



School District of Altoona

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Dr. Connie Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
1903 Bartlett Avenue
January 9, 2017
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig, at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present:
Robin E. Elvig, President
Helen S. Drawbert, Vice President
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Dr. Connie Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. December 19, 2016 Regular Meeting. Motion by Drawbert to approve the minutes as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Helen Drawbert and David Rowe will meet with high school Civics' students on January 10 to discuss their roles in local government (school board and city council). b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling \$996,534.31 and Student Activity Fund checks totaling \$7,748.01 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.

9. Information. **a. School Showcase.** (1) Student Representative's Update. Emily Studinski's update highlighting the Academic Decathlon, DECA and Math Club, was distributed. (2) Pupil Nondiscrimination Self-Evaluation. Alan McCutcheon, pupil services/special education director, reviewed the timeline and components of the self-evaluation. In 2016/17, all school districts are required to evaluate the status of nondiscrimination and equality of educational opportunity in: methods, practices, curriculum and materials used in counseling; participation trends and patterns and school district support of athletic, extracurricular and recreational activities; and trends and patterns in awarding scholarships and other forms of recognition and achievement provided or administered by the school district. An onsite review of documents and data was conducted by an outside reviewer, Fred Skeba on January 6. School board approval of the Report is tentatively scheduled for February 6. (3) New High School Courses. High school principal, Jason LeMay shared the new courses planned in the subject areas of art, business, health, mathematics, social studies, technology education, and other (Certified Nursing Assistant, IT Software Development, AP Seminar) for 2017/18. The updated course catalog will be provided to the board for review on January 23. (4) Overview of Middle School Schedule Changes for 2017/18. Dan Peggs, middle school principal, reviewed the process used, goals, and instructional and logistical highlights in planning the 2017/18 master schedule. The schedule will allow for five core subjects (reading, writing, math, social studies and science), alignment of schedules 6-8, student choice for electives, and more. Students will be surveyed to determine their interest in the proposed elective offerings. **b. Committee Reports.** None. **c. General Information.** (1) Candidates for School Board. Mike Hilger, Clerk, announced that the two incumbents, Helen Drawbert and Robin Elvig are the only candidates for school board. **d. President's Report.** (1) WASB Legal and Human Resources Conference. The WASB will offer this conference in Wisconsin Dells on February 23. If attending, board members will let Joyce know by January 27. **e. Superintendent's Report.** (1) Studer Education Mid-Year Update. Dr. Karen Owen, Studer Education, presented the Mid-Year Report as well as the Strategic Plan Update. Dr. Owen also introduced Studer Education partner, Dr. Melissa Matarazzo. Karen and Melissa will conduct Focus Groups for students, staff, and parents/community members on January 10. Next steps include an opportunity for stakeholders to give their feedback via a survey prior to an updated plan being presented to the board for adoption. (2) On Track for the Future! Building Projects Update. Some final electrical work was completed over break. (3) Enrollment Update Report. Student enrollments as of December 12, 2016 were presented: elementary school, 595; intermediate school, 224; middle school, 347; and high school, 426 for a total of 1592. (4) Crisis Plan Update. The district crisis plan is under revision. With the help of school resource officer, Jon Lauscher, procedures to be implemented under an active threat have been developed. All schools will practice a lock-down this month. (5) Eau Claire Community Foundation. Dr. Biedron met with Sue Bornick, executive director, Eau Claire Community Foundation on January 4. Board members are interested in pursuing the next step. (6) CESA 10 Professional Advisory Committee Meeting. The CESA 10 PAC met on our campus on January 6. The meeting included a tour of our 4-8 facilities, and Fab Lab. (7) CESA 10 Board of Control Meeting. The January 12 Board of Control meeting will be held at the elementary school. (8) Cluster A School Board Retreat. The 2017 Cluster A Board Retreat will be held at the elementary school on February 8. The event showcasing the future of education will include a keynote from Chancellor James Schmidt, UW-Eau Claire. Cluster A includes the Altoona, Augusta, Eleva-Strum, Fall Creek, Gilmanton, Mondovi and Osseo-Fairchild school districts. (9) Other Meetings, News and Events (Items announced in this category are not intended for discussion). Items announced include the February 2 holiday get-together, changes to the high school's process for final tests, basketball victories, and Kelly Ostrander's Financial Literacy Award.
10. Board Action after Consideration and Discussion. **a. Consider Employment Recommendation to Fill Part-Time Special Education Paraprofessional Position.** Motion by Drawbert to employ Mary Clark to fill the part-time special education paraprofessional position on a limited-term for the remainder of 2016/17, as recommended, seconded by Rowe. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.

- b. Consider Adoption of Job Description for Literacy Coach (Building Level). Motion by Drawbert to adopt the Literacy Coach job description as presented with a revision replacing the word “adult” with “professional educator,” in the job analysis paragraph, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0. c. Consider Final Adoption of Policy 346 – Student Assessment. Motion by Drawbert to adopt Policy 346 as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. d. Consider Final Adoption of Policy 361.2 – Library Media Center Material Selection and Reconsideration. Motion by Drawbert to adopt Policy 361.2 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. e. Consider Final Adoption of Policy 362.1 – Interlibrary Loan. Motion by Rowe to adopt Policy 362.1 as presented, seconded by Drawbert. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. f. Consider 2017 Resolutions and Give Direction to the Delegate. Motion by Rowe to give discretion to the Delegate (Helen Drawbert) to act on the resolutions based on board member input and discussion at the Delegate Assembly, seconded by Hilger. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0.
11. Anticipated Closed Session as Per Section 19.82 (1) (c), (1) (f) - Wisc. Statutes. Motion by Rowe to adjourn into closed session at 8:06 p.m., seconded by Drawbert. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. a. Consider Approval of Closed Session Minutes for August 8, 2016; b. Consider Approval of Closed Session Minutes for November 7, 2016; c. Considering employment and possible resignation of a public employee over which the governmental body has jurisdiction – 19.85 (1) (c); d. Preliminary discussion concerning possible next steps - specific public business of a competitive or bargaining nature – 19.85 (1) (f); e. Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Annual Evaluation of the Superintendent –19.85 (1) (c).
12. Reconvene into Open Session and Take Necessary Action. Motion by Rowe to reconvene into open session and take no action at 10:28 p.m., seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.
13. Adjournment. Motion by Drawbert to adjourn at 10:29 p.m., seconded by Rowe. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, January 23, 2017 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.