



## **e-Funds for Schools**

The School District of Altoona is pleased to announce a new program called e-Funds for Schools. This new program allows parents to deposit meal payments on-line. You can choose to have meal payments charged to your credit card or you can have funds withdrawn electronically from your checking account. A percentage-based convenience fee will be charged for using the credit card option. There will be a \$1.00 charge per transaction for having funds electronically withdrawn from your checking account.

You are in full control of your account and can make a payment at any time that is convenient for you. By following the instructions below, you can set-up your account quickly and easily.

### **First Time Registration**

First, click on the e-Funds for Schools logo.

Click the **Register** link to begin the registration process.

Enter your account information, and click Continue. Please record your username and password and store it in a safe location.

Select **Family Number** and type in your Skyward login name and click add.

The Skyward login is the first guardian listed in our Skyward program, generally considered the head of household. The format of this login name is the first 5 letters of the last name, the first 3 letters of the first name followed by 3 zeros. If you need help with this please call 839-6168.

If the students names that appear are correct click the continue link. If you need help adding additional children that do not show up here please call 839-6168.

Enter your checking account information and click the continue link. If you want to use a debit or credit card follow the instruction under the credit card section.

Read the fee notice screen and select the option you prefer and click the continue link.

Read the Terms of Service and Privacy Policy and click the submit link if you agree to use this service.

Your registration is complete. Click the go to login link to login and pay fees.

Log-in using your username and password.

As always, we will continue to accept checks and cash payments at any of our schools.

**NSF Checks**

A service charge of \$15.00 will be assessed for all non-sufficient funds (NSF) checking account transactions.

**Account Balance Info**

Account balances can be obtained 24 hours per day online by going to <http://www.altoona.k12.wi.us/famacc>

There are charges involved when this service is used. The School District of Altoona does not charge the fees involved nor do they receive any of the monies charged to the customer for using this electronic service.