



School District of Altoona

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Dr. Connie Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
809 7th Street West
December 7, 2015
5:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert at 5:31 p.m. in the District board room.
2. Roll call was taken and the following were present:
Helen S. Drawbert, President
Robin E. Elvig, Vice President
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Dr. Connie Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. November 16, 2015 Regular Meeting. Motion by Elvig to approve the minutes as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Dave mentioned last week's middle school concert and noted the students' progress from one performance to the next. (2) Helen Drawbert shared positive feedback from a long-term sub about the prep-time system that we have in place in the district. b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling \$912,331.18 and Student Activity Fund checks totaling \$7,078.02 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0.

9. Information. **a. School Showcase.** (1) 7th Grade Scrapbook Project. Rachael Stilp and Teri Hanson, 7th grade teachers, introduced the Scrapbook project. The ten student presenters who were selected by their peers included Ally Planert, Shaylee Beckfield, Brayden Turk, Audrey Burgraff, Reece Bergh, Mary Laporte, Abby Hakari, Keelyn Marlaire, Leah Olson and Connor Camlek. The project is part of an integrated English language arts and geography unit based on the question, “How does culture create conflict.” The students read a historical/realistic fiction novel, researched several aspects of their book, and then created a presentation showing what they learned and how it impacted them. (2) Student Representative’s Update. Claire Pszeniczny, student representative, shared an update of recent events at the high school including the high school play, A Time to Share, winter athletics and the high school concert. Upcoming events announced include a text and drive program and simulator scheduled for December 16, and the Holiday Games to be held on December 22. An upcoming prescription drug awareness campaign will be funded by the AODA grant of \$1000. The first semester ends on December 22. **b. Committee Reports.** (1) Altoona Area Foundation Inc. No report. (2) Altoona Parks & Recreation Committee. Brad Poquette shared highlights from the November 30 meeting. Topics discussed included contracts with Altoona Youth Softball, ad fees for banners and brochures, park rental fees, and Centennial Park. (3) Policy Committee. The Policy/ Governance Committee met on December 7 to discuss the process and priorities for policy review. Policy sections 300 (Instruction) and 400 (Students) were found to be the priority-sections for review. See also 9.c. (2). **c. General Information.** (1) Policy Discussion: Policy 423 – Public School Open Enrollment, 423-Rule – Public School Open Enrollment Procedures. Revisions to Policy 423 and 423-Rule were reviewed. The updates reflect changes in open enrollment for pupils with disabilities stemming from Act 55 as well as the dissolution of part-time open enrollment. Policy 423 will be included on the December 21 agenda for amendment. (2) Approval Process for Administrative Rules and Exhibits. The Policy/Governance Committee recommends that, with few exceptions, administrative rules and exhibits be delegated to the administration rather than going through the board approval process. There were no objections to the change in procedures **d. President’s Report.** (1) State Education Convention 2016. The 2016 Resolutions for consideration by the WASB Delegate Assembly were included in packets. They will be included on an upcoming agenda for discussion. **e. Superintendent’s Report.** (1) Recommendation for 2015/16 Early End Date for Elementary and Intermediate Schools. The administration is recommending a change to the 2016 end-date at the elementary and intermediate schools. Under the proposal, students pre-kindergarten through grade 5 would have an early end date on May 20, 2016, giving Market & Johnson earlier access to the facilities. The May 25 end date would continue to be in effect for the remaining students. See 10.c. (2) Any Follow-up Discussion: School Start and End Times Starting in 2016/17. Dr. Biedron will look into the cost to add an additional elementary route. Board members would also like to see what the projected pick-up times would be under the proposed early start-time. Action will be taken at the December 21 meeting. (3) On Track for the Future! Building Projects Update. The recommended (request for proposal) mechanical contractor (HVAC) selection process was discussed. Justin Geissler, Market & Johnson, was in attendance to address any questions related to the process. (See 10.e.) Dr. Biedron shared the design boards showing color schemes and material samples for the elementary school floors, cabinetry and lockers. (4) Studer Education Update. The employee engagement survey is open through December 9. As of earlier today, 96 staff members had responded. (5) Other Meetings, News and Events (Items announced in this category are not intended for discussion). A proposal for WEDC grant for a fabrication lab is in process. Grant funding of \$25,000 (each year for a three year period) will be requested.
10. Board Action after Consideration and Discussion. **a. Consider Resignation of First Grade Teacher.** Motion by Elvig to accept the resignation of Stacey Siegle effective December 23, 2015 as presented, seconded by Poquette. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. **b. Consider Recommendation to Fill Extracurricular Position.** Motion by Elvig to approve the employment of Kevin Garnett as high school girls’ basketball coach for the 2015/16 season as recommended, seconded by Hilger. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.

c. Consider Recommendation for Change in 2015/16 End Date for Elementary and Intermediate Schools. Motion by Rowe to approve the recommendation to change the end date for the elementary and intermediate schools to May 20, 2016, seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. d. Consider Adoption of Resolution Pertaining to School Referenda (Assembly Bill 481/Senate Bill 355). Motion by Elvig to adopt the Resolution Pertaining to School Referenda as presented, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. e. Consider Recommendation for Use of Design Assist Mechanical (HVAC) Contractor Selection Process. Motion by Elvig to approve the recommendation to use the design assist mechanical contractor RFP selection process as presented, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.

- 11. Adjournment. Motion by Poquette to adjourn at 7:05 p.m., seconded by Hilger. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, December 21, 2015 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.