

TITLE: School Psychologist

JOB ANALYSIS: The School Psychologist is responsible for providing consultation, assessment, intervention services, direct services, and case coordination. He or she will work collaboratively within school buildings to facilitate and develop systems that promote the cognitive, social, and personal development of all students.

REPORTS TO: Director of Special Education and Pupil Services

COORDINATES WITH: Administrators, coordinators, teachers, parents, support staff, and other professionals.

PERFORMANCE RESPONSIBILITIES:

- Provides consultation to administrators, teachers, parents, students, support staff, community agencies, and other individuals through individual student problem-solving meetings, involvement in committees, task forces, and community boards, participation in leadership teams, and through conferences with parents and teachers.
- Assists in screening for suspected disabilities in students, and evaluating students with or suspected of having a disability.
- Conducts general education screening and evaluation involving academic skills and ability, emotional, behavioral, social, and mental health areas.
- Completes and delivers effective written and oral communication of assessment results with team members.
- Provides direct services to students through counseling, facilitating support groups, assisting in the implementation of interventions, observing in the classroom setting, participating on a crisis intervention team, and other direct services to students.
- Provides indirect services for students through designing and supporting behavior intervention plans, conducting functional behavioral assessments, child advocacy, and assisting in the development of multi-leveled systems of support.
- Provides supports and services to parents through home visits, directing parent education groups, assisting during parent/teacher conferences, and researching and providing information on community resources.
- Delivers professional development information to school staff, parents, and community members.
- Case manages initial special education referrals, and 3-year re-evaluations, to ensure compliance to state and federal requirements and to coordinate the IEP team process.
- Supervises school psychology interns and practicum students.
- Serves as a liaison with community agencies.
- Performs other tasks and accepts other responsibilities as assigned.

EVALUATION: Performance of this job will be evaluated in accordance with the provisions of the Board's policy on evaluation of administrative support staff.

TERMS OF EMPLOYMENT: 200 contract days; salary to be established by the Board.

QUALIFICATIONS & EDUCATIONAL REQUIREMENTS:

Requirements:

1. Valid State of Wisconsin certification and license as a school psychologist.

Strongly preferred:

1. Ability to effectively facilitated problem-solving meetings with students, parents, school staff, and community agencies.
2. Background and experience in developing and implementing effective interventions for academic, emotional, behavioral, and social skill deficits.
3. Strong knowledge and background in applying federal and state laws related to special education and students with disabilities.
4. Excellent communication skills and an ability to effectively work within teams.
5. Proficiency in assessing students from preschool to adult in all areas related to student learning and development.

Adopted: 02/16/15