



School District of Altoona

1903 Bartlett Ave Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
1903 Bartlett Avenue
September 19, 2016
7:45 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig at 7:45 p.m. in the District board room.
2. Roll call was taken and the following were present and absent:
Robin E. Elvig, President Dr. Connie Biedron, Superintendent
Helen S. Drawbert, Vice President Joyce M. Orth, Board Secretary
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for the Meeting
6. Approval of Minutes. a. September 6, 2016 Regular Meeting. Motion by Drawbert to approve the minutes as presented, seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, abstain; Poquette, yes; Elvig, yes. Motion carried 4-0.
7. President's Report. a. WASB/WSAA Employment and School Law Seminar. The October 13-14 seminar will be held at the Kalahari Resort in Wisconsin Dells. The conference will also feature an optional pre-seminar workshop. If attending, board members will register with Joyce by October 3.
8. Superintendent's Report. a. Preliminary Plan for Track and Sports Complex. Preliminary discussions are underway regarding a possible track and sports complex. Dr. Biedron will follow-up with a proposal after final referendum spending is known. b. Overview of 'MyLearningPlan.' The 'MyLearningPlan' evaluation documentation and management platform was reviewed, along with the implementation timeline and Educator Effectiveness cycle and components. Teacher training will kick-off on September 29. c. Fall Superintendent's Conference. Dr. Biedron shared highlights from the September 14-16 fall conference in Madison, noting presenters Gary Marx and Dave Schuler in particular. d. Schedule Special Board/Admin Team Work Session to Kick-off Strategic Planning Process. A work session was scheduled for October 3, 5:00 to 6:00 p.m. Dr. KK Owen, Leader Coach, Studer Education, will facilitate the session.

9. Board Action – Consent Agenda. a. Consider Setting of the Tax Levy for 2016 as presented at the Annual Meeting; b. Consider Adoption of the 2016/17 Budget as presented at the Annual Meeting; c. Consider Declaration of Depositories for 2016/17; d. Consider Declaration of Posting Places for 2016/17; e. Consider Annual Appointment of Board Secretary for 2016/17; f. Consider Annual Appointment of Deputy Clerk for 2016/17; g. Consider Authorization to use Facsimile Signatures for 2016/17; h. Consider Approval of the Release of Funds for Time-Sensitive Payables for 2016/17; i. Consider Approval of Legal Counsel with Weld Riley, S.C. for 2016/17; j. Consider Annual Appointment of Safety Officer for 2016/17; k. Consider Annual Appointment of Chemical Hygiene Officer for 2016/17; l. Consider Adoption of Medical Term Abbreviations for 2016/17. Motion by Drawbert to approve the consent agenda (items 9.a. through 9.l. as presented and incorporated herein by attachment to the minutes), seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.
10. Board Action after Consideration and Discussion. a. Consider Annual Appointment of Medical Advisor for 2016/17. Motion by Drawbert to appoint Dr. Susan Rowe as medical advisor as recommended, seconded by Poquette. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, abstain; Elvig, yes. Motion carried 4-0. b. Consider Final Adoption of Policy 524 – Employee Progressive Discipline. Motion by Poquette to approve final adoption of policy 524 as presented, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0.
11. Adjournment. Motion by Drawbert to adjourn at 8:40 p.m., seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, October 3, 2016 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.



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Consent Agenda for September 19, 2016

The items listed below are routine in nature, approved yearly following the annual meeting.

Proposed Motion: Motion to approve Items 9.a. through 9.l. as presented and incorporated herein by attachment to the minutes

- 9.a. Setting of the tax levy for 2016 as present at the annual meeting
- 9.b. Adoption of the 2016/17 budget as presented at the annual meeting
- 9.c. Approval of depositories for 2016/17 with Citizen's Community Federal, State of Wisconsin Government Pool, and Wisconsin Investment Series Cooperative
- 9.d. Declaration of the following as the posting places for agendas and minutes of board meetings: Altoona City Hall, Altoona Post Office, district office, and elementary and high school offices
- 9.e. Continuation of Joyce Orth CAP as board secretary for 2016/17
- 9.f. Continuation of Michael Markgren as deputy clerk for 2016/17
- 9.g. Authorization to use facsimile signatures under Wisconsin Statute 120.16 (2)
- 9.h. Approval of the release of funds for time-sensitive payables
- 9.i. Continuation of legal counsel with Weld, Riley, Prenn & Ricci
- 9.j. Continuation of Greg Johnson as safety officer for 2016/17
- 9.k. Appointment of Russ Riehbrandt as chemical hygiene officer for 2016/17
- 9.l. Adoption of the medical term abbreviations as presented

The Appointment of the Medical Advisor was removed from the Consent Agenda and added it to the Regular Action (10.a.).

The recommendation is for the appointment of Dr. Susan Rowe as medical advisor for 2016/17.