



School District of Altoona

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Dr. Connie Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION
Regular Meeting
Pedersen Commons
1903 Bartlett Avenue
September 6, 2016
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig at 6:30 p.m. in the Pedersen Commons.
2. Roll call was taken and the following were present and absent:
Robin E. Elvig, President
Helen S. Drawbert, Vice President
Michael J. Hilger, Clerk; Absent
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Dr. Connie Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. August 15, 2016 Regular Meeting. Motion by Drawbert to approve the minutes as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. The football and volleyball teams were recognized. b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Drawbert to approve General Fund checks totaling \$792,026.48 and Student Activity Fund checks totaling \$-0- as presented, seconded by Rowe. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0.
9. Information. **a. School Showcase.** (1) School Year Start Updates. Pupil Services Director, Alan McCutcheon and Principals, Joann Walker, Andrea Steffen, Dan Peggs and Jason LeMay shared their school year updates. (2) Entry Plan. Dan Peggs, middle school principal and district assessment coordinator, also shared an entry plan with action steps and timeline in the areas of academic and behavioral support, building connections, school culture and climate, communication and transparency, and educator effectiveness.

(3) ACT and Advanced Placement Update. Jason LeMay, high school principal, shared an overview and comparison of ACT and Advanced Placement scores. **b. Committee Reports**. None. **c. General Information**. None. **d. President's Report**. (1) WASB Fall Regional Meeting. Robin Elvig, Helen Drawbert, Dave Rowe, Mike Hilger and Dr. Biedron will attend the September 20 meeting at the Holiday Inn Eau Claire. Robin Elvig, Helen Drawbert, Mike Hilger and Dr. Biedron will also attend the pre-conference workshop that will address planning and conducting effective school board meetings. (2) Economics for Opinion Leaders. The September 22-23 session will be held at Stout's Island Lodge. Brad Poquette, Helen Drawbert and Robin Elvig will attend. (3) WASB/WSAA Employment and School Law Seminar. The Employment and School Law Seminar will be held on October 13-14 in Wisconsin Dells. The conference will also feature an optional pre-seminar workshop. Board members will register with Joyce by October 3. (4) Joint Resolution with Eau Claire Area School District. Robin Elvig shared an update about discussions with Eau Claire regarding a possible resolution for the WASB Policy and Resolutions Committee. **e. Superintendent's Report**. (1) Back to School Inservice. The September 1 and 6 inservice was reviewed. Robin Elvig, Helen Drawbert, Brad Poquette and Dave Rowe attended the breakfast and/or opening session on September 1. (2) On Track for the Future! Building Projects Update. The status of building projects was reviewed. (3) Studer Education Update. The next Studer visit is scheduled for the October 3 board meeting to kick-off the strategic planning process. Survey roll-outs will occur in September. (4) Professional Educator Handbook Revisions. Revisions to the Professional Educator Handbook were discussed. For the most part, the updates stem from the WASB's review. See 10.e. (5) 1:1 Chromebook Handbook. The handbooks for grades 4-8 and 9-12 were included in board packets, and highlights were reviewed and questions answered. (6) Other Meetings, News and Events. Items announced included the recent Leader Telegram article featuring our renovated facilities, a meeting with support staff to review hours, and changes in PBIS to facilitate greater shared leadership.

10. Board Action after Consideration and Discussion. **a. Consider Resignation of Food Service Employee**. Motion by Drawbert to accept the resignation of Jon Wojcik as presented, seconded by Poquette. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. **b. Consider Employment Recommendation to Fill Administrative Assistant Position – Athletic Director's Office**. Motion by Rowe to employ Elissa Upward as administrative assistant – athletic director's office as recommended, seconded by Drawbert. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. **c. Consider Employment Recommendation to Fill Part-Time Special Education Paraprofessional Position**. Motion by Drawbert to employ Katrina Brock Anderson as part-time special education paraprofessional for limited term 2016/17 school year, as recommended, seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. **d. Consider Employment Recommendation to Fill Extracurricular Positions**. Motion by Rowe to employ Nathan Warneke, cross country assistant coach, and Emilee Planert, cross country assistant coach, for the 2016/17 season as recommended, seconded by Drawbert. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. **e. Consider Amendment of Professional Educator Handbook**. Motion by Drawbert to approve the Professional Educator Handbook as presented, seconded by Poquette. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. **f. Consider 2016/18 Contract for Food and Nutrition Services Director**. Motion by Rowe to approve the 2016/18 contract for Tina Johnston, food and nutrition services director, as presented, seconded by Drawbert. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. **g. Reconsider 2016/18 Contract for 6-12 School Psychologist**. Motion by Drawbert to approve the 2016/18 contract for Courtney Smith, 6-12 school psychologist, as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. **h.-w. Consider Final Adoption of School Board Policy and Philosophy of Governance**; **i. Consider Final Adoption of Policy 110 – School District Mission**; **j. Consider Final Adoption of Policy 111 – School District Goals**; **k. Consider Final Adoption of Policy 112.2 – Continuous Quality Improvement**; **l. Consider Final Adoption of Policy 120 – School District Legal Status**;

m. Consider Final Adoption of Policy 130 – School Board Legal Status; n. Consider Final Adoption of Policy 132 – Board Member Resignation/Removal from Office; o. Consider Final Adoption of Policy 143 – Consultants to the District; p. Consider Final Adoption of Policy 151.2 – Administration in Policy Absence; q. Consider Final Adoption of Policy 154 – Legislative Advocacy; r. Consider Approval of 154 Rule –Legislative Advocacy Communications and Role of Liaison; s. Consider Final Adoption of Policy 163 – Board Member Development Opportunities; t. Consider Final Adoption of Policy 164 – Board Member Compensation and Expenses; u. Consider Final Adoption of Policy 165.1 – Board Member Conflicts of Interest; v. Consider Final Adoption of Policy 166 - Board Member Electronic Communications; w. Consider Final Adoption of Policy 175 – Annual and Special School District Meetings. Motion by Drawbert to approve school board series 100 policies and rules (agenda items 10.h. through 10.w.) as presented, seconded by Poquette. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. x. Consider Initial Adoption of Policy 524 – Employee Progressive Discipline. Motion by Drawbert to approve initial adoption of Policy 524 as presented, seconded by Poquette. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. y. Consider Amendment of Policy 526 – Personnel Records. Motion by Drawbert to approve amendment of Policy 526 as presented, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. z. Consider Milk Bid for 2016/17. Motion by Drawbert to award the milk bid to Dean Food/Morning Glory in the amount of \$65,230 as recommended, seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0.

11. Adjournment. Motion by Rowe to adjourn at 8:53 p.m., seconded by Drawbert. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, September 19, 2016 at 7:45 p.m. following the Annual Meeting and Budget Hearing, 1903 Bartlett Avenue.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.