



“ON TRACK” ALTOONA FOODSERVICE

JOB DESCRIPTION
ELEMENTARY CAFETERIA ASSISTANT
TEAM MEMBER 1
TEAM MEMBER 2

JOB DUTIES:

Prepare wash, sanitizer and allergen free buckets according to SOP.

Prepare all extra items needed (napkins, scissors, silverware, gloves etc. as needed for helping students).

Help students on the tray line and at the tables as needed.

Bring dirty trays to dishroom as needed.

Refill trays and silverware as needed.

Clean up spills as needed by students at tables and on tray line.

If custodian is needed get one at once for vomit or bowl mishaps. Do not take care of this yourself.

Keep dry trays stacked, and garbage neat (do not remove).

Wash tables between grades.

When finished sanitize tables in elementary and middle school according to SOP.

Help in dishroom, prep food, or fill silverware as needed.

Work as a team on a daily basis.

Fulfill all other duties requested by supervisor.

JOB RESPONSIBILITIES:

Follow standard operating procedures as well as for health and personal hygiene.

Provide own hairnet.

First in first out when prepping for the meal.

Clean and sanitize areas using for prep.

Break down boxes as used.

Take out recycle to dumpsters.

REVISED 5/26/11