



School District of Altoona

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ALTOONA BOARD OF EDUCATION
Regular Meeting
District Board Room
1903 Bartlett Avenue
March 5, 2018
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig, at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present and absent:
Robin E. Elvig, President
Helen S. Drawbert, Vice President; Absent
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member (left at 7:20 p.m.; returned at 8:03 p.m.)
Joyce M. Orth, Board Secretary
Michael Markgren, Acting Superintendent
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. February 5, 2018 Regular Meeting. Motion by Rowe to approve the February 5 minutes as presented, seconded by Hilger. Drawbert, absent; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0. b. February 6, 2018 Special Meeting. Motion by Poquette to approve the February 6 minutes as presented, seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, absent; Elvig, yes. Motion carried 4-0. c. February 16, 2018 Special Meeting. Motion by Poquette to approve the February 16 minutes as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, absent; Rowe, yes; Elvig, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Brad Poquette congratulated Brooklyn Arbs and Ally Wagner (ECA Stars girls' hockey) for their State Championship win. He also congratulated the boys' basketball team for their successful season. (2) Robin Elvig noted the staff celebration held on February 26 at the River Prairie Center.
b. Agenda items - public comment and concern. None.

8. Treasurer's Report and Business Services Report. **a. Approval of Checks for Payment.** Motion by Hilger to approve General Fund checks totaling \$1,711,249.44 and Student Activity Fund checks totaling \$ 3,962.72 as presented, seconded by Rowe. Poquette, yes; Drawbert, absent; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 4-0. **b. Approval of Treasurer's Report.** Motion by Rowe to approve the Treasurer's Report, as presented, seconded by Hilger. Drawbert, absent; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0. **c. Expenditures, Revenues and Cash Position.** Expenditures, revenues and cash position (general fund 2011/12 to 2017/18) as of February 14 were reviewed.

9. Information. **a. School Showcase.** (1) NFL Fuel Up to Play 60 Innovation Challenge. Greg Emerson and Students, Morgan Dekan and Madysen Amidon (high school team) and Natalie Yach and Hilary Vijayapal (middle school team), shared an update about the Innovation Challenge that they participated in on Super Bowl Saturday in St. Paul. The teams took a 1st and 3rd place, respectively, and won \$2,000 each to fund their projects. The project that the high school students developed, "Growing Knowledge," will use garden towers to grow food that will be used to some extent in the middle school team's project, "Snack Shack." Snack Shack will offer smoothies or other healthy treats during the week, before or after school. (2) Student Representative's Update. No report. (3) Achievement Gap Reduction (AGR). Tara Betlach, Interim Elementary Principal, presented the AGR Mid-Year Report that summarized data from AGR goals, benchmarking goals, SLO (school learning objective) goals, formative and summative assessments, observations and conversations. Ongoing action plans were also shared. (4) Spring Coaching Update. Jason LeMay reviewed the list of spring coach positions and coaches filling them to date. **b. Committee Report.** (1) Altoona Area Foundation. A written update from Helen Drawbert was reviewed. The most recent meeting was on February 21. (2) Parks and Rec Committee. Agreements with CORBA and the Lions Club were among the items of discussion at the February 26 meeting. **c. President's Report.** (1) Cluster A Board Retreat. The Cluster A Board Retreat was hosted by Osseo-Fairchild on February 7. Al Brown and Barry Forbes, WASB, presented the Governance and Leadership Development session. (2) Legal and Human Resources Conference. Mike Hilger shared an update from the February 21-22 conference held in Wisconsin Dells. (3) KB Trail Update. Dave Rowe shared an update about the KB trail. An 8' trail from Third Street West to Walden Court was approved and included in the City budget. A grant has been submitted to cover the remainder of the trail (beyond Walden Court to the elementary school). Robin will get a legal opinion concerning whether or not the school district could contribute funding. (4) Discuss FTE, Search Process, Timeline, and Any Next Steps for Hiring an Interim Superintendent. Robin reviewed the recommended term (July 1, 2018 - June 30, 2019), parameters (part-time), and rationale for hiring an interim superintendent. Staff listening sessions were scheduled for Wednesday through Friday of this week to update staff and gather feedback concerning desired attributes for the interim superintendent. Listening sessions will be followed-up with a staff survey. A job description for interim superintendent will be drafted and included on the March 19 agenda for adoption. **d. Superintendent's Report.** (1) Donations Update. Donations of \$3,250 from Tools for Schools (\$250), the Altoona Area Foundation (\$2,000), Walmart (\$500) and Amundson Appliance (\$500) were recognized. Donations totaling \$33,066 have been received and recognized since December 18, 2017.

(2) Monthly Enrollment Update. Enrollments as of February 13 were reviewed: elementary, 597; intermediate, 247; middle, 357; high, 416, for a district total of 1,617 students. (3) Professional Development Day, “Partnering for Success.” Partnering for Success was held on February 9 at CVTC. The professional development day was a collaboration between CESA 10 and CVTC. Kevin Honeycutt was the keynote speaker. (4) Town Hall Meeting, “Keeping our Schools Safe.” The Altoona Police Department hosted the February 28 event at the high school. (5) Parent Advisory Committee for Athletics. The first meeting of the athletic PAC was held on February 28. Mike Markgren gave a brief overview of their tasks.

10. Board Action after Consideration and Discussion. a. Consider Resignation of Social Studies Teacher. Motion by Poquette to accept the resignation of Gary Clark effective at year end, 2017/18 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, absent; Elvig, yes. Motion carried 4-0. b. Consider Resignation of Assistant Volleyball Coach. Motion by Rowe to accept the resignation of James Bremness, assistant volleyball coach, as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, absent; Rowe, yes; Elvig, yes. Motion carried 4-0. c. Consider Resignation of Assistant Softball Coach. Motion by Rowe to accept the resignation of Bob Hicks, assistant softball coach, as presented, seconded by Poquette. Poquette, yes; Drawbert, absent; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 4-0. d. Consider Resignation of High School Student Council Advisor. Motion by Rowe to accept the resignation of Erica Emerson from her position as high school student council advisor, as presented, seconded by Hilger. Drawbert, absent; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0. e. Consider Resignation of High School Student Council Advisor. Motion by Rowe to accept the resignation of Kystle Ricci from her position as high school student council advisor, as presented, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, absent; Elvig, yes. Motion carried 4-0. f. Consider Resignation of Lunch/Recess Supervisor. No action taken. g. Consider Employment Recommendation to Fill Head Boys’ Tennis Coach Position. Motion by Rowe to approve the employment of Greg Emerson to fill the head boys’ tennis coach position, as recommended, seconded by Poquette. Poquette, yes; Drawbert, absent; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 4-0. h. Consider Employment Recommendation to Fill Head Boys’ Track and Field Coach Position. Motion by Rowe to approve the employment of Jeffrey Pepowski to fill the head boys’ track coach position, as recommended, seconded by Poquette. Drawbert, absent; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0. i. Consider Employment Recommendation to Fill Assistant Track and Field Coach Position. Motion by Rowe to approve the employment of Rachel Haling to fill the head boys’ track coach position, as recommended, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, absent; Elvig, yes. Motion carried 4-0. j. Consider Employment Recommendation to Fill Head Baseball Coach Position. Motion by Rowe to approve the employment of Craig Walter to fill the head baseball coach position, as recommended, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, absent; Rowe, yes; Elvig, yes. Motion carried 4-0. k. Consider Employment Recommendation to Fill Assistant Baseball Coach Position. Motion by Rowe to approve the employment of Steven Kent to fill the assistant baseball coach position, as recommended, seconded by Poquette. Poquette, yes; Drawbert, absent; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 4-0.

l. Consider Employment Recommendation to Fill Prom Advisor Position. Motion by Poquette to approve the employment of Rachel Haling to fill the prom advisor position, as recommended, seconded by Hilger. Drawbert, absent; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0. m. Consider Employment Recommendation to Fill Prom Advisor Position. Motion by Rowe to approve the employment of Elissa Upward to fill the prom advisor position, as recommended, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, absent; Elvig, yes. Motion carried 4-0. n. Consider Recommendation for .50 Physical Education Teacher Position. Motion by Poquette to approve the .50 physical education teacher position, as recommended, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, absent; Rowe, yes; Elvig, yes. Motion carried 4-0. o. Consider Recommendation for Additional Kindergarten Teacher Position for Limited Term 2018/19. Motion by Rowe to approve the limited term kindergarten teacher position for 2018/19, as recommended, seconded by Hilger. Poquette, yes; Drawbert, absent; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 4-0. p. Consider 66.0301 Cooperative Agreement with the McKinley Charter School and the School District of Eau Claire for 2018/19. Motion by Rowe to approve the 66.0301 Agreement for 2018/19 as presented, seconded by Poquette. Drawbert, absent; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0.

11. Adjournment. Motion by Poquette to adjourn at 8:46 p.m., seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, absent; Elvig, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, March 19, 2018 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

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