



School District of Altoona

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Dr. Connie Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
809 7th Street West
August 15, 2016
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig at 6:31 p.m. in the District board room.
2. Roll call was taken and the following were present and absent:
Robin E. Elvig, President
Helen S. Drawbert, Vice President
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member; Absent
Dr. Connie Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. July 18, 2016 Regular Meeting. Motion by Drawbert to approve the July 18 minutes as presented, seconded by Hilger. Drawbert, yes; Rowe, absent; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0. b. July 26, 2016 Special Meeting. Motion by Poquette to approve the July 26 minutes as presented, seconded by Drawbert. Rowe, absent; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. c. August 8, 2016 Special Meeting. Motion by Drawbert to approve the August 8 minutes as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, absent; Elvig, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. None. b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Checks for Payment. Motion by Drawbert to approve General Fund checks totaling \$350,300.54 and Student Activity Fund checks totaling \$99,508.77 as presented, seconded by Hilger. Poquette, yes; Drawbert, yes; Rowe, absent; Hilger, yes; Elvig, yes. Motion carried 4-0. b. Treasurer's Report. Motion by Drawbert to approve the Treasurer's Report as presented, seconded by Hilger. Drawbert, yes; Rowe, absent; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0.

- c. Expenditures, Revenues and Cash Position. Expenditures and revenues as of August 8, 2016 were included in the packet. The cash position graph (general fund 2011/12 to 2016/17) was also included.
9. Information. **a. Committee Reports.** (1) Negotiation/Meet and Confer Committee. Meet and Confer sessions were held on August 8 with representatives from employee groups. See 10.aa. through dd. **b. Policy Review. Policies for Discussion.** Policy 524 – Employee Progressive Discipline and Policy 526 – Personnel Records were reviewed. **c. Legislative Update.** (1) Legislative Planning Meeting Altoona, Chippewa Falls, Eau Claire Group. The August 8 planning meeting was reviewed. Robin Elvig, Helen Drawbert and Dr. Biedron attended. **d. President’s Report.** (1) Fall Regional Meeting. The Region 4 Fall Meeting is scheduled for September 20 at the Holiday Inn South, Eau Claire. (2) Economics for Opinion Leaders. The agenda for the September 22 and 23 sessions was reviewed. **e. Superintendent’s Report.** (1) What’s Right in Education, Studer Conference. Dr. Biedron shared highlights from the Studer Education Conference that the Altoona leadership team attended on August 1-2 in Chicago. (2) Cluster A Retreat. The Annual Cluster A Retreat was held at UWEC Centennial Hall on August 6. Joe Schroeder, PhD, Associate Executive Director, AWSA, presented “Leadership Practices that Impact Student Learning.” (3) On Track for the Future! Building Projects Update. The current status of projects was updated. The pupil services office has moved to their new office (former elementary school office). The Altoona Elementary Grand Opening will be held on August 25 at 1:00 pm. An open house will follow until 6:00 pm. (4) Other Meetings, News and Events (Items announced in this category are not intended for discussion). The Ad Hoc KB Trail Committee will meet on August 18 at 10:00 am. Dr. Biedron will attend. Board members are invited to attend the New Teacher Orientation luncheon on August 22 to be held on August 22, 11:30 am at the Altoona Elementary School. Strategic Planning, one of the next steps in the Studer Education process, will get underway in October.
10. Board Action after Consideration and Discussion. **a. Consider Employment Recommendation to Fill Limited Term Third Grade Teacher Position.** Motion by Hilger to employ Lindsey Gerber in limited term third grade teacher position for 2016/17 as recommended, seconded by Drawbert. Rowe, absent; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. **b. Consider Employment Recommendation to Fill High School Science Teacher Position.** Motion by Drawbert to employ Corey Adams to fill a high school science teacher position beginning in 2016/17 as recommended, seconded by Poquette. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, absent; Elvig, yes. Motion carried 4-0. **c. Consider Employment Recommendation to Fill High School Science Teacher Position.** Motion by Drawbert to employ Lucas Nolte to fill a high school science teacher position beginning in 2016/17 as recommended, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, absent; Hilger, yes; Elvig, yes. Motion carried 4-0. **d. Consider Employment Recommendation to Fill Extracurricular Positions.** Motion by Drawbert to approve coaches/advisors for the 2016/17 season as recommended: James Bremness, volleyball assistant; Alicia Olson, volleyball C-team; Amy Miller girls’ basketball assistant; Brett Dekan, 8th grade head football; and Luke Oliver, 8th grade assistant football, seconded by Hilger. Drawbert, yes; Rowe, absent; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0. **e. Consider Initial Adoption of School Board Policy and Philosophy of Governance.** Motion by Drawbert to approve initial adoption of School Board Policy and Philosophy of Governance as presented, seconded by Poquette. Rowe, absent; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. **f.-z. Series 100 Policies.** Motion by Drawbert to approve initial adoption or amendment of the following policies as presented: initial adoption of Policy 110 – School District Mission, initial adoption of Policy 111- School District Goals, amendment of Policy 112 - Shared Decision Making – Board/Administrative Relations, amendment of Policy 112.1 – Strategic Planning, initial adoption of Policy 112.2 – Continuous Quality Improvement, initial adoption of Policy 120 – School District Legal Status, initial adoption of Policy 130 – School Board Legal Status, amendment of Policy 131 – Board Members Elections, initial adoption of Policy 132 – Board Member Resignation/Removal from Office, initial adoption of Policy 143 – Consultants to the District, amendment of Policy 151.1 – Policy Dissemination, initial adoption of Policy 151.2 – Administration in Policy Absence, initial adoption of Policy 154 – Legislative Advocacy, amendment of Policy 161 – Board

Member Authority, initial adoption of Policy 163 – Board Member Development Opportunities, initial adoption of Policy 164 – Board Member Compensation and Expenses, amendment of Policy 165 – Board Member Conduct/Ethics, initial adoption of Policy 165.1 – Board Member Conflicts of Interest, initial adoption of Policy 166 – Board Member Electronic Communications, initial adoption of Policy 175 – Annual and Special School District Meetings, and amendment of Policy 183 – Voting Methods, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, absent; Elvig, yes. Motion carried 4-0.

aa. Consider Salary Increase for Professional Educators. Motion by Hilger to approve an overall average increase of 2.5% for professional educators as recommended, seconded by Drawbert. Poquette, yes; Drawbert, yes; Rowe, absent; Hilger, yes; Elvig, yes. Motion carried 4-0. bb. Consider Salary Increase for Clerical/Paraprofessional Employees. Motion by Hilger to approve an increase of 2.5% for clerical/paraprofessional employees as recommended, seconded by Drawbert. Drawbert, yes; Rowe, absent; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 4-0. cc. Consider Salary Increase for Custodial/Maintenance Employees. Motion by Drawbert to approve an increase of 2.5% for custodial/maintenance employees as recommended, seconded by Poquette. Rowe, absent; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. dd. Consider Salary Increase for Food and Nutrition Employees. Motion by Drawbert to approve an increase of 2.5% for food and nutrition employees as recommended, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, absent; Elvig, yes. Motion carried 4-0. ee. – nn. Contracts. Motion by Drawbert to approve the following contracts for 2016/18 as presented: Superintendent, Curriculum Director/Intermediate School Principal, Elementary School Principal, Director of Special Education and Pupil Services, Business Manager, High School Dean of Students/Athletic Director, K-8 Dean of Students, Instructional Coach/Reading Specialist, K-5 School Psychologist, and 6-12 School Psychologist, seconded by Hilger. Poquette, yes; Drawbert, yes; Rowe, absent; Hilger, yes; Elvig, yes. Motion carried 4-0. oo. Consider 2016/18 Contract for Gifted and Talented Students. Motion by Poquette to approve the 2016/18 contract for the Coordinator of Gifted and Talented Students as presented, seconded by Hilger. Drawbert, abstain; Rowe, absent; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 3-0. pp.-xx. Contracts. Motion by Drawbert to approve the following contracts for 2016/18 as presented: Executive Assistant, Payroll and Benefits Specialist and Financial Assistant, Student Data Systems and Financial Assistant, Pupil Services and Curriculum Assistant, Technology Coordinator, Computer/Network Support Technician, School Nurse, and Maintenance Team Supervisor, seconded by Hilger. Rowe, absent; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. (Please note 2016/18 Contract for Occupational Therapist (10.pp.) was also included on the agenda, but is covered under Professional Educators and not a contracted position.) yy. Consider 2016/18 Contract for Director of Food and Nutrition Services. No action taken. aaa. Consider Agreement with Marriage and Family Health Services Ltd for School-Based Mental Health Services for 2016/17. Motion by Drawbert to approve the agreement with Marriage and Family Health Serviced Ltd as presented, seconded by Poquette. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, absent; Elvig, yes. Motion carried 4-0. bbb. Consider Agreement with Children’s Hospital of Wisconsin Community Services for School-Based Mental Health Services for 2016/17. Motion by Drawbert to approve the agreement with Children’s Hospital of Wisconsin Community Services as presented, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, absent; Hilger, yes; Elvig, yes. Motion carried 4-0.

11. Adjournment. Motion by Poquette to adjourn at 7:47 p.m., seconded by Drawbert. Drawbert, yes; Rowe, absent; Hilger, yes; . Poquette, yes; Elvig, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Tuesday, September 6, 2016 at 6:30 p.m. in the Pedersen Commons (formerly Commons Addition), 1903 Bartlett Avenue.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.