



School District of Altoona

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Dr. Connie Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
809 7th Street West
November 16, 2015
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board Vice President, Robin Elvig at 6:31 p.m. in the District board room.
2. Roll call was taken and the following were absent and present:
Helen S. Drawbert, President; Absent
Robin E. Elvig, Vice President
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Dr. Connie Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. November 2, 2015 Regular Meeting. Motion by Rowe to approve the November 2 minutes as presented, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, absent. Motion carried 4-0. b. November 3, 2015 Special Meeting/Workshop. Motion by Rowe to approve the November 3 minutes as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, absent. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Mike Hilger mentioned a more detailed budget report that he would like to be included in packets from time to time. (2) Dave Rowe recognized the girls' volleyball team for their participation at the State tournament on November 6. He also noted that he attended the Veteran's Day program on November 11. (3) Connie Biedron indicated that over 500 attended the pirate-themed Family Learning Night held on November 12. (4) Robin Elvig attended the intermediate school's field trip to Beaver Creek in early November, and shared highlights. (5) Dave Rowe and Brad Poquette each commented on their recent classroom visits at Pedersen.
b. Agenda items - public comment and concern. None.

8. Treasurer's Report. **a. Approval of Checks for Payment.** Motion by Rowe to approve General Fund checks totaling \$602,745.22 and Student Activity Fund checks totaling \$577.68 as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, absent. Motion carried 4-0.
b. Approval of Treasurer's Report. Motion by Rowe to approve the Treasurer's Report as presented, seconded by Hilger. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, absent. Motion carried 4-0.
c. Expenditures and Revenues Update. Expenditures and revenues as of November 11, 2015 were reviewed.

9. Information. **a. Committee Reports.** None. **b. General Information.** None. **c. President's Report.**
(1) School Board's Letter to City Council Regarding Trail. The board's November 6 letter to Altoona City Council members and Mayor Blackburn was discussed. In the letter, the board requested that the Council make the design (engineering) and construction of the multiuse trail from Third Street to the new elementary school a priority, in order that the project would be completed prior to the start of the 2016/17 school year. In addition, Dave Rowe shared an update of the current status of the project, indicating that it was discussed as part of the City budget process by the Budget Committee on November 9 and by the City Council on November 12. Only the engineering portion of the project is provided for in the 2016 budget with an allocation of \$15,000 (relying on engineering work done in prior years). Dr. Biedron will share the status with parent groups. **(2) WASB Policy and Resolution Committee and Legislative Advocacy Conference.** Robin Elvig reviewed the November 6 meeting of the WASB Policy and Resolutions Committee and the Legislative Advocacy Conference session(s) that she attended on November 7. **(3) WASB Workshop.** Mike Hilger and Robin Elvig attended the November 4 workshop, The School Board's Role in Superintendent Evaluations at CESA 10. The session was facilitated by WASB consultant, Lou Birchbauer. **(4) 2016 State Education Convention.** The 2016 convention will be held January 20-22 in Milwaukee. Keynote speakers are Luis Cruz, Janie Hatton, John Medina, and Chris Lehmann. Board members will register with Joyce by December 4. The November 2013 Legal Comment related to attendance at Convention was included in packets. **d. Superintendent's Report.** **(1) Enrollment Update Report.** Enrollments as of November 11 were reviewed: elementary school, 590; intermediate school, 249; middle school, 318; and high school 429 for a total of 1586. **(2) Superintendent's Summit.** Dr. Biedron gave an overview of the Superintendent's Summit she attended on November 4-6 in Phoenix; 75 to 80 superintendents attended. **(3) WSPRA Fall Conference.** Joyce Orth shared highlights from the November 4-6 WSPRA Conference in Stevens Point. **(4) Studer Education Update.** The leadership plan for the 2015/16 school year was reviewed. Karen Owen, Studer Education coach, will meet with the administrative team on November 18. The Studer framework, survey processes and scorecard process will be reviewed. The first of several surveys to be administered this year, an employee engagement survey, will be open from November 30 to December 9. Parent satisfaction and district support services surveys will also be administered. **(5) On Track for the Future! Building Projects Update.** The current status of building projects was reviewed. Action on the recommendation to use a Request for Proposal process for a mechanical contractor has been postponed until December 7. **(6) ACT 55 Open Enrollment Changes for Pupils with Disabilities.** Changes to Open Enrollment procedures for pupils with disabilities were reviewed. The changes, which start with the 2016/17 application period (February through April 2016), are part of Act 55, creating a new transfer amount of \$12,000 for open enrolled pupils with disabilities. **(7) Follow-up Discussion: School Start and End Time for 2016/17.** Jim Fey, vice president, Student Transit along with Rhonda Tollefson, routing and scheduling, were in attendance to answer any transportation questions related to the proposed change in start and end times. They offered to look at options to mitigate concerns, mostly related to picking up younger students in dark morning conditions. One option is to designate pick up spots in lighted areas as much as possible. The board will take action on the proposed change in start and end times in December. **(8) Other Meetings, News and Events (Items announced in this category are not intended for discussion).** Topics announced included: the Request for Proposal process for mechanical contractor, compiling of school newsletters for distribution at local venues, the Academic Decathlon's team eligibility for Regionals, and a Cluster A visit to Osseo-Fairchild's Alternative Ed Program.

10. Board Action after Consideration and Discussion. a. Consider Resignation of Special Education Aide. Motion by Rowe to accept the resignation of Joe Darnell, special education aide effective November 3, 2015 as presented, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, absent. Motion carried 4-0. b. Consider Employment Recommendation to Fill Extracurricular Positions. Motion by Rowe to approve the employment of coaches for the 2015/16 season as recommended: Casey Staniger, 7th grade boys' basketball; Wendy Springer, high school girls' basketball assistant; Kyle Boyea, high school boys basketball assistant; and Lane Wojtyna, high school boys basketball assistant, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, absent. Motion carried 4-0.
11. Adjournment. Motion by Rowe, seconded by Hilger to adjourn at 8:33 p.m. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, absent. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, December 7, 2015 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.