



# School District of Altoona

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## ALTOONA BOARD OF EDUCATION

Regular Meeting  
District Board Room  
1903 Bartlett Avenue  
May 7, 2018  
6:45 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig at 6:45 p.m. in the District board room.
2. Roll call was taken and the following were present:  
Robin E. Elvig, President  
Helen S. Drawbert, Vice President  
Bradley D. Poquette, Treasurer  
David A. Rowe, Clerk  
Richard A Risler, Member  
Joyce M. Orth, Board Secretary  
Michael Markgren, Acting Superintendent
3. Public Notice. All posting requirements were met. Posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. April 23, 2018 Regular Meeting. Motion by Drawbert to approve the April 23 minutes as presented, seconded by Risler. Drawbert, abstain; Rowe, abstain; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 3-0. b. May 1, 2018 Special Meeting. Motion by Rowe to approve the May 1 minutes as presented, seconded by Drawbert. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Helen Drawbert will be unable to attend the next meeting of the Altoona Area Foundation. She inquired if anyone was available to attend in her place. (2) Dave Rowe requested details about the graduation ceremony as it relates to the Board. A list of upcoming events was distributed in response to Dave's question. (3) Robin Elvig recognized the intermediate school staff and students involved in the Shark Tank project. She participated as a judge, along with Brad Poquette and Mike Markgren. (4) The April 26 Maker Fair was also mentioned. b. Agenda items - public comment and concern. Dave Rowe noted the Excellence in Education Banquet and recognized those involved. See 9.c. (3).
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Drawbert to approve General Fund checks totaling \$760,035.42 and Student Activity Fund checks totaling \$1,861.64 as presented, seconded by Risler. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.

9. Information. **a. School Showcase.** (1) Performance by Emma Hoff. Emma Hoff, State Forensics Champion in Prose, presented her prose performance consisting of cuts from “Surviving Intimate Terrorism,” by Hedda Nussbaum. (2) Recognize DECA Students. Students that qualified for, and competed at the International Career Development Conference in Atlanta, April 21-24, were recognized. They are Emily Kaszubowski, Ellie Nodland, Isaac Colbert and Christian Theyerl. (3) Student Representative’s Update. Emily Studinski, student representative, highlighted the following in her update: prom, the Grim Reaper simulation (SADD), math club, awards night, and the blood drive. She also noted the student council’s participation at State. Emily has served as the student representative since the 2016/17 school year. Incoming junior, Alyse Tainter was introduced. Pending her appointment, Alyse will serve as the Student Representative to the Board for the 2018/19 and 2019/20 school year. (See 9.b. (1). (5) Parent Technology Takeover. The promotional video for the “Technology Takeover, Empowering Parents for the Inevitable” event on May 23 (6:00-8:00 pm) was shared. Altoona Elementary School is hosting.
- b. President’s Report.** (1) Appoint Student Representative and Alternate. Incoming junior’s, Alyse Tainter and Sedona Van Ert, were appointed as the Student Representative and Alternate, respectively, for a two-year term (2018/19 and 2019/20 school years). (2) Board Committee Sign-Up. Committee appointments will be made on May 21. (3) WASB Spring Workshops. Dates for the Spring Workshops were shared. (4) Interim Superintendent Search Update. Two candidates were interviewed at 4:00 and 5:15 p.m. today. The board will discuss the candidates in closed session. (See 11. and 12.) **c. Superintendent’s Report.** (1) Donations Update. Donations recognized included the WEDC Fab Lab grant (\$25,000) and a Tools for Schools grant (\$250). With these, the donation total (since December 2017) is \$60,966. (2) WEDC Fab Lab Grant Announcement. WEDC Deputy Secretary and Chief Operating Officer, Tricia Braun, was our guest on May 1, Wisconsin Fab Lab Day to announce our Fab Lab grant award of \$25,000. Other guests/speakers included Ray Cross, President, UW System; Dean Bob Meyer, UW-Stout; and Senator Terry Moulton. (3) Excellence in Education Banquet. Five seniors along with their chosen educators were honored at the May 2 Excellence in Education Banquet at the Florian Gardens: Brooklyn Arbs, Isaac Colbert, Gabrielle Dahl, Emily Kaszubowski and Olivia Lang, and their chosen educators Todd Lenz, David Boley, Kevin Fruit, Kara Davis and Erin Lynnes. In addition, two staff members, Tom Burgraff (Innovator in Education) and Brooke Kaldor (Unsung Hero) received Special Educator Awards. (4) Enrollment Update. Student enrollments as of April 23 were reviewed: elementary, 588; intermediate, 246; middle, 356; and high, 409 for a district total of 1599. (5) Open Enrollment Update. The Open Enrollment Applicant summary was reviewed. A total of 58 applications were received for nonresident students. This compares to a total of 66 applications for 63 resident students to attend in another district. The recommendation for open enrollment approvals and denials will come before the board on May 21. (6) Plan for Staff Make-up of Inclement Weather Day. Friday, June 8 is the scheduled staff make-up day. No make-up is needed for students.
10. Board Action after Consideration and Discussion. **a.** Consider Resignation of Elementary Art Teacher. Motion by Drawbert to accept the resignation of Jalissa Bankston effective June 30, 2018 as presented, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.
- b.** Consider Recommendation to Fill Curriculum and Instruction Coordinator Position for Limited Term 2018/19. Motion by Poquette to approve Terri Hanson, as the curriculum and instruction coordinator for limited-term 2018/19 as recommended, seconded by Drawbert. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. **c.** Consider Employment Recommendation to Fill Grade 1 Limited-Term Teacher Position for 2018/19. Motion by Drawbert to employ Ashley Kuhl to fill the grade 1 teacher position, limited-term 2018/19, as recommended, seconded by Risler. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. **d.** Consider Employment Recommendation to Fill Grade 4 Limited-Term Teacher Position for 2018/19. Motion by Rowe to employ Larissa Smith to fill the grade 4 teacher position, limited-term 2018/19, as recommended, seconded by Drawbert. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.

e. Consider Employment Recommendation to Fill Middle School Special Education Teacher Position. Motion by Drawbert to employ Raija Christoffel to fill the special education teacher position, beginning in the 2018/19 school year as recommended, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. f. Consider Employment Recommendation to Fill High School Alternative Education Teacher Position. No action taken. g. Consider Recommendation to Fill High School Student Council Advisor Position for 2018/19. Motion by Rowe to approve Jessica Richards as high school student council advisor for 2018/19 as recommended, seconded by Drawbert. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. h. Consider Recommendation to Fill High School Student Council Advisor Position for 2018/19. Motion by Risler to approve Emily Sibilski as high school student council advisor for 2018/19 as recommended, seconded by Poquette. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. i. Consider Recommendation for Art Intern Position for Fall Semester 2018/19. Motion by Drawbert to approve the art intern position for semester 1 of the 2018/19 school year, as recommended, seconded by Risler. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. j. Consider Employment Recommendation to Fill Art Intern Position for Fall Semester 2018/19. Motion by Rowe to employ Olivia Revolinski to fill the art intern position for semester 1 of the 2018/19 school year, as recommended, seconded by Risler. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. k. Consider Employment Recommendation to Fill Middle School Girls' Track Coach Positions. Motion by Risler to approve the employment of Rachael Stilp and Brooke Kaldor to fill middle school girls' track coach positions, for the 2017/18 season as recommended, seconded by Rowe. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. l. Consider Employment Recommendation to Fill the Middle School Boys' Tennis Coach Position. Motion by Drawbert to approve the employment of Michael Larson to fill the middle school boys' tennis coach position for the 2017/18 season as recommended, seconded by Risler. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. m. Consider Approval of Summer Programs 2018. Motion by Drawbert to approve the 2018 Summer Programs (courses, course objectives, instructors, dates) as presented, seconded by Risler. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. n. Consider Amendments to the Professional Educator Handbook. Motion by Drawbert to amend the Professional Educator Handbook effective July 1, 2018 as presented, seconded by Poquette. Drawbert, yes; Rowe, no; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 4-1. o. Consider Amendments to the Support Staff Handbook. Motion by Drawbert to amend the Support Staff Handbook effective July 1, 2018 as presented, seconded by Poquette. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. p. Consider 66.0301 Agreement with the School District of Fall Creek for Speech and Language Teacher 2018/19. Motion by Rowe to adopt the 66.0301 Agreement with Fall Creek as presented, seconded by Drawbert. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. q. Consider Recommendation for Chromebook Purchase for Replacement of Student Computers. Motion by Drawbert to approve the purchase of 250 Chromebook computers (HP 11) from CDW-G at a total cost of \$48,750 (2018/19 budget), as presented, seconded by Risler. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. r. Consider Recommendation for Purchase of Windows 10 Staff Workstations. Motion by Drawbert to approve the purchase of 250 Windows computers (HP Elite) from MJP Tech at a total cost of \$50,000 (2018/19 budget), as presented, seconded by Risler. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. s. Consider Recommendation for Purchase of Virtual Server Software Upgrade. Motion by Rowe to approve the purchase of virtual server software from Davenport Group at a total cost of \$12,493 (2018/19 budget), as presented, seconded by Drawbert. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.

11. Anticipated Closed Session as Per Section 19.85(1) (c) – Wisc. Statutes. Motion by Drawbert to adjourn into closed session at 8:22 p.m. as noticed below, seconded by Rowe. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. The Board will entertain a motion to convene in closed session pursuant to s. 19.85(1) (c) - Wisc. Stats., as appropriate, to discuss the Interim Superintendent candidates and an offer of employment, if appropriate.

12. Reconvene into Open Session and Take Action if Necessary and Appropriate. Motion by Rowe to reconvene into open session at 8:50 p.m. and take action, seconded by Risler. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.

Motion by Drawbert to employ Ronald Walsh as Interim Superintendent for the 2018/19 school year, seconded by Poquette. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.

13. Adjournment. Motion by Drawbert to adjourn at 8:53 p.m., seconded by Poquette. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, May 21, 2018 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

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District Clerk

\_\_\_\_\_  
Date

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