



# School District of Altoona

1903 Bartlett Ave Altoona, WI 54720  
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

[www.altoona.k12.wi.us](http://www.altoona.k12.wi.us)

## ALTOONA BOARD OF EDUCATION

Regular Meeting  
District Board Room  
1903 Bartlett Avenue  
November 7, 2016  
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present and absent:  
Robin E. Elvig, President  
Helen S. Drawbert, Vice President  
Michael J. Hilger, Clerk  
Bradley D. Poquette, Treasurer; Absent (Arrived at 6:44 p.m.)  
David A. Rowe, Member  
Dr. Connie Biedron, Superintendent  
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. October 17, 2016 Regular Meeting. Motion by Rowe to approve the minutes as presented, seconded by Hilger. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, absent; Elvig, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. Dave Rowe shared a reminder of tomorrow's election. He also announced that the city council will vote on the 2017 tax levy and budget on Thursday night, November 10. Funding for the KB project study (for multi-use trail) was preliminarily approved twice prior. b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Drawbert to approve General Fund checks totaling \$4,424,395.31 and Student Activity Fund checks totaling \$-0-, as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, absent; Drawbert, yes; Elvig, yes. Motion carried 4-0.

9. Information. **a. School Showcase.** (1) Student Representative's Update. Emily Studinski, student representative, shared feedback from two high school students concerning girls' basketball and the Academic Decathlon. (2) Proposal for Educational Trip to Spain. Melanie Engen and Jenna Baxter, Spanish teachers, shared information about the "Experience Spain" travel program planned for June 11-21, 2018. The 11-day tour provided through EF (Education First) is open to high school students who will be sophomores, juniors or seniors in the 2017/18 school year. Nine students have already enrolled. The program features a half-credit option for student travelers who complete the related coursework. The next trip would be planned for 2020. (3) Presentation of 2016/17 Scorecards. Administrators (Dr. Biedron, Mike Markgren, Alan McCutcheon, Jason LeMay, Dan Peggs, and Joann Walker) presented their 2016/17 Scorecards. Their scorecards specify goals and measures in all applicable areas of student achievement, people, service, finance and quality. Dr. Biedron presented the scorecard for Andrea Steffen in her absence. (4) Behavior Reports/ Updates. Behavior incidents comparison data was presented by the principals, Joann Walker, Dan Peggs and Jason LeMay. (5) IT Academy Proposal. High school principal, Jason LeMay, shared information about the IT Software Academy that is being offered to students as of second semester, 2016/17. The IT Academy, offered to juniors and seniors who are interested in pursuing a career in information technology (IT), provides an opportunity for students to earn dual (high school and college) credit. IT Academy costs are supplemented through a grant. (6) National Career Pathways Network Conference. Jason LeMay shared highlights from the National Career Pathways Network Conference held in Indianapolis, in October. Jason presented, "Going Outside the Box: Partnerships, Student Success and CTE."
- b. Committee Reports.** None.
- c. General Information.** (1) Policies for Discussion. Policy 342.11 – Independent Education Evaluation was discussed. **d. President's Report.** (1) State Education Convention 2017. The State Education Convention, "It Starts With Us," will be held January 18-20 in Milwaukee. Keynote speakers include David Horsager, JoAnne Owens-Nauslar, Liz Murray, and Fredi Lajvardi. (2) Spring Election Schedule. The spring election timeline was reviewed. Nomination papers can be circulated as of December 1, 2016. The deadline for incumbents to file a Notice of Non-Candidacy is 5:00 p.m. on December 23, 2016, and the deadline for candidates to file all paperwork required to establish eligibility is 5:00 p.m. on January 3, 2017. The terms of two school board members, Robin Elvig and Helen Drawbert, will expire in April, 2017.
- e. Superintendent's Report.** (1) Rettler Proposal for Track Assessment and Athletic Field Facility Master Planning. The proposal from Rettler Corporation for a track assessment and the development of a master plan was reviewed. The proposal sets the fee for a master plan at \$6,780, and the fee for topographic survey and base mapping at \$2,640. (A recess was called for and taken at 9:24 p.m. The meeting was reconvened at 9:34 p.m.) (2) Studer Education Update. Survey timelines were reviewed. Studer will host strategic plan focus groups for staff, parents and community members on January 10. (3) On Track for the Future! Building Projects Update. Recent projects include the installation of globe lights at the intermediate/middle school entryway. (4) Pedersen Commons Dedication, Fab Lab Grand Opening, and Intermediate/Middle School Open House. Dr. Biedron reviewed the events of October 25, which included the dedication of the Pedersen Commons, the grand opening of the Fab Lab and the intermediate/middle school open house. (5) Enrollment Update. Student enrollments as of October 17 were reviewed: elementary school, 593; intermediate school, 221; middle school, 345; and high school, 420, for a district total of 1,579. (6) Other Meetings, News and Events (Items announced in this category are not intended for discussion). Topics introduced include recent and upcoming visits to the Fab Lab and related partnerships, the Fab Lab grant, school food pantry project, 2017/18 calendar and the second grade project coding Dash robots. Dr. Biedron also mentioned the sub shortage.

10. Board Action after Consideration and Discussion.
  - a. Consider Resignation of Special Education Paraprofessional. Motion by Rowe to accept the resignation of Kevin Garnett as special education paraprofessional effective December 23, 2016, seconded by Drawbert. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.
  - b. Consider Rescinding Prior Employment Approval for Custodian. Motion by Drawbert to rescind the prior employment approval of Steven Butler, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0.
  - c. Consider Employment Recommendation to Fill Custodial Position. Motion by Drawbert to employ Don Steinke, custodian, as recommended, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.
  - d. Consider Employment Recommendation to Fill Crossing Guard Position. Motion by Poquette to employ Mary Domer, crossing guard, as recommended, seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.
  - e. Consider Employment Recommendation to Fill Extracurricular Positions. Motion by Drawbert to employ coaches/advisors as presented: Scott Hayden, 7<sup>th</sup> grade boys' basketball; Andy Riechers, 7<sup>th</sup> grade boys basketball; Mark Nordby, 8<sup>th</sup> grade boys' basketball; Jeff Calkins, 8<sup>th</sup> grade boys' basketball; Wendy Springer, high school boys' basketball assistant; Lindsey Gerber, high school girls' basketball assistant; and Hunter Jeske, high school forensics assistant, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.
  - f. Consider Amendment of 311- Academic Freedom and Controversial Issues. Motion by Drawbert to amend Policy 311 as presented, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0.
  - g. Consider Amendment of 321 – Annual School Calendar and School Hours. Motion by Rowe to amend Policy 321 as presented, seconded by Hilger. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.
  - h. Consider Initial Adoption of 323 – Ceremonies and Observances/Religion. Motion by Drawbert to approve initial adoption of Policy 323, as presented, seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.
  - i. Consider Initial Adoption of 330 – Curriculum Development and Improvement. Motion by Drawbert to approve initial adoption of Policy 330, as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.
  - j. Consider Initial Adoption of 333 – Parents Rights in Relation to District Programs/Activities and Student Privacy. Motion by Drawbert to approve initial adoption of Policy 333, as presented, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0.
  - k. Consider Amendment of 347 – Student Records. Motion by Drawbert to amend Policy 347, as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.
  - l. q. Consider Approval of Recommendation for Early Graduation. Motion by Drawbert to approve the early graduation recommendations for Diontry Abley, Max Featherly, Theodore Loegering, Lucas Martin, Dixon Petska, and Logan Wardean, effective January 20, 2017 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.
  - r. Consider Approval of Rettler Proposal for Track Assessment and Athletic Field Facility Master Planning. Motion by Drawbert to postpone approval of the Rettler proposal, seconded by Rowe. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, no. Motion carried 4-1.

11. Anticipated Closed Session as per Section 19.85 (1) (f) – Wisc. Statutes. Motion by Rowe to adjourn into closed session at 10:00 p.m., seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0. a. Consider closed session minutes for June 15, 2016; b. Consider closed session minutes for July 26, 2016; c. Considering financial, medical, social or personal histories of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons if discussed in public, would be likely to have a substantial adverse effect (Update concerning a complaint) – 19.85 (1) (f).
12. Reconvene into Open Session and Take Necessary Action. Motion by Rowe to reconvene into open session and take no action, at 10:20 p.m., seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.
13. Adjournment. Motion by Drawbert to adjourn at 10:21 p.m., second by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, November 21, 2016 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

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District Clerk

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Date

*The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.*