFFICIAL	180.00
	171801178	10 E 400 310	162117	ASH JR, ROBERT (TED)	OFFICIAL	90.00
					Totals for 171801178	270.00
05/23/2018	171801179	10 E 400 310	162204	HELGESON, MARK	OFFICIAL	180.00
					Totals for 171801179	180.00
05/23/2018	171801180	10 E 400 310	162117	HUTTER, RONALD	OFFICIAL	85.00
					Totals for 171801180	85.00
05/23/2018	171801181	10 E 400 310	162204	JOHANNES, DAVID	OFFICIAL	90.00
					Totals for 171801181	90.00
05/23/2018	171801182	10 E 400 310	162116	KOZUCH, JOSEPH	OFFICIAL	85.00
					Totals for 171801182	85.00
05/23/2018	171801183	10 E 400 310	162116	MARCUM, CHRISTOPHER	OFFICIAL	65.00
					Totals for 171801183	65.00
05/23/2018	171801184	10 E 400 310	162117	MARKOW, DAVID	OFFICIAL	180.00
	171801184	10 E 400 310	162117	MARKOW, DAVID	OFFICIAL	90.00
					Totals for 171801184	270.00
05/23/2018	171801185	10 E 400 310	162117	PARR, DALE	OFFICIAL	85.00
	171801185	10 E 400 310	162117	PARR, DALE	OFFICIAL	170.00
	171801185	10 E 400 310	162204	PARR, DALE	OFFICIAL	90.00
					Totals for 171801185	345.00
05/23/2018	171801186	10 E 400 310	162117	PFUNDHELLER, ROBERT	OFFICIAL	170.00
					Totals for 171801186	170.00
05/23/2018	171801187	10 E 400 310	162116	POCERNICH, DALE	OFFICIAL	85.00
					Totals for 171801187	85.00
05/24/2018	171801188	10 E 400 342	223100	EMERSON, GREGORY	Boys tennis seeding meeting transportation	58.86
					Totals for 171801188	58.86
05/24/2018	171801189	10 E 800 435	222910	HEARTLAND BUSINESS SYSTEMS	VPN Licensing for 5 years Quote # 048096	585.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION	
					Totals for 171801189	585.00
05/24/2018	171801190	10 E 800 320 254300		INNOVATIONAL CONCEPTS, INC.	MAY MONTHLY SERVICE PROGRAM: AHS, AMS	363.40
					Totals for 171801190	363.40
05/24/2018	171801191	10 E 800 320 254300		JOHNSON CONTROLS, INC.	Preventative maintenance agreement for HAVC system (May, 1 2018 - Oct - 31, 2018)	12,684.50
					Totals for 171801191	12,684.50
05/24/2018	171801192	10 E 400 342 223100		MAURINA, CHRISTOPHER	Softball seeding meeting transportation	93.74
					Totals for 171801192	93.74
05/29/2018	171801193	10 E 800 320 254300		CINTAS	AES MOPS	52.00
	171801193	10 E 800 320 254300		CINTAS	AMS MOPS	67.39
	171801193	10 E 800 320 254300		CINTAS	AHS MOPS	85.54
					Totals for 171801193	204.93
05/29/2018	171801194	10 E 100 411 222200		DEMCO, INC .	Trays, bulletin boards, book bags, book tape	292.50
					Totals for 171801194	292.50
05/29/2018	171801195	10 E 400 341 256740		EMERSON, GREGORY	Reimbursement for fuel/AMS field trip on 5/2/18	50.00
	171801195	21 E 200 411 140000		EMERSON, GREGORY	Fuel Up to Play 60 taste tests	97.72
					Totals for 171801195	147.72
05/29/2018	171801196	10 E 800 432 222200		FOLLETT SCHOOL SOLUTIONS, INC.	Follett Destiny Library Software	663.09
	171801196	10 E 800 434 222200		FOLLETT SCHOOL SOLUTIONS, INC.	Follett Destiny Library Software	2,464.41
					Totals for 171801196	3,127.50
05/29/2018	171801197	10 E 800 411 253300		HILLYARD, INC - EAU CLAIRE	DRAIN MAINTAINER, QRT	61.38
					Totals for 171801197	61.38
05/29/2018	171801198	10 E 800 320 254300		JOHNSON CONTROLS, INC.	Labor to install Air line dryer for HVAC system.	382.05
					Totals for 171801198	382.05
05/29/2018	171801199	10 E 800 291 221300		LEMAY, JASON	UW MADISON SPRING, 2018: 12 CREDITS	1,554.95
	171801199	10 E 400 342 241000		LEMAY, JASON	AWSA CONVENTION, KALAHARI RESORT, WI DELLS	140.07
					Totals for 171801199	1,695.02
05/29/2018	171801200	27 E 700 342 221300		MARCZINKE, STEVE	MENTAL HEALTH CONF, MADISON, WI. MILEAGE, MEALS	206.79
					Totals for 171801200	206.79
05/23/2018	201702112	10 A 000 000 711101		CCF BANK	NET PAYROLL - 05/23/18	239,039.86
	201702112	27 A 000 000 711101		CCF BANK	NET PAYROLL - 05/23/18	54,356.90

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05/23/2018	201702112	50 A 000 000 711101	CCF BANK	NET PAYROLL - 05/23/18	5,431.39
	201702112	80 A 000 000 711101	CCF BANK	NET PAYROLL - 05/23/18	1,976.00
				Totals for 201702112	300,804.15
05/23/2018	201702113	10 L 000 000 811612	EFTPS	FEDERAL TAXES	371.28
	201702113	27 L 000 000 811612	EFTPS	FEDERAL TAXES	50.00
	201702113	50 L 000 000 811612	EFTPS	FEDERAL TAXES	12.00
	201702113	10 L 000 000 811612	EFTPS	FEDERAL TAXES	25,582.79
	201702113	27 L 000 000 811612	EFTPS	FEDERAL TAXES	5,158.59
	201702113	50 L 000 000 811612	EFTPS	FEDERAL TAXES	71.71
	201702113	80 L 000 000 811612	EFTPS	FEDERAL TAXES	194.77
	201702113	10 L 000 000 811611	EFTPS	FICA TAXES	20,986.74
	201702113	27 L 000 000 811611	EFTPS	FICA TAXES	4,638.82
	201702113	50 L 000 000 811611	EFTPS	FICA TAXES	399.60
	201702113	80 L 000 000 811611	EFTPS	FICA TAXES	158.48
	201702113	10 L 000 000 811611	EFTPS	MEDICARE TAXES	4,908.25
	201702113	27 L 000 000 811611	EFTPS	MEDICARE TAXES	1,084.89
	201702113	50 L 000 000 811611	EFTPS	MEDICARE TAXES	93.46
	201702113	80 L 000 000 811611	EFTPS	MEDICARE TAXES	37.07
	201702113	10 L 000 000 811611	EFTPS	MEDICARE TAXES	4,908.25
	201702113	27 L 000 000 811611	EFTPS	MEDICARE TAXES	1,084.89
	201702113	50 L 000 000 811611	EFTPS	MEDICARE TAXES	93.46
	201702113	80 L 000 000 811611	EFTPS	MEDICARE TAXES	37.07
	201702113	10 L 000 000 811611	EFTPS	FICA TAXES	20,986.74
	201702113	27 L 000 000 811611	EFTPS	FICA TAXES	4,638.82
	201702113	50 L 000 000 811611	EFTPS	FICA TAXES	399.60
	201702113	80 L 000 000 811611	EFTPS	FICA TAXES	158.48
				Totals for 201702113	96,055.76
05/23/2018	201702114	10 L 000 000 811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	1,690.00
	201702114	27 L 000 000 811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	500.00
				Totals for 201702114	2,190.00
05/23/2018	201702115	10 L 000 000 811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	355.00
	201702115	27 L 000 000 811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	100.00
				Totals for 201702115	455.00
05/23/2018	201702116	10 L 000 000 811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	102.26
	201702116	10 L 000 000 811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	98.54
	201702116	27 L 000 000 811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	8.70
	201702116	10 L 000 000 811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	20.55
	201702116	10 L 000 000 811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	254.59
	201702116	10 L 000 000 811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	2,772.33
	201702116	27 L 000 000 811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	284.00
	201702116	10 L 000 000 811670	WEA TRUST ADVANTAGE	403(B)S	1,558.35
	201702116	27 L 000 000 811670	WEA TRUST ADVANTAGE	403(B)S	291.67
	201702116	10 L 000 000 811670	WEA TRUST ADVANTAGE	ROTH IRA'S	233.00
	201702116	27 L 000 000 811670	WEA TRUST ADVANTAGE	ROTH IRA'S	0.00
	201702116	10 L 000 000 811691	WEA TRUST ADVANTAGE	403(B)S	1,803.50
	201702116	27 L 000 000 811691	WEA TRUST ADVANTAGE	403(B)S	184.00
				Totals for 201702116	7,611.49
05/23/2018	201702117	10 L 000 000 811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	135.49
	201702117	50 L 000 000 811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	7.51
	201702117	10 L 000 000 811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	15,462.67
	201702117	27 L 000 000 811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	3,329.79

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05/23/2018	201702117	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		77.70
	201702117	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		107.94
					Totals for 201702117		19,121.10
05/16/2018	201702118	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BENEFITS CARDS - 05/13/18		37.57
	201702118	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BENEFITS CARDS - 05/13/18		98.57
					Totals for 201702118		136.14
05/16/2018	201702119	10 E 800 249 259000		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS - 05/18/18		3,546.26
					Totals for 201702119		3,546.26
05/23/2018	201702120	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BENEFITS CARDS - 05/20/18		1,502.38
					Totals for 201702120		1,502.38
05/23/2018	201702121	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS - 05/25/18		401.99
					Totals for 201702121		401.99
05/23/2018	201702122	10 E 800 249 259000		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS - 05/25/18		1,221.07
					Totals for 201702122		1,221.07
05/20/2018	201702123	10 E 800 336 253300		EC ENERGY COOPERATIVE	AES ELECTRICITY. ACCT#13417001		3,753.72
					Totals for 201702123		3,753.72
05/10/2018	201702124	10 E 800 411 252000		MAGIC-WRIGHTER	APRIL 2018 INTERNET PAYMENT TRANSACTIONS		39.00
					Totals for 201702124		39.00
05/09/2018	201702125	10 E 800 331 253300		XCEL ENERGY, INC.	ELECTRICITY & GAS: HS, FBF, GARAGE,MS LAB, MS AIS, EEC, ALT SCHL, STORAGE		4,252.39
	201702125	10 E 800 336 253300		XCEL ENERGY, INC.	ELECTRICITY & GAS: HS, FBF, GARAGE,MS LAB, MS AIS, EEC, ALT SCHL, STORAGE		19,327.75
					Totals for 201702125		23,580.14
					Totals for checks		705,679.92

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	492,391.42	0.00	91,571.83	583,963.25
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	97.72	97.72
27	SPECIAL EDUCATION FUND	111,895.14	0.00	439.39	112,334.53
50	FOOD SERVICE	6,614.61	0.00	0.00	6,614.61
80	COMMUNITY SERVICE	2,669.81	0.00	0.00	2,669.81
***	Fund Summary Totals ***	613,570.98	0.00	92,108.94	705,679.92

***** End of report *****

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
05/17/2018	8418	61 L 000 000 814474 000	ADRIAN, MITCHELL	ALTOONA LIONS CLUB		1,500.00
				Totals for 8418		1,500.00
05/17/2018	8419	61 L 000 000 814474 000	ARBS, BROOKLYNN	SAWYER WINSAND MEMORIAL		500.00
				Totals for 8419		500.00
05/17/2018	8420	61 L 000 000 814474 000	BECKFIELD, SAMANTHA	ALTOONA HIGH SCHOOL YEARBOOK		250.00
				Totals for 8420		250.00
05/17/2018	8421	61 L 000 000 814474 000	BECKFIELD, SYDNEY	PATRICIA L. BURGRAFF MEMORIAL		500.00
				Totals for 8421		500.00
05/17/2018	8422	61 L 000 000 814474 000	ENGEN, ZACHARY	LINDA OLSON MEMORIAL		500.00
				Totals for 8422		500.00
05/17/2018	8423	61 L 000 000 814474 000	HOFF, EMMA	ALTOONA HIGH SCHOOL MARKETING		250.00
				Totals for 8423		250.00
05/17/2018	8424	61 L 000 000 814474 000	KASZUBOWSKI, EMILY	ALTOONA HIGH SCHOOL MARKETING		250.00
				Totals for 8424		250.00
05/17/2018	8425	61 L 000 000 814474 000	LARSON, CALLIE	GREG BEMENT MEMORIAL		300.00
				Totals for 8425		300.00
05/17/2018	8426	61 L 000 000 814474 000	LARSON, CALLIE	ALTOONA EDUCATION ASSOCIATION		500.00
				Totals for 8426		500.00
05/17/2018	8427	61 L 000 000 814474 000	NETTELL, KAITLIN	ALTOONA LIONS CLUB		1,500.00
				Totals for 8427		1,500.00
05/17/2018	8428	61 L 000 000 814474 000	NICHOLS, ELENA	DON AND MARY WINRICH SCHOLARSHIP		500.00
				Totals for 8428		500.00
05/17/2018	8429	61 L 000 000 814474 000	STEIN, MATTHEW	ALTOONA AUMNI ASSOCIATION		500.00
				Totals for 8429		500.00
05/24/2018	8430	61 L 000 000 814519 000	SCHOOL DISTRICT OF A	Payment for Helium/Prom 2018		100.00
				Totals for 8430		100.00
05/24/2018	8431	61 L 000 000 814480 000	WISCONSIN DECA	SCDC 2018 Registration Fees SCDC 2018 Hotel fees		1,250.00
				Totals for 8431		1,250.00
				Totals for checks		8,400.00

FUND SUMMARY

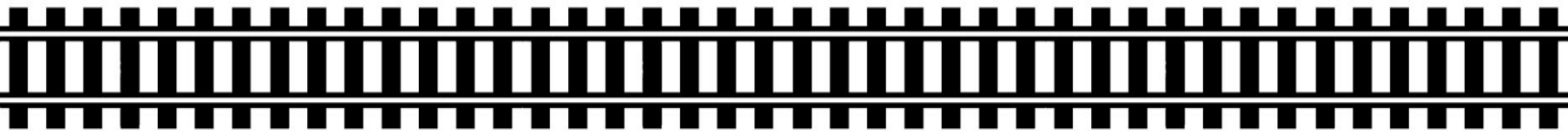
<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	8,400.00	0.00	0.00	8,400.00
***	Fund Summary Totals ***	8,400.00	0.00	0.00	8,400.00

***** End of report *****

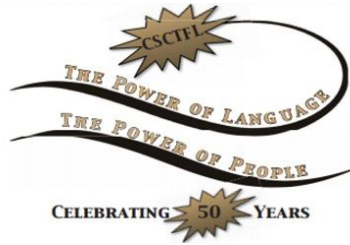
Laying the Tracks:

Our Route to a K-12 Language Program

Amy Gillespie, Anne Bandli, Jenna Baxter, Melanie Engen
Altoona School District



Central States Conference on the Teaching of Foreign Languages



March 8-10, 2018



CSCTFL offers 250 workshops and sessions presented by world language teachers at all levels of instruction.



The CSCTFL serves 14 states.

Laying the Tracks:

Our Route to a K-12 Language Program

Amy Gillespie, Anne Bandli, Jenna Baxter, Melanie Engen
Altoona School District



Presentation Link:

<https://tinyurl.com/altoonatracks>



Tell us about yourself!

<https://tinyurl.com/districtrole>



Our Route: Objective of Today's Presentation

- We will share how we developed a K-12 language program using internal resources.
- We will share materials (scope and sequence, curriculum map, course offering plan, pacing guides, and a unit plan template) used in our district.



Presentation Link:

<https://tinyurl.com/altoonatracks>



Tell us about yourself!

<https://tinyurl.com/districtrole>



Overview of the Altoona School District

Altoona is located in west central Wisconsin in the Chippewa Valley, contiguous to Eau Claire.

Altoona is a community of 7,056 residents. The Altoona school district serves a student population of nearly 1,600 students.

The district's four schools:

- Altoona Elementary School (K-3)
- Altoona Intermediate School (4-5)
- Altoona Middle School (6-8)
- Altoona High School (9-12)



★ Designed by TownMapsUSA.com





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Altoona School District Spanish Department

2012

MS Exploratory
Quarter Length
class offerings

Traditional HS
class offerings

2013

Elementary
Program
established

6-8 Online
World Language
classes

2014

4-8 Online
World Language
Classes



2015

4-8 Online
Spanish
Classes

Laying the Tracks in Altoona: *Our Route*

1. Identify Program Needs
2. Set a Goal
3. Get Administrative Support
4. Think Strategically
5. Create a Scope and Sequence
6. Create Cohesive Unit Plans with Lesson Pacing
7. Reflect, Revise, and Continue the Work

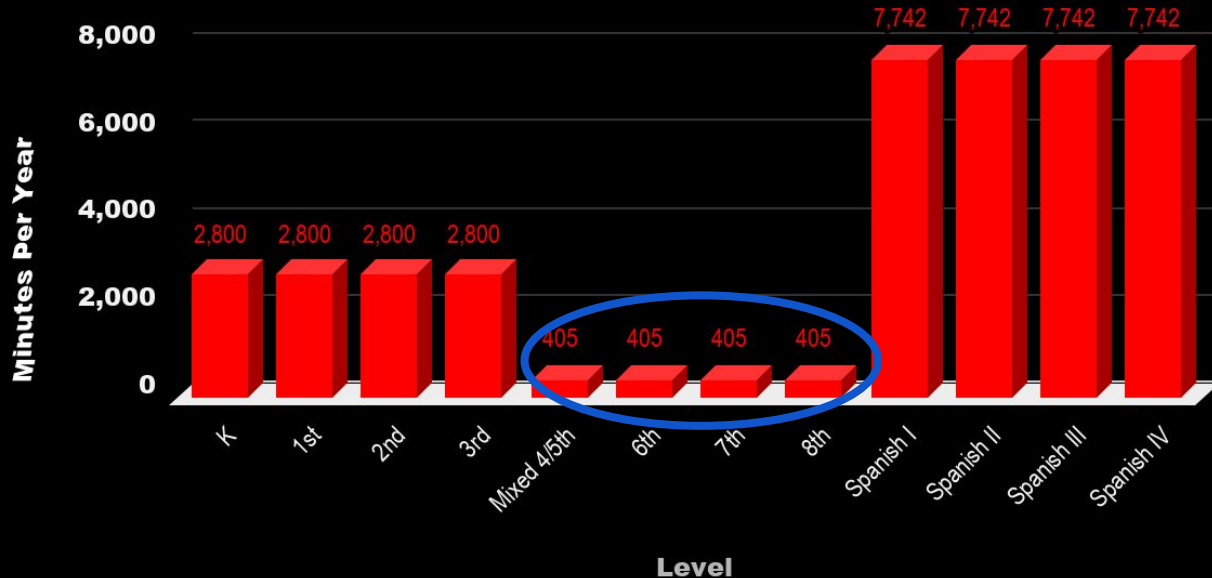


Step One: Identify Program Needs



Language Instruction Time Per Level

2012 - 2016



2012 -2016 Instruction

Elementary Program (K-3)

- 45 minutes/day
- 6 day rotation

Intermediate Program (4-5)

- 43 minutes/day
- 215 minutes/week for a quarter

Middle School Program (6-8)

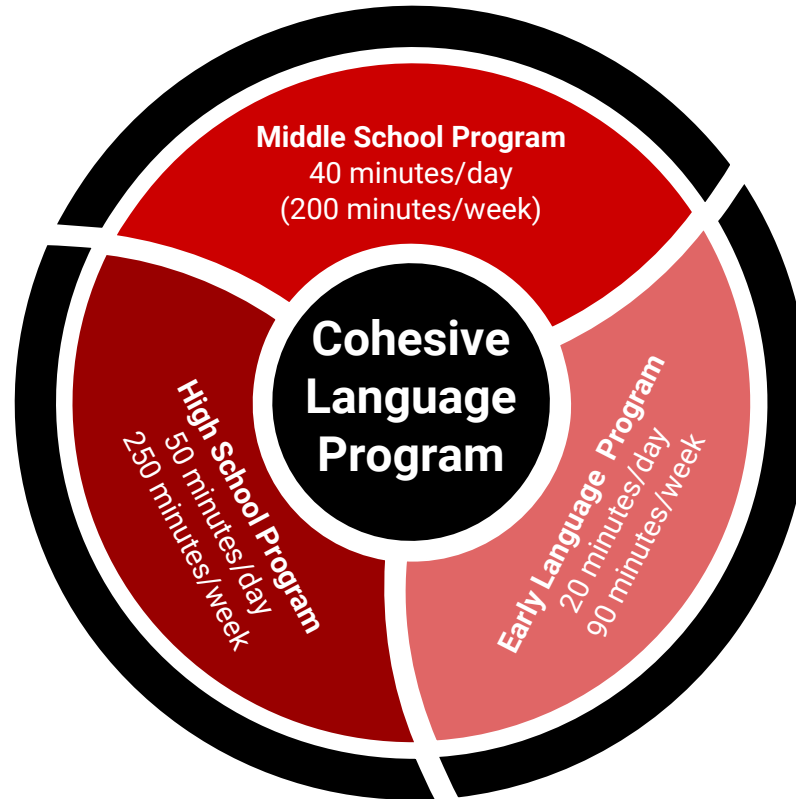
- 45 minutes/day
- 7 week rotation
- Various languages & cultures (online courses)

High School Program

- 43 minutes/day
- 215 minutes/week

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Step One: Identify Program Needs



Source: *Planning Curriculum for Learning World Languages*, Wisconsin Department of Public Instruction, 2002 (178).



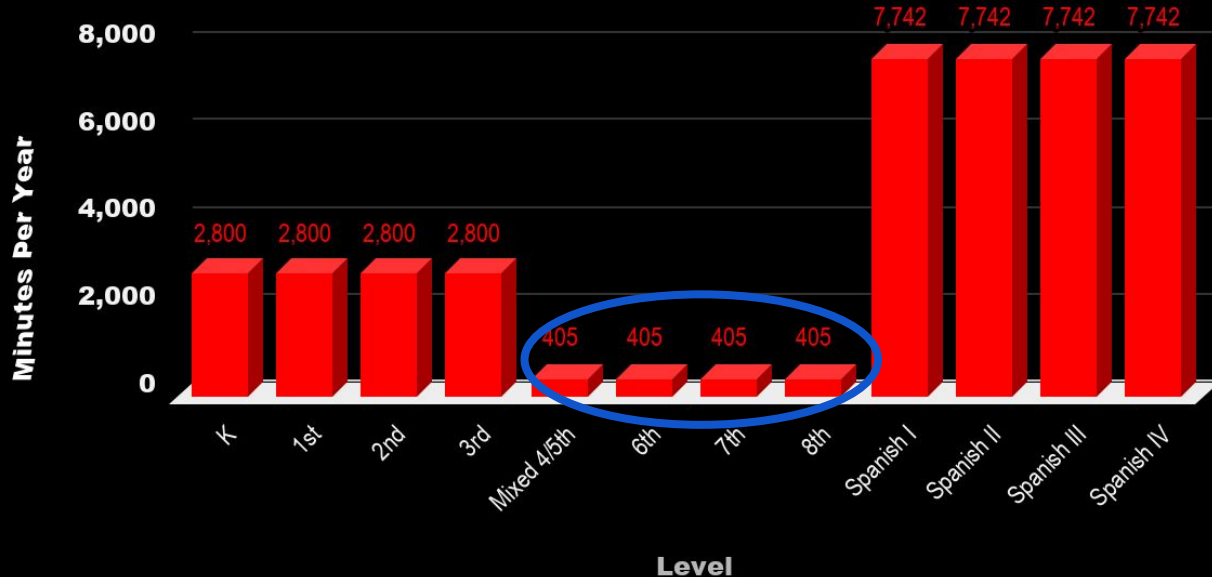
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Step One: Identify Program Needs



Language Instruction Time Per Level

2012 - 2016



Ideal Cohesive Program:

Elementary Program

- 90 minutes/week

Middle School Program (6-8)

- 200 minutes/week

High School Program

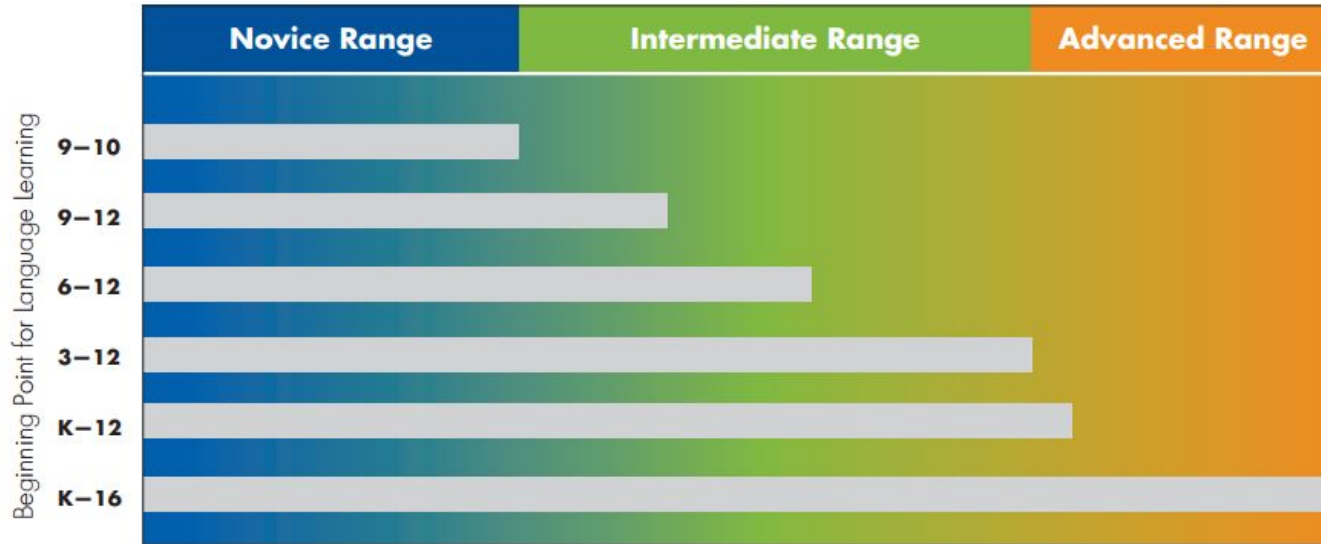
- 250 minutes/week

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Step Two: Set a Goal

Goal: The Altoona School District will offer a cohesive K-12 language program.

Rationale: A cohesive program provides developmentally appropriate instruction at each level.



Source: [ACTFL Performance Descriptors for Language Learners, 2015 \(p. 13\)](#)



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Step Three: Get Administrative Support

- Focus on the goal.
- When making a proposal, provide options.

Option 1: Maintain Current Staff

We propose moving the current elementary position to the Middle School. We would propose moving the AES staff member to grades 4-8.

*Option 2: Adding an Additional Staff Member

We propose the new staff member teach grades 4-8. This would then have a fully comprehensive Spanish program offered K-12. Eventually we would look at adding an additional course such as Spanish V, or AP Spanish to accommodate students' mastery of the language.

Option 3: Continue existing programming, but look at online program options



[*Click to post a question!*](#)

Step Three: Get Administrative Support

- Focus on the goal
- When making a proposal, provide options

Option 1: Maintain Current Staff

*Option 2: Adding an Additional Staff Member

Option 3: Continue existing programming, but look at online program options

Factors to consider when making a proposal:

- What is the cost involved?
- Does the proposal align with the district vision?
- How are existing resources allocated?
- What are some creative uses of staffing?
- What are the benefits of offering Spanish K-12?
- Where is the language acquisition research?



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Step Three: Get Administrative Support

Option 1: Maintain Current Staff

*Option 2: Adding an Additional Staff Member

Option 3: Continue existing programming, but look at online program options

Map out course offerings

Altoona School District K-12 Spanish Course Offerings Map				
Grade	2016-2017	2017-2018	2018-2019	2019-2020
K-3	Exploratory All year 70 minutes/week	Exploratory All year 70 minutes/week	Exploratory All year 70 minutes/week	Exploratory All year 70 minutes/week
4-5	Exploratory All Year 35 minutes/week	Exploratory All Year 35 minutes/week	Exploratory All Year 35 minutes/week	Exploratory All Year 35 minutes/week
6th Grade	Exploratory (7 weeks)	Exploratory (7 weeks)	Exploratory (7 weeks)	Exploratory (7 weeks)
7th Grade	Exploratory (7 weeks)	Spanish 1A Elective, All Year Every Other Day	Spanish 1A Elective, All Year Every Other Day	Spanish 1A Elective, All Year Every Other Day
8th Grade	Spanish 1 (elective) Elective, All Year For HS credit	Spanish 1B Elective, All Year Every Other Day *Possible Spanish 1, All Year for HS Credit	Spanish 1B Elective, All Year Every Other Day *Possible Spanish 1, All Year for Credit	Spanish 1B Elective, All Year Every Other Day *Possible Spanish 1, All Year for HS Credit

9th Grade	Spanish I (elective)	Spanish I (elective) Spanish II (if Spanish I was taken in 8th grade)	Spanish I (elective) Spanish II (if Spanish I was taken in 8th grade) *Possibility of taking Spanish III; IF the semester option was available as a 7th and 8th grader	Spanish I (elective) Spanish II (if Spanish I was taken in 8th grade) Spanish I was taken in 8th grade) *Possibility of taking Spanish III; IF the semester option was available as a 7th and 8th grader
10th Grade	Spanish II Spanish III	Spanish II Spanish III	Spanish II Spanish III	Spanish II Spanish III
11th Grade	Spanish III Spanish IV	Spanish III Spanish IV	Spanish III Spanish IV	Spanish III Spanish IV
12th Grade	Spanish IV	Spanish IV	Spanish IV Spanish V/Youth Options	Spanish IV Spanish V/Youth Options

Step Four: Think Strategically

- The work continues
- Create Action Steps/Timeline/Goals
- Time is a great resource

Additional Notes/Thoughts/Questions:

- Budgeting concerns/timeline for 2015-2016
- What are the cost-savings if we switch from the existing 4th/5th grade online program to the recommended online program?
- Instead of adopting a textbook series, could Spanish 9-12 get 1-2 Department Chromebook carts?
- Site visits (Mondovi-to see AP Spanish or Eleva Strum-to see one:one device, distance learning, creating a class to accompany an abroad trip)
- Spanish 1-5 curriculum materials/resources needed--not textbooks/workbooks, but authentic videos, audio, games, manipulatives, visuals, etc.- Goal: Research 2015-16
- Spanish K-3 curriculum materials/resources needed--not textbooks/workbooks, but authentic videos, audio, games, manipulatives, visuals, etc. Goal: Research 2015-16

Action Steps (Plan, Goals, Timeline):

1. Core Program Review: Programs, curricular materials, online resources and programs to review
2. Next steps (for 2015-2016)
 - PLC Curriculum time
 - MS - curriculum mapping time to:
 - develop 4 year curriculum for grades 4-8 using the World Language Department's recommendation for online curriculum adoption
 - AHS - curriculum mapping time to:
 - revamp Spanish 3 curriculum (for 2015-2016)
 - revamp Spanish 4 curriculum (for 2016-2017)
 - start creating the Spanish 5 curriculum (in 2017-2018)for implementation in 2018-2019
 - AES - curriculum mapping time to:
 - find cultural enrichment resources
 - revamp curriculum in grades 1-3
 - Professional Development Wishlist
 - Fall WAFLT Conference (November 2015)
 - Winter TIES Conference (December 2015)
 - Central States Conference for teaching foreign languages (2017)

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Step Five: Create a Scope and Sequence

K-6 Scope and Sequence

7-12 Curriculum Map

	K	1	2	3	4	5	6
How high can you count?	Count: 1-10 Identify: 1-10 S/L Exposed to 1-31 <i>Using a Spanish Calendar</i>	Count: 1-20 Identify: 1-20 S/L Exposed to 1-31 <i>Using authentic telephone #s</i>	Count: 1-50 (by tens) Identify: 1-50 (by tens) S/L/R/W <i>Using authentic jersey #s </i>	Count: 1-100 (by tens) Identify: 1-50 (by tens) S/L/R/W	Count: 1-100 Identify: 1-100 (by tens) S/L/R	Count: 1-100 Identify: 1-100 (by tens) S/L/R	Count: 1-100 Identify: 1-100 (by ones) S/L/R Exposed to 1-1000
What's your favorite color?	Identify basic 11 colors S/L	Identify basic 11 colors S/L/R	Identify basic 11 colors S/L/R/W Gender agreement	Identify basic 11 colors S/L/R/W Gender agreement	Basic color review S/L/R/W Country specific color words (naranja, marrón, violeta) S/L/R/W	Basic color review S/L/R/W Country specific color words (naranja, marrón, violeta) S/L/R/W	
What's the weather like today?	Hace frío/ calor/buen tiempo/mal tiempo S/L Introduction	Review hace expressions S/L Exposure to:	Review hace expressions S/L Exposure to:	Review hace expressions S/L Exposure to:	Review hace weather vocabulary Add "está" weather vocabulary	Review hace weather vocabulary Add "está" weather vocabulary	

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Step Six: Create Unit Plans with Lesson Pacing

- I. Basic Information
 - A. Unit Topic, Length
 - B. Essential Question, Proficiency Level
- II. Standards & Learning Targets ([Can-Do Statements](#))
- III. Performance Assessments
- IV. Lesson Pacing (by week)
 - A. Learning Targets
 - B. Vocabulary Sets
 - C. Grammar Topics
 - D. Assessments & Activities



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Unit Plan with Lesson Pacing by Grade Level

[Unit Plan Template](#)

Elementary School:

- 3rd grade: [Who Is The Mystery Person? Unit](#)

Intermediate/Middle School:

- 4/5th Grade: [What's the Weather Like Today? Unit](#)
- 6th Grade: [What Sports Do I Like? Unit](#)

High School:

- Level I (Novice Low): [What Is My Family & Home Like? Unit](#)
- Level II (Novice High): ["How Do I Get Around a City" Unit](#)



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Step Seven: Reflect, Revise, and Continue the Work

- The work is never done
- Courses and resources evolve as students go through the different levels K-12.
- Celebrate the growth!

K-12 Spanish Department PLC: 11-09-16

- I. Updates/School: **completed**
- II. K-12 Vertical Curriculum Map Resource: **started**
 - A. Structured by course/grade
 1. For each course include:
 - a) Unit with short description
 - b) Standards
 - c) Learning Targets/benchmarks or instructional objectives
 - d) Assessments
 - e) Weekly pacing
 - B. K-12 Curriculum future plan: **completed and shared with administration**
 1. K-6 Exploratory
 2. 7-12th grade track:
 - a) Courses: ESP I - IV (AP or level V)
 - b) HS Level: Youth Options & University Credit
 3. 2017-18: Transition Year
 - a) 8th grade: Spanish I for full year
 - b) 7th grade: Spanish IA for semester (every other day)
 4. 2018-19
 - a) Fully implement Spanish IA & IB every other day for 7th & 8th grades
 - (1) ½ credit per year for Spanish IA & IB
 - b) Spanish I still offered in HS

III. Unit Plans/Curriculum Progress: **did not get to start**

IV. Looking ahead... Future Needs

1. Curriculum planning days to work on:

- K-12 Spanish Curriculum Map
- Diving into specific leveled curriculum and new materials
- Time to design/work on Unit Plans and Assessments

Professional Development Request Proposal

- One day in 2016-2017 to meet K-12 (Mel, Jenna, Anne, Amy): April
- One day in 2016-2017 to meet K-8 (Anne and Amy): February
- One day in 2016-2017 to meet 9-12 (Mel and Jenna): January

Rationale for this time:

- The K-12 Spanish Program's vision has been identified for 2016-2020.
- The K-6 program will need time to collaborate on scope and sequence to identify gaps and eliminate overlapping.
- The 4-8 program is new will need time to build units/assessments.
- The 9-12 program has new curriculum materials to explore for building units/assessments. They will also need time to build in an additional course to have in place for 2018.

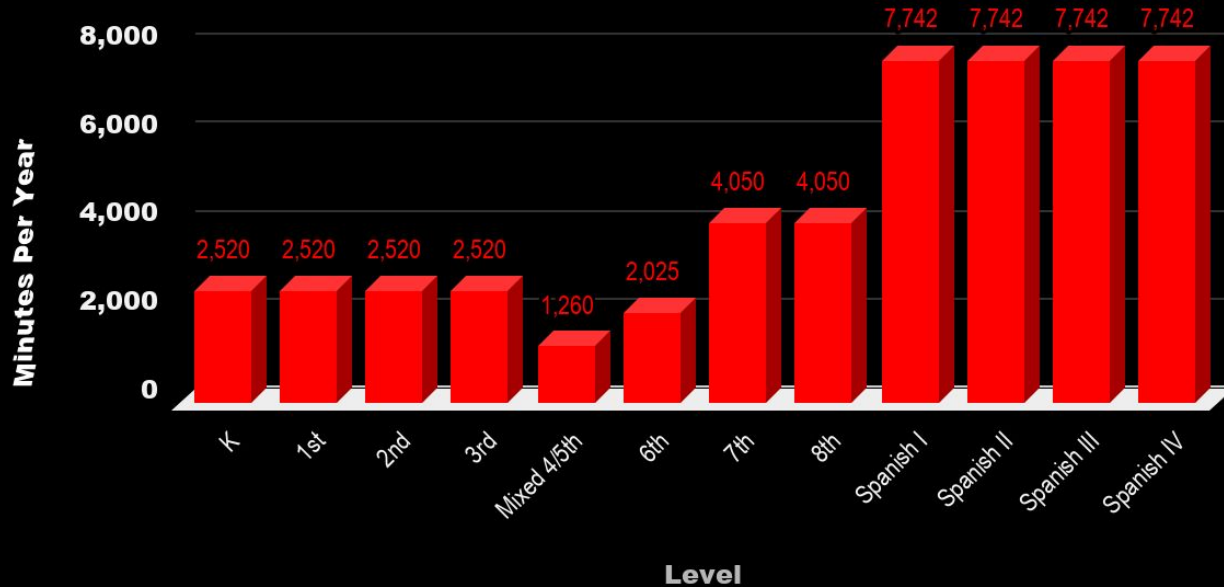
[Click to post a question!](#)

Current Language Program



Language Instruction Time Per Level

2016 - 2018



2016 - Now

Elementary Program (K-3)

- 35 minutes/day
- 70 minutes/week

Intermediate Program (4-5)

- 35 minutes/day
- 35 minutes/week

Middle School Program (6-8)

- 6th: 45 minutes/day
 - 9 weeks
- 7-8th: 45 minutes/day
 - 18 weeks

High School Program

- 43 minutes/day
- 215 minutes/week
- 2018-2019 Level V

[Click to post a question!](#)

Laying the Tracks in Altoona: *Our Route*

1. Identify Program Needs
2. Set a Goal
3. Get Administrative Support
4. Think Strategically
5. Create a Scope and Sequence
6. Create Cohesive Unit Plans with Lesson Pacing
7. Reflect, Revise, and Continue the Work

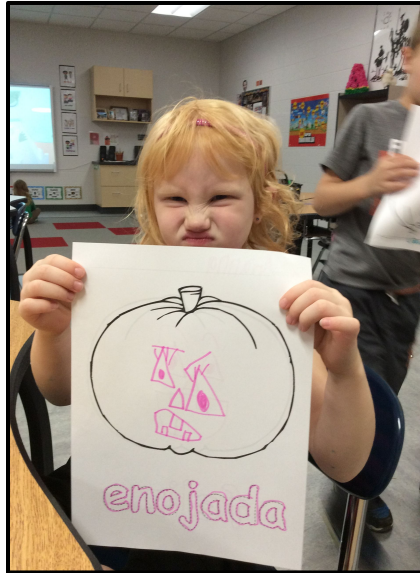


Where are you in your journey?

[Click to post a question!](#)

Altoona Spanish Department Vision

Engage, Equip, Empower: The Altoona Spanish Department offers a cohesive K-12 program that builds language proficiency and cultural competency.



SCHOOL DISTRICT OF ALTOONA STRATEGIC PLAN

Engage. Equip. Empower.

Offering large school opportunities with a small school approach

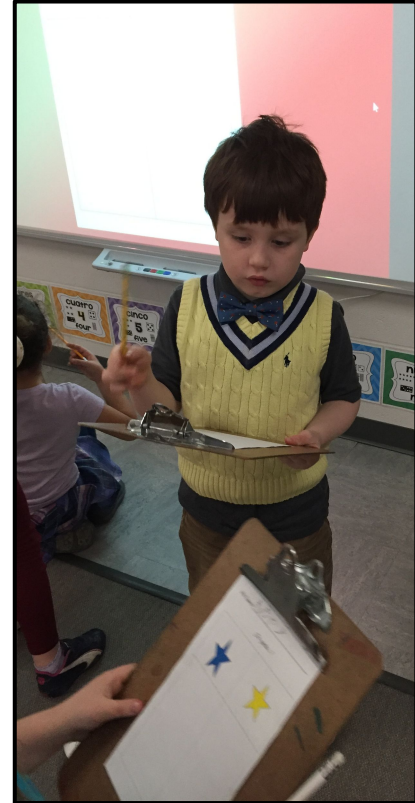
[***Click to post a question!***](#)

Altoona Spanish Department Vision



Engage:

We will build our own proficiency-based curriculum for all courses using authentic materials.



[Click to post a question!](#)

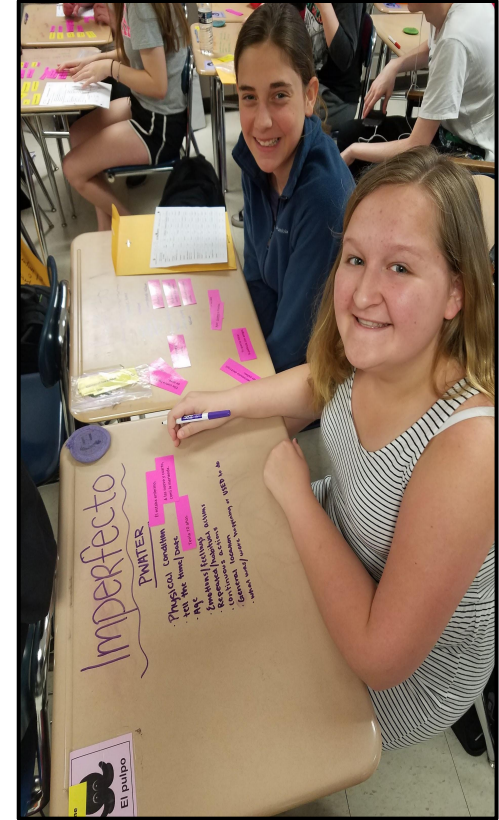
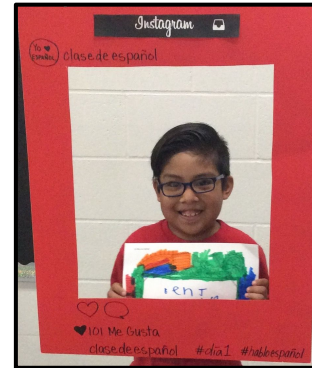


Altoona Spanish Department Vision



Equip:

We will utilize research-based content matched with appropriate proficiency levels to help students meet benchmarks and prepare them for post-secondary language opportunities.



[Click to post a question!](#)

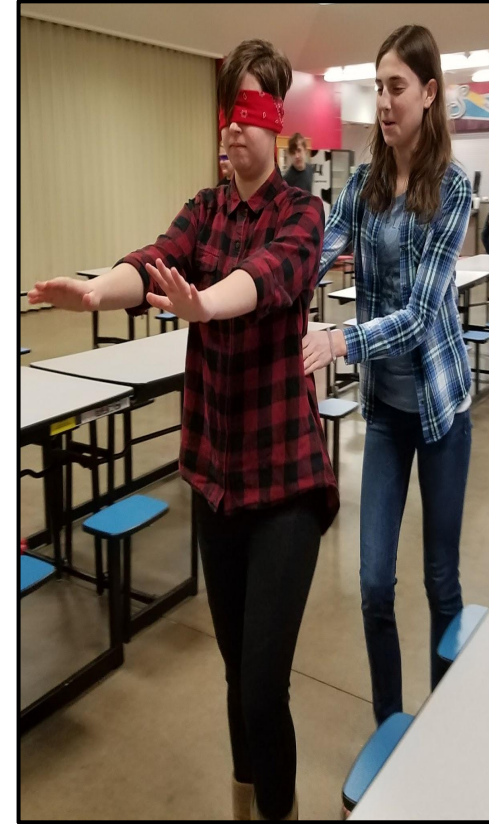


Altoona Spanish Department Vision



Empower:

We will help students become lifelong learners and individuals who value and advocate for other cultures.



[Click to post a question!](#)



Our Takeaways

- Think like an administrator
- Be strategic--Document and plan
- Be an expert for your district
- Advocate for the program
- Time is the greatest resource
- The strength of a team



Feedback from attendees after our presentation

- Our district administrative support was praised as a strength.
- The idea of advocating for time as a resource was well-received.
- Attendees were encouraged by the work we completed without outside language consultants.
- Well researched information on curriculum & proficiency development.
- Applicable to other districts both large and small.
- Larger districts were interested to apply our program model in their schools.
- “Your team and program are an inspiration for others.” Helena Curtain

Looking ahead

- Developing Spanish 5 course
- Reflection, revision, and Continue the work on existing courses
- National ACTFL Conference 2020 in San Antonio, TX

Feedback from attendees after our presentation

- 1) What do you do when students transfer into your district/program?
- 2) How do you keep students in the program at the higher levels?
- 3) What do you do when students get to the 6th grade/middle school levels?
- 4) What research did you use to share with administration?
- 5) What offerings do you have for the upper levels?
- 6) Where do you focus on in the curriculum? (starting point)
- 7) How did you identify program needs?
- 8) Where are you at in your current language programming?
- 9) In a large district, how do we decide the language requirement being satisfied when students are coming into the high school with such a variety in language proficiency?
- 10) How do you address staffing vacancies in a large department/district?

Questions?

Contact Information:

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Give us feedback!

<https://tinyurl.com/railsk12>

ALTOONA BOARD OF EDUCATION
PROPOSED Board Calendar 2018/19

Option 1

<u>July 16</u>	<u>Regular Meeting</u>
<u>August 13</u>	<u>Regular Meeting</u>
September 4 (Tuesday)	Regular Meeting
<u>September 17</u>	<u>Budget Hearing/Annual Meeting/Regular Meeting</u>
October 8 *	Regular Meeting
<u>October 22 *</u>	<u>Regular Meeting</u>
November 5	Regular Meeting
<u>November 19</u>	<u>Regular Meeting</u>
December 3	Regular Meeting
<u>December 17</u>	<u>Regular Meeting</u>
January 7	Regular Meeting
<u>January 21</u>	<u>Regular Meeting</u>
February 4	Regular Meeting
<u>February 18</u>	<u>Regular Meeting</u>
March 4	Regular Meeting
<u>March 18</u>	<u>Regular Meeting</u>
April 1	Regular Meeting
<u>April 15</u>	<u>Regular Meeting</u>
May 6	Organizational Meeting/Regular Meeting
<u>May 20</u>	<u>Regular Meeting</u>
June 3	Regular Meeting
<u>June 17</u>	<u>Regular Meeting</u>

* 2nd/4th Monday's

Please Note: This calendar may be subject to change as necessary. Please check our website to confirm meeting dates, location, and time.

Adopted:

ALTOONA BOARD OF EDUCATION
PROPOSED Board Calendar 2018/19
Option 2

<u>July 16</u>	<u>Regular Meeting</u>
<u>August 20</u>	<u>Regular Meeting</u>
<u>September 17</u>	<u>Budget Hearing/Annual Meeting/Regular Meeting</u>
<u>October 15</u>	<u>Regular Meeting</u>
November 19	Regular Meeting
<u>December 17</u>	<u>Regular Meeting</u>
<u>January 21</u>	<u>Regular Meeting</u>
<u>February 18</u>	<u>Regular Meeting</u>
<u>March 18</u>	<u>Regular Meeting</u>
<u>April 15</u>	<u>Regular Meeting</u>
<u>May 20</u>	<u>Regular Meeting</u>
<u>June 17</u>	<u>Regular Meeting</u>

Please Note: This calendar may be subject to change as necessary. Please check our website to confirm meeting dates, location, and time.

Adopted:

ALTOONA BOARD OF EDUCATION
PROPOSED Board Calendar 2018/19
Option 3

<u>July 16</u>	<u>Regular Meeting</u>
<u>August 20</u>	<u>Regular Meeting</u>
<u>September 4 (Tuesday)</u>	<u>Regular Meeting</u>
<u>September 17</u>	<u>Budget Hearing/Annual Meeting/Regular Meeting</u>
<u>October 15</u>	<u>Regular Meeting</u>
<u>October 29</u>	<u>Regular Meeting</u>
<u>November 19</u>	<u>Regular Meeting</u>
<u>December 17</u>	<u>Regular Meeting</u>
<u>January 21</u>	<u>Regular Meeting</u>
<u>February 18</u>	<u>Regular Meeting</u>
<u>March 18</u>	<u>Regular Meeting</u>
<u>April 15</u>	<u>Regular Meeting</u>
<u>May 6</u>	<u>Organizational Meeting/Regular Meeting</u>
<u>May 20</u>	<u>Regular Meeting</u>
<u>June 17</u>	<u>Regular Meeting</u>

Adopted:

Please Note: This calendar may be subject to change
as necessary. Please check our website
to confirm meeting dates, location, and time.

SCHOOL DISTRICT OF ALTOONA ENROLLMENT DATA FOR 2017/18

2016/17 September and June Totals:																
	K4	K	K .5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Totals
16-Sep-2016	103	118	0	107	125	134	116	104	127	117	100	99	106	99	115	1570
6-Jun-2017	106	116	0	106	130	136	120	105	127	115	103	103	109	101	105	1582

2017/18 Monthly District Totals:																
	K4	K	K .5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Totals
15-Sep-2017	104	126	0	118	107	134	129	118	113	125	121	106	107	103	101	1612
20-Oct-17	105	127	0	118	108	137	129	118	111	124	119	106	108	103	101	1614
20-Nov-17	106	126	0	120	108	137	129	119	112	125	120	106	108	103	97	1616
11-Dec-17	105	125	0	120	108	137	128	118	112	125	120	107	107	103	97	1612
12-Jan-2018	106	124	0	120	109	136	129	118	114	127	120	108	105	102	98	1616
13-Feb-2018	108	123	0	121	108	137	129	118	113	124	120	108	107	103	98	1617
27-Mar-2018	106	122	0	121	106	137	129	117	112	124	120	108	107	103	98	1610
23-Apr-2018	105	121	0	121	105	136	129	117	112	124	120	105	106	101	97	1599
15-May-2018	105	121	0	121	106	135	135	117	111	126	120	105	106	101	97	1606
* K-12= on campus only															Average Enrollment:	1611

Sept - Present

School Totals this Month: Compared to:

	K4	K	Gr 1	Gr 2	Gr 3	Total	Last Month
Elementary School:	105	121	121	106	135	588	588
		Gr 4	Gr 5				
Intermediate School:	130	117				247	246
		Gr 6	Gr 7	Gr 8			
Middle School:	111	126	120			357	356
		Gr 9	Gr 10	Gr 11	Gr 12		
High School:	105	106	101	97		409	409
Total:						1601	1599