

# School District of Altoona 

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Regular Monthly Meeting of the Board of Education
April 25, 2022 immediately following the 6:30 pm Reorganizational Meeting District Office Conference Room

## Agenda

This meeting is open to the public. If a member of the public requires an accommodation to attend the meeting, he or she should contact Executive Assistant Lisa Boss at least 24 hours in advance of the meeting to request an accommodation.

Please note that any meeting where more seating is needed than is available will be moved to the Pederson Commons, which is directly adjacent to the Conference Room. Please watch for door signage.

## I. Call to Order

II. Roll Call
III. Approval of Agenda
IV. Pledge of Allegiance
V. Communication with the Board (OE 8)
A. Learning Spotlight -4 K
B. Student Representative Report
C. Discussion of Board Activities (GC 3.4)
D. Update from the Superintendent including Student Representative scholarship presentation
E. Budget Monitoring/Budget Transfers (OE 8.2)
VI. Agenda-Related Public Comment (OE 8.4)
VII. Non-Agenda-Related Public Comment (OE 8.4)
VIII. Monitoring for Results (B/SR 5.4a \& B/SR 5.3a)
A. OE 12 - Facilities
B. R2: Physical Education and Health
IX. Board Consent Agenda (GC 2.4)
A. Removal of an Item from Board Consent Agenda for Separate Consideration
B. Approval of March 28, 2022 Meeting Minutes (GC 2.4)
C. Approval of March 28, 2022 Executive Session Meeting Minutes (GC 2.4)
D. Approval of April 14, 2022 Meeting Minutes (GC 2.4)

## E. Approval of April 14, 2022 Executive Session Meeting Minutes (GC 2.4)

X. Superintendent Consent Agenda (GC 2.4)
A. Removal of an Item from the Superintendent Consent Agenda for Separate Consideration
B. Approval of Hires, Resignations and Retirements (GC 2.4)

1. AIS/AMS Dean of Students - Hire
2. AHS Chemistry Teacher - Hire
3. Instructional Coach (Grades 4K-5th) - Hire
4. Instructional Coach (Grades 6th-12th) - Hire
5. AHS Science Teacher - Resignation
6. AHS Special Education Teacher - Resignation
7. On-Staff Sub LTE - Resignation
8. AIS/AMS Recess Supervisor - Resignation
9. AES Special Education - LTE - Resignation
10. AES Instructional Coach LTE - Resignation
11. AIS/AMS Special Education Teacher - Resignation
12. AMS Special Education Paraprofessional - Resignation
13. AMS Boys Basketball Coach 22-23-Resignation
14. AMS Boys Soccer Coach 22-23-Resignation
15. AMS Girls Soccer Coach - Hire
16. AHS Assistant Volleyball Coach 22-23-Resignation
17. AHS Cross Country Coach 22-23 - Resignation
18. AMS Boys Tennis Assistant Coach - Hire
19. Altoona Summer Program Staffing - Hires
20.AES 1st Grade Teacher - Resignation
20. AES 3rd Grade Teacher - Resignation
C. Approval of Treasurer's Report (GC 2.4)
D. Approval of Checks for Payment (GC 2.4)
E. First Reading of Policies (GC 2.4)
21. 835.2 Accessibility of Technology-Based Resources (New)
F. Second Reading of Policies (GC 2.4)
22. 188 Board Member Participation in Meetings via Technology (New)
23. 346 Student Assessment (Update)
24. 362 Library Media Services (Update)
25. 383.2 Animals in the School / On District Property (Delete)
26. 421 Admission to Kindergarten and First Grade (Entrance Age)
(Update)
27. 421.1 First Grade Admission (New)
28. 533 Posting and Hiring of Professional Employee Positions (New)
29. 535.4 Remote Work (New)
30. 538 Professional Staff Evaluation (Update)
31. 543 Posting and Hiring of District Employees without Individual Contracts (New)
32. 546.1 Resignation of Non-Contracted Employees (New)
33. 834.1 Use of District Equipment by Third Parties (New)
34. 882 School Resource Officer Program (Delete)
35. 940 Naming School Facilities (Update)
36. GAJB District Response to Personal Crisis (Delete)
37. IGAG Teaching about Drugs, Alcohol and Tobacco (Delete)
38. IGAJ Driver Education (Delete)
39. IGDD Student Performances (Delete)
40. IHB Class Size (Delete)
20.IIBA Classroom Assistants (Delete)
41. IIBCA Confidentiality of Library Records (Delete)
42. IIBE Instructional Television (Delete)
XI. Matters Reserved for Board Action (B/SR 2.1)
A. Item Removed from Board Consent Agenda for Separate Consideration (GC 2.5)
B. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5)
C. School Board Coherent Governance book study recommendation
XII. Recess
XIII. Discussion of the Meeting (GC 2.2)
XIV. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(b) to consider the employment data of any public employee or person licensed by a board or commission and pursuant to Wisconsin State Statute 19.85 (1)(f) to consider personal student information.
XV. Following closed session, the Board will entertain a motion to reconvene into open session and will take any further action that is necessary and appropriate, including acting on any resolution that may be presented. Thereafter, the Board will entertain a motion to adjourn the meeting.
XVI. Adjourn

Students are prepared academically and socially for personal success in life and are respectful, contributing members of the local and global communities.


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April 22, 2022

## NOTICE OF REGULAR MEETING OF THE BOARD OF EDUCATION

PLEASE TAKE NOTICE that members of the School District of Altoona Board of Education will hold a regular meeting on April 25, 2022 immediately following the reorganizational meeting scheduled for $\mathbf{6 : 3 0} \mathbf{~ p m}$, in the boardroom of the District Office, $\mathbf{1 9 0 3}$ Bartlett Avenue, Altoona, WI. Please note that any meeting where more seating is needed than is available will be moved to the Pederson Commons, which is directly adjacent to the Board Room. Please watch for door signage.

This meeting is open to the public. If a member of the public requires an accommodation to attend the meeting, he or she should contact Executive Assistant Lisa Boss at least 24 hours in advance of the meeting to request an accommodation.
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(Update)
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27 R 800 11- -- OPERATING TRANSFERS-IN
27 R 800 31- -- TRANSIT OF AIDS-INTERDISTRICT
27 R 800 34- -- GRANTS-OTHER SCHOOL DISTRICTS
27 R 800 51- -- TRANSIT OF AIDS-INTERMED SRCES
27 R 800 61- -- STATE AID-CATEGORICAL
27 R 800 73- -- SPECIAL PROJECTS GRANTS
27 R 800 78- -- Federal Aid other than DPI
27 R --- --- -- Revenue
27 - --- --- -- SPECIAL EDUCATION FUND
38 R 800 21- -- TAXES
38 R 800 29- -- OTHER REVENUES-LOCAL SOURCES
38 R --- --- -- Revenue
$38-$--- --- - NON-REFERENDUM DEBT

2021-22
$\frac{\text { Original Budget }}{15,000.00}$ 15,000.00 4,500,909.00 5,000.00 3,500.00 10,000.00 3,203,250.00

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$7,181.90$
$14,182.05$
$11,111.00$
$719,599.00$
$229,526.75$
$62,475.73$
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-3,611.00 \\
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62,524.27 \\
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$106,876.00$
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| $873,407.04$ | $-49,182.04$ |

50 R 800 25- -- FOOD SERVICE SALES
50 R 800 61- -- STATE AID-CATEGORICAL
50 R 800 71- -- FEDERAL AID-CATEGORICAL


Number of Accounts: 107




April 20, 2022 Board Update - Michael Markgren, Director of Finance and Operations
Expenditures:

- Salaries are right on track with this time last year.
- Benefits are still running a little bit under budget.
- Services are always low until we pay Open Enrollment out with the final State General Aid payment in June
- We are getting close to spending out supplies.

Revenues:

- We are ahead of last year at this point in each of Local, State, and Federal revenues.

Cash Position:

- We continue to be in a strong financial position, back to the highest for March



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## Operational Expectations Monitoring Report OE - 12: Facilities

Date Presented: April 25, 2022

## Superintendent Certification

With respect to Operational Expectations Policy OE 12: Facilities, taken as a whole, the Superintendent certifies that the proceedings information is accurate and complete, and the district:
$\qquad$ Is in Compliance
Is in Compliance with Noted Exceptions
___ Is not in Compliance

## Superintendent Summary Statement:

On the heels of the significant 4 K building project, this has been a quieter year for facilities projects. Notable for this summary is the commitment to improve at the end of the report that shares that the District is engaging in a comprehensive facilities study to help inform long-term, future needs.

Signed:

Date: April 11, 2022

## Board of Education Action

With respect to OE 12: Facilities, the Board finds the district:
___ Is in Compliance
$\qquad$ Is in Compliance with Noted Exceptions
___ Is not in Compliance

Signed:


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## Operational Expectations Monitoring Report OE - 12: Facilities

OE-12: Facilities: The Superintendent shall assure that physical facilities support the accomplishment of the Board's Results policies.

## Superintendent's Interpretation

Community members are the owners and shareholders of the district. Annually, community members invest in the district through payment of their property taxes. Approximately $1 \%$ of our budget annually is used to maintain, repair, and improve our facilities. This investment in care for our facilities extends the life of the facilities and contributes to what would be greater expenses in the future. Further, facilities investments come with legacy costs for which the district must plan in order to maintain future financial stability.

## Glossary

Physical facilities: Buildings and structures owned or leased by the District

## Indicators

OE-12.1 The Superintendent will develop and execute a facility plan that establishes priorities for construction, renovation, and maintenance projects that:
a. Assigns highest priority to the correction of unsafe conditions;
b. Includes maintenance costs as necessary to enable facilities to reach their intended life cycles;
c. Plans for and schedules preventative maintenance;
d. Plans for and schedules system replacement when new schools open;
e. Discloses assumptions on which the plan is based, including growth patterns and the financial and human impact individual projects will have on other parts of the organization.
Indicator One: Annually a five-year capital projects plan is updated. The plan includes the projects completed over the past year and the projects projected for the next five years.
Evidence: The District maintains a Ten-Year Capital Improvement Plan. Some highlights from the past year include purchasing a washer and dryer for the high school and a commercial dryer for the intermediate and middle school. Additionally, the middle school locker room lockers have been updated. The elementary library doors have been repaired. The science tiles have been replaced (except for those containing the fire alarms).

OE-12.2 The Superintendent will project life-cycle costs as capital decisions are made.
Indicator Two: In accordance with our auditing process, a depreciation schedule of district equipment is maintained.
Evidence: The District, through our auditors, maintains a depreciation schedule by function and category.

Indicator Three: Action plans are developed in response to deficiencies noted in inspections, or the district passes all inspections.
Evidence: The District undergoes several inspections annually. We have corrected all findings.

OE-12.4 The Superintendent will assure that facilities are made reasonably available for public use as long as student safety, student functions, and the instructional program are not compromised, consistently applying reasonable use facilities guidelines delineating the conditions for public and external use of district facilities. Indicator Four: The district will publish procedures and expectations for public use of district facilities.
Evidence: The District freely allows the community use of our facilities per Board Policy 830. There is a Facilities Usage page on our website where community members can $\underline{\text { log-in to reserve spaces. Parameters of }}$ use are outlined, and the fees for Group 1, Group 2, and Group 3 are available.
Evidence: The District maintains a Facilities Usage Log.

OE-12.5 The Superintendent may not build or significantly renovate buildings.
Indicator Five: Any building project that exceeds a cost of $\$ 200,000$ is brought before the Board for approval.
Evidence: There were no building projects that exceeded $\$ 200,000$ in the past year.

OE-12.6 The Superintendent may not recommend land acquisition without first determining growth patterns, comparative costs, construction, and transportation factors and any extraordinary contingency costs due to potential natural and man-made risks.
Indicator Six: Any recommendation for land acquisition is accompanied by population and housing development data, cost-per-acre of comparables, estimate for construction costs, and a transportation plan. Evidence: There was no land acquisition initiated by the District. A small piece of land was gifted to the District, but the land is not buildable. It is a trail that runs behind Oakleaf Stadium.

OE-12.7 The Superintendent may not authorize construction schedules and change orders that significantly increase cost or reduce quality.
Indicator Seven: All projects are completed at guaranteed maximum price.
Evidence: There were no construction projects that occurred in the past year.

## Executive Summary

Operational Expectation 12 states that the Superintendent shall assure that physical facilities support the accomplishment of the Board's Results policies.
12.1 requires a developed and executed facility plan of construction, renovation, and maintenance. The linked artifact displays a comprehensive plan. There were only a few projects slated for 2021 completion. The projects slated for completion were completed.
12.2 requires a depreciation schedule to be maintained. The link is from our auditors and shows compliance with the requirement.
12.3 requires that our facilities go through annual inspections. The artifact shows the date and activity of each inspection.
12.4 requires that facilities are made reasonably available for public use as long as student safety, student functions, and the instructional program are not compromised. Last school year, our facilities were closed to
the public due to Covid restrictions. This school year, the facilities were reopened to use by the public. The linked calendar shows how extensively facilities are used, specifically in the winter months.
12.5 sets the threshold of $\$ 200,000$ for projects that need to come before the Board. The District did not have any construction projects this year, and did not have any that, specifically, exceeded the $\$ 200,000$ threshold.
12.6 requires that any recommendation for land acquisition is accompanied by population and housing development data, cost-per-acre of comparables, estimate for construction costs, and a transportation plan. This District did not consider any land purchases in the past year.
12.7 states that construction schedules and change orders cannot significantly increase cost or reduce quality. There were no construction projects this past year and, thus, no change orders.

The above indicators and artifacts are representative of the work staff and administration do to assure that physical facilities support the accomplishment of the Board's Results policies.

## Commitment to Improve

The District is currently engaging in a comprehensive facility study with an outside architectural and engineering firm. The result will be a 25 -year assessment of long term need that considers space, facility and equipment life spans, and population growth predictions. Upon completion of this long-term plan, the District will have additional resources to inform long-term repair, betterment, and (if needed) expansion decisions.


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## Results Monitoring Report: <br> R-2: Physical Education and Health

Date Presented to the Board: April 25, 2022

## Superintendent Certification

With respect to Results Policy R-2: Physical Education and Health, taken as a whole, the Superintendent certifies that the proceeding information is accurate and complete, and the district:
__ Has Made Reasonable Progress
Has Made Reasonable Progress with Noted Exceptions
__ Has Not Made Reasonable Progress

## Superintendent Summary Statement

Academic grades are not being reviewed as indicators of progress at this time. For this content area, this is the only indicator on the monitoring report. Because there are not currently reliable indicators by which to determine progress, I recommend no Board action at this time.

Signed: $\qquad$ Date: April 11, 2022

## Board of Education Action

With respect to R-2: Physical Education and Heath the Board's finds that the district:
$\qquad$ Has Made Reasonable Progress
$\qquad$ Has Made Reasonable Progress with Noted Exceptions
__ Has Not Made Reasonable Progress
Board Summary Statement/Motion:

Signed:
Date: April XX, 2022
Board President


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## Results Monitoring Report <br> R-2: Physical Education and Health

R-2: Physical Education and Health: Students meet or exceed District-established expectations in all content areas.

## Superintendent's Interpretation

The measure of the effectiveness of a program is the totality of student outcomes. When students are meeting expected benchmarks, it is a reflection of high quality instructional strategies and curricular materials.

## Glossary

District-established expectations: Expectations in the district as designated by the prioritized standard for each content area and each grade.

## Indicators

| Indicator One: Students demonstrate attainment of the prioritized physical education standards. |
| :--- |
| Evidence: Percentage of students who earned a 3 or higher on their standards-based report card. |
| NA |
| Evidence: Percentage of students who earned a B or higher on their letter-grade report card. |
| NA |


| Indicator Two: Students demonstrate attainment of the prioritized health standards. |
| :--- |
| Evidence: Percentage of students who earned a 3 or higher on their standards-based report card. |
| NA |
| Evidence: Percentage of students who earned a B or higher on their letter-grade report card. |
| NA |

## Executive Summary

As was decided in August of 2021, because our grades are not consistently representative of standards and our system for data collection is not reliable at this time, similar to the other content areas, we do not have reliable grade data to present.

## Commitment

to
Improve
As reported in previous months, we are continuing our work to develop a reliable reporting system.


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Regular Monthly Meeting of the Board of Education
March 28, 2022 at 6:30 pm
District Office Conference Room

## Minutes on Agenda Items

I. The regular meeting was called to order by Board President - Rick Risler at 6:30 pm in the boardroom.
II. Roll Call was taken and the following were present:

Rick Risler - President
Daniel Gluch - Vice-President
Dave Rowe - Treasurer
Hillarie Roth - Clerk
Jeremy Zook - Member
Dr. Heidi Taylor-Eliopoulos - Superintendent
Michael Markgren - Director of Finance and Operations
Andrea Steffen - Director of Curriculum and Instruction
Lisa Boss - School Board Secretary
Reagan Conklin - Student Representative
III. Approval of Agenda - Motion by Hillarie Roth to approve the agenda as presented, seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.
IV. The Pledge of Allegiance was recited.
V. Communication with the Board (OE 8)
A. Learning Spotlight - AES Spanish - Amy Gillespie shared a presentation providing information regarding the elementary Spanish program.
B. Student Representative Report (GC 3.3) - Reagan Conklin provided a summary of the current activities in the high school.
C. Applications for Student Representative to the Board of Education - We've received 4 applications from high school students. In April, two Board members will interview the applicants.
D. Recognition of Board Members - Dr. Eliopoulos presented awards to Dave Rowe and Dan Gluch recognizing and thanking them for their years of service on the board. Dr. Eliopoulos presented WASB Level 1 awards to Rick Risler and Dan Gluch.
E. Discussion of Board Activities (GC 3.4) - Dave Rowe shared Poetry Out Loud won another state championship, and provided information regarding the Athletic Boosters Final Four virtual event. Dan Gluch shared that the Altoona Athletic Boosters have committed to providing financial support for adding the ETS program in Altoona. Hillarie shared details regarding the Forensics Night, the Boys and Girls Club announcement, and the Learning Visit.
F. Covid Update from the Superintendent (OE 8.2) - Dr. Eliopoulos shared that Covid-19 has not been active in our schools at this time, however, we will continue to share our weekly dashboard through the end of this school year.
G. Budget Monitoring/Budget Transfers (OE 8.2) - Mike Markgren presented the current school district financials.
VI. Agenda-Related Public Comment (OE 8.4) - None.
VII. Non-Agenda-Related Public Comment (OE 8.4) - None.
VIII. Monitoring for Results (B/SR 5.4a \& B/SR 5.3a)
A. OE 10: Learning Environment - Dr. Eliopoulos gave an overview of the district's progress. Motion by Hillarie Roth to accept OE10: Learning Environment, seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote. Hillarie Roth made a motion that the district is in compliance, seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.
B. R2: Foreign Language - Andrea Steffen provided a summary of the district's progress. Motion by Dave Rowe to accept R2: Academic Performance - Foreign Language as presented, seconded by Jeremy Zook. Yes by Zook, Gluch, and Rowe. No by Roth and Risler. Motion carried 3-2 Dave Rowe made a motion that R2: Academic Performance - Foreign Language has not made reasonable progress, seconded by Dan Gluch. Yes by Zook, Gluch, Rowe and Roth. No by Risler. Motion carried 4-1.
IX. Board Consent Agenda (GC 2.4)
A. Removal of an Item from Board Consent Agenda for Separate Consideration
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C. Approval of February 25, 2022 Meeting Minutes (GC 2.4) (REMOVED)
D. Approval of February 25, 2022 Executive Session Meeting Minutes (GC

## 2.4) (REMOVED)

Motion by Hillarie to remove B., C., and D. and move to 11 A., seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote.
X. Superintendent Consent Agenda (GC 2.4)
A. Removal of an Item from the Superintendent Consent Agenda for Separate Consideration
B. Approval of Hires, Resignations and Retirements (GC 2.4)

1. Curriculum Coordinator - Retirement (Terri Hanson)
2. Director of Curriculum, Instruction and Assessment - Hire (Andrea Steffen)
3. Assistant Track \& Field Coach - Hire (Elijah Hyde)
4. Junior Varsity Hockey Coach - Resignation (Jesse Hays)
5. AHS Custodian - Resignation (Doug Knuth)
6. Director of SPED and Student Services - Resignation (Alan McCutcheon)
7. AMS Track and Field Coach - Hire (Erica Emerson)
8. Spanish Teacher (4th-8th grades) - Resignation (Anne Bandli)
C. Approval of Treasurer's Report (GC 2.4)
D. Approval of Checks for Payment (GC 2.4)
E. First Reading of Policies (GC 2.4)
9. 188 Board Member Participation in Meetings via Technology (New)
10. 346 Student Assessment (Update)
11. 362 Library Media Services (Update) (REMOVED)
12. 383.2 Animals in the School / On District Property (Delete)
13. 421 Admission to Kindergarten and First Grade (Entrance Age) (Update) (REMOVED)
14. 421.1 First Grade Admission (New)
15. 533 Posting and Hiring of Professional Employee Positions (New)
16. 535.4 Remote Work (New)
17. 538 Professional Staff Evaluation (Update)
18. 543 Posting and Hiring of District Employees without Individual Contracts (New)
19. 546.1 Resignation of Non-Contracted Employees (New)
20. 834.1 Use of District Equipment by Third Parties (New)
21. 882 School Resource Officer Program (Delete) (REMOVED)
22. 940 Naming School Facilities (Update)
23. GAJB District Response to Personal Crisis (Delete)
24. IGAG Teaching about Drugs, Alcohol and Tobacco (Delete)
25. IGAJ Driver Education (Delete)
26. IGDD Student Performances (Delete)
27. IHB Class Size (Delete)
20.IIBA Classroom Assistants (Delete)
28. IIBCA Confidentiality of Library Records (Delete)
29. IIBE Instructional Television (Delete)
F. Second Reading of Policies (GC 2.4)
30. 110 School District Mission (Delete)
31. 111 School District Goals (Delete)
32. 143 Consultants to the District (Delete)
33. 170 Board Meetings (New); Delete 171 Regular Board Meetings and 172 Special Board Meetings
34. 171.1 Public Notification of Board Meetings (New)
35. 171.2 Agenda Preparation and Dissemination (New)
36. 224 Shared Decision-Making / Board-Administration Relations (Delete)
37. 330 Curriculum Development and Improvement (Update)
38. 341.31 Human Growth and Development (New)
10.342.3 Educational Supports for Advanced Learners (Update)
39. 347 Student Records (Update)
40. 347.1 Student Directory Data (Update) (REMOVED)
41. 362.1 Interlibrary Loan (Update)
42. 423 Open Enrollment (Update)
43. 526 Personnel Records (Update)
44. 663 Bonds for Officers and Employees (Update)
45. 733 Energy Use and Conservation (Delete) (REMOVED)
46. 821.5 District Use of Social Media (New)
G. 2022-2023 Staffing Plan and Authorization to Issue Certified Contract Extension Letters
H. 66.0301 Cooperative Agreement with McKinley Charter School (REMOVED)
I. WIAA Ice Hockey Cooperative Agreement for 2022-2023 \& 2023-2024 School Years (REMOVED)
J. CESA 10 Proposed Resolution for Sale of Property

Motion by Hillarie to accept the Superintendents agenda with the removal E. 3, 5, and 13 and F12, F17, H, and I and move to XI. B., seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.
XI. Matters Reserved for Board Action (B/SR 2.1)
A. Item Removed from Board Consent Agenda for Separate Consideration (GC 2.5)

1. Approval of February 21, 2022 Meeting Minutes (GC 2.4) - Motion by Dan Gluch to approve the February 21, 2022 meeting minutes as presented, seconded by Dave Rowe. Yes by Zook, Gluch, Rowe, and Risler. Abstain - Roth. Motion carried 4-0.
2. Approval of February 25, 2022 Meeting Minutes and February 25, 2022 Executive Session Minutes (GC 2.4) - Motion by Dan Gluch to approve the February 25, 2022 meeting minutes (Regular and Executive) as presented, seconded by Dave Rowe. Yes by Gluch, Rowe, Roth and Risler. Abstain - Zook. Motion carried 4-0.
B. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5)
3. 362 Library Media Services (Update) - Dr. Eliopoulos provided clarification. Motion by Hillarie Roth, seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.
4. 421 Admission to Kindergarten and First Grade (Entrance Age) (Update) - Dr. Eliopoulos provided clarification. Motion by Hillarie Roth, seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote.
5. 882 School Resource Officer Program (Delete) - Dr. Eliopoulos provided clarification. Motion by Hillarie Roth, seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote.
6. 347.1 Student Directory Data (Update) - Dr. Eliopoulos provided clarification. Motion by Dave Rowe, seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.
7. 733 Energy Use and Conservation (Delete) - Dr. Eliopoulos provided clarification. Motion by Dave Rowe, seconded by Hillarie Roth. Motion carried 5-0 with a unanimous yes vote.
8. 66.0301 Cooperative Agreement with McKinley Charter School Dr. Eliopoulos provided clarification. Motion by Dave Rowe, seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.
9. WIAA Ice Hockey Cooperative Agreement for 2022-2023 \& 20232024 School Years - Dr. Eliopoulos provided clarification. Motion by Dave Rowe, seconded by Hillarie Roth. Motion carried 5-0 with a unanimous yes vote.

## XII. Recess

XIII. Discussion of the Meeting (GC 2.2)
XIV. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(c) to consider the performance of a public employee and to consider the employment of a public employee and pursuant to Wisconsin State Statute 19.85(1)(f) to discuss a matter pertaining to an individual student. Motion by Hillarie Roth to move to Executive Session at 7:53 pm, seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote.
XV. Following closed session, the Board will entertain a motion to reconvene into open session and will take any further action that is necessary and appropriate, including acting on any resolution that may be presented.
Motion by Dave Rowe to reconvene to open session at 8:01 pm, seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.
XVI. Board Self Evaluation (GC-6) - The Board completed their annual self evaluation.
XVII. Adjourn - Motion by Dan Gluch to adjourn at 8:44 p.m., seconded by Dave Rowe. Motion carried 5-0 with a unanimous yes vote.

The next Regular Meeting of the Altoona Board of Education is scheduled for April 25, 2022 in the District Board room.

Lisa Boss, School Board Secretary

Board Clerk
Date

Students are prepared academically and socially for personal success in life and are respectful, contributing members of the local and global communities.


## School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Special Meeting of the Board of Education
April 14, 2022 at 5:30 pm
District Office Conference Room

## Minutes on Agenda Items

I. The special meeting was called to order by Board President - Rick Risler at 5:31 pm in the boardroom.
II. Roll Call was taken and the following were present:

Rick Risler -President
Hillarie Roth - Clerk
Jeremy Zook - Member
Dr. Heidi Taylor Eliopoulos - Superintendent
Lisa Boss - School Board Secretary
III. Approval of Agenda - Motion by Hillarie Roth to approve the agenda as presented, seconded by Jeremy Zook. Motion carried 3-0 with a unanimous yes vote.
IV. The Pledge of Allegiance was recited.
V. Superintendent Consent Agenda (GC 2.4)
A. Removal of an Item from the Superintendent Consent Agenda for Separate Consideration
B. Approval of Hires, Resignations and Retirements (GC 2.4)

1. Director of Finance and Operations - Resignation (Mike Markgren)
2. On-Staff Substitute LTE - Resignation (Annette Schlewitz)
3. AIS/AMS Physical Education LTE - Resignation (Mallory Miles)
4. AHS Chemistry Teacher LTE - Resignation (Dan Loomis)
5. AIS Custodian - Hire (Jeff Johnson)
6. AHS English Teacher - Hire (Ann Kleinhans)
7. AHS English Teacher - Hire (Kiah Sexton)
8. JV/Assistant Girls Basketball Coach - Resignation (Deb Peterson)
9. JV/Assistant Boy's Golf Coach - Hire (Brian Anderson)
10. Assistant Director of Locomotion - Resignation (Liz Drayton)
11. AMS Football Coach - Hire (Andy Riechers)
12. AMS Track and Field Coach - Hire (Kelsey Georgeson)
13. AHS Drama Director 22-23 - Resignation (Jess Richards)

Motion by Hillarie to accept the Superintendent's Consent Agenda with the removal of V.B.2. On-Staff Substitute LTE - Resignation, seconded by Jeremy Zook. Motion carried 3-o with a unanimous vote.
VI. Matters Reserved for Board Action (B/SR 2.1)
A. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5) - None

## VII. Recess

VIII. Discussion of the Meeting (GC 2.2)
IX. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(c) to consider the performance of a public employee and to consider the employment of a public employee.
Motion by Hillarie Roth to move to Executive Session at 5:39 pm, seconded by Jeremy Zook. Motion carried 3-0 with a unanimous vote.

## Action taken during Executive Session

V.B. 2 On-Staff Substitute LTE - Resignation

Motion by Hillarie Roth to accept the resignation as presented, seconded by Jeremy Zook. Motion carried 3-0 with a unanimous vote.
X. Following closed session, the Board will entertain a motion to reconvene into open session and will take any further action that is necessary and appropriate, including acting on any resolution that may be presented.
Motion by Jeremy Zook to adjourn from Executive Session at 6:05 pm, seconded by Hillarie Roth. Motion carried 3-0 with a unanimous vote.

Lisa Boss, School Board Secretary

Board Clerk

# SCHOOL DISTRICT OF ALTOONA 

Bank Balances
March 2022
GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

CCF

| Beginning balance | $\$$ | $1,361,247.30$ |
| :--- | :---: | :---: |
| Receipts | $\$$ | $524,996.81$ |
| Disbursements | $\$$ | $(2,157,001.65)$ |
| Transfers in | $\$$ | $2,800,000.00$ |
| Transfers out | $\$$ | $(2,162,367.00)$ |
| Line-of-Credit in | $\$$ | $800,000.00$ |
| Line-of-Credit out | $\$$ | - |
| Ending Balance | $\$$ | $1,166,875.46$ |

American Depository Management Company

| Beginning balance | $\$$ | $1,581,596.08$ |
| :--- | :--- | :---: |
| Receipts | $\$$ | $4,637,228.57$ |
| Transfers in | $\$$ | - |
| Transfers out | $\$$ | $(2,800,000.00)$ |
| Interest | $\$$ | 222.10 |
| Ending Balance | $\$$ | $3,419,046.75$ |

GENERAL ACCOUNTS TOTAL
\$ 4,585,922.21

## SCHOOL DISTRICT OF ALTOONA

Bank Balances
March 2022

## DEBT SERVICE FUND 39

ADM

| Beginning balance | $\$$ | 6.09 |
| :--- | :---: | :---: |
| Receipts | $\$$ | - |
| Disbursements | $\$$ | - |
| Interest | $\$$ | - |
| Ending Balance | $\$$ | 6.09 |

## CAPITAL IMPROVEMENT FUND 46

ADM
Beginning balance
Receipts
Interest
Ending Balance

## CONSTRUCTION FUND 49

## CCF

Beginning balance
Receipts
Disbursements
Interest
Ending Balance

| $\$$ | $2,000.00$ |
| :--- | :---: |
| $\$$ | - |
| $\$$ | - |
| $\$$ | $2,000.00$ |


| $\$$ | $4,320.40$ |
| :--- | :---: |
| $\$$ | - |
| $\$$ | - |
| $\$$ | 0.37 |
| $\$$ | $4,320.77$ |

## EMPLOYEE BENEFIT TRUST FUND 73

Mid America
Beginning balance \$ 1,253,038.03
Receipts
Disbursements
Gain or Loss
Ending Balance

| CHECK | CHECK | Account |  |  |  | INVOICE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  |  | VENDOR | DESCRIPTION | AMOUNT |
| 04/07/2022 | 134839 | 80 E 200 | 187 | 392205 | VARSHO, JAKOB | GAME WORKER | -30.00 |
|  | 134839 | 80 E 200 | 187 | 392205 | VARSHO, JAKOB | GAME WORKER | -30.00 |
|  |  |  |  |  |  | Totals for 134839 | -60.00 |
| 04/07/2022 | 135252 | 21 E 800 | 411 | 299000 | MENOMONIE HOOPS CLUB | SUMMER Menomonie Hoops | -300.00 |
|  |  |  |  |  |  | Freshman League |  |
|  |  |  |  |  |  | Totals for 135252 | -300.00 |
| 04/07/2022 | 135993 | 10 E 400 | 943 | 161339 | PI KAPPA DELTA | UWEC Forensics Tournament Registration**REISSUED** | -258.00 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | Totals for 135993 | -258.00 |
| 04/01/2022 | 136189 | 10 E 400 | 411 | 136320 | MISSISSIPPI WELDERS SUPPLY | ```Tank rental & refills, 6018 electrodes, gloves and smocks, plasma and torch tips, ,030 electrode wire Totals for 136189``` | -450.00 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | -450.00 |
| 04/07/2022 | 136286 | 10 E 800 | 483 | 222200 | COUNTRY REPORTS | Country Report Database Subscription Renewal | -252.00 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | Totals for 136286 | -252.00 |
| 04/13/2022 | 136339 | 27 E 700 | 310 | 221300 | PLOECKELMAN, BLAKE | 10/01/20 TO 11/6/20 MEAL | -87.00 |
|  |  |  |  |  |  | DELIVERY - 12 HRS X \$7.25 |  |
|  |  |  |  |  |  | Totals for 136339 | -87.00 |
| 04/13/2022 | 136417 | 10 E 400 | 310 | 162222 | VANDERVEREN, BRADLEY | 12152020 V WRESTLING OFFICIAL Totals for 136417 | -80.00 |
|  |  |  |  |  |  |  | -80.00 |
| 04/13/2022 | 136496 | 80 E 200 | 187 | 392105 | SINETTE, MYLES | 012621 MS GBB GAME WORKER | -20.00 |
|  |  |  |  |  |  | Totals for 136496 | -20.00 |
| 04/13/2022 | 136508 | 10 E 400 | 310 | 161339 | NYBERG, ALEXANDRIA | Forensics Judge - UWEC | -100.00 |
|  |  |  |  |  |  | Totals for 136508 | -100.00 |
| 04/13/2022 | 136626 | 10 E 400 | 411 | 241000 | SCHOOL DISTRICT OF ALTOONA | Gift for foreign exchange student. | -40.00 |
|  |  |  |  |  |  | Totals for 136626 | -40.00 |
| 04/13/2022 | 136709 | 10 E 400 | 187 | 162116 | MARLAIRE, LIAM | V GIRLS SOCCER GAME WORKER | -40.00 |
|  |  |  |  |  |  | 051821 |  |
|  | 136709 | 10 E 400 | 187 | 162116 | MARLAIRE, LIAM | V GIRLS SOCCER GAME WORKER | -40.00 |
|  |  |  |  |  |  | 052021 |  |
|  |  |  |  |  |  | Totals for 136709 | -80.00 |
| 04/13/2022 | 136890 | 10 E 400 | 187 | 162216 | GILBERT, LUCIANA | EVENT-BOYS SOCCER-9/2/21 | -20.00 |
|  | 136890 | 10 E 400 | 187 | 162216 | GILBERT, LUCIANA | EVENT-BOYS V SOCCER-9/7/21 | -20.00 |
|  |  |  |  |  |  | Totals for 136890 | -40.00 |
| 04/13/2022 | 136891 | 10 E 400 | 187 | 162216 | GILBERT, TAVIAN | EVENT-BOYS SOCCER-9/2/21 | -20.00 |
|  | 136891 | 10 E 400 | 187 | 162216 | GILBERT, TAVIAN | EVENT-BOYS V SOCCER-09/07/21 | -20.00 |
|  |  |  |  |  |  |  | -40.00 |
| 04/13/2022 | 136900 | 10 E 400 | 310 | 162216 | LEMIRE, PARKER | OFFICIATE-BOYS SOCCER-8/31/21 Totals for 136900 | -100.00 |
|  |  |  |  |  |  |  | -100.00 |









| CHECK | CHECK | ACCOUNT |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  |  |  |
| 03/04/2022 | 202102837 | 10 | E 150 | 249 | 136320 |
|  | 202102837 | 10 | E 150 | 249 | 110500 |
|  | 202102837 | 10 | E 100 | 249 | 110100 |
|  | 202102837 | 10 | E 100 | 249 | 110200 |
|  | 202102837 | 10 | E 100 | 249 | 110300 |
|  | 202102837 | 10 | E 800 | 249 | 253300 |
|  | 202102837 | 10 | A 000 | 000 | 714200 |
|  | 202102837 | 10 | E 100 | 249 | 110200 |
|  | 202102837 | 10 | E 100 | 249 | 143000 |
|  | 202102837 | 10 | E 200 | 249 | 241000 |
|  | 202102837 | 10 | E 400 | 249 | 126000 |
|  | 202102837 | 27 | E 700 | 249 | 159110 |
|  | 202102837 | 10 | E 800 | 249 | 253300 |
|  | 202102837 | 10 | E 150 | 249 | 110500 |
|  | 202102837 | 27 | E 100 | 249 | 158100 |
|  | 202102837 | 10 | E 800 | 249 | 262100 |
|  | 202102837 | 10 | A 000 | 000 | 714200 |
|  | 202102837 | 10 | E 100 | 249 | 110100 |
|  | 202102837 | 10 | E 400 | 249 | 124000 |
|  | 202102837 | 27 | E 700 | 249 | 159110 |
|  | 202102837 | 10 | E 100 | 249 | 122000 |
|  | 202102837 | 10 | E 150 | 249 | 110500 |
|  | 202102837 | 27 | E 400 | 249 | 158100 |
|  | 202102837 | 27 | E 400 | 249 | 213200 |
|  | 202102837 | 10 | E 400 | 249 | 213200 |
|  | 202102837 | 10 | E 100 | 249 | 110100 |
|  | 202102837 | 10 | E 100 | 249 | 143000 |
|  | 202102837 | 27 | E 700 | 249 | 159110 |
|  | 202102837 | 10 | E 800 | 249 | 253300 |

VENDOR
INVOICE
R DESCRIPTIO DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-4-22 362.44 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-11-22 281.88 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-11-22 27.62 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-11-22 375.02 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-11-22 1,289.75 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 738.97 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 80.43 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 1,507.76 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 233.32 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 2,099.10 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 1,590.52 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 257.73 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 266.19 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 1,513.50 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-16-22 856.71 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 228.76 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 2,500.00 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 65.54 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 1,753.34 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 147.57 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 2,422.92 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 2,500.00 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 119.72 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENT-3-23-22 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-30-22 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-30-22 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-30-22 DIVERSIFIED BENEFIT SERVICES I HRA REIMBURSEMENTS 3-30-22 Totals for 202102837

| STATE TAXES | 35.00 |
| :--- | ---: |
| STATE TAXES | 8.00 |
| STATE TAXES | 18.63 |
| STATE TAXES | 6.37 |
| STATE TAXES | $15,316.37$ |
| STATE TAXES | $3,075.13$ |
| STATE TAXES | 28.55 |
| STATE TAXES | 56.67 |
| Totals for 202103073 | $\mathbf{1 8 , 5 4 4 . 7 2}$ |

$03 / 31 / 202220210307410$ L 000000811621 20210307427 L 000000811621 20210307480 L 000000811621 20210307410 L 000000811622 20210307427 L 000000811622 20210307450 L 000000811622 20210307480 L 000000811622 20210307410 L 000000811621 20210307427 L 000000811621 20210307480 L 000000811621 20210307410 L 000000811622 20210307427 L 000000811622 20210307450 L 000000811622 20210307480 L 000000811622 20210307410 L 000000811621

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21,435.19
3,959.02
1.62

4,052.03
1,466.67
85.98
60.19

21,435.19
3,959.02
1.62

4,052.03
1,466.67
85.98
60.19
$22,975.43$

| $\begin{aligned} & \text { CHECK } \\ & \text { DATE } \end{aligned}$ | CHECK <br> NUMBER | ACCOUNT |  |  |  | VENDOR |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | MBER |  |  |  |
| 03/31/2022 | 202103074 | 27 | L 000 | 000 | 811621 | WISCON |
|  | 202103074 | 80 | L 000 | 000 | 811621 | WISCON |
|  | 202103074 | 10 | L 000 | 000 | 811622 | WISCON |
|  | 202103074 | 27 | L 000 | 000 | 811622 | WISCON |
|  | 202103074 | 50 | L 000 | 000 | 811622 | WISCON |
|  | 202103074 | 80 | L 000 | 000 | 811622 | WISCON |
| 03/23/2022 | 202103075 | 10 | L 000 | 000 | 811612 | EFTPS |
|  | 202103075 | 27 | L 000 | 000 | 811612 | EFTPS |
|  | 202103075 | 50 | L 000 | 000 | 811612 | EFTPS |
|  | 202103075 | 10 | L 000 | 000 | 811612 | EFTPS |
|  | 202103075 | 27 | L 000 | 000 | 811612 | EFTPS |
|  | 202103075 | 50 | L 000 | 000 | 811612 | EFTPS |
|  | 202103075 | 80 | L 000 | 000 | 811612 | EFTPS |
|  | 202103075 | 10 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 27 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 50 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 80 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 10 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 27 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 50 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 80 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 10 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 27 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 50 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 80 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 10 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 27 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 50 | L 000 | 000 | 811611 | EFTPS |
|  | 202103075 | 80 | L 000 | 000 | 811611 | EFTPS |

INVOICE

## DESCRIPTION

| WRS RETIREMENT |  | $4,003.49$ |
| :--- | ---: | ---: |
| WRS RETIREMENT | 4.96 |  |
| WRS RETIREMENT |  | $3,866.41$ |
| WRS RETIREMENT | $1,583.22$ |  |
| WRS RETIREMENT | 140.54 |  |
| WRS RETIREMENT | 80.89 |  |
| Totals for 202103074 | $94,776.34$ |  |


| FEDERAL TAXES | $1,626.58$ |
| :--- | ---: |
| FEDERAL TAXES | 285.31 |
| FEDERAL TAXES | 27.00 |
| FEDERAL TAXES | $27,483.44$ |
| FEDERAL TAXES | $5,360.33$ |
| FEDERAL TAXES | 0.62 |
| FEDERAL TAXES | 98.47 |
| FICA TAXES | $25,275.48$ |
| FICA TAXES | $5,530.87$ |
| FICA TAXES | 147.97 |
| FICA TAXES | 209.90 |
| MEDICARE TAXES | $5,911.24$ |
| MEDICARE TAXES | $1,293.50$ |
| MEDICARE TAXES | 34.61 |
| MEDICARE TAXES | 49.08 |
| MEDICARE TAXES | $5,911.24$ |
| MEDICARE TAXES | $1,293.50$ |
| MEDICARE TAXES | 34.61 |
| MEDICARE TAXES | 49.08 |
| FICA TAXES | $25,275.48$ |
| FICA TAXES | $5,530.87$ |
| FICA TAXES | 147.97 |
| FICA TAXES | 209.90 |

03/23/2022 20210307610 L 000000811639 20210307627 L 000000811639 20210307610 L 000000811639 20210307627 L 000000811639 20210307610 L 000000811639 20210307627 L 000000811639 20210307610 L 000000811639 20210307627 L 000000811639 20210307610 L 000000811639

NATIONAL VISION ADMINISTRATORS VISION INSURANCE DEDUCTION NATIONAL VISION ADMINISTRATORS VISION INSURANCE DEDUCTION NATIONAL VISION ADMINISTRATORS VISION INSURANCE DEDUCTIONS NATIONAL VISION ADMINISTRATORS VISION INSURANCE DEDUCTIONS NATIONAL VISION ADMINISTRATORS VISION INSURANCE DEDUCTION NATIONAL VISION ADMINISTRATORS VISION INSURANCE DEDUCTION NATIONAL VISION ADMINISTRATORS VISION INSURANCE DEDUCTION NATIONAL VISION ADMINISTRATORS VISION INSURANCE DEDUCTION NATIONAL VISION ADMINISTRATORS APRIL ADJUSTMENT-2022

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\text { Totals for } 202103076
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FEBRUARY 2022 SERVICE 3,813.39

$$
\text { Totals for } 202103077
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3,813.39
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| EARLY EDUCATION CENTER | 398.16 |
| :--- | ---: |
| EARLY EDUCATION CENTER | 591.97 |
| AES, AIS, AMS, AIS, GARAGE | $8,577.24$ |
| AES, AIS, AMS, AIS, GARAGE | $20,684.15$ |
| Totals for 202103078 | $30,251.52$ |


| 403 (B) DEDUCTIONS | 855.00 |
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| 403 (B) DEDUCTIONS | 350.00 |
| Totals for 202103079 | $\mathbf{1 , 2 0 5 . 0 0}$ |








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| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
| 04/12/2022 | 202103147 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP Invoice. | 24.30 |
|  |  |  |  |  | Totals for 202103147 | 24.30 |
| 04/12/2022 | 202103148 | 10 E 400 | 411221100 | CREDIT CARD | Credit Card Payment AP | 3,135.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103148 | 3,135.00 |
| 04/12/2022 | 202103149 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 10.77 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103149 | 10.77 |
| 04/12/2022 | 202103150 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 88.23 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103150 | 88.23 |
| 04/12/2022 | 202103151 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 31.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103151 | 31.00 |
| 04/12/2022 | 202103152 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 645.96 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103152 | 645.96 |
| 04/12/2022 | 202103153 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 317.15 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103153 | 317.15 |
| 04/12/2022 | 202103154 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 52.13 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103154 | 52.13 |
| 04/12/2022 | 202103155 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 219.18 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103155 | 219.18 |
| 04/12/2022 | 202103156 | 10 E 400 | 342221100 | CREDIT CARD | Credit Card Payment AP | -3.43 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103156 | $-3.43$ |
| 04/12/2022 | 202103157 | 10 E 400 | 342221100 | CREDIT CARD | Credit Card Payment AP | $-3.43$ |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103157 | $-3.43$ |
| 04/12/2022 | 202103158 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 35.64 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103158 | 35.64 |
| 04/12/2022 | 202103159 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 129.31 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103159 | 129.31 |
| 04/12/2022 | 202103160 | 10 E 400 | 411136320 | CREDIT CARD | Credit Card Payment AP | 490.79 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103160 | 490.79 |



| CHECK | CHECK | ACCOUNT |  | VENDOR | INVOICE | AMOUNT |
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| DATE | NUMBER | NUMBER |  |  | DESCRIPTION |  |
| 04/12/2022 | 202103175 | 10 E 800 | 355263300 | CREDIT CARD | Credit Card Payment AP Invoice. | 210.45 |
|  |  |  |  |  | Totals for 202103175 | 210.45 |
| 04/12/2022 | 202103176 | 50 E 800 | 561257220 | WEBSTAURANT STORE | Credit Card Payment AP Invoice. | 2,331.48 |
|  |  |  |  |  | Totals for 202103176 | 2,331.48 |
| 04/12/2022 | 202103177 | 50 E 800 | 411257221 | CREDIT CARD | Credit Card Payment AP | 190.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103177 | 190.00 |
| 04/12/2022 | 202103178 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 66.41 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103178 | 66.41 |
| 04/12/2022 | 202103179 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 7.99 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103179 | 7.99 |
| 04/12/2022 | 202103180 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 139.98 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103180 | 139.98 |
| 04/12/2022 | 202103181 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 99.83 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103181 | 99.83 |
| 04/12/2022 | 202103182 | 10 E 150 | 411136320 | CREDIT CARD | Credit Card Payment AP | 46.95 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103182 | 46.95 |
| 04/12/2022 | 202103183 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 159.95 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103183 | 159.95 |
| 04/12/2022 | 202103184 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 86.96 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103184 | 86.96 |
| 04/12/2022 | 202103185 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 87.42 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103185 | 87.42 |
| 04/12/2022 | 202103186 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 195.62 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103186 | 195.62 |
| 04/12/2022 | 202103187 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 115.50 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103187 | 115.50 |
| 04/12/2022 | 202103188 | 10 E 150 | 411110450 | CREDIT CARD | Credit Card Payment AP | 449.71 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103188 | 449.71 |



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| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103201 | 39.89 |
| 04/12/2022 | 202103202 | 10 E 200 | 310122000 | CREDIT CARD | Credit Card Payment AP | 20.05 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103202 | 20.05 |
| 04/12/2022 | 202103203 | 10 E 200 | 411213200 | CREDIT CARD | Credit Card Payment AP | 225.33 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103203 | 225.33 |
| 04/12/2022 | 202103204 | 10 E 200 | 411161339 | CREDIT CARD | Credit Card Payment AP | 46.84 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103204 | 46.84 |
| 04/12/2022 | 202103205 | 10 E 200 | 411120600 | CREDIT CARD | Credit Card Payment AP | 38.10 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103205 | 38.10 |
| 04/12/2022 | 202103206 | 10 E 200 | 411121000 | CREDIT CARD | Credit Card Payment AP | 324.26 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103206 | 324.26 |
| 04/12/2022 | 202103207 | 10 E 200 | 411161339 | CREDIT CARD | Credit Card Payment AP | 39.92 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103207 | 39.92 |
| 04/12/2022 | 202103208 | 10 E 150 | 411143000 | CREDIT CARD | Credit Card Payment AP | 550.41 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103208 | 550.41 |
| 04/12/2022 | 202103209 | 10 E 800 | 411252000 | CREDIT CARD | Credit Card Payment AP | 285.70 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103209 | 285.70 |
| 04/12/2022 | 202103210 | 10 E 800 | 411232100 | CREDIT CARD | Credit Card Payment AP | 2.20 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103210 | 2.20 |
| 04/12/2022 | 202103211 | 10 E 800 | 411232100 | CREDIT CARD | Credit Card Payment AP | 74.66 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103211 | 74.66 |
| 04/12/2022 | 202103212 | 10 E 400 | 411241000 | CREDIT CARD | Credit Card Payment AP | 57.76 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103212 | 57.76 |
| 04/12/2022 | 202103213 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 66.96 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103213 | 66.96 |
| 04/12/2022 | 202103214 | 10 E 100 | 411219000 | CREDIT CARD | Credit Card Payment AP | 300.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103214 | 300.00 |
| 04/12/2022 | 202103215 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 24.04 |


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| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103215 | 24.04 |
| 04/12/2022 | 202103216 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 34.01 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103216 | 34.01 |
| 04/12/2022 | 202103217 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 14.95 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103217 | 14.95 |
| 04/12/2022 | 202103218 | 27 E 700 | 310221300 | CREDIT CARD | Credit Card Payment AP | 1,298.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103218 | 1,298.00 |
| 04/12/2022 | 202103219 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 279.15 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103219 | 279.15 |
| 04/12/2022 | 202103220 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 119.88 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103220 | 119.88 |
| 04/12/2022 | 202103221 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 548.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103221 | 548.00 |
| 04/12/2022 | 202103222 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 12.89 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103222 | 12.89 |
| 04/12/2022 | 202103223 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 215.16 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103223 | 215.16 |
| 04/12/2022 | 202103224 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 31.37 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103224 | 31.37 |
| 04/12/2022 | 202103225 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 13.72 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103225 | 13.72 |
| 04/12/2022 | 202103226 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 98.76 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103226 | 98.76 |
| 04/12/2022 | 202103227 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 221.18 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103227 | 221.18 |
| 04/12/2022 | 202103228 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 102.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103228 | 102.00 |
| 04/12/2022 | 202103229 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 120.33 |


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| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103229 | 120.33 |
| 04/12/2022 | 202103230 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 124.99 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103230 | 124.99 |
| 04/12/2022 | 202103231 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 505.46 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103231 | 505.46 |
| 04/12/2022 | 202103232 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 619.90 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103232 | 619.90 |
| 04/12/2022 | 202103233 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 68.98 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103233 | 68.98 |
| 04/12/2022 | 202103234 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 202.41 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103234 | 202.41 |
| 04/12/2022 | 202103235 | 10 E 800 | 411171000 | CREDIT CARD | Credit Card Payment AP | 47.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103235 | 47.00 |
| 04/12/2022 | 202103236 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 364.23 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103236 | 364.23 |
| 04/12/2022 | 202103237 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 120.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103237 | 120.00 |
| 04/12/2022 | 202103238 | 10 E 800 | 411171000 | CREDIT CARD | Credit Card Payment AP | 144.63 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103238 | 144.63 |
| 04/12/2022 | 202103239 | 10 E 800 | 411171000 | CREDIT CARD | Credit Card Payment AP | 30.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103239 | 30.00 |
| 04/12/2022 | 202103240 | 10 E 800 | 411171000 | CREDIT CARD | Credit Card Payment AP | 30.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103240 | 30.00 |
| 04/12/2022 | 202103241 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 329.70 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103241 | 329.70 |
| 04/12/2022 | 202103242 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 13.44 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103242 | 13.44 |
| 04/12/2022 | 202103243 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 329.70 |


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| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103243 | 329.70 |
| 04/12/2022 | 202103244 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 14.78 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103244 | 14.78 |
| 04/12/2022 | 202103245 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 329.70 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103245 | 329.70 |
| 04/12/2022 | 202103246 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 14.78 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103246 | 14.78 |
| 04/12/2022 | 202103247 | 10 E 400 | 342125400 | CREDIT CARD | Credit Card Payment AP | 266.56 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103247 | 266.56 |
| 04/12/2022 | 202103248 | 10 E 400 | 342125400 | CREDIT CARD | Credit Card Payment AP | 266.56 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103248 | 266.56 |
| 04/12/2022 | 202103249 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP | 80.55 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103249 | 80.55 |
| 04/12/2022 | 202103250 | 10 E 400 | 411143000 | CREDIT CARD | Credit Card Payment AP | 399.30 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103250 | 399.30 |
| 04/12/2022 | 202103251 | 10 E 800 | 360221500 | CREDIT CARD | Credit Card Payment AP | 39.15 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103251 | 39.15 |
| 04/12/2022 | 202103252 | 10 E 800 | 411295000 | CREDIT CARD | Credit Card Payment AP | 12.32 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103252 | 12.32 |
| 04/12/2022 | 202103253 | 10 E 800 | 411295000 | CREDIT CARD | Credit Card Payment AP | 91.57 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103253 | 91.57 |
| 04/12/2022 | 202103254 | 10 E 100 | 411110000 | CREDIT CARD | Credit Card Payment AP | 29.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103254 | 29.00 |
| 04/12/2022 | 202103255 | 10 E 800 | 432222200 | CREDIT CARD | Credit Card Payment AP | 492.66 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103255 | 492.66 |
| 04/12/2022 | 202103256 | 10 E 800 | 432222200 | CREDIT CARD | Credit Card Payment AP | 492.66 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103256 | 492.66 |
| 04/12/2022 | 202103257 | 10 E 800 | 432222200 | CREDIT CARD | Credit Card Payment AP | -492.66 |




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| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
| 04/12/2022 | 202103284 | 21 E 800 | 411299000 | CREDIT CARD | Credit Card Payment AP Invoice. | 51.64 |
|  |  |  |  |  | Totals for 202103284 | 51.64 |
| 04/12/2022 | 202103285 | 10 E 100 | 411213200 | CREDIT CARD | Credit Card Payment AP | 55.98 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103285 | 55.98 |
| 04/12/2022 | 202103286 | 10 E 100 | 411121000 | CREDIT CARD | Credit Card Payment AP | 79.88 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103286 | 79.88 |
| 04/12/2022 | 202103287 | 10 E 100 | 411241000 | CREDIT CARD | Credit Card Payment AP | 235.62 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103287 | 235.62 |
| 04/12/2022 | 202103288 | 10 E 100 | 411241000 | CREDIT CARD | Credit Card Payment AP | 39.32 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103288 | 39.32 |
| 04/12/2022 | 202103289 | 10 E 700 | 411172000 | CESA \#10 | Credit Card Payment AP | -1.90 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103289 | -1.90 |
| 04/12/2022 | 202103290 | 27 E 700 | 411158000 | CREDIT CARD | Credit Card Payment AP | 274.21 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103290 | 274.21 |
| 04/12/2022 | 202103291 | 10 E 100 | 411241000 | CREDIT CARD | Credit Card Payment AP | 100.00 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103291 | 100.00 |
| 04/12/2022 | 202103292 | 10 E 100 | 411110000 | CREDIT CARD | Credit Card Payment AP | 2.20 |
|  |  |  |  |  | Invoice. |  |
|  | 202103292 | 10 E 100 | 417110000 | CREDIT CARD | Credit Card Payment AP | 30.00 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103292 | 32.20 |
| 04/12/2022 | 202103293 | 10 E 100 | 411241000 | CREDIT CARD | Credit Card Payment AP | 58.90 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103293 | 58.90 |
| 04/12/2022 | 202103294 | 10 E 100 | 411110100 | CREDIT CARD | Credit Card Payment AP | 51.84 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103294 | 51.84 |
| 04/12/2022 | 202103295 | 10 E 100 | 411110101 | CREDIT CARD | Credit Card Payment AP | 279.54 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103295 | 279.54 |
| 04/12/2022 | 202103296 | 10 E 100 | 411110101 | CREDIT CARD | Credit Card Payment AP | 289.16 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103296 | 289.16 |
| 04/12/2022 | 202103297 | 10 E 100 | 411110100 | CREDIT CARD | Credit Card Payment AP | 77.20 |


|  | CHECK | ACCOUNT |  |  | INVOICE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103297 | 77.20 |
| 04/12/2022 | 202103298 | 10 E 400 | 310162210 | CARD | Credit Card Payment AP | 276.54 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103298 | 276.54 |
| 04/12/2022 | 202103299 | 10 E 400 | 162210 | CREDIT CARD | Credit Card Payment AP Invoice. | 65.63 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103299 | 65.63 |
| 04/12/2022 | 202103300 | 10 E 400 | 162210 | CREDIT CARD | Credit Card Payment AP Invoice. |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103300 | 62.51 |
| 04/12/2022 | 202103301 | 10 E 400 | 310162210 | CREDIT CARD | Credit Card Payment AP Invoice. |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103301 | 25.64 |
| 04/12/2022 | 202103302 | 10 E 400 | 310162210 | CREDIT CARD | Credit Card Payment AP Invoice. | 29.19 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103302 | 29.19 |
| 04/12/2022 | 202103303 | 10 E 400 | 310162210 | CREDIT CARD | Credit Card Payment AP | 28.45 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103303 | 28.45 |
| 04/12/2022 | 202103304 | 10 E 400 | 411162121 | CREDIT CARD | Credit Card Payment AP | 594.05 |
|  |  |  |  |  | Invoice. |  |
|  |  |  |  |  | Totals for 202103304 | 594.05 |
| 04/12/2022 | 202103305 | 10 E 400 | 411162218 | CREDIT CARD | Credit Card Payment AP Invoice. | 718.56 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103305 | 718.56 |
| 04/12/2022 | 202103306 | 10 E 400 | 411223100 | CREDIT CARD | Credit Card Payment AP Invoice. | 70.61 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103306 | 70.61 |
| 04/12/2022 | 202103307 | 10 E 400 | 411126000 | CREDIT CARD | Credit Card Payment AP Invoice. | 14.99 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103307 | 14.99 |
| 04/12/2022 | 202103308 | 10 E 400 | 411241000 | CREDIT CARD | Credit Card Payment AP Invoice. | 32.23 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103308 | 32.23 |
| 04/12/2022 | 202103309 | 10 E 400 | 411141000 | CREDIT CARD | Credit Card Payment AP Invoice. | 176.00 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103309 | 176.00 |
| 04/12/2022 | 202103310 | 10 E 400 | 411223100 | CHIPPEWA VALLEY SPORTING GOODS | Credit Card Payment AP Invoice. | 59.88 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 202103310 | 59.88 |
| 04/12/2022 | 202103311 | 10 E 400 | 411223100 | CHIPPEWA VALLEY SPORTING GOods | Credit Card Payment AP | 59.88 |





03/24/2022 21220101510 L 000000811634 21220101527 L 000000811634 21220101510 L 000000811634 21220101527 L 000000811634 21220101510 L 000000811634 21220101527 L 000000811634 21220101510 L 000000811634 21220101527 L 000000811634 21220101510 L 000000811634

03/24/2022 21220101610 L 000000811670 21220101627 L 000000811670 21220101610 L 000000811670 21220101610 L 000000811670 21220101627 L 000000811670 21220101680 L 000000811670

03/24/2022 21220101810 L 000000811631 21220101827 L 000000811631 21220101810 L 000000811631 21220101827 L 000000811631

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INVOICE
$\frac{\text { VENDOR }}{\text { SPRINGER, KRISTI }}$

DESCRIPTION
AMOUNT
3-17-22 REIMB. DOLLAR TREE \& 33.25
MICON
Totals for $212201011 \quad 33.25$


Totals for 212201013
1,864.00

| SHORT-TERM DISABILITY INS | 448.77 |
| :--- | ---: |
| SHORT-TERM DISABILITY INS | 105.34 |
| LTD INS BENEFITS | $1,400.48$ |
| LTD INS BENEFITS | 309.28 |
| LTD INS BENEFITS | 2.89 |
| AD\&D/LIFE INS BENEFITS | 627.84 |
| AD\&D/LIFE INS BENEFITS | 131.14 |
| AD\&D/LIFE INS BENEFITS | 1.22 |
| SHORT-TERM DISABILITY INS | 448.77 |
| SHORT-TERM DISABILITY INS | 105.34 |
| LTD INS BENEFITS | $1,400.48$ |
| LTD INS BENEFITS | 309.28 |
| LTD INS BENEFITS | 2.89 |
| AD\&D/LIFE INS BENEFITS | 627.84 |
| AD\&D/LIFE INS BENEFITS | 131.14 |
| AD\&D/LIFE INS BENEFITS | 1.22 |
| APRIL 2022 ADJUSTMENT | -93.24 |
| Totals for 212201014 | $5,960.68$ |

MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO minnesota Life insurance co MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO

| LIFE INS PREMIUMS | 499.99 |
| :--- | ---: |
| LIFE INS PREMIUMS | 116.25 |
| LIFE INS BENEFITS | 222.36 |
| LIFE INS BENEFITS | 37.37 |
| LIFE INS PREMIUMS | 499.99 |
| LIFE INS PREMIUMS | 116.25 |
| LIFE INS BENEFITS | 222.36 |
| LIFE INS BENEFITS | 37.37 |
| APRIL 2022 ADJUST | 20.37 |
| Totals for 212201015 | $1,772.31$ |

VOYA INSTITUTIONAL TRUST COMPA PLAN \#VFQ242 270.00
VOYA INSTITUTIONAL TRUST COMPA PLAN \#VFQ242 55.00
VOYA INSTITUTIONAL TRUST COMPA PLAN \#VFQ242 850.00
VOYA INSTITUTIONAL TRUST COMPA PLAN \#VFQ242 1,341.67
VOYA INSTITUTIONAL TRUST COMPA PLAN \#VFQ242 29.17
VOYA INSTITUTIONAL TRUST COMPA PLAN \#VFQ242
12.50

Totals for 212201016
2,558.34

WEA INSURANCE TRUST
WEA INSURANCE TRUST
WEA INSURANCE TRUST
WEA INSURANCE TRUST

HEALTH INSURANCE DEDUCTIONS HEALTH INSURANCE DEDUCTIONS HLTH INSURANCE DEDUCTIONS HLTH INSURANCE DEDUCTIONS

5,682.14
1,188.79
758.24
94.78


| CHECK | CHECK | ACCOUNT |  |  | INVOICE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  |  |  | Totals for 212201022 | 315.00 |
| 03/29/2022 | 212201023 | 10 E 200 | 411125500 | JW PEPPER \& SON, INC | Highlights from Jurassic Park <br> by Vinson (Flex Band) May <br> Concert | 76.99 |
|  | 212201023 | 10 E 400 | 411125500 | JW PEPPER \& SON, INC | Birdland - Small Combo <br> arrangement arr. Stitzel | 54.99 |
|  |  |  |  |  | Totals for 212201023 | 131.98 |
| 03/29/2022 | 212201024 | 10 E 400 | 310161339 | NICHOLS, ELENA | Judging - Lois Hodgins | 100.00 |
|  |  |  |  |  | Memorial Forensics Tournament at Memorial High School |  |
|  | 212201024 | 10 E 400 | 310161339 | NICHOLS, ELENA | Judging - forensics <br> tournament @ EC North on | 100.00 |
|  |  |  |  |  | $2 / 12 / 22$ |  |
|  | 212201024 | 10 E 400 | 310161339 | NICHOLS, ELENA | Judge for forensics <br> tournament at UWEC on 2/5/22 | 100.00 |
|  |  |  |  |  | Totals for 212201024 | 300.00 |
| 03/29/2022 | 212201025 | 10 E 400 | 310161339 | NYBERG, ALEXANDRIA | Forensics Judge - UWEC | 100.00 |
|  |  |  |  |  | Totals for 212201025 | 100.00 |
| 03/29/2022 | 212201026 | 10 E 800 | 342232100 | TAYLOR-ELIOPOULOS, HEIDI | 3-13-22-MILEAGE REIMB.- | 153.44 |
|  |  |  |  |  | KALAHARI, WI DELLS |  |
|  |  |  |  |  | Totals for 212201026 | 153.44 |
| 03/29/2022 | 212201027 | 10 E 400 | 310161339 | THUNSTROM, KALIN | Judging - Lois Hodgins | 100.00 |
|  |  |  |  |  | Memorial forensics tournament at Memorial HS |  |
|  | 212201027 | 10 E 400 | 310161339 | THUNSTROM, KALIN | Judge for forensics @ EC | 100.00 |
|  |  |  |  |  | North on 2/12/22 |  |
|  | 212201027 | 10 E 400 | 310161339 | THUNSTROM, KALIN | Judge for forensics <br> tournament at UWEC on 2/5/22 | 100.00 |
|  |  |  |  |  | Totals for 212201027 | 300.00 |
| 04/05/2022 | 212201028 | 10 E 800 | 324254300 | BARTINGALE MECHANICAL, INC | Diagnose and repair faulty | 686.88 |
|  |  |  |  |  | VAV. Review System for other errors and backup system for safety. |  |
|  |  |  |  |  | Totals for 212201028 | 686.88 |
| 04/05/2022 | 212201029 | 10 E 800 | 342248000 | BOSS, LISA | REIMB. MILEAGE- 1-11-22 TO | 302.96 |
|  |  |  |  |  | 3-25-22 |  |
|  |  |  |  |  | Totals for 212201029 | 302.96 |
| 04/05/2022 | 212201030 | 10 E 800 | 481295000 | CDW GOVERNMENT, INC. | ZEBRA Z-ULTIMATE 3000T | 59.98 |
|  |  |  |  |  | POLYESTER |  |
|  |  |  |  |  | Totals for 212201030 | 59.98 |
| 04/05/2022 | 212201031 | 10 E 800 | 324254300 | CERTIFIED INC | Repair of Furnace at Brown | 855.31 |
|  |  |  |  |  | House (Compassion Coalition) |  |
|  |  |  |  |  | Gas Valve. Also Repair of |  |
|  |  |  |  |  | Furnace at Care Closet |  |
|  |  |  |  |  | (Nozzle, Flame Detector, Oil |  |
|  |  |  |  |  | Filter) |  |
|  |  |  |  |  | Totals for 212201031 | 855.31 |




| CHECK | CHECK | ACCOUNT |  |  |  |  | INVOICE |  |
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| DATE | NUMBER |  | MBER |  |  | VENDOR | DESCRIPTION | AMOUNT |
| 04/05/2022 | 212201056 | 10 | E 200 | 411 | 126000 | STAPLES, INC. | General class supplies | 23.36 |
|  |  |  |  |  |  |  | Totals for 212201056 | 23.36 |
| 04/05/2022 | 212201057 | 10 | E 400 | 342 | 221100 | SARAH | WI DELLS-MILEAGE REIMB. | 152.10 |
|  |  |  |  |  |  |  | Totals for 212201057 | 152.10 |
| 04/05/2022 | 212201058 | 27 | E 700 | 341 | 256750 | StUdent transit eau claire, in | INTRA DAY ROUTING | 3,756.86 |
|  | 212201058 | 10 | E 800 | 341 | 256710 | StUdent transit eau claire, in | SCHOOL BUS ROUTES MARCH 2022 | 55,941.02 |
|  | 212201058 | 27 | E 700 | 341 | 256750 | TRANSIT EAU CLAIRE, IN | SCHOOL BUS ROUTES MARCH 2022 | 16,709.66 |
|  |  |  |  |  |  |  | Totals for 212201058 | 76,407.54 |
| 04/05/2022 | 212201059 | 10 | E 800 | 310 | 231500 | WELD RILEY, S.C. | DISTRICT LEGAL FEES | 3,415.00 |
|  |  |  |  |  |  |  | Totals for 212201059 | 3,415.00 |
| 04/13/2022 | 212201060 | 10 | E 400 | 411 | 162212 | ANDERSON, CHRISTOPHER | REIMB. BOYS GOLF MATERIAL PURCHASE | 120.00 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | Totals for 212201060 | 120.00 |
| 04/13/2022 | 212201061 | 10 | E 400 | 310 | 162117 | ANGELL, MARK | 4-9-22-OFFICIATE-SOFTBALL | 95.00 |
|  |  |  |  |  |  |  | Totals for 212201061 | 95.00 |
| 04/13/2022 | 212201062 | 10 | E 400 | 187 | 162117 | ARBS, REBECCA | 4-9-22-EVENT-SOFTBALL | 25.00 |
|  |  |  |  |  |  |  | Totals for 212201062 | 25.00 |
| 04/13/2022 | 212201063 | 10 | E 200 | 411 | 126000 | CAROLINA BIOLOGICAL SUPPLY CO | General classroom/lab supplies. | 3,040.47 |
|  |  |  |  |  |  |  | Totals for 212201063 | 3,040.47 |
| 04/13/2022 | 212201064 | 21 | E 800 | 411 | 299000 | CHIPPEWA VALLEY SPORTING GOODS | 2022 Baseball Season - Hat Purchase | 1,296.00 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | Totals for 212201064 | 1,296.00 |
| 04/13/2022 | 212201065 | 10 | E 800 | 324 | 254300 | CINTAS | AES-- DUST MOPS | 159.02 |
|  | 212201065 | 10 | E 800 | 324 | 254300 | CIntas | AHS- DUST MOPS | 124.21 |
|  | 212201065 | 10 | E 800 | 324 | 254300 | CINTAS | AMS-DUST MOPS | 98.48 |
|  |  |  |  |  |  |  | Totals for 212201065 | 381.71 |
| 04/13/2022 | 212201066 |  | E 200 | 411 | 123000 | STAPLES ADVANTAGE | ```School supplies for the rest of this school year and the beginning of next school year. Marker, folders, crayons, glue, paper, pencils, etc... Totals for 212201066``` | 276.36 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | 276.36 |
| 04/13/2022 | 212201067 | 27 | E 700 | 370 | 436000 | COULEE CONNECTIONS, LLC | MARCH 2022 INVOICE | 20,580.00 |
|  |  |  |  |  |  |  | Totals for 212201067 | 20,580.00 |
| 04/13/2022 | 212201068 | 10 | E 800 | 310 | 252105 | DIVERSIFIED BENEFIT SERVICES I | HRA ADMIN. SERVICES | 803.56 |
|  |  |  |  |  |  |  | Totals for 212201068 | 803.56 |
| 04/13/2022 | 212201069 | 21 | E 800 | 411 | 299000 | EMERSON, GREGORY | REIMB. SNACK SHACK | 226.61 |
|  |  |  |  |  |  |  | Totals for 212201069 | 226.61 |
| 04/13/2022 | 212201070 | 10 | E 400 | 310 | 162204 | FIEBER, PHILLIP | 4-9-22-OFFICIATE-BASEBALL <br> Totals for 212201070 | 60.00 |
|  |  |  |  |  |  |  |  | 60.00 |



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| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  |  |  | LANES |  |
|  | 212201083 | 10 E 400 | 341256740 | Student transit eau claire, in | AHS-CHARTERS | 2,829.10 |
|  | 212201083 | 80 E 200 | 341256790 | Student transit eau claire, in | AMS-CHARTERS | 705.00 |
|  | 212201083 | 80 E 200 | 341256790 | STUDENT TRANSIT EAU CLAIRE, IN | AMS-FORENSICS TO DELONG | 254.00 |
|  | 212201083 | 21 E 800 | 411299000 | StUdent transit eau claire, in | FIELD TRIP TO WAGNERS | 228.00 |
|  |  |  |  |  | Totals for 212201083 | 4,180.10 |
| 04/13/2022 | 212201084 | 10 E 800 | 324254490 | US BANK EQUIPMENT FINANCE | APRIL 2022 CONTRACT PAYMENT | 5,729.51 |
|  |  |  |  |  | Totals for 212201084 | 5,729.51 |
| 04/13/2022 | 212201085 | 10 E 400 | 187162204 | VARSHO, DALE | 4-9-22-EVENT-BASEBALL | 25.00 |
|  |  |  |  |  | Totals for 212201085 | 25.00 |
| 04/13/2022 | 212201086 | 10 E 800 | 942110000 | WHEELER, ROCHELLE | REIMB. FOR SHORT TERM SUB | 125.00 |
|  |  |  |  |  | LICENSE-125.00 |  |
|  |  |  |  |  | Totals for 212201086 | 125.00 |
| 04/13/2022 | 212201087 | 10 E 800 | 310231100 | WI DEPARTMENT OF JUStICE | ACCT: G1966- MARCH 2022 Totals for 212201087 | 119.00 |
|  |  |  |  |  |  | 119.00 |
| 04/13/2022 | 212201088 | 10 E 400 | 310162204 | WILSON, TIMOTHY | 4-9-22-OFFICIATE-BASEBALL JV Totals for 212201088 | 60.00 |
|  |  |  |  |  |  | 60.00 |
| 04/13/2022 | 212201089 | 10 E 400 | 943125400 | WSMA | District Choir fees - Please charge to account \# 10 E 400 943125400000 | 115.30 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 212201089 | 115.30 |
| 04/13/2022 | 212201090 | 10 E 800 | 310231100 | YOURMEMBERSHIP.COM, INC. | JOB POSTING- DIRECTOR OF | 279.00 |
|  |  |  |  |  | STUDENT SERVICES |  |
|  | 212201090 | 10 E 800 | 310231100 | YOURMEMBERSHIP.COM, INC. | JOB POSTING- AIS PRINCIPAL | 279.00 |
|  |  |  |  |  | Totals for 212201090 | 558.00 |
| 04/13/2022 | 212201091 | 10 E 800 | 411254200 | ZARNOTH BRUSH WORKS, INC. |  | 516.00 |
|  |  |  |  |  | AIS/AMS/AHS Facility |  |
|  |  |  |  |  | Totals for 212201091 | 516.00 |
| 04/18/2022 | 212201092 | 10 L 000 | 000811633 | AUL HEALTH BENEFIT TRUST | STAFF HRA CONTRIBUTIONS~APRIL$2022$ | 1,864.00 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Totals for 212201092 | 1,864.00 |
| 04/18/2022 | 212201093 | 10 L 000 | 000811670 | VOYA INSTITUTIONAL TRUST COMPA | PLAN \#VFQ242 | 270.00 |
|  | 212201093 | 27 L 000 | 000811670 | VOYA INSTITUTIONAL TRUST COMPA | PLAN \#VFQ242 | 55.00 |
|  | 212201093 | 10 L 000 | 000811670 | VOYA INSTITUTIONAL TRUST COMPA | PLAN \#VFQ242 | 850.00 |
|  | 212201093 | 10 L 000 | 000811670 | VOYA INSTITUTIONAL TRUST COMPA | PLAN \#VFQ242 | 1,341.67 |
|  | 212201093 | 27 L 000 | 000811670 | VOYA INSTITUTIONAL TRUST COMPA | PLAN \#VFQ242 | 29.17 |
|  | 212201093 | 80 L 000 | 000811670 | VOYA INSTITUTIONAL TRUST COMPA | PLAN \#VFQ242 | 12.50 |
|  |  |  |  |  | Totals for 212201093 | 2,558.34 |

## FUND SUMMARY

| FUND | DESCRIPTION | BALANCE SHEET | REVENUE | EXPENSE | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 10 | GENERAL | 603,442.10 | 863.96 | 425,624.00 | 1,029,930.06 |
| 21 | SPECIAL REVENUE TRUST FUND | 0.00 | 0.00 | 8,604.10 | 8,604.10 |
| 27 | SPECIAL EDUCATION FUND | 121,466.89 | 0.00 | 80,833.55 | 202,300.44 |
| 38 | NON-REFERENDUM DEBT | 0.00 | 0.00 | 205,216.03 | 205,216.03 |
| 50 | FOOD SERVICE | 1,025.68 | 0.00 | 3,289.48 | 4,315.16 |
| 80 | COMMUNITY SERVICE | 1,636.74 | 0.00 | 1,893.00 | 3,529.74 |
| *** | and Summary Totals *** | 727,571.41 | 863.96 | 725,460.16 | 1,453,895.53 |




| Used By | Name | Tran Date Tran ID Card Number | Where Used | Purch Vendor Imp Date Post Date | Status | App | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Line Description |  |  | PO Number Invoice Number | Invoice Dt Amount |  |  |  |
| CHWALSHAOOO | CHWALA Sharon m | continued. |  |  |  |  |  |
|  |  | 02/17/2022 25317 xxxxxxxxxxxxxxxx | Sterling Water Culliga, 8004449 | 03/07/2022 | Invoiced | A | 42.80 |
|  | 2 | Culligan annual water delivery service | $10022000210705921-220300078$ | 03/05/2022 42.80 |  |  |  |
|  |  | 02/08/2022 25316 xxxxxxxxxxxxxxxx | Att Bus Phone Pmt, 800-704-4808 | 03/07/2022 | Invoiced | A | 210.45 |
|  | 2 | AT\&T SERVICE | 8002200017 0705921-220300079 | 03/05/2022 210.45 |  |  |  |
|  |  | 02/02/2022 25069 xxxxxxxxxxxxxxxx | Indeed, 203-564-2400, Ст, 06901 | 02/07/2022 | Invoiced | A | 326.61 |
|  | 1 |  | 0705921-220200088 | 02/05/2022 326.61 |  |  |  |
|  |  |  | 10 transaction | s) for Chwalshaooo. Total Amount | ==> |  | 10,235.12 |
| DAVIDBRI000 | DAVID BRIttany J | 02/28/2022 25165 xxxxxxxxxxxxxxxx | Demco Inc, 800-9624463, WI, 537 | 03/07/2022 | Invoiced | A | 525.11 |
|  | 2 | Demco Supply Order: two magbrowz Large Bins, ○ | 1002200115 0705921-220300173 | 03/05/2022 525.11 |  |  |  |
|  |  | 02/25/2022 25164 xxxxxxxxxxxxxxxx | Booksamillion.Com, 800-201-3550 | 03/07/2022 | Invoiced | A | 10.13 |
|  | 4 | Masking Tape-Pack of 6 | 1002200078 0705921-220300174 | 03/05/2022 10.13 |  |  |  |
|  |  | 02/23/2022 25162 xxxxxxxxxxxxxxxx | Booksamillion.Com, 800-201-3550 | 03/07/2022 | Invoiced | A | 11.69 |
|  | 4 | Masking Tape-Pack of 6 | 1002200078 0705921-220300175 | 03/05/2022 11.69 |  |  |  |
|  |  | 02/23/2022 25163 xxxxxxxxxxxxxxxx | Booksamillion.Com, 800-201-3550 | 03/07/2022 | Invoiced | A | 36.77 |
|  | 4 | Masking Tape-Pack of 6 | 1002200078 0705921-220300176 | 03/05/2022 10.79 |  |  |  |
|  | 5 | Book Tape | 1002200078 0705921-220300176 | 03/05/2022 8.99 |  |  |  |
|  | 11 | Little toys-Prize pack | 1002200078 0705921-220300176 | 03/05/2022 16.99 |  |  |  |
|  |  | 02/22/2022 25161 xxxxxxxxxxxxxxxx | Amazon.Com 1i5ws4111, Amzn.Com/ | 03/07/2022 | Invoiced | A | 364.60 |
|  | 2 | AES Library Books - Minecraft graphic novels, | 8102200130 0705921-220300177 | 03/05/2022 364.60 |  |  |  |
|  |  | 02/21/2022 25159 xxxxxxxxxxxxxxxx | Amzn Mktp US Xl7196a43, Amzn.Co | 03/07/2022 | Invoiced | A | 10.43 |
|  | 2 | AES Library Books - Minecraft graphic novels, | 8102200130 0705921-220300178 | 03/05/2022 10.43 |  |  |  |
|  |  | 02/21/2022 25160 xxxxxxxxxxxxxxxx | Amzn Mktp US 1b7e33kpo, Amzn.Co | 03/07/2022 | Invoiced | A | 12.43 |
|  | 2 | AES Library Books - Minecraft graphic novels, | 8102200130 0705921-220300179 | 03/05/2022 12.43 |  |  |  |
|  |  | 02/18/2022 25158 xxxxxxxxxxxxxxxx | Amzn Mktp US 1b58z49e1, Amzn.Co | 03/07/2022 | Invoiced | A | 18.99 |
|  | 2 | AES Library Books - Minecraft graphic novels, | 8102200130 0705921-220300180 | 03/05/2022 18.99 |  |  |  |
|  |  | 02/17/2022 25156 xxxxxxxxxxxxxxxx | Scholastic, Inc., 573-632-1834, | 03/07/2022 | Invoiced | A | 100.23 |
|  | 2 | Scholastic Reading Club - remaining balance | 8102200129 0705921-220300181 | 03/05/2022 100.23 |  |  |  |
|  |  | 02/17/2022 25157 xxxxxxxxxxxxxxxx | Amzn Mktp US Bk1oz8mh3, Amzn.Co | 03/07/2022 | Invoiced | A | 5.80 |
|  | 2 | AES Library Books - Minecraft graphic novels, | 8102200130 0705921-220300182 | 03/05/2022 5.80 |  |  |  |
|  |  | 02/15/2022 25155 xxxxxxxxxxxxxxxx | First Book, 2023931222, DC, 200 | 03/07/2022 | Invoiced | A | 1.35 |
|  | 2 | First Book - Diverse Titles | 8102200088 0705921-220300183 | 03/05/2022 1.35 |  |  |  |
|  |  | 02/09/2022 25154 xxxxxxxxxxxxxxxx | Amzn Mktp US Ok8ym3c83, Amzn.Co | 03/07/2022 | Invoiced | A | 5.83 |
|  | 2 |  | 0705921-220300110 | 03/05/2022 5.83 |  |  |  |
|  |  | 02/08/2022 25153 xxxxxxxxxxxxxxxx | Amazon.Com Et5falzg3, Amzn.Com/ | 03/07/2022 | Invoiced | A | 15.20 |
|  | 1 |  | 0705921-220300110 | 03/05/2022 15.20 |  |  |  |


| 03/07/2022 | Invoiced | A | 7.60 |
| :---: | :---: | :---: | :---: |
| 7.60 |  |  |  |
| 03/07/2022 | Invoiced | A | 8.09 |
| 8.09 |  |  |  |
| 02/07/2022 | Invoiced | A | 70.20 |
| 70.20 |  |  |  |
| 02/07/2022 | Invoiced | A | 32.71 |
| 32.71 |  |  |  |
| 02/07/2022 | Invoiced | A | 278.00 |

02/02/2022

2 Scholastic Reading Club
2 First Book - Diverse Titles
03/05/2022
1
02/07/2022
25152 Xxxxxxxxxxxxxxxx Amzn Mktp us
JS J15or3p13, Amzn.Co 0705921-220300110
2023931222, DC, 200

8102200088 0705921-220200140
02/05/2022

Reading Club - remaining balance
02/05/2022
24949 XXXXXXXXXXXXXXXX
$81022001290705921-220200141$

2 WEMTA Conference Registration Fee 2022
$81022001190705921-220200142$
02/05/2022
18 transaction(s) for DAVIDBRIO00. Total Amount ====>

GILMABRE000 GILMARTIN BRENDA LYN 02/28/2022
2 Recess Equipment
02/28/2022
2 Supplies to be purchased throughout the year f $15022000070705921-220300086$ 02/28/2022

25345 XXXXXXXXXXXXXXXX Amazon.Com 1i1cs19i0, Amzn.Com/
2 Novels to support ELA/Social Studies/Science u $15022000080705921-220300087$ 03/05/2022 02/25/2022

25341 Xxxxxxxxxxxxxxxx Amzn Mktp US 1i8sm9ds1, Amzn.Co
2 Recess Equipment 1502200053 0705921-220300088 02/25/2022 25342 XXXXXXXXXXXXXXXX Amzn Mktp US 1i77l1g60, Amzn.Co
2 Supplies to be purchased throughout the year f $15022000070705921-220300089$ 03/05/2022 02/21/2022 25339 XXXXXXXXXXXXXXXX Amzn Mktp US Vx4x13qo3, Amzn.Co
2 See previous description of classroom supplies $15022000510705921-220300090$ 03/05/2022 02/21/2022 25340 XXXXXXXXXXXXXXXX Amazon.Com 1b54m4ui0, Amzn.Com/
2 Classroom Supplies $15022000120705921-220300091$

03/05/2022 02/18/2022 25338 Xxxxxxxxxxxxxxxx Amzn Mktp US 1b36a4ie1, Amzn.Co
2 See previous description of classroom supplies $15022000510705921-220300092$ 03/05/2022 02/14/2022 25337 Xxxxxxxxxxxxxxxx Amzn Mktp US Jz6x07fn3, Amzn.Co
2 Novels to support ELA/Social Studies/Science u $15022000080705921-220300093$ 03/05/2022 02/08/2022 25336 XXXXXXXXXXXXXXXX Scholastic Education, 573-632-1
2 Supplies to be purchased throughout the year f $15022000070705921-220300094$ 03/05/2022 02/07/2022 25335 Xxxxxxxxxxxxxxxx Gimkit Pro - 1 Year, Seattle, W annual subscription. Gimkit is a vocabu $15022000490705921-220300095$

03/05/2022

| 03/07/2022 | Invoiced | A | 244.37 |
| :---: | :---: | :---: | :---: |
| 244.37 |  |  |  |
| 03/07/2022 | Invoiced | A | 28.38 |
| 28.38 |  |  |  |
| 03/07/2022 | Invoiced | A | 34.94 |
| 34.94 |  |  |  |
| 03/07/2022 | Invoiced | A | 39.88 |
| 39.88 |  |  |  |
| 03/07/2022 | Invoiced | A | 58.49 |
| 58.49 |  |  |  |
| 03/07/2022 | Invoiced | A | 138.52 |
| 138.52 |  |  |  |
| 03/07/2022 | Invoiced | A | 79.03 |
| 79.03 |  |  |  |
| 03/07/2022 | Invoiced | A | 74.39 |
| 74.39 |  |  |  |
| 03/07/2022 | Invoiced | A | 28.95 |
| 28.95 |  |  |  |
| 03/07/2022 | Invoiced | A | 540.27 |
| 540.27 |  |  |  |
| 03/07/2022 | Invoiced | A | 59.88 |

11 transaction(s) for GILMABRE000. Total Amount ====>

25295 XXXXXXXXXXXXXXXX $\qquad$ Invoice Dt

|  | 02/24/2022 25294 XXXXXXXXXXXXXXXXX | Amzn Mktp US 1iOvj9350, Amzn.Co |
| :---: | :---: | :---: |
| 2 | TOOLF 3-Tier Metal Rolling Storage Cart for Ip | $83022000460705921-220300017$ |
|  | 02/17/2022 25293 XxXXXXXXXXXXXXXX | Amzn Mktp US 2x9pv3cr3, Amzn.Co |
| 2 | Plastic Clipboards (Set of 12) | 8302200037 0705921-220300018 |
|  | 02/09/2022 25292 xxxxxxxxxxxxxxxx | Booksamillion.Com, 800-201-3550 |
| 2 | Memorial Books for the School Libraries | 8302200038 0705921-220300019 |
|  | 02/08/2022 25291 xxxxxxxxxxxxxxxx | Amazon.Com Xg8fk3p03, Amzn.Com/ |
| 4 | iDesign 70530M3 Plastic Refrigerator and Freez | 8302200039 0705921-220300020 |
|  | 02/07/2022 25288 xxxxxxxxxxxxxxxx | Booksamillion.Com, 800-201-3550 |
| 2 | Memorial Books for the School Libraries | 8302200038 0705921-220300021 |
|  | 02/07/2022 25289 Xxxxxxxxxxxxxxx | Amzn Mktp US Hu5lo4yr3, Amzn.Co |
| 2 | School Smart Transparent Tape, 1/2 Inch x 36 Y | 8302200039 0705921-220300022 |
| 3 | Neenah Paper Exact Index Cardstock, 8.5" x 11" | 8302200039 0705921-220300022 |
| 4 | iDesign 70530M3 Plastic Refrigerator and Freez | $83022000390705921-220300022$ |
| 5 | BINO \| Plastic Storage Bins - 4 Pack | 8302200039 0705921-220300022 |
| 6 | Stanley Removable 4 Cup Office Supplies Organi | 8302200039 0705921-220300022 |

03/05/2022

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03/05/2022

03/05/2022
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O

03/05/2022 03/05/2022 03/05/2022 03/05/2022 03/05/2022 02/07/2022 25290 xxxxxxxxxxxxxxxx Kalahari Resort - Wi E, 1305 Ka
4 iDesign 70530M3 Plastic Refrigerator and Freez $83022000390705921-220300023$ 03/05/2022 5 BINO | Plastic Storage Bins - 4 Pack $83022000390705921-220300023$ 03/05/2022 6 Stanley Removable 4 Cup Office Supplies Organi $83022000390705921-220300023$ 03/05/2022 02/03/2022 25056 xxxxxxxxxxxxxxxx Booksamillion.Com, 800-201-3550
2 Memorial Books for the School Libraries $83022000380705921-220200011$ 02/05/2022 02/03/2022 25057 xxxxxxxxxxxxxxxx Booksamillion.Com, 800-201-3550
2 Memorial Books for the School Libraries $83022000380705921-220200012$ 02/03/2022 25058 xxxxxxxxxxxxxxxx Booksamillion.Com, 800-201-3550

02/05/2022
2 Memorial Books for the School Libraries $83022000380705921-220200013$ 02/05/2022 02/03/2022 25059 xxxxxxxxxxxxxxxx Scholastic, Inc., 573-632-1834,
2 Scholastic Book Club Books $83022000420705921-220200014$
02/05/2022 02/03/2022 25060 XXXXXXXXXXXXXXXX Booksamillion.Com, 800-201-3550
2 Memorial Books for the School Libraries $83022000380705921-220200015$ 02/05/2022 02/02/2022 25053 xxxxxxxxxxxxxxxx Amazon.Com A78qh5id3, Amzn.Com/
2 Open Order for Library Books for AIS/MS/HS $83022000090705921-220200016$
02/05/2022 02/02/2022 25054 Xxxxxxxxxxxxxxxx Wisconsin Educational, 608-5886
2 Conference Registration 02/02/2022 25055 XXXXXXXXXXXXXXXX Booksamillion.Com, 800-201-3550
2 Memorial Books for the School Libraries $83022000380705921-220200018$ 02/05/2022
03/07/2022
49.96
03/07/2022

### 52.99

03/07/2022

$$
20.58
$$

03/07/2022

### 15.19

03/07/2022
14.39

03/07/2022
28.78
$03 / 07 / 2022$
10.75
63.24
29.76
30.29
58.55

03/07/2022
25.16
30.29
58.55

02/07/2022
59.16

02/07/2022
379.68

02/07/2022
509.14

02/07/2022
223.66

02/07/2022
27.17

02/07/2022
46.96

02/07/2022
198.00

02/07/2022
259.01

Invoiced A
49.96

Invoiced A
52.99

Invoiced A
20.58

Invoiced A
15.19

Invoiced A
14.39

Invoiced A
28.78

Invoiced A
192.59

Invoiced A
114.00

Invoiced A
59.16

Invoiced A
379.68

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223.66

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Invoiced A
46.96

Invoiced A
198.00

Invoiced A
259.01

| Used By | Name |  | Tran Date Tran ID Card Number | Where Used | ch Ve | p Date Post Date | Status | App | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Line Description |  |  |  | PO Number Invoice Number | Invoice Dt | Amount |  | 2,191.26 |  |
|  |  |  |  | 16 transaction(s) for KAETTELIO00. Total Amount |  |  |  |  |  |
| KING KATOOO | KING KATI | IE ANNE | Stamps 25167 XXXXXXXXXXXXXXXX | Family Fare \#3436, Chippewa Fal $39300000030705921-220300170$ |  | 03/07/2022 | Invoiced | A | 78.30 |
|  |  | 2 |  |  | 03/05/2022 | 78.30 |  |  |  |
| LIERMAND000 | LIERMAN A | ANDREW D | 02/22/2022 | Logmein Lastpass, Logmein.Com, 8102200144 0705921-220300003 |  | 03/07/2022 | Invoiced | A | 151.92 |
|  |  | 2 | Last Pass Enterprise Renewal |  | 03/05/2022 | 151.92 |  |  |  |
|  |  |  | 02/21/2022 25284 XXXXXXXXXXXXXXXX | Microsoft Msbill.Info, 425-7038 8102200015 0705921-220300004 |  | 03/07/2022 | Invoiced | A | 108.68 |
|  |  | 2 | Estimated Azure Monthly Service Charges for Cl |  | 03/05/2022 | 108.68 |  |  |  |
|  |  |  | 02/21/2022 25285 Xxxxxxxxxxxxxxxx | Backblaze, San Mateo, CA, 94401 <br> 81022001470705921-220300005 |  | 03/07/2022 | Invoiced | A | 63.20 |
|  |  | 2 | BackBlaze |  | 03/05/2022 | 63.20 |  |  |  |
|  |  |  | 02/16/2022 25282 XXXXXXXXXXXXXXXXX |  |  | 03/07/2022 | Invoiced | A | 229.92 |
|  |  | 5 | Acer Chromebook 733 Wifi Cards | Pc Parts Plus Dba Chro, 651-998 $81022001320705921-220300006$ | 03/05/2022 | 49.95 |  |  |  |
|  |  | 6 | Acer 11311 C733 Chromebook Battery | $81022001320705921-220300006$ | 03/05/2022 | 179.97 |  |  |  |
|  |  |  | 02/16/2022 25283 Xxxxxxxxxxxxxxxx | Amzn Mktp US Ut1z19a83, Amzn.Co |  | 03/07/2022 | Invoiced | A | 231.05 |
|  |  | 2 |  | 8102200132 0705921-220300007 | 03/05/2022 | 3.54 |  |  |  |
|  |  | 3 | ENGINEER PZ-57 Screw Removal Pliers for tiny M Logitech HD Laptop Webcam C615 with Fold-and-G | $81022001320705921-220300007$ | 03/05/2022 | 97.56 |  |  |  |
|  |  | 4 | ADATA SU635 240GB 3D-NAND SATA 2.5 Inch Intern | $81022001320705921-220300007$ | 03/05/2022 | 129.95 |  |  |  |
|  |  |  | 02/11/2022 25278 Xxxxxxxxxxxxxxxx | Shi International Corp, 8887648 |  | 03/07/2022 | Invoiced | A | 360.00 |
|  |  | 2 | Google Titan Key USB-A/NFC | $81022001160705921-220300008$ | 03/05/2022 | 360.00 |  |  |  |
|  |  |  | 02/11/2022 25279 Xxxxxxxxxxxxxxxx | Amazon.Com A002r8y23 A, Amzn.Co$81022001270705921-220300009$ |  | 03/07/2022 | Invoiced | A | 3,780.59 |
|  |  | 2 | NetAlly AIRCHECKG2-TA-KT Aircheck G2 Wirele |  | 03/05/2022 | 3,780.59 |  |  |  |
|  |  |  | 02/11/2022 25280 xxxxxxxxxxxxxxxx | 8102200127 0705921-220300009 Rockbot, Oakland, CA, 94612, US |  | 03/07/2022 | Invoiced | A | 299.40 |
|  |  | 2 | Rockbot Music Annual Licensing Fee | Rockbot, Oakland, CA, 94612, US $81022001080705921-220300010$ | 03/05/2022 | 299.40 |  |  |  |
|  |  |  | 02/11/2022 25281 XXXXXXXXXXXXXXXX | $81022000010705921-220300011$ |  | 03/07/2022 | Invoiced | A | 24.00 |
|  |  | 2 | Misc Purchases |  |  | 24.00 |  |  |  |
|  |  |  | 02/10/2022 25277 XXXXXXXXXXXXXXXX | $81022000010705921-220300011$ 03/05/2022 <br> Panda Express \#3445 P, 62679979 |  | 03/07/2022 | Invoiced | A | 56.13 |
|  |  | 2 | lunch for 8 people CRDC | $82722001750705921-220300012$ | 03/05/2022 | $56.13$ |  |  |  |
|  |  |  | 02/09/2022 25276 Xxxxxxxxxxxxxxxx | B\&h Photo 800-606-6969, 800-221 |  | 03/07/2022 | Invoiced | A | 130.00 |
|  |  | 2 | Epson ELPLP80 UHE Projector Lamp | 8102200148 0705921-220300013 | 03/05/2022 | 130.00 |  |  |  |
|  |  |  | 02/07/2022 25274 XXXXXXXXXXXXXXXX | B2b Prime 8k2xu4gl3, Amzn.Com/B |  | 03/07/2022 | Invoiced | A | 349.00 |
|  |  | 2 | Prime Renewal for 10 Users |  | 03/05/2022 | 349.00 |  |  |  |
|  |  |  | 02/07/2022 25275 Xxxxxxxxxxxxxxxx | Amzn Mktp US Kn7bh90n3, Amzn.Co |  | 03/07/2022 | Invoiced | A | 83.95 |
|  |  | 2 | Misc Purchases | 8102200001 0705921-220300015 | 03/05/2022 83.95 |  |  |  |  |
|  |  |  |  | 13 transaction(s) for LIERMAND000. Total Amount |  |  | ==> |  | 5,867.84 |
| MARKGMIC000 | MARKGREN | MICHAEL | P 02/16/2022 25272 xxxxxxxxxxxxxxxx | Wisconsin Association, 608-257- |  | 03/07/2022 | Invoiced | A | 55.00 |
|  |  | 2 | 2022 WASB teacher contract webinar | 8002200108 0705921-220300000 | 03/05/2022 | 55.00 |  |  |  |

25243 XXXXXXXXXXXXXXXX Amzn Mktp US 1b9d14yb2, Amzn.Co

| 2 | Therapy | Games: Chompin' Charlie Big Roll Bing | 8272200193 0705921-220300118 | 03/05/2022 |
| :---: | :---: | :---: | :---: | :---: |
|  |  | 02/25/2022 25242 Xxxxxxxxxxxxxxxx | Amzn Mktp US 1i65b9eu0, Amzn.Co |  |
| 2 |  |  | 0705921-220300110 | 03/05/2022 |
|  |  | 02/23/2022 25240 xxxxxxxxxxxxxxxx | Amzn Mktp US 1i0filoto, Amzn.Co |  |
| 2 | Journal | for student | 8272200185 0705921-220300119 | 03/05/2022 |
|  |  | 02/23/2022 25241 xxxxxxxxxxxxxxxx | Say It Right, 9122284556, CA, 9 |  |
| 2 | The Entir | re World of R Instructional Workbook | 8272200183 0705921-220300120 | 03/05/2022 |
| 3 | The Ent | re World of R Playing Cards - 8 Deck S | $82722001830705921-220300120$ | 03/05/2022 |
| 4 | The Entir | re World of R Flip Books | 8272200183 0705921-220300120 | 03/05/2022 |
|  |  | 02/22/2022 25239 XXXXXXXXXXXXXXXX | Amzn Mktp US Ww1x453c3, Amzn.Co |  |
| 2 | Student | incentives, classroom materials for Co | 8272200178 0705921-220300121 | 03/05/2022 |
|  |  | 02/21/2022 25236 xxxxxxxxxxxxxxxx | Amzn Mktp US 1b8uh19j0, Amzn.Co |  | 02/21/2022 25236 XxxxXXXXXXXXXXXX Amzn Mktp US 1b8uh19j0, Amzn.Co

2 Student incentives, classroom materials for Co $82722001780705921-220300122$ 03/05/2022 02/21/2022 25237 XxxxXXXXXXXXxxxx Amzn Mktp US 1b8xc5u80, Amzn.Co
2 Student incentives, classroom materials for Co $82722001780705921-220300123$ 03/05/2022 02/21/2022 25238 XxxxxxXXXXXXXXXX Amzn Mktp US 1b2wg8iu0, Amzn.Co
2 Amazon - fidgets, gum, wikki sticks $82722001740705921-220300124$ 03/05/2022 02/17/2022 25235 xxxxxxxxxxxxxxxx Teacherspayteachers.Co, 6465880
2 Lowercase letter writing - Teachers Pay Teache $82722001770705921-220300125$ 03/05/2022 02/16/2022 25231 XxxxxXXXXXXXXXXX Amzn Mktp US A72yg86n3, Amzn.Co
2 Student incentives, classroom materials for Co $82722001780705921-220300126$ 03/05/2022 02/16/2022 25232 Xxxxxxxxxxxxxxxx Amzn Mktp US Ve5l07rj3, Amzn.Co
2 Student incentives, classroom materials for Co $82722001780705921-220300127$ 03/05/2022 02/16/2022 25233 Xxxxxxxxxxxxxxxx Amzn Mktp US Zn24l5xg3, Amzn.Co
2 Student incentives, classroom materials for Co $82722001780705921-220300128$ 03/05/2022 02/16/2022 25234 XxxxXXXXXXXXXXxX Amzn Mktp US Dx1xd87c3, Amzn.Co
2 Planner for student
$82722001640705921-220300129$
03/05/2022 02/15/2022 25227 xxxxxxxxxxxxxxxx Amzn Mktp US Ht8m94t53, Amzn.Co
324 pack of squishy balls for prizes $82722001720705921-220300130$

5200 pack of laminating sheets $82722001720705921-220300130$ 03/05/2022
02/15/2022 25228 XXXXXXXXXXXXXXXX Amzn Mktp US Hk1544kq3, Amzn.Co
2 Student incentives, classroom materials for Co $82722001780705921-220300131$ 03/05/2022 02/15/2022 25229 Xxxxxxxxxxxxxxxx Amzn Mktp US Lp07k1tg3, Amzn.Co
2 Student incentives, classroom materials for Co 8272200178 0705921-220300132 02/15/2022 25230 XxxxxXXXXXXXXXXX Amzn Mktp US Cw2bt9k23, Amzn.Co
2 Student incentives, classroom materials for Co $82722001780705921-220300133$ 03/05/2022


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139.99
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93.17
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03 / 07 / 2022
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$$
23.98
$$

03/07/2022
128.99
115.99
119.99

03/07/2022
116.27

03/07/2022
263.55

03/07/2022
58.93

03/07/2022
29.10

03/07/2022
5.28

03/07/2022
21.00

03/07/2022
33.98

03/07/2022
29.88

03/07/2022
22.94

03/07/2022
14.50
11.88
21.99

03/07/2022
49.99

03/07/2022
11.78

03/07/2022
11.98

Invoiced A
139.99

Invoiced A 93.17

Invoiced A 23.98
Invoiced A 364.97

Invoiced A
116.27

Invoiced A
263.55

Invoiced A 58.93

Invoiced A 29.10

Invoiced A 5.28

Invoiced A 21.00

Invoiced A 33.98

Invoiced
29.88

Invoiced A
22.94

Invoiced A
48.37

Invoiced A
49.99

Invoiced A
11.78

MCCUTDONOOO MCCUTCHEON DONALD ALAN continued..
02/14/2022 25223 XXXXXXXXXXXXXXXX Teacherspayteachers.Co, 6465880
2 Teachers Pay Teachers OT Intervention Material $82722001730705921-220300134$
03/05/2022
02/14/2022 25224 Xxxxxxxxxxxxxxxx Amzn Mktp US Zy1j81h43, Amzn.Co
2 Items from Amazon for EC SPED Students - Lamin $82722002060705921-220300135$
03/05/2022
02/14/2022 25225 Xxxxxxxxxxxxxxxx Amzn Mktp US 9d04p9783, Amzn.Co
2 Items from Amazon for EC SPED Students - Lamin $82722002060705921-220300136$
03/05/2022
02/14/2022 25226 XXXXXXXXXXXXXXXX Amzn Mktp US Th57658s3, Amzn.Co
2 Tongue depressor with built in light and $50182722001720705921-220300137$
02/11/2022 25220 Xxxxxxxxxxxxxxxx Western Psychological, Torrance
2 Order from WPSpublishing.com DAYC2 - Developme $82722001670705921-220300138$ 02/11/2022 25221 XXXXXXXXXXXXXXXX Teacherspayteachers.Co, 6465880
2 Letter Size Packet from Teachers Pay Teachers $82722001660705921-220300139$ 03/05/2022 02/11/2022 25222 XXXXXXXXXXXXXXXX Amzn Mktp US U081r7dm3, Amzn.Co
2 Items from Amazon for EC SPED Students - Lamin $82722002060705921-220300140$ 03/05/2022 02/10/2022 25216 XXXXXXXXXXXXXXXX Kwik Trip 82800008284, Altoona,
$215 x$ gas cards @ $\$ 20.00$ each $82722001690705921-220300141$
02/10/2022 25217 xxxxxxxxxxxxxxxx Amzn Mktp US Jt1912hq3, Amzn.Co
2 Items from Amazon for EC SPED Students - Lamin $82722002060705921-220300142$ 03/05/2022 02/10/2022 25218 Xxxxxxxxxxxxxxxx Amzn Mktp US Zb9ao1jd3, Amzn.Co 2 Items from Amazon for EC SPED Students - Lamin $82722002060705921-220300143$ 02/10/2022 25219 Xxxxxxxxxxxxxxxx Awl Pearson Education, Prsoncs.
2 Includes cost of 50 protocols and shipping (pa $71722000230705921-220300144$ 03/05/2022 02/08/2022 25215 Xxxxxxxxxxxxxxxx Amzn Mktp US 1084p1kf2, Amzn.Co
2 Items from Amazon for EC SPED Students - Lamin $82722002060705921-220300145$ 03/05/2022 02/07/2022 25214 XXXXXXXXXXXXXXXX Amzn Mktp US 4t5zk5m73, Amzn.Co
2 Items from Amazon for EC SPED Students - Lamin $82722002060705921-220300146$ 03/05/2022 02/03/2022 24994 XXXXXXXXXXXXXXXX Ce Occupationaltherapy, Houston
2 occupationaltherapy.com Unlimited CEU Access $82722001590705921-220200092$ 02/05/2022 02/03/2022 24995 Xxxxxxxxxxxxxxxx Tools To Grow Inc, 7127257163,
2 Tools to Grow Subscription $82722001580705921-220200093$ 02/05/2022 02/03/2022 24996 XXXXXXXXXXXXXXXX Awl Pearson Education, Prsoncs.
2 BASC-3 Qglobal uses $82722001610705921-220200094$ 02/05/2022 02/02/2022 24992 xxxxxxxxxxxxxxxx Teacherspayteachers.Co, 6465880
2 Sequencing Stories bundle (includes over 150 s 8272200163 0705921-220200095 02/05/2022 02/02/2022 24993 XxxXXXXXXXXXXXXX Amzn Mktp US E97mh99h3, Amzn.Co
2" binders, 1" binders, tea, cutlery
8272200168 0705921-220200096
02/05/2022

| 03/07/2022 | Invoiced | A | 120.98 |
| :---: | :---: | :---: | :---: |
| 120.98 |  |  |  |
| 03/07/2022 | Invoiced | A | 51.09 |
| 51.09 |  |  |  |
| 03/07/2022 | Invoiced | A | 200.09 |
| 200.09 |  |  |  |
| 03/07/2022 | Invoiced | A | 49.00 |
| 49.00 |  |  |  |
| 03/07/2022 | Invoiced | A | 687.50 |
| 687.50 |  |  |  |
| 03/07/2022 | Invoiced | A | 6.86 |
| 6.86 |  |  |  |
| 03/07/2022 | Invoiced | A | 648.21 |
| 648.21 |  |  |  |
| 03/07/2022 | Invoiced | A | 300.00 |
| 300.00 |  |  |  |
| 03/07/2022 | Invoiced | A | 71.99 |
| 71.99 |  |  |  |
| 03/07/2022 | Invoiced | A | 39.86 |
| 39.86 |  |  |  |
| 03/07/2022 | Invoiced | A | 196.46 |
| 196.46 |  |  |  |
| 03/07/2022 | Invoiced | A | 25.03 |
| 25.03 |  |  |  |
| 03/07/2022 | Invoiced | A | 150.99 |
| 150.99 |  |  |  |
| 02/07/2022 | Invoiced | A | 99.00 |
| 99.00 |  |  |  |
| 02/07/2022 | Invoiced | A | 57.99 |
| 57.99 |  |  |  |
| 02/07/2022 | Invoiced | A | 82.50 |
| 82.50 |  |  |  |
| 02/07/2022 | Invoiced | A | 52.75 |
| 52.75 |  |  |  |
| 02/07/2022 | Invoiced | A | 45.98 |

MITCHMICOOO MITCH MICHELLE L 02/28/2022 25205 XXXXXXXXXXXXXXXX Altoona Family Restaur, Altoona

| 2 | Food supplies for Transition Group activity. | 8272200184 0705921-220300220 | 03/05/2022 |
| :---: | :---: | :---: | :---: |
|  | 02/24/2022 25203 Xxxxxxxxxxxxxxxx | Dollar Tree, Inc., 877-530-8733 |  |
| 7 | tumblers from Dollar Tree | $40022002750705921-220300221$ | 03/05/2022 |
| 9 | magnets | $40022002750705921-220300221$ | 03/05/2022 |
|  | 02/24/2022 25204 XXXXXXXXXXXXXXXX | Amzn Mktp US 1iOy39dc1, Amzn.Co |  |
| 2 | Buttons | 4002200275 0705921-220300222 | 03/05/2022 |
| 3 | tumblers from Dollar Tree | 4002200275 0705921-220300222 | 03/05/2022 |
|  | 02/22/2022 25201 Xxxxxxxxxxxxxxxx | Ncs Ged Exam, 800-511-3478, Mn, |  |
| 2 | GED Subject tests for GEDO\#2 students | $40022002220705921-220300223$ | 03/05/2022 |
|  | 02/22/2022 25202 xxxxxxxxxxxxxxxx | Get Smart Products, 8008270673, |  |
| 2 | Buttons | $40022002750705921-220300224$ | 03/05/2022 |
| 4 | photo cubes | 4002200275 0705921-220300224 | 03/05/2022 |
|  | 02/21/2022 25200 xxxxxxxxxxxxxxxx | Shopwoodmans.Com, 6086983308, W |  |
| 2 | food and fitness supplies (groceries and kitch | 4002200281 0705921-220300225 | 03/05/2022 |
|  | 02/16/2022 25199 XXXXXXXXXXXXXXXX | Shopwoodmans.Com, 6086983308, W |  |
| 2 | food and fitness supplies (groceries and kitch | $40022002810705921-220300226$ | 03/05/2022 |
|  | 02/11/2022 25198 xxxxxxxxxxxxxxxx | Spotify Usa, New York, NY, 1001 |  |

29 months of spotify premium streaming. First $340022000710705921-220300227$ 03/05/2022 02/10/2022 25197 xxxxxxxxxxxxxxxx Ncs Ged Exam, 800-511-3478, MN,
2 GED Subject tests for GEDO\#2 students $40022002220705921-220300228$
03/05/2022
02/09/2022 25194 XXXXXXXXXXXXXXXX Shopwoodmans.Com, 6086983308, W
03/05/2022
2 food and fitness supplies $40022002430705921-220300229$
02/09/2022 25196 Xxxxxxxxxxxxxxxx Dollar Tree, Eau Claire, WI, 54
2 Purchase winter gear (boots, snow pants, coats $40022002330705921-220300230$ 03/05/2022 02/08/2022 25195 Xxxxxxxxxxxxxxxx Amazon.Com Nt4056t83, Amzn.Com/
2 Office supplies $41022000080705921-220300231 \quad$ 03/05/2022 02/04/2022 24972 XXXXXXXXXXXXXXXX Gradecam, Llc, 8664723339, CA,
2 Gradecam monthly subscription
4002200158 0705921-220200174
02/05/2022
2 food and fitness supplies
24991 XXXXXXXXXXXXXXXX
Shopwoodmans.Com, 6086983308, W
02/05/2022
02/01/2022 24990 xxxxXXXXXXXXXXXX Teacherspayteachers.Co, 6465880
2 Duffle and Garment bags for Locomotion student $40022000320705921-220200176$ 02/05/2022


25189 XXXXXXXXXXXXXXXX Golden Corral 2596, Sioux City,
Cost for Locomotion show choir
4002200277 0705921-220300151

## 02/24/2022 <br> 25188 XXXXXXXXXXXXXXXX

in Aa,

02/21/2022
25186 Xxxxxxxxxxxxxxxx Walmart. Com Aa, 800-966-6546, A

03/05/2022

03/05/2022

1
02/21/2022 0705921-220300110 03/05/2022
25187 XXXXXXXXXXXXXXXX Kohls \#0245, Eau Claire, WI, 54
2 Purchase winter gear (boots, snow pants, coats 4002200233 0705921-220300152 03/05/2022 02/18/2022 25185 XXXXXXXXXXXXXXXX Indianhead Foodservice, Eau Cla

2 Supplies for classroom Turtle.

## 8272200170 0705921-220300153

03/05/202

## 02/17/2022

25184 XXXXXXXXXXXXXXXX Paypal Wisconsinco, 4029357733,
2 WI Council for the Social Studies Conference $40022002960705921-220300154$ 03/05/2022 02/15/2022

25182 XXXXXXXXXXXXXXXX Officemax/Depot 6348, Eau Clair
22 or 3 graphing calc's (for third trimester ne $40022002660705921-220300155$ 03/05/2022 02/15/2022 25183 XXXXXXXXXXXXXXXX Officemax/Depot 6348, Eau Clair
22 or 3 graphing calc's (for third trimester ne $40022002660705921-220300156$ 03/05/2022 02/14/2022 25181 xxxXXXXXXXXXXXXX Wm Supercenter \#1669, Eau Clair
22 or 3 graphing calc's (for third trimester ne $40022002660705921-220300157$ 03/05/2022 02/11/2022 25180 xxxxxxxxxxxxxxxx Altoona Family Restaur, Altoona
2 Lunch with student and CVTC Instructor $82722001760705921-220300158$ 03/05/2022 02/10/2022 25177 xxxxxxxxxxxxxxxx Charleys Philly Steak, Eau Clai
2 Lunch to practice social skills/independent li $82722001710705921-220300159$ 03/05/2022 02/10/2022 25178 xxxxxxxxxxxxxxxx Charleys Philly Steak, Eau Clai
ai
2 Lunch to practice social skills/independent li $82722001710705921-220300160$ 03/05/2022 02/10/2022 25179 xxxxxxxxxxxxxxxx Charleys Philly Steak, Eau Clai
2 Lunch to practice social skills/independent li $82722001710705921-220300161$ 03/05/2022 02/09/2022 25172 xxxxxxxxxxxxxxxx Rocky Rococo Pizza, Eau Claire,
2 Lunch to practice social skills/independent li $82722001710705921-220300162$ 03/05/2022 02/09/2022 25173 xxxxxxxxxxxxxxxx Rocky Rococo Pizza, Eau Claire,
2 Lunch to practice social skills/independent li $82722001710705921-220300163$ 03/05/2022 02/09/2022 25174 xxxxxxxxxxxxxxxx Rocky Rococo Pizza, Eau Claire,
2 Lunch to practice social skills/independent li $82722001710705921-220300164$ 03/05/2022 02/09/2022 25175 xxxxxxxxxxxxxxxx Dairy Queen \#11011 Qps, Eau Cla
2 Lunch to practice social skills/independent li $82722001710705921-220300165$ 03/05/2022 02/09/2022 25176 XXXXXXXXXXXXXXXX Kobes Japanese Restau, Eau Clai
2 Lunch to practice social skills/independent li $82722001710705921-220300166$ 03/05/2022

03/07/2022
651.00

03/07/2022
3.47

03/07/2022
80.86

03/07/2022
438.83

03/07/2022
31.65

03/07/2022
190.00

03/07/2022
74.36

03/07/2022
66.88

03/07/2022
141.07

03/07/2022
39.32

03/07/2022
9.57

03/07/2022
26.52

03/07/2022
21.51

03/07/2022

03/07/2022
8.22

03/07/2022

03/07/2022

03/07/2022
28.08

Invoiced

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8.22

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Invoiced A
4.74

Invoiced A
651.00
Invoiced A 3.47

Invoiced A 80.86

Invoiced A



$\qquad$ Amount

02/28/2022
25357 XxXXXXXXXXXXXXXX Amzn Mktp US 1i4e35bl0, Amzn.Co
2 Weather Station and scie
$02 / 28 / 2022$
2 Mattresses and Games
$02 / 23 / 2022$

25358 XXXXXXXXXXXXXXXX Amzn Mktp US 1i6tx5or2, Amzn.Co

02/23/2022
25356 XXXXXXXXXXXXXXXX Amzn Mktp US 1i48u7fm0, Amzn.Co
and Games
2 Mattresses and Game
$02 / 22 / 2022$
25354 XXXXXXXXXXXXXXXXX 2602200010 0705921-220300099

03/05/2022
25354 XXXXXXXXXXXXXXXX Amzn Mktp US 1i5p36ou0, Amzn.Co
2 Gears, accessories for Steampunk Sculptures $20022001320705921-220300100$ 03/05/2022 02/22/2022

25355 XXXXXXXXXXXXXXXX Amazon.Com Vj60k9y03 A, Amzn.Co
2 Amazon Book Purchase: Making Sense of Mathemat $20022001310705921-220300101$ 03/05/2022 02/17/2022 25353 xxXXXXXXXXXXXXXX Mississippi Welders Su, Winona,
2 Dry ice for phase change demonstration. From M $20022001270705921-220300102$ 03/05/2022 02/14/2022

25352 Xxxxxxxxxxxxxxxx Amzn Mktp US T23wc4i53, Amzn.Co
2 Tennis Balls
4002200257 0705921-220300103
03/05/2022
02/11/2022
25351 xxxxxxxxxxxxxxxx Toppers Pizza Eastridg, Eau Cla
2 Mathcounts end of year party (pizza) $20022001220705921-220300104$ 03/05/2022 02/09/2022 25349 Xxxxxxxxxxxxxxxx Amzn Mktp US Rp8ak9c33, Amzn.Co
2 Tennis Balls 4002200257 0705921-220300105

03/05/2022 02/09/2022

25350 XXXXXXXXXXXXXXXX Wf Wayfair3710932523, 866263832
2 https://www.wayfair.com/home/pdp/tfcfl-solar-s $20022001100705921-220300106$ 03/05/2022 02/08/2022 25347 Xxxxxxxxxxxxxxxx Amzn Mktp US O445038g3, Amzn.Co
2 Tennis Balls 03/05/2022
02/08/2022
25348 XXXXXXXXXXXXXXXX Amzn Mktp US Mv7qt8233, Amzn.Co
2 Tennis Balls
4002200257 0705921-220300108
03/05/2022 02/07/2022 25346 XXXXXXXXXXXXXXXX Vocabulary.Com, New York, NY, 1
2 Vocabulary skill-building used in 3 of my unit $20022001160705921-220300109$
03/05/2022 02/04/2022 25104 Xxxxxxxxxxxxxxxx J.W. Pepper, 8003456296, PA, 19
4 Dynamite Accompaniment MP3 Download Jessica A 2002200120 0705921-220200073 02/05/2022
5 Sunday Best Accompaniment MP3 Download Forrest 2002200120 0705921-220200073 02/05/2022 02/03/2022 25100 XXXXXXXXXXXXXXXX William V Macgill \& Co, 6308890
2 First Aide kits 0002200110 0705921-220200074

02/05/2022 02/03/2022 25101 XXXXXXXXXXXXXXXX Amzn Mktp US Q896s87z3, Amzn.Co
2 Purchase winter gear (boots, snow pants, coats $40022002330705921-220200075$ 02/05/2022 02/03/2022 25102 XXXXXXXXXXXXXXXX Amzn Mktp US 507lw0jy3, Amzn.Co
2 Board Games

| 03/07/2022 | Invoiced | A | 509.28 |
| :---: | :---: | :---: | :---: |
| 509.28 |  |  |  |
| 03/07/2022 | Invoiced | A | 125.89 |
| 125.89 |  |  |  |
| 03/07/2022 | Invoiced | A | 49.39 |
| 49.39 |  |  |  |
| 03/07/2022 | Invoiced | A | 25.90 |
| 25.90 |  |  |  |
| 03/07/2022 | Invoiced | A | 26.24 |
| 26.24 |  |  |  |
| 03/07/2022 | Invoiced | A | 17.50 |
| 17.50 |  |  |  |
| 03/07/2022 | Invoiced | A | 46.97 |
| 46.97 |  |  |  |
| 03/07/2022 | Invoiced | A | 150.00 |
| 150.00 |  |  |  |
| 03/07/2022 | Invoiced | A | 624.00 |
| 624.00 |  |  |  |
| 03/07/2022 | Invoiced | A | 44.09 |
| 44.09 |  |  |  |
| 03/07/2022 | Invoiced | A | 153.00 |
| 153.00 |  |  |  |
| 03/07/2022 | Invoiced | A | 231.90 |
| 231.90 |  |  |  |
| 03/07/2022 | Invoiced | A | 499.00 |
| 499.00 |  |  |  |
| 02/07/2022 | Invoiced | A | 49.98 |
| 24.99 |  |  |  |
| 24.99 |  |  |  |
| 02/07/2022 | Invoiced | A | 302.25 |
| 302.25 |  |  |  |
| 02/07/2022 | Invoiced | A | 74.97 |
| 74.97 |  |  |  |
| 02/07/2022 | Invoiced | A | 268.83 |
| 268.83 |  |  |  |



The District is committed to ensuring that its technology-based resources, including but not limited to (1) District websites, (2) social media platforms and applications that the District may use for public information purposes, and (3) the educational technology platforms used by the District, are appropriately accessible to individuals with disabilities to the extent required under various laws and regulations. Accessibility requirements address, for example, the rights and the ability of individuals with disabilities to effectively participate in and benefit from District programs and services, to effectively access information and other resources provided by the District, and to effectively communicate with the District.

The Director of Future Ready Learning is charged with primary administrative-level responsibility for the following:

1. Overseeing the identification and implementation of a set of application-related and content-related accessibility guidelines that are appropriate for a public entity and, to the extent applicable, for the delivery of instructional services.
2. Creating procedures under which accessibility issues and compliance are considered as part of the selection and approval of website services, social media platforms, software/applications, and educational technology platforms for use in the District.
3. Ensuring the dissemination of appropriate accessibility guidelines and standards, through training and other methods, to appropriate District personnel.
4. Monitoring the implementation of appropriate accessibility guidelines and standards for consistency and to facilitate the proactive identification and remediation of any content, sites, software/applications, or platforms that do not meet the guidelines or standards.
5. Participating, as needed, in the District's investigation of and response to complaints and concerns about technology-related accessibility that may be brought forward by a student, parent/guardian, staff member, or other member of the public.

Individuals with general questions about technology accessibility in the District may direct their question to the Network Administrator.

If any individual wishes to file a formal complaint with the District regarding an unresolved technology accessibility issue, the most appropriate means of doing so are as follows:

1. District employees or other persons (such as a job applicant) who have an employment-related or job-related complaint should contact the District's designated ADA/Section 504 Coordinator for employment matters. Applicable complaint procedures are further identified in Policy 511.
2. All other persons should contact the District's designated ADA/Section 504 Coordinator for student and other non-employment matters. Applicable complaint procedures are further identified in Policy 411.

The District's main administrative office can also provide the names and current contact information of the District's designated ADA/Section 504 Coordinator(s).

## Legal References:

## Wisconsin Statutes

| Section 111.321 | [Wisconsin Fair Employment Act; prohibiting disability-based discrimination] |
| :---: | :---: |
| Section 118.13 | [student nondiscrimination, including based on disability] |
| Federal Laws |  |
| 29 U.S.C. §794 | [general nondiscrimination provision of Section 504 of the Rehabilitation Act] |
| 42 U.S.C. § 12111 et seq. | [Title I of the Americans with Disabilities Act (ADA); disability discrimination and reasonable accommodations in employment] |
| 42 U.S.C. § 12131 et seq. | [Title II of ADA; nondiscrimination on the basis of disability in state and local government services] |
| 34 C.F.R. Part 104 | [U.S. Department of Education Section 504 regulations; see especially section 104.4] |
| 28 C.F.R. Part 35 | [ADA Title II regulations; see especially sections 35.130 and 35.160] |

Adopted: $\quad 05 / 16 / 22$

No individual Board member may be excluded from any meeting of the Board at which he/she is physically present.

Subject to the following limitations, and as a privilege that may be withdrawn or limited at the discretion of a majority vote of the Board, the Board will permit an individual Board member with a scheduling conflict or personal illness to participate in open session portions of Board meetings from a remote location, with such privilege to include being counted in the quorum requirement for the meeting, participating in discussion on items of business, and making and voting upon motions:

1. The Executive Assistant will work with technology staff to identify an appropriate mode of technology that enables two-way communication and that satisfies the Wisconsin Open Meetings Law requirements regarding public notice and public accessibility of meetings.
2. Absent further affirmative authorization enacted by the Board, the privilege shall extend only to open sessions of regular and special Board meetings, and shall not extend to closed session portion(s) of any meeting, to individual student disciplinary proceedings, to disciplinary or nonrenewal proceedings involving individual employees, or to other meetings or specific items of business on which the Board decides or receives advice of legal counsel that it would be inadvisable to permit remote participation by individual Board members.
3. No Board meeting need be delayed, canceled, or rescheduled solely to accommodate a Board member's request for remote participation. To the extent that the technology used to enable remote participation is not functioning so as to facilitate appropriate participation and/or there is any uncertainty regarding compliance with the Open Meetings Law, the Board may terminate the use of remote participation, and, provided there is a quorum, the meeting(s) in question may continue without the participation of the Board member(s) who are not physically present.
4. No meeting of the Board shall be convened unless at least a quorum of the Board is present physically or via technology at the meeting.

To lessen the risk that a technical limitation or technology-related problem may prevent otherwise-authorized remote participation in a Board meeting, an individual Board member who wishes to exercise the use of remote participation in any meeting shall inform the Executive Assistant and presiding officer of the meeting as far in advance as possible of his/her desire to attempt remote participation.

Notwithstanding the discretionary uses permitted under this policy, it is the Board's expectation that no Board member(s) will primarily seek to participate in meetings from a remote location, and that most regular and special meetings of the Board will involve physical participation by any Board members.

## Legal References:

## Wisconsin Statutes

Section 19.81(2) [public accessibility of board meetings]
Section 120.11(1) [regular board meetings and definition of quorum for meetings in common and union high school districts]

Adopted: $\quad 04 / 25 / 22$

Ongoing assessment is essential to the District's mission of providing an education appropriate to each student. Systematic collection, interpretation, and application of assessment data are necessary to determine student learning and progress, to allow for accountability in teaching and learning, and to facilitate appropriate program review.

In addition to standardized achievement tests, District assessment plans and procedures may involve the use of a variety of formal and informal assessment techniques. Examples of such techniques include the following: teacher-designed assessments, direct observations of student performance, instruments supplied by companies that compliment instructional materials, diagnostic assessments, tests of learning aptitude, career awareness and career aptitude/attitude assessments, portfolios, or any assessments required by state and federal laws.

The District expects student assessments to arise from established instructional goals and achievement expectations, to serve an instructionally-relevant purpose, to utilize a reasonable and appropriate methodology, and to reasonably control for sources of bias and distortion that can lead to inaccurate assessment.

Decisions regarding the assessment of students with disabilities and English Learners shall be made on an individualized basis to the extent required by law and in accordance with established District policies and procedures.

Summary District assessment data will be available to administrators and the School Board. Appropriate summary assessment reports, as well as information about the assessments administered to students, will also be provided to the public as required by law. Summary data will be used for curriculum development, improvement, and evaluation; program development, improvement, and evaluation; continuous improvement processes; establishing District goals; making budgetary decisions; and developing responsive plans at the classroom, building, and District level when needed. Summary data will also be used to monitor the effectiveness of curriculum, materials, and instruction to identify relevant trends with respect to groups of students, to provide
accountability to parents and guardians, and to determine areas for staff development and study.

When maintained by the District, scores, grades, and other assessment data that are personally identifiable to an individual student are legally-protected student records that will not be disclosed except as otherwise permitted or required by applicable law and by the District's student records policies.

In connection with any of the methods, practices, or materials used for testing and evaluating students, the District shall not unlawfully discriminate on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. This does not, however, prohibit the use of special testing or counseling materials or techniques to meet the individualized needs of students. Discrimination complaints shall be processed in accordance with established procedures.

## Legal References:

## Wisconsin Statutes

Section 115.415
[educator effectiveness evaluation requirements; include use of student assessment results]
Section $115.77(1 \mathrm{~m})(\mathrm{bg})$
Section 118.016
Section 118.13
Section 118.30
Section 118.301
[assessments; students with disabilities]
[reading readiness assessments]
[student nondiscrimination]
[state required student assessments]
[alternative student assessments]
Section $118.33(1 \mathrm{~m})(\mathrm{a})$
[civics test requirement for high school graduation]
Section 118.33(6)
Section 121.02(1)(r)
[use of state student assessment scores in promotion decisions]
[school district standard; $3^{\text {rd }}$ grade reading tests]
Section 121.02(1)(s)
[school district standard; state-required examinations]

## Wisconsin Administrative Code

Pl $8.01(2)(r)$
Pl 8.01 (2)(s)
Pl9.03(1)
PI 13
[3 ${ }^{\text {rd }}$ grade reading tests]
[achievement tests]
[student nondiscrimination in testing/evaluation policies]
[assessments; limited English proficient students]

## Federal Laws

Elementary and Secondary Education Act [Part A - Subpart 1$]$
20 U.S.C. $\S 6311$ (b)2 2 [ESEA federal testing requirements]

20 U.S.C. §6312(e)2 [Title I requirements to give notice of and publicize assessment-related-information]

Adopted: 01/09/17
Amended: 04/25/22

## Current

The School District of Altoona strongly believes that balanced, ongoing assessment is essential to providing an education that is appropriate for each student. Routine collection, interpretation and application of assessment data are necessary to determine student learning and progress and to allow for accountability in teaching and learning.

In addition to standardized achievement tests, District assessment plans and procedures involve the use of a variety of formal and informal assessment techniques.

The District expects all assessments to be based on clearly articulated instructional goals and achievement expectations, to serve an instructionally-relevant purpose, to use reasonable and appropriate methodology, and to reasonably control for sources of bias and distortion that can lead to inaccurate assessment. Decisions regarding the assessment of students with disabilities and English Ianguage learners shall be made on an individualized basis to the extent required by law and in accordance with established District policies and procedures.

Summary District assessment data will be used for developing and evaluating curriculum, developing and evaluating courses and programs, establishing District goals, making budgetary decisions, and developing remediation plans at the classroom, building, and District level when needed. Summary data will also be used to monitor the effectiveness of curriculum, materials, and instruction, to identify relevant trends with respect to groups of students, to provide accountability to parents and guardians, and to determine areas for staff development and study.

When maintained by the District, scores, grades, and other assessment data that are personally identifiable to an individual student are legally-protected student records that will not be disclosed except as otherwise permitted or required by applicable law and by the District's student records policies.

The District shall not discriminate in the methods, practices and materials used for testing and evaluating students on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. This does not, however, prohibit the use of special testing or counseling materials or techniques to meet the individualized needs of students. Discrimination complaints shall be processed in accordance with established procedures.

Legal Ref: $\quad 115.415,115.77,118.016,118.13,118.30,118.33,121.02$ Wisc. Statutes
Federal Elementary and Secondary Education Act (Part A - Subpart 1)
Adopted: 01/09/17

The Director of Finance and Operations shall ensure that the District's staffing plan, whether via employment or via contracted services, includes a licensed library media person who is designated to direct and coordinate the District's library media program. Under the administrative direction and supervision of the Director of Future Ready Learning, the licensed individual shall:

1. Coordinate the formulation and periodic review and updating of the District's written, long-range plan for library services.
2. Work with supervising administrators to ensure that any proposed substantive revisions to the long-range plan are presented to the School Board for approval. Data documented in the plan may be updated without any additional Board approval.

At a minimum, the District's long-range plan for library services development shall:

1. Align with applicable District-level goals and priorities and draw on the results of any applicable needs assessment related to library services.
2. Incorporate goals and related action steps to guide the future direction of the District's library and media services, including goals that address at least one or more of the following priority areas:
a. Developing and implementing the District's student curriculum through instruction relating to areas such as literacy, research and inquiry, critical thinking, and effective and responsible use of technology.
b. Providing effective and equitable access to resources, including technology resources that facilitate successful learning.
c. Developing and maintaining the District's collection of library media resources, across multiple formats and different types of content, in a manner that facilitates the District's compliance with its statutory and regulatory obligations to make available to students a current, balanced collection of resources which, in an unbiased manner, reflects the cultural diversity and pluralistic nature of American society.
d. Strengthening instructional partnerships and collaboration among the District's classroom teachers and the District's licensed library staff, including leveraging the contributions of non-licensed paraprofessionals.
e. The role of the library media specialist(s) in planning, providing, or otherwise facilitating staff professional development.
f. Creating and improving the physical and virtual spaces that promote inquiry, creativity, collaboration, and community.
g. Cultivating community connections to promote engagement, access, and lifelong learning.
3. Incorporate the District's library media materials selection policies and procedures, including the procedures for submitting and addressing complaints that request reconsideration of any such materials.
4. Document examples of policies, procedures, services, or resources that reflect efforts directed at legal compliance, including at least in the areas of copyright, student data privacy, and Internet safety.
5. Include data, or a summary analysis of data, that is deemed relevant to assessing progress on goals and to performing an ongoing needs analysis related to library services.
6. Include a statement of any relevant budgetary information, such as any future-oriented budget projections or budget requests, with respect to the District budget components that support the services and goals of the library program.
7. Establish a procedure and timeline for the periodic evaluation and future development and revision of the plan.

## Legal References:

Wisconsin Statutes

Section 43.72
Section 120.12(1)
Section 121.02(1)(h)
[library exchanges]
[board duty; care, control and management of school property] [school district standard; requirement to provide adequate library services]

Wisconsin Administrative Code
Pl 8.01 (2)(h)

| Adoption Date: | $08 / 03 / 81$ |
| :--- | :--- |
|  | $03 / 26 / 90$ |
| Amended. | $04 / 25 / 22$ |

# Current -- replace with 362 

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The Board believes that instructional materials centers/ libraries are a fundamental part of the educational process. The availability of many materials in a variety of formats presents to students and teachers the possibility of selecting the media best suited for individual need and mode of learning.
- Therefore, the schools of the district shall maintain instructional materials centers/libraries where students and staff members are exposed'to a variety of books, periodicals, and reference in printed form as well as to a variety of newer communications materidls such as filmstrips, films, audio tapes, recordings, and so forth. Provision-will be made to enable-school librafies-to remain opén for use by ..pupils-.dufing the-school-day.
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The purpose of this district＇s medra program is to promote the effective use of media by students，administrators，and teachers，so that the educational objectives of the school district can be accomplished．Cooperatively planned and staffed programs can help to insure wise expenditure of funds and effective use of materials．Every erifort will be made to insure equal access to the media program for all students and staff．In accordance with the state guidelines，Scheellubrary Media Programs，the Altoona School medla program will provide appropriate services to students and staff．

## Guidellines for offering services te students and staif

1．Access to matertals，cquipment，and space
1．A well balanced collection or print and non－print media to support the curriculum and lo provide for the recreational interests of the students．
2．Media in varlous formats and varlous learning levels．
3．Open access to medla by students and staff．
4．Evaluation and selection of appropriate media collection．
5．A professional medla collection．
6．．Awareness of new media，equipment，and services．
7．Resource sharing with other districts and public Ilbrary system．
0．Bibllographles of instructlonal materials．
9．Photocopying for students for research on limited basis．
10．Circulation procedures which allow maximuin use of collections．
11．Access to all media through card catalogs．
12．Adequate equipment to utilize all forms of media．
13．Limited malntenance and repair of all audlovisual equipment．
14．Adequate racillties for large group，small group and indịviduals．
15．Fexible schedulling for students and staff to make optimum use of the medla center．
16．Instructional materlals and sol tware to utilize school computers．
II．Reference Services，including：
1．Reference materlal for patron use．
2．Assistance in locating and using reference material．
3．Assistance in localitig information not found in bullding collection．
III．Instructional Services，including：
1．Orientation to facillties，collection，and procedures．
2．Media skills instruction provided on a team teaching basis by the media spectalist and classroom teacher in coordination with the curriculum．
3. Informal instruction to students.
4. Guidance in reading, viewing, and listening.
5. Spectal prograrns to promote reading and the medla center.
6. Inservice training to teachers on varlous media topics.
7. Opporlunilies to train students as media center assistants.
IV. Consulting Services, Including:

1. Teacher/media specialist conferences to select appropriate materials.
2. Assistance in curriculum planning.
3. Opportunities for teacher input in media center programs, policies, and procedures.
4. Active leadershilp in school commiltees and activitles.
V. Production services, Including:
I. Basic materlals, equipment, and facilities for patrons to produce Instructional materials on a limited basis.
5. Instruction and technical assistance for teachers and students to produce instructional materials.
6. Production of Instructional materials for teachers Including dry mounted and laminated materials, overihead transparencles, and audio and video tapes.
7. Recording of educational television and radlo programs for playback.

Initial Adoption: 3/5/90
Flnal Adoption: $\quad 3 / 26 / 90$

## Current

## ANIMALS IN THE SCHOOL/ON DISTRICT PROPERTY 383.2

No live animals may be brought into school district buildings, transported on school buses, or permitted on school grounds except as outlined below:

Animals may be brought into the classroom for educational purposes. However, they must be appropriately housed, humanely cared for, and properly handled. Persons bringing animals into the school should receive prior permission from the building principal.

1. Teachers are to check with the school principal regarding any known allergies existing among students in the classroom prior to granting permission. If allergies exist, parents must be contacted for further direction.
2. Teachers must assume primary responsibility for the humane and proper treatment of any animal in the classroom.
3. Teacher must be aware of state laws regulating sale, distribution, and handling of animals.
4. Only the teacher, or students designated by the teacher, is to handle the animals. 5. If animals are to be kept in the classroom on days when classes are not in session, the teacher must make arrangements for their care and safety.
5. Teachers with questions regarding proper care, feeding and handling of animals should contact the science resource teacher or science department head.
6. Animals are not to be transported on school buses.
7. All experiments using live animals must have prior approval of the building administrator. 9 . If a staff member or student has been bitten by an animal where skin has been pierced, the incident must be reported immediately to the school office by the supervising adult. Principals are to assume responsibility to notify public health authorities and to impound the animal for observation. Public health authorities will determine the appropriate term of confinement of the animal and method of observation.

Other exemptions include:

1. Animals trained to assist persons who are physically impaired shall have unlimited access to district property when being used for that purpose.
2. Animals under the control of public safety officials shall have unlimited access to district property for exercise, educational, and public relations purposes. Proper notification of such visits shall be left to the discretion of the controller of such animals. Use of these animals by law enforcement officials is under the jurisdiction of state and federal law and not covered by this policy.

The presence of animals in school buildings or on school property shall also be subject to local laws and ordinances pertaining to animal control. Such laws and ordinances may vary depending on the location of the building/property.

Violation of this policy will result in parent contact and removal of the animal from school
property. Refusal to cooperate will lead to disciplinary action. If an adult violates the policy as set forth above, the appropriate law enforcement agency will be contacted and action taken.
Adopted: 08/03/81 Amended:
10/16/17

## Kindergarten ( 4 K and 5 K )

No child may be admitted to 4 -year-old kindergarten in the District unless the child is four years old on or before September 1 in the year he/she proposes to enter school. There shall be no early admission to 4 -year-old kindergarten in the District.

Except as provided under the District's conditions, standards, and procedures for early admission to 5 -year-old kindergarten, no child may be admitted to 5 -year-old kindergarten in the District unless the child is five years old on or before September 1 of the year he/she proposes to enter school.

## First Grade

Except as provided under state law or under the District's conditions, standards, and procedures for early or other alternative admission to first grade, no child may be admitted to first grade in the District unless the child is six years old on or before September 1 of the year he/she proposes to enter school and the child has completed a program of 5 -year-old kindergarten.

## Procedures, Conditions and Standards

The Director of Student Services, in conjunction with such other staff as the Director deems appropriate, shall identify and maintain the procedures, conditions, and standards that will be applied to evaluate requests for early admission and/or for a waiver of the kindergarten completion requirement that applies to first-grade admission.

1. At a minimum, the District's procedures, conditions and standards shall require the denial of any such request unless the District's review of the available information yields a high degree of confidence that the requested placement is consistent with the student's best educational interests and the student is unlikely to struggle to meet and/or exceed the applicable grade-level academic and developmental standards.
2. The procedures for making and responding to such a request shall permit the child's parent or guardian to appeal the denial of a request to the Director of Student Services, whose decision shall be final.

## Legal References:

## Wisconsin Statutes

| Section 118.13 <br> Section 118.14(1) | [student nondiscrimination] |
| :--- | :--- |
| Section 118.15(1) | [compulsory school attendance] |
| Section 118.33(6)(cm) |  |
| [mandatory kindergarten completion for first-grade admission; procedures |  |
| for exempting students from mandatory kindergarten required] |  |
| fection 120.12(25) | [school board duty; adoption of procedures for early admission to <br> kindergarten and first grade] |

Adopted: $\quad 06 / 15 / 81$
Amended: 05/09/90
04/25/22

Any child who becomes five years old on or before Sept. Ist of the current school year may be enrolled in kindergarten at the beginning of the school year. The enrollment of such eligible children will be completed before or during the first ten days of the school year.

A child must be six years of age on or before Sept. lst to be adiniiled to first grade.
The parents or guardian of a child enrolling in kindergarten or first grade will submit the following documents at the time of registration.

1. Birth certificate .
2. Immunization records as required by law.
3. Medical certificate stating the child is in good physical health.
Any child who is four years old on or before Sept. Ist of the current school year may apply to the board for early admission. The criteria for early admission will be based on whether or not the child demonstrates a strong potential for success and is able to cope with the school environment intellectually, socially, physically, and emotionally. The application and supporting evidence will be submitted to the administration for evaluation and recommendation to the board no later than 60 days before the start of the school year.
Based upon investigation and evaluation of all evidence, and a personal interview with the parent and child, the administrator will make a recomnedation for early admission to the board. Parents will be advised of the board meeting at which the decision will be made.

## Special [ducational Prograin

Upon written parental request, multidisciplinary screening opportunties will be provided to children who attain the age of three years to determine if a childhas exceptional educational needs. The administration will verify the age and residence of the child, and all such requests will be referred to a multidisciplinary team for screening and recommendation.
The board, after consultation with the multidisciplinary tean and after the parent has consented in writing, will place in an appropriate special education progran a child who has been recomunended for special education by the multidisciplinary leam and who resides in the school district. The board may delegate this responsibility in such manner and to such person as it deems appropriate, including the mutlidisciplinary team.

Parents may appeal the decision to place the ir child in a special educalion progran in accordance with appeal procedures sel forll under state law.

The School District shall not discriminate in admissions to any school, class, program or activity on the basis of sex, race, national origin, ancestry, creed, pregnancy, martial or parental status, sexual orientation or physical, mental, emotional, or learning disability or handicap in its education programs or activities. Discrimination complaints shall be processed in accordance with established porcedures.

LEGAL REF: 115.80 [2] Wisconsin Statutes
115.81
115.85 [2]
118.14
121.02 [1] [f]
140.05 [6]

PI 9.03 (1) Wisconsin Administrative Code CROSS REF: Discrimination Complaint Procedures Board Policy

| Initial Adoption: | $6 / 1 / 81$ |
| :--- | :--- |
| Final Adoption: | $6 / 15 / 81$ |
| Initial Amended: | $4 / 23 / 90$ |
| Final Amended: | $5 / 9 / 90$ |

In order to be admitted to first grade in the District, a child must be at least six years of age by September 1 of the year he/she proposes to enter first grade and have successfully completed 5 -year-old kindergarten.

Admission to first grade under the age of six may be permitted if: (1) the child has successfully completed a 5 -year-old kindergarten program or its equivalent, or (2) the child demonstrates the academic and developmental readiness skills expected for successful participation in first grade. Evidence must exist that the child's educational welfare would best be served by placement in first grade.

A child who is six years of age on or before September 1 of the year he/she proposes to enter first grade but has not completed 5 -year-old kindergarten may be admitted to first grade if the child meets any of the following requirements:

1. The child has successfully completed an educational program for five-year-old children in a private school or licensed day care center that the school district deems equivalent to public school 5 -year-old kindergarten. Documentation of program completion shall be required.
2. The child demonstrates academic and developmental readiness skills expected for successful participation in first grade. Evidence must exist that the child's educational welfare would best be served by placement in first grade.
3. Before either commencing or completing first grade, the child moved into Wisconsin from a state, country or territory in which completion of 5 -year-old kindergarten is not a prerequisite to entering first grade.
4. Before either commencing or completing first grade, the child moved into Wisconsin from a state, country or territory in which completion of 5 -year-old kindergarten is prerequisite to entering first grade and the child was exempted from the requirement to complete 5 -year-old kindergarten in the state, country or territory from which the child moved.

The decision to grant admission to first grade before the legal entrance age and/or without completion of 5 -year-old kindergarten shall be made by the building principal. The building principal may consult with other school staff as appropriate when making this decision.

If first grade admission is denied under this policy, the child's parent or guardian may appeal the principal's decision to the Director of Student Services. The Director of Student Services shall meet with the child's parent or guardian to discuss the first grade admission request, review relevant student data related to the request, and then make a decision regarding the child's first grade admission. The Director of Student Services's decision regarding the request shall be final.

A child who is of compulsory attendance age (six years old), who has not completed 5-year-old kindergarten, and who has not been granted an exemption to the mandatory kindergarten completion requirement shall be placed in 5-year-old kindergarten in the District or be expected to meet compulsory attendance requirements through other means authorized by state law.

## Legal References:

## Wisconsin Statutes

Section 11813
Section 118.14(1)
Section 118.15(1)
[compulsory school attendance]
Section $118.33(6)(\mathrm{cm})$ [mandatory kindergarten completion for first grade admission; procedures for exemptions required]
Section 120.12(25) [school board duty; prescribe conditions, standards and procedures for early admission to first grade]

Adoption Date: 04/25/2022

This policy addresses the recruitment and hiring of professional employees in the District. All of the District's recruitment, selection, and hiring practices and procedures are subject to and guided by the District's commitment to nondiscrimination and equal opportunity in employment, as further identified in related District policies.

As used in this policy, the term "professional employee" includes all individuals who are hired to fill a position that is an exempt position under the federal Fair Labor Standards Act and that requires the employee to hold a license or permit issued by the Department of Public Instruction (DPI), but does not include (1) on-call substitute employees; (2) special education assistants; or (3) positions requiring a license or permit in one or more of the DPI's administrative categories and for which the individual holds an employment contract under the state law that governs employment contracts held by licensed administrators and certain personnel administrators and supervisors, curriculum administrators, and assistants to such personnel. Any registered nurse employed by the District to work as a nurse in the schools (even if the individual is not licensed as a school nurse) shall also be considered a professional employee under this policy. Some specific examples of "professional employees" include teachers and non-administrators whose positions require licensure in any of DPI's pupil services categories.

Executing a hiring process and making a recommendation for hire are responsibilities delegated to the administration. To the extent required by law, professional employees will be employed only by a majority vote of the Board.

After the Board has voted to employ an individual in a position covered by this policy and approved the terms and condition of any individual employment contract, and also provided that any remaining contingencies have been addressed as required by this policy, the Director of Finance and Operations, acting as the Board's authorized agent, may execute the employment contract on behalf of the Board.

The Director of Finance and Operations is responsible for ensuring that the District's practices and procedures surrounding recruitment, selection, and hiring for professional positions address the following:

1. Adequate and timely planning surrounding the District's staffing needs. Such planning shall take into account issues such as changes in the District's programs and curriculum, changes in student enrollment, and anticipated changes among staff (e.g., anticipated attrition, anticipated retirements, etc.);
2. Prior to posting a job vacancy, ensuring the position has a complete and up-to-date job description. Such job description will be included in the job posting;
3. Prior to seeking candidates, identifying and incorporating into the job notice/posting any specific District needs or preferences (e.g., multiple licenses, particular prior experience, etc.) that relate to the duties and responsibilities that the District may assign to the individual selected for the specific position;
4. A reasonably consistent and reliable process for informing potential applicants of openings in professional positions that the District expects to fill;
5. The use of application screening, candidate assessment, and related selection procedures and materials that are appropriate for the position being filled and that incorporate practices that are intended to identify and emphasize the objective and subjective information that is most relevant to the District's selection decision;
6. Providing appropriate training and guidance to individuals who are involved in the screening, assessment and selection processes;
7. A plan for expediting the recruitment and hiring process in situations where time is of the essence or where some other exceptional need arises; and
8. A process for identifying and employing qualified substitutes, limited-term employees, and other temporary employees whenever needed or whenever determined to be in the District's best interests.

As to the process used to fill all positions addressed by this policy, the following minimum requirements shall be observed:

1. The District will seek and consider applications that are received from both internal and external applicants in response to the advertisement of a specific opening. Nothing in this paragraph prohibits the administration from transferring or reassigning qualified staff without Board approval where such personnel actions do not require a modification of the employee's individual employment contract.
2. The administration shall not recommend a candidate to the Board to fill a position covered by this policy unless the administrator with primary responsibility for identifying the administration's recommended candidate:
a. has personally interviewed the individual who is being recommended to the Board;
b. is satisfied that the individual is sufficiently qualified for the position and capable of performing the essential functions of the position (either with or without reasonable accommodations);
c. is satisfied that the District would not be better served by reopening the position or considering some other method of satisfying the staffing need;
d. has verified the of current licensure or pre-licensure status (e.g. provisional license or permit) that is acceptable to the District and that is sufficient for the position in question under the rules and guidelines of the DPI; and
e. has completed a criminal and professional background check, with results that the hiring administrator, in consultation with the Director of Finance and Operations as needed and consistent with applicable law, finds satisfactory and sufficient to recommend the candidate to the Board for possible employment.
3. Unless fully satisfied prior to the point at which an offer of employment is made, all offers of employment made to candidates for administrative positions shall be made expressly contingent on the following:
a. completion of any required physical examination with results that the District, consistent with applicable law, deems satisfactory at its discretion;
b. if applicable, the candidate providing documentation acceptable to the District showing that the candidate has been released from any employment contract that the candidate holds with another entity that, if such contract were not released, would prevent the Board from contracting with the candidate; and
c. the Board's approval of (a) the employment of the candidate; and (b) the terms and conditions of his/her proposed employment contract.

Any conditional offer of employment that includes an unsatisfied contingency (including any of those listed above in this policy) is revocable if the District determines that the contingency has not been sufficiently and timely satisfied. Further, unless expressly approved by the Board in an individual case with such advice from legal counsel as the Board deems necessary or appropriate, the

District shall not execute any contract with any professional employee for any position until all outstanding contingencies have been satisfied.

## Legal References:

## Wisconsin Statutes

| Section 66.0502 | [employee residency requirements prohibited] |
| :---: | :---: |
| Section 111.31 | [declaration of fair employment policy] |
| Section 118.19 | [licensure and certification] |
| Section 118.195 | [discrimination against handicapped teachers prohibited] |
| Section 118.20 | [teacher/administrator discrimination prohibited] |
| Section 118.21 | [teacher contracts] |
| Section 118.22 | [renewal and nonrenewal of teacher contracts] |
| Section 118.24 | [administrator contracts] |
| Section 118.25(2) | [employee physical examination required as condition of employment] |
| Section 121.02(1)(a) | [school district standard; employ teachers, supervisors and administrators with appropriate license/certification] |

## Wisconsin Administrative Code

| $\mathrm{PI} 8.01(2)(a)$ | [school district standard; assure proper license/certification is on file] |
| :--- | :--- |
| [licensure requirements] |  |

## Federal Laws

Americans with Disabilities Act [nondiscrimination on the basis of disability; ability to perform essential functions of the job with or without reasonable accommodations]

## Adoption Date: 04/25/22

The District recognizes that, in certain limited circumstances, it may benefit the District, an employee, or both the District and an employee for an employee to perform their normal work responsibilities via remote work. In addition, the District recognizes that remote work may be appropriate during times when the District implements a non-traditional or hybrid instructional delivery model in order to follow local, state, or federal requirements, recommendations, or guidelines regarding student, employee, or community health or safety concerns. Finally, the District recognizes that remote work may be necessary to provide continuing education to students during school closures related to local, state, or national health or safety emergencies. Remote work is not a benefit for all employees or employee groups within the District. However, remote work may be required or allowed under this policy in situations where an individual employee and/or his/her position are well suited to remote work or where the District determines that other circumstance(s) make a remote work arrangement necessary or desirable.

The administration is authorized to approve, deny, modify, and terminate remote work arrangements for District employees. Decisions concerning employee remote work and the approval of voluntary employee remote work requests will occur on a case-by-case basis and are at the sole discretion of the supervising administrator, subject to any applicable law, to this policy, to any remote work guidelines developed under this policy, and to any specific conditions or directives applied to an individual employee's remote work arrangement.

## Definitions

"Remote work" is defined as a voluntary or involuntary working arrangement between the District and an employee where the employee performs his/her normal job responsibilities at an alternate work location.
"Alternate work location" is defined as a location, other than an employee's regular District work location(s), from which an employee will perform his/her normal job responsibilities. The alternate work location will generally be the employee's personal residence. However, this is not required so long as the location satisfies the alternate work location requirements of any remote work guidelines developed under this policy and any applicable requirements of the employee's specific remote work arrangement.

## Availability of Voluntary remote work Arrangements

While any employee may request a voluntary remote work arrangement with respect to some or all of their job duties, some duties cannot be performed away from the regular worksite. In addition, in some situations, the supervisor
may determine as a matter of managerial discretion that remote work is not the preferred approach for the performance of certain roles and duties.

As examples, remote work is highly unlikely to be a viable option for the following types of positions/duties:

1. Food service (e.g., meal preparation and meal service);
2. Custodial/maintenance work related to District buildings and grounds;
3. Student transportation; and
4. Work that involves responsibility for the direct supervision of students who are physically present at school.

## Review of Remote Work Requests

In situations where an employee makes a voluntary request to remote work, and unless otherwise required by law, the decision whether to allow or decline a remote work request shall be made on a non-precedent, case-by-case basis at the sole discretion of the supervisor.

## Involuntary Remote Work Arrangements

In addition to mandating that an employee performs his/her job responsibilities/duties from an alternate work location, the District may structure positions as remote work positions. Examples of remote work positions could include non-permanent involuntary remote work during school closures, public/employee health concerns, or paid administrative leave. In addition, examples of remote work positions could include involuntary long-term or permanent remote work where the job responsibilities/duties of a position, department, office, or school building allow/require remote work (e.g., teachers assigned to work as part of a virtual charter school or office employees whose positions do not require significant face-to-face service). The Director of Finance and Operations shall determine the appropriateness of and authorize any involuntary remote work arrangements, obtaining the input of affected employees, relevant supervisors, and other administrators as needed.

## Work Performance and Responsibilities

Employees who work remotely will be responsible for managing their personal affairs and personal responsibilities in a way that allows them to successfully work their set schedule of hours, fulfill job responsibilities, complete work assignments, meet deadlines, and adhere to the District's remote work guidelines.

It is expected that the quantity and quality of work performed by a remote work employee will be similar to the work the employee would perform if working at a regular worksite within the District. An employee who remote works will complete
work assignments in a timely manner satisfying the objectives established by his/her supervisor.

In the absence of express written acknowledgement from the District, assignment to, or approval of, remote work does not modify an employee's performance expectations, job duties or responsibilities, or the terms and conditions of employment as described in the employee's job description, Board policies, the District's Employee Handbook, or any individual employment contract (if applicable).

There may be instances where the District requires an employee with a remote work arrangement to be physically present at the employee's regular District work location(s) on specific days or portions of days during which the employee would otherwise be working remotely. The District will attempt to provide reasonable advance notice of such required in-person attendance (e.g., in most situations, it would be reasonable to be notified at least the day before such a need to be physically present at work). In extraordinary circumstances, it may be necessary to call an employee to a regular work location without advance notice; and if such a situation were to arise during an employee's established working hours, then the remote work employee will be expected to make all reasonable efforts to appear at work, taking the specific circumstances into account (including the parameters of the employee's individual remote work arrangement).

## Remote Work Schedule

During scheduled working hours, remote work employees will be reasonably available (i.e., equivalent to the expectations that would apply if the employee were not remote working) to communicate via telephone, video calling, and/or email with supervisors, co-workers, and any persons or group(s) that are regularly served by employees within the remote work employees' job classification (e.g., parents, students, members of the School Board, vendors, and/or contractors).

Non-exempt employees may only work their approved hours. Overtime work must be pre-approved by the employee's supervisor.

## Non-Applicability

This policy does not apply to remote work that is approved as part of the District's workers compensation program or as an accommodation for an employee with a disability under the Americans with Disabilities Act (ADA) or under any other state or federal law that provides for such disability-related accommodations. Accommodations for disabilities shall be arranged through the applicable District procedures for requesting, identifying, and implementing such accommodations. However, remote work that is authorized in connection with a workplace injury or as a disability-related accommodation may, in individual cases, be made subject to expectations that are similar to or the
same as expectations established in this policy and/or in any remote work guidelines established under this policy.

## Modification and Termination of Remote Work Arrangements

Once approved or mandated, remote work arrangements that are not structured as Board-approved contractual obligations are subject to continuous review and to possible modification or termination at the District's discretion at any time.

If the District establishes or approves a specific end date for an authorized remote work arrangement, then the arrangement shall terminate no later than such end date unless the District expressly agrees to extend the arrangement. In the absence of such an end date, or if the District decides to terminate a remote work arrangement prior to the expected end date, then the District will provide the employee with reasonable advance notice of the termination of the arrangement and of the expectation for returning to regular employment.

Employee requests to terminate a remote work arrangement and return to regular employment shall be reviewed, and approved or denied, in accordance with any remote work guidelines developed under this policy and in accordance with any specific provisions of an employee's specific remote work arrangement.

Adoption Date: 04/25/22

Evaluation is a continuing process for the purpose of improving instruction and assessing the individual performance of staff members.

Every professional staff employee in the District will be supervised and evaluated by a certified school administrator and/or his/her designee.

- A new-to-the-system employee shall be formally evaluated during the first year of employment and at least annually thereafter until the employee is no longer considered new to the system.
- A continuing employee shall be formally evaluated at least every third school year.
- Assistance, recommendations and directions may, at the discretion of the employee's supervisor and consistent with legal requirements, be provided to each employee in an attempt to correct professional difficulties observed or noted.

Nothing in this policy shall be interpreted as a limitation to the number of formal or informal evaluations that may be conducted by the administration.

The Director of Curriculum and Instruction is responsible for defining and implementing a systematic program of evaluation for the instructional professional staff covered by this policy. The Director of Student Services is responsible for defining and implementing a systematic program of evaluation for the student services professional staff covered by this policy. The Superintendent is responsible for defining and implementing a systematic program of evaluation for the administrative professional staff covered by this policy. All professional staff evaluations shall be based on key job-related activities and include observation of the individual's performance as part of the evaluation data. Professional staff evaluations shall be carried out in accordance with the evaluation procedures outlined in the Employee Handbook.

For the purpose of this policy, professional staff employees include all staff members holding a professional license issued by the Wisconsin Department of Public Instruction who are under contract with the District.

## Legal References:

## Wisconsin Statutes

Section 115.415
Section 118.21
Section 118.22
[educator effectiveness evaluation requirements] [teacher contracts] [renewal and nonrenewal of teacher contracts]

Section 118.225 [limited authority to use student assessment data as part of a teacher evaluation program]
Section 118.30(2)(c) [prohibited uses of student assessment data]
Section $120.12(2 \mathrm{~m})$ [school board duty to evaluate teachers using DPI-developed educator effectiveness evaluation system or equivalency evaluation process]
Section 121.02(1)(a) [verification of licensure]

Section 121.02(1)(b) [professional development of employees]
Section 121.02(1)(a) [evaluation of licensed staff]
Wisconsin Administrative Code
Pl 8.01(2)(a) [annual certification to DPI of educator's current license]
PI 8.01 (2)(b) [professional development plan for employees]
Pl 8.01 (2)(a) [evaluation of licensed staff]
Pl 34 [DPI standards and licensure]
PI 34.064 [license requirements for individuals who supervise and evaluate other professional staff]
PI 47 [equivalency process for educator effectiveness evaluation; principals and teachers]

Adoption Date: 06/15/81
Amended: 10/03/82
04/25/22

## Current 538

## SUPERVISION OF PROFESSIONAL STAFF

 BY ADMINISTRATION¿iassroce visits are for several purposes：to keep the àmiriserstion informet about what is going on in the school proseras，to onserve pupil conduct and pupil procress，to encourase the grovith and exchange of new teess ；： ：Bys aro mexrs of coorcinating the curriculum，and to evaluate

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The texcrer conference，whether following a class visit or not，sniuld serve prinierily as a lieans for exchanging ideas． it shouid result in the professional growth of both the teacher and the auministrator and can do so only if the desire to itind à common ground for such growth is present in both suggestions，and coments relating to teaching methods and tecinitues and，within a broader perspective，should lay the foundation for curriculum planning．
Should any sexiztion from expected work performance develop， Ens artacto！shal？be responsible for discussing it with the
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Initial Adoption：$\quad 9 / 6 / 83$
Final Adoption：$\quad 10 / 3 / 82$

All of the District's recruitment, selection, and hiring practices and procedures are subject to and guided by the District's commitment to nondiscrimination and equal opportunity in employment, as further identified in related Board policies. The primary goals of these processes shall be to attract and identify a diverse range of highly qualified candidates who, if hired, will demonstrate a high degree of commitment to the District's mission, to the District's goals, and to their assigned duties and responsibilities, and who will also make positive personal and professional contributions to the District.

The recruitment and hiring for all positions of employment in the District, except for the position of District Administrator, shall be conducted in accordance with provisions of this policy.

The Director of Finance and Operations shall ensure that the District's core practices and procedures surrounding posting, selection, and hiring are well-defined and implemented consistently. Different core practices and procedures may be defined for different types of positions.

The Director of Finance and Operations shall have the power, at his/her discretion, to preliminary offers of employment. Where the School Board will make the final decision to approve or not approve the hiring of any employee, any preliminary offer of employment shall be contingent on obtaining Board approval, and the contingent offer shall be revocable in the event the Board does not approve the employment of the individual.

If the Director of Finance and Operations determines there is an urgent need to fill a position or that another exceptional and good cause exists, standard practices may be modified for all potential candidates by, e.g., shortening the standard application period, eliminating multiple interview levels, or considering interim appointments. However, under no circumstances shall an employee be hired without:

1. Participating in a personal interview;
2. Completing required physical examinations with satisfactory results, or expressly conditioning the offer of employment or offer of contract on such satisfactory completion;
3. For all positions, either of the following:
a. The District has completed licensure (where applicable), reference, and criminal background checks, and determined that the results of said checks are acceptable before the offer of employment is made; or
b. Any preliminary offer of employment is made expressly contingent upon completion of licensure (where applicable) confirmation, reference checks, and criminal background checks, the results of which the District, in its discretion, determines are acceptable; and
4. Where the Board will make the final decision to hire an employee, any offer of employment shall either:
a. be made following Board approval of the hiring decision; or
b. be made in a manner that is contingent upon a subsequent Board decision to approve the hiring decision.

The requirements of this policy do not apply to any administrative transfers from one position in the organization to another if the transfer is into a same or similar employee group. The requirements of this paragraph do not apply to routine changes in assigned duties or work schedules, or to reassignments or lateral transfers between materially similar positions.

## Legal References:

## Wisconsin Statutes

Section 66.0502
Section 111.31
Section 118.195
[employee residency requirements prohibited]
[declaration of fair employment policy]
[discrimination against handicapped teachers prohibited]

## Wisconsin Administrative Code

Pl 8.01(2)(a) [school district standard; assure proper license/certification is on file] PI34 [licensure requirements]

## Federal Laws

Americans with Disabilities Act [nondiscrimination on the basis of disability; ability to perform essential functions of the job with or without reasonable accommodations]

## Adoption Date:

District employees who do not hold written, individual employment contracts for a specified term and who wish to voluntarily and affirmatively resign from District employment are expected to submit a written notice of resignation to their employee's immediate supervisor that clearly identifies the intended effective date of the resignation. The District requests that employees give as much advance notice of resignation as is reasonably practicable.

If a non-contracted employee submits a notice of resignation that is contingent on any specified terms or conditions (other than the effective date selected by the employee) that are not dictated by applicable law or by existing policy and that the District has the discretion to accept or reject, the Director of Finance and Operations shall make the decision to accept or reject the conditions of the resignation. If a notice of resignation that specifies such contingencies is not expressly accepted, it is considered rejected. In all other situations, the employee's immediate supervisor may accept the resignations of non-contracted employees on behalf of the District.

Upon the District's acceptance of a resignation, the resignation is not unilaterally revocable by the employee even if the resignation has not yet taken effect. A Board vote to accept a resignation constitutes acceptance. When a resignation is accepted by administrative action, then acceptance is complete once it has been communicated to the employee.

Other than the circumstances specifically addressed above, this policy does not attempt to identify or address every possible means by which an employee may cause, request, or agree to the severance of the employment relationship.

Additional provisions (eg overused sick or vacation days, benefits payment) related to employee resignation may be found in the District's Employee Handbook.

## Legal References:

Wisconsin Statutes
subch. $V$ of Ch. 19 [open meetings law]

Adopted:
04/25/22

No person may use District equipment for a non-District purpose without being authorized to do so. It is the responsibility of the person using the equipment to verify, in advance, that they have sufficient authorization. Inquiries regarding the use of District equipment may be directed to the appropriate building principal, Director of Buildings and Grounds, or the Director of Finance and Operations.

The community and other persons may, from time-to-time, have a desire to use District equipment for lawful purposes that are not connected to a District-sponsored program or activity or to any joint venture involving the District and the other parties. To the fullest extent permitted by law, the District retains discretion to (1) approve or deny requests for such third-party, non-school, temporary use of District equipment; (2) revoke prior approval of such a request; and (3) direct any person to cease any unauthorized or inappropriate use of District equipment.

Reasons that the District may deny a request to use District equipment include, but are not limited to, a District determination that:

1. Approval of the request may materially interfere with the availability and use of the equipment for District purposes or for District-related functions.
2. There is an unacceptable security risk or other unacceptable risk of loss, damage, injury, or liability associated with the requested use of the equipment.
3. The responsible use of the equipment requires knowledge, skills, or training that the requestor may not have or that cannot readily be verified.
4. The District would be unable or unwilling to accommodate similar requests from other similarly-situated parties.
5. The request requires District staffing (e.g., for set-up, take-down, supervision, etc.) that the District is unable or unwilling to provide, or that the requestor is not willing to pay for.
6. The proposed third-party use of the equipment may materially decrease the equipment's useful life.
7. A person's requests to use particular equipment are excessive and unreasonably limit the availability of the equipment for other potential requestors.

The administration may not authorize a third-party to use the following District equipment for non-District purposes under this policy:

1. Landscaping and lawn care equipment
2. Technology resources that would be removed from the site
3. Vehicles

In addition to any other conditions that the administration may establish, any approval of a request to authorize the temporary, non-District use of District equipment under this policy shall be subject to the following:

1. The person using the equipment must pay for the actual, additional costs (if any) associated with such use to the extent specified in any use agreement, District-published schedule of fees, or other written communication approving the use of the equipment.
2. The person using the equipment shall be responsible for any loss of or damage to the equipment that occurs in connection with such use, including purely accidental damage and any loss or damage caused by any guest or invitee or the person, but excluding normal wear and tear and any loss or damage that is caused by the District or by an agent of the District.
a. This responsibility extends to the reasonable cost of replacement or, if lower and practical, the reasonable cost of repair.
b. The District may require payment of a refundable security deposit or other proof of financial responsibility.
3. Pursuant to state law, a person who is authorized to temporarily use District equipment for a non-District purpose at no more than actual cost has primary legal liability for any damage to property and for any expense incurred in consequence of any use of such equipment.

## Use of District Equipment on District Property

Within the guidelines and parameters defined in this policy and under applicable law, the administration may receive, review, and approve or deny third-party requests for the temporary, non-District use of District equipment that occurs while the user is on school grounds or on other District property. The Director of Finance and Operations shall establish procedures for processing such requests.

The primary purpose of considering third-party requests to approve the temporary use of District equipment under this portion of this policy is in connection with a person's related request to temporarily use District facilities for a non-District purpose. It is reasonably common for such a person to have a desire/need to use certain equipment (such as sound systems, special lighting systems, folding chairs, or a scoreboard) in connection with the person's activity or event, and it is important for the District and such a person to clearly define the extent of the person's authority to use a facility and any District equipment. It is not the Board's intent to authorize, or to require District personnel to manage, general public access to all District equipment (such as copying machines, tools, etc.) that is not currently in use.

## Use of District Equipment Off District Property

The temporary, non-District use of District equipment by a third party while off of District property is disfavored and requires direct approval by the Director of Finance and Operations. If the District receives a request for such off-property use of District equipment, any administrator or facility supervisor may (1) deny the request on behalf of the Director of Finance and Operations based on the application of the guidelines found in this policy; (2) present the request to the Director of Finance and Operations for possible approval; or (3) take any other action regarding the request that has been previously authorized by the Director of Finance and Operations.

## Leasing School District Equipment

Separate from the District's authority to allow temporary use of District equipment, the Board may agree to a longer-term lease of District equipment that is not needed for District purposes to any person for any lawful use at a reasonable rental. Most commonly, the leasing of specific equipment under this authority may be considered in direct connection with a formal, written lease of

District buildings or facilities that are not needed for school purposes.

## Other Authorized Use of District Equipment

Nothing in this policy shall be interpreted to:

1. Require the public to obtain further advance permission to use, non-exclusively, outdoor school playground equipment provided that school is not in session, no District program or activity is otherwise using the equipment, and no sign or other District directive has restricted use of the equipment at that time.
2. Require a person who is authorized to use a District facility for a non-school purpose to obtain separate permission to use the basic fixtures (e.g., standard room lights) and standard furniture that is already in place in the approved area of the building/facility.
3. Limit any other lawful authority the District may have to permit or restrict the use of District equipment for non-District purposes.

## Legal References:

Wisconsin Statutes
Section 120.13(17)
Section 120.13(25)
Section 120.125(4)
[temporary use of school property, including equipment] [leasing of school district equipment at a reasonable rental]
[agreements for before-school and after-school child care programs may include provisions authorizing use of district equipment]

Adopted:
04/25/22

The School Resource Officer acts on a cooperative basis as a partner with and between the police department and school personnel to work with our youth in detecting and preventing anti-social behavior through proper education, communication and understanding. School personnel and the School Resource Officer work cooperatively to enforce school rules as well as local ordinances plus state and federal laws as they pertain to the student population.

Guidelines for this partnership between the school and the School Resource Officer areoutlined as follows:

1. School officials and the School Resource Officer will collaborate on student problemswhich may result in violation of the law.
2. The School Resource Officer can act as a counselor for students who have questions or concerns about the law during the school day and how it affects them.
3. The School Resource Officer can assist school personnel in providing classroom presentations and discussions with students on legal issues, police profession and otherpertinent information.
4. The School Resource Officer can assist school officials in referring students to other social agencies such as social services, local hospitals, etc. when the need warrants.
5. The School Resource Officer may assist teachers, administrators and other personnel in understanding the law, referral procedures and other pertinent information.
6. The School Resource Officer is to work together with school officials on problems such as attendance problems, discipline, student parking, and other similar problems which may lead to violations of the law.
7. The School Resource Officer is to deal with issues considered to be violations of federal, state and local laws.
8. The School Resource Officer shall be a member of the District Crisis Response Team.
9. The School Resource Officer can be invited to faculty meetings and/or other meetingsor committees upon the request of school officials.
10. The School Resource Officer shall make every effort to conduct their non-schoolbusiness with students at times other than class times.

Adopted: 03/16/15

The naming of District facilities, including schools and any distinct areas within a larger facility, is a responsibility and prerogative of the Board of Education.

## Naming Schools

If a new school is constructed, the Board may select a name for the school that follows the established practice of naming District schools according to their grade and educational levels (e.g. elementary, intermediate, middle, etc.) Any departure from the District's established practice of naming, as described above in this paragraph, must be supported by at least two-thirds of the entire membership of the Board.

## Naming Other Facilities and Areas of Facilities

Any proposal to name a major facility that is initiated by any individual or group other than the Board shall be reviewed by the Board.

The Board will not consider naming proposals that use the name of current District officials, current District employees, or current students. In addition, naming proposals based primarily upon longevity of service to the District, or proposals that follow a personal tragedy (e.g., an illness or accident) should be avoided.

## Renaming Facilities

Once a school or other major district facility, or any area within a school or other facility, has been named, it shall not be renamed except for compelling reasons as determined by the Board. The Board shall hold a public hearing prior to taking any action to approve the opening of a renaming process as to (1) any school; (2) any major facility of the District; or (3) any area of any facility that is currently named after a person.

## Legal References:

## Wisconsin Statutes

Section 120.17(9) [notification of postmaster of new school names]
Cross Reference: Policy 840: Public Gifts to the Schools and Sponsorships Policy 851: Advertising

Adoption Date: 03/06/2016
Amended: 04/25/2022

## CURRENT

Naming facilities or parts of facilities is the responsibility and prerogative of the School Board. All naming decisions will be consistent with the vision/mission, and goals of the School District of Altoona.

Two circumstances shall generally authorize a naming privilege:

1. Naming in recognition of a monetary contribution may be granted at the discretion of, and as approved by, the School Board in recognition of persons or entities, who provide a substantial amount.
2. Naming in recognition of distinguished service may be granted at the discretion of, and as approved by, the School Board in recognition of persons or entities in honor of their extraordinary service or leadership, contributions in education, humanity, the school district or the community, or on the basis of their status as a person of historical significance.

The Superintendent shall prepare the rules and regulations which will facilitate the school board's implementation of this policy.

LEGAL REF: Section 120.12(1), 120.44 Wisc. Statutes
CROSS REF: $\quad 940-R u l e ~ G u i d e l i n e s ~ f o r ~ N a m i n g ~ S c h o o l ~ F a c i l i t i e s ~ o r ~ P a r t s ~ o f ~ F a c i l i t i e s ~$

Adopted: 03/06/16

## Current

## DISTRICT RESPONSE TO PERSONAL CRISIS

The Altoona Board of Education wishes to provide a consistent response in times of personal crisis for employees and their families. Since circumstances may make it difficult to respond in an appropriate and timely manner, this policy provides guidelines so that all employees are cared for equitably.

## Employees/Board Members

1) Death - District t will provide flowers and/or memorial. Past employees will be ack_11owledged at the discretion of the superintendent or desig nee.
a) Immediate Family (mother, father, children, spouse) - District t will send flowers
2) Serious Illness - District will send a card, when appropriate.

## Currently Enrolled Students

1) Death - District will provide flowers or memorial.


Adoption :

TEACHING ABOUT DRUGS, ALCOHOL,AND TOBACCO

The policy of the Altoona Board of Education governing drug education shall be based on the philosophy that drug abuse includes any physical or mental state resulting from
 prescribed use, and that this mental and/or physical effect precludes realization of the educational potential of the individual. The objectives of the drug education curriculum are rooted in the boards belief that prevention requires education and that the most important aspect of the policies and guidelines of the district should be the education of each individual student to the dangers of drug use. The administration shall be responsible to establish and periodically review the district's guidelines for staff members in conducting duay adization ard dealing :itt: due Eluse.

## Objectives of Drug Education Curriculum

1. To create an awareness of the total drug problemprevention; education; treatment; rehabilitation; and law enforcement on the local, state, national, and international levels.
2. To inform the students of the effect on the body of narcotics, sedatives, hallucinogens, and stimulants through the phiysical education, science, social studies and healtri, classes.
3. To relate the use rf dirus and alcohol to phacical, remital,
4. To encourage the hrdiviaual to adopt ahi appropriante attitude toward pain, stress, and discomfort.
5. To develop the individual student's ability to make hite? ligent chaces sased on facts and to develop the

6.To understand the personal, social, and economic problems causing the misuse of drugs and alcohol.
6. To uliderstand the need for seehing professional advice in dealing with problems related to physical and mental health.
7. To develop an interest in preventing illegal use of drugs in the community.

## DRIVER EDUCATION

A state approved driver education course (. 25 credit) for a probationary operator's license may be offered at Altoona High School. The program will be designed to develop cooperative attitudes, habits, and knowledge needed to drive safely and skillfully under all traffic and highway conditions. Such instruction will require a minimum of 30 hours of classroom instruction, six hours in a car as an "observer," and six hours of behind-the-wheel training.

Driver education will be available during the school year; behind the wheel training may be extended into the summer for completion. Students must be a least 15 years old for classroom instruction and 16 years to complete all phases of the program.

Any student who is unable to pay the required fee shall not be denied the opportunity to take this course.

Initial Adoption: $12 / 15 / 80$
Final Adoption: 10/03/83
Amended: 07/08/02

Any pupil or group of pupils giving local performances as a representative of any Altoona School shall secure the permission of a building principal. Pupils shall not receive any remuneration for such performances. Such performances shall be in keeping with the general goals and objectives of the educational program of the Altoona Public Schools.

## CLASS SIZE

The Board is aware that class size has a bearing upon effective teaching. It directs the Administrator to work with principals in establishing a reasonable and equitable class enrollment for each teacher.

The Board understands that achieving this goal is dependent upon the financial ability of the school district. In determining the size of various c.lesses, the Administrator will consider the following factors.

1. The type of load which will help a teacher be most effective with the children in the class.
2. Distribution among teachers of out of class activities.
3. Required preparation and correction time for a particular class.
4. Whether the class is a professional or vocational course as it relates to the future goals of the students involved.
5. Class placement will primarily be the responsibility of the professional staff and the building principal. Parental involvement will be limited to exceptional cases.

The Administrator will submit for approval or disapproval to the Board for any class of 12 or fewer pupils upon the completion of first and second semester registration.

Initial Adoption: 04/11/83
Final Adoption: 04/18/83
Amended:
$02 / 11 / 91$

## CLASSROOM ASSISTANTS

Classroom assistants are persons who work directly under teacher supervision to support student learning by assisting with tasks which are instructional and noninstructional in nature. The purpose of hiring these individuals is to aid teachers in routine duties thus enabling them to do a better job of teaching. The teacher remains the diagnostician for learning, the manager of the learning experience, and the decision maker in learning situations. Classroom assistants can help in many non-professional activities but they cannot relieve professional personnel of their responsibilities for the instructional program, nor can they be used as substitute teachers except in emergency situations, and providing they hold a valid teacher license.

## General Guidelines

Classroom assistants shall be of good moral character and meet the health qualifications required of teachers. They shall be given initial and inservice training provided by the school system designed to give them an understanding of the place of public education in our democracy, to orient them to the importance of their potential contribution, and to define their relationship to the professional staff.

Initial Adoption: 07/06/81
Final Adoption: 08/03/81
Amended: 05/04/98

## CONFIDENTIALITY OF LIBRABY RECORDS.

Wisconsin Statule Section 43.30 requires the privacy of circulation records of any library receiving public funds and states that these records may be disclosed only to the library starf in pursult of the ir duties, persons authorized by the individual to inspect such records, or by order of a court of law. Therefore, the Altoona School District recognizes the right of patrons to read and use library materials without the fear that others will intrude upon their personal privacy. The district media directors will:

1. Establish procedures which specirically recogonize that circulation records and other records identirying the names of library users to be confidental in nature.
2. Advise all library employees that such records shall not be made avallable to any state, federal, or local government accept by order of a court of law.

Legal Reference:
Wisconsin Statute Section 43.30

Cross Reference: KBG-R
Related Docurients:
ALA Pollcy on Confidentiality of Library Records
AASL. Statement on Confidentiallty of Library Records
Initial Adoptlon: 3/5/90
Final Adoption: $\quad 3 / 26 / 90$

## INSTRUCTIONAL TELEVISION

The board encourages the use of educational radio and television programming in the district to bring visual and audio experiences into the classroom in order to serve the educational and cultural needs of students.

