



# School District of Altoona

809 7<sup>th</sup> St West Altoona, WI 54720  
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

[www.altoona.k12.wi.us](http://www.altoona.k12.wi.us)

## ALTOONA BOARD OF EDUCATION

Regular Meeting  
District Board Room  
809 7<sup>th</sup> Street West  
March 7, 2016  
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present:  
Helen S. Drawbert, President  
Robin E. Elvig, Vice President  
Michael J. Hilger, Clerk  
Bradley D. Poquette, Treasurer  
David A. Rowe, Member  
Dr. Connie Biedron, Superintendent  
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. February 15, 2016 Regular Meeting. Motion by Rowe to approve the minutes as presented, seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Dr. Biedron noted a February 24 VolumeOne article, "Get Ready to Launch," featuring Brad Poquette. (2) Dave Rowe mentioned that he clarified with the city council that the recent petition was not a school district initiative.  
b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Elvig to approve General Fund checks totaling \$963,516.72 and Student Activity Fund checks totaling \$5,846.27 as presented, seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0.
9. Information. a. School Showcase. (1) PTO Update Regarding Multi-Use Trail on KB. Karla Geyen, spoke on behalf of the elementary/intermediate school PTO about their efforts to provide information and get action concerning completion of a multi-use trail along KB to the new elementary school. An online petition asking for action closed on March 4.

- (2) Student Representative's Update. Claire Pszeniczny, student representative, shared recent and upcoming events at the high school. Those included parent-teacher conferences, ACT exams, Forensics, junior conferences and spring sports. Janessa Gould will compete at the State Poetry Outloud Competition in Madison, and the National Honor Society Induction ceremony is scheduled for April 13.
- b. Committee Reports.** (1) Parks & Recreation Committee. Board representative, Brad Poquette reviewed the February 22 meeting. **c. General Information.** (1) Policy Discussion. Policy 345.6 - High School Graduation Requirements was discussed. The revision accounts for credit requirement and Civics test changes required by the State, and would provide for flexibility with an alternative education program.
- d. President's Report.** (1) Cancellation of March 21 Board Meeting. The March 21 board meeting will be cancelled due to a lack of the quorum. (2) Student Representative to the Board of Education. The Student Representative position is open for a two-year term beginning in 2016/17. (3) WASB Spring Academy Dates. Spring Academy Workshops will be held at various locations in May. **e. Superintendent's Report.** (1) Studer Education Update. Dr. Karen Owen, Studer Education Coach, explained the process and shared results from the support services and employee engagement surveys. In addition, the scorecard and evidence-based leadership processes were shared along with next steps. (2) Books in the Park 2016. Books in the Park sessions are scheduled for Thursday's, June 16, July 7 and 28, and August 18, 10:30 a.m. to 1:00 p.m. at the Tenth Street Park. (3) Enrollment Update. Student enrollments as of February 8 were reviewed: Pedersen, 588; intermediate school, 246; middle school, 315; and high school 426. (4) On Track for the Future! Building Projects Update. Dr. Biedron shared the progress update. Asbestos removal in the middle school is scheduled for Spring Break, March 23-28. Potential dates for the grand opening of the new elementary school are August 24 or 25. (5) High School Principal Search Process. The high school principal search process and target dates were discussed. Robin Elvig will serve on the interview team as the board representative. See 10.d. and 10.n. (6) Other Meetings, News and Events (Items announced in this category are not intended for discussion). Topics announced include the Wednesday morning Colonial Fair, the leadership team's upcoming visit to Menomonee Falls on March 17-18, and a possible weight and strength training program.
10. Board Action after Consideration and Discussion. **a. Consider Resignation of Mentor Coordinator**. Motion by Elvig to accept the resignation of Kelly Ostrander from her position as mentor coordinator, seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. **b. Consider Resignation of Grade 2 Teacher**. Motion by Poquette to accept the resignation of Deanna Schleusner, grade 2 teacher, effective at year end 2015/16 as presented, seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. **c. Consider Resignation of Grade 1 Teacher**. Motion by Rowe to accept the resignation of Mallory Niefert, grade 1 teacher, effective at year end 2015/16 as presented, seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. **d. Consider Retirement of High School Principal**. Motion by Rowe to accept the retirement of Jeffry Pepowski, high school principal, effective July 1, 2016, as presented, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. **e. Consider Retirement of Custodial/Maintenance Employee**. Motion by Elvig to accept the retirement of Theresa Ottinger, custodial/maintenance employee, effective July 1, 2016 as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. **f. Consider Retirement of Business Education Teacher**. Motion by Rowe to accept the retirement of Joan Gard, business education teacher, effective at year end 2015/16 as presented, seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, no. Motion carried 4-1. **g. Consider Retirement of Language Arts Teacher**. Motion by Elvig to accept the retirement of Gregory Power, language arts teacher, effective at year end 2015/16 as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. **h. Consider Employment Recommendation to Fill Extracurricular Positions**. Motion by Elvig to employ Jason Stuttgen as middle school girls' head track coach for the 2015/16 season as recommended, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. Motion by Rowe to employ Connie Oas as prom coordinator for the 2015/16 season as recommended, seconded by Poquette. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes.

Motion carried 5-0. i. Consider Employment Recommendation to Fill Custodian Position. Motion by Elvig to employ Douglas Knuth as custodian, as recommended, seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. j. Consider Employment Recommendation to Fill Custodian Position. Motion by Elvig to employ Ronald Boss as custodian, as recommended, seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. k. Consider Employment Recommendation to Fill Limited Term Part-Time Study Hall Aide Position. Motion by Rowe to employ Tyler Dressel in the limited term (remainder of 2015/16) part-time study hall aide position as recommended, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. l. Consider Employment to Fill Summer Program Positions. Motion by Rowe to approve summer program staffing for 2016 as presented, seconded by Elvig. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. m. Consider Employment Recommendation to Fill Food and Nutrition Services Director Position. Motion by Elvig to approve the employment of Tina Johnston as food and nutrition services director beginning July 1, 2016 as recommended seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. n. Consider Adoption of High School Principal Job Description. Motion by Poquette to adopt the high school principal job description as presented, seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. o. Consider Youth Options Intention List for Fall 2016/17. Motion by Rowe to approve the fall 2016/17 Youth Options intention list as presented, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. p. Consider Approval of 66.0301 Cooperative Agreement for the 2016/17 McKinley Charter School. Motion by Elvig to approve the 66.0301 for the McKinley Charter School for 2016/17 as presented, seconded by Poquette. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. q. Consider Approval of the Application for Girls Hockey Team Sponsorship. Motion by Rowe to approve the application for the girls' hockey team sponsorship with Eau Claire North, Eau Claire Memorial, Altoona and Fall Creek as presented, seconded by Elvig. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.

11. Anticipated Closed Session as Per Section 19.85(1) (c) – Wisc. Statutes. Motion by Rowe to adjourn into closed session at 9:11 p.m., seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. a. Consider Closed Session minutes for February 15, 2016;  
b. Consider employment or performance evaluation data to include discussion of possible retirement agreements with specific Support Staff – 19.85(1) (c).
12. Reconvene into Open Session and Take Necessary Action. Motion by Elvig to reconvene at 9:52 p.m., seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. Motion by Rowe to approved the proposed early retirement benefit for support staff as presented, seconded by Elvig. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
13. Adjournment. Motion by Rowe to adjourn at 9:54 p.m., seconded by Hilger. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, April 4, 2016 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

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District Clerk

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Date

*The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.*