



School District of Altoona

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ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
1903 Bartlett Avenue
December 18, 2017
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board Vice President, Helen Drawbert at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present and absent:
Robin E. Elvig, President; Absent
Helen S. Drawbert, Vice President
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Joyce M. Orth, Board Secretary
Michael Markgren, Acting Superintendent
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. December 4, 2017 Regular Meeting. Motion by Rowe to approve the minutes as presented, seconded by Hilger. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, absent. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Wendy Springer announced that the Lady Rails are hosting a staff appreciation event at their December 19 game. Each player nominated a teacher or support staff member to be recognized. (2) Staff listening sessions are being scheduled at each of the schools. (3) Dave Rowe noted last week's high school holiday concert. He also mentioned that the city council passed a motion to submit a grant proposal related to the KB project. (4) Brad Poquette congratulated the boys' basketball team for their win over Regis.
b. Agenda items - public comment and concern. None.
8. Treasurer's Report and Business Services Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling \$2,014,199.23 and Student Activity Fund checks totaling \$6,417.50 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, absent. Motion carried 4-0.

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b. Approval of Treasurer’s Report. Motion by Rowe to approve the Treasurer’s Report as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, absent. Motion carried 4-0. c. Expenditures, Revenues and Cash Position. Expenditures, revenues and cash position (general fund 2011/12 to 2017/18) as of December 12, 2017 were reviewed.

9. Information. a. **Superintendent’s Report.** (1) Contributions Update. The following contributions to support the required match for the Fab Lab grant were recognized: Halfmoon Education Inc, \$200; Richard Jurmain, \$200; Kelly Heating & Electric LLC, \$250 and Northwestern Bank, \$5,000. A Women’s Giving Circle Grant of \$5,966 for K-3 STEM was also recognized. (2) Monthly Enrollment Report. Student enrollments as of December 11, 2017 were reviewed: elementary school, 595; intermediate school, 246; middle school, 357; and high school, 414 for a district total of 1,612. (3) WEDC Fab Lab Grant. The Fab Lab Grant for \$25,000 was submitted to the WEDC last week. The grant has a required 1:1 match component. (4) AnnMarie Foundation Visit. The District hosted the AnnMarie Foundation board of director’s meeting on December 12. The Foundation is considering support of a portion of the required match for the Fab Lab grant. Their visit included a Fab Lab tour and student demonstrations. (5) REALiving Employee Assistance Program. Mike Markgren shared an update from his meeting with Holly Hakes, executive director, REALiving concerning their employee achievement program. The program will provide financial counseling, legal consultation, crisis counseling, and more, at no cost to employees. The program kick-off with staff is planned for January 26. (6) Other Meetings, News and Events. None.

10. Board Action after Consideration and Discussion. a. Consider Employment of Part-Time Limited Term Physical Education Teacher for Semester 2. Motion by Poquette to employ Chris Hugo to fill the .50 limited-term physical education teacher position for semester 2 of the 2017/18 school year, as recommended, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, absent. Motion carried 4-0.

11. Adjournment. Motion by Rowe to adjourn at 7:02 p.m., seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, absent. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, January 8, 2018 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date