# ALTOONA BOARD OF EDUCATION <br> Regular Meeting <br> District Board Room <br> 1903 Bartlett Avenue <br> July 22, 2019 <br> 6:30 p.m. <br> Agenda 

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
a. June 17, 2019 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
a. Non-Agenda items - public comment and concern
b. Agenda items - public comment and concern
8. Treasurer's and Financial Services Report
a. Approval of Checks for Payment
i. General Fund checks totaling $\$ 3,372,446.16$
ii. Student Activity Fund checks totaling $\$ 5,664.27$
iii. Construction Fund checks totaling \$81,282.99
b. Approval of Treasurer's Report
c. Expenditures, Revenues and Cash Position
9. Information
a. President's Report:
i. Altoona Parks and Rec Committee, June 24, 2019
ii. WASB Equity Symposium, July 11-13
iii. Appointment of the Board Secretary
b. Superintendent's Report
i. Principal's Report, board member question \& feedback
ii. Key Words at Key Times concept
iii. Overview of the Superintendent's Entry Plan

## 10. Board Action after Consideration and Discussion

a. Consider any resignations
b. Consider employment recommendation to fill assistant boys soccer coach position
c. Consider employment recommendation to fill JV2/assistant volleyball coach position
d. Consider employment recommendation to fill assistant football coach position
e. Consider employment recommendation to fill assistant cross country coach position
f. Consider employment recommendation to fill $8^{\text {th }}$ grade math teacher position
g. Consider recommendation to add kindergarten position
h. Consider summer technology pay rate for student workers
i. Consider high school parking lot resurfacing project, not to exceed $\$ 150,000$
j. Consider amendments to the Athletics and Activities Code
k. Consider amendments to Policy 830: Community Use of School Facilities

1. Consider fee schedule for facility use
m. Consider revised summer school program
n. Consider 66.0301 cooperative agreement for PT services with the Eau Claire Area School District
o. Consider appointment of the board secretary
2. Anticipated Closed Session as Per Section 19.85(c) - Wisc. Statutes. The Board of Education will entertain a motion to convene in closed session, to discuss a matter of a single employee's compensation.

Closed session minutes for June 17, 2019 will also be considered.
Following the closed session, the Board will reconvene in open session and will then take any further action that is necessary and appropriate. Thereafter, the Board will entertain a motion to adjourn the meeting.
12. Reconvene into Open Session and Take Action if Necessary and Appropriate
13. Adjournment

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Offering large school opportunities with a small school approach.

## ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of "we can't," to "how can we?"

Adopted: 9/19/11
Amended: 1/21/13


## School District of Altoona

Dr. Ronald Walsh, Interim Superintendent

ALTOONA BOARD OF EDUCATION<br>Regular Meeting<br>District Board Room<br>1903 Bartlett Avenue<br>June 17, 2019<br>6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig at 6:35 p.m. in the District board room.
2. Roll call was taken and the following were present:

Robin E. Elvig, President
Richard A Risler, Vice President
David A. Rowe, Clerk
Daniel E. Gluch, Treasurer
Taylor (Terry) E. Neff, Member
Dr. Ronald Walsh, Interim Superintendent
Joyce M. Orth, Board Secretary
3. Public Notice. All posting requirements were met. Posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. May 20, 2019 Regular Meeting. Motion by Risler to approve the minutes as presented, seconded by Rowe. Gluch, yes; Rowe, yes; Risler, yes; Neff, yes; Elvig, abstain. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. None. b. Agenda items - public comment and concern. None.
8. Treasurer's and Financial Services Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling $\$ 1,608,274.95$, Student Activity Fund checks totaling $\$ 19,013.68$ and Construction Fund checks totaling $\$ 769,328.34$ as presented, seconded by Risler. Rowe, yes; Risler, yes; Neff, yes; Gluch, yes; Elvig, yes. Motion carried 5-0. b. Approval of Treasurer's Report. Motion by Risler to approve the Treasurer's Report as presented, seconded by Rowe. Risler, yes; Neff, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. c. Expenditures, Revenues and Cash Position. Expenditures, revenues and cash position (general fund 2011/12 to 2018/19) as of June 11, 2019 were reviewed.
9. Information. a. School Showcase. (1) School Based Mental Health Program. Jen Kronenberg, Mental Health Coordinator, gave the update. Positive gains, data, and opportunities for growth were reviewed. The program has grown significantly under grant funding that provided for the coordinator position, assessment tools and staff training. The number of partner clinics and school based therapists have increased from three to five, and three to seven, respectively, while insurance barriers have been reduced. A two-year follow-up grant has been submitted. (2) School Safety Update. Student services director, Alan McCutcheon, presented an overview of the school safety grant and expenditures. Grant funds have been spent, in part, on professional development, ALICE training, and security upgrades including additional cameras, adding more key fob/key card readers to entrances, and enhanced communication systems. b. President's Report. (1) Discuss Coherent Governance for School District Leadership and Any Next Steps. Dan Gluch, Terry Neff, Dan Peggs, Mike Markgren and Joyce Orth attended the Coherent Governance training on May 10 and shared an overview of what they learned. The board as a whole followed up with discussion about this governance model in general and the process. See 10.q. (2) Board Calendar 2019/20. The board calendar for July through June was reviewed. See 10.p. c. Superintendent's Report. (1) Enrollment Update Report. End of year enrollments were presented: elementary, 576; intermediate, 263; middle, 358; and high, 426 for a total of 1,623 students as of May 19, 2019.
10. Board Action after Consideration and Discussion. a. Consider Resignations of Coaches. Motion by Gluch to accept the resignation of the following coaches: Greg Emerson, Eric Zake, Michael Haugen, Lindsey Gerber, Tim Kaiser, Caleb Burch, and Emily Planert as presented, seconded by Risler. Neff, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. b. Consider Resignation of Math Teacher. Motion by Gluch to accept the resignation of Stacy Winsand effective immediately as presented, seconded by Risler. Gluch, yes; Rowe, yes; Risler, yes; Neff, yes; Elvig, yes. Motion carried 5-0.
c. Consider Approval of Any Other Resignations. None. d. Consider Employment Recommendation to Fill Elementary Physical Education Teacher Position. Motion by Neff to approve the employment of Chris Hugo to fill the elementary physical education teacher position as recommended, seconded by Gluch. Risler, yes; Neff, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. e. Consider Employment Recommendation to Fill Kindergarten Teacher Position. Motion by Risler to approve the employment of Caitlin Steffes to fill the kindergarten teacher position as recommended, seconded by Gluch. Neff, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. f. Consider Employment Recommendation to Fill Third Grade Teacher Position. Motion by Risler to approve the employment of Jordan Townsend to fill the third grade teacher position as recommended, seconded by Rowe. Gluch, yes; Rowe, yes; Risler, yes; Neff, yes; Elvig, yes. Motion carried 5-0. g. Consider Employment Recommendation to Fill School Psychologist Position. Motion by Risler to approve the employment of Amy Quaschnick to fill the 6-12 school psychologist position as recommended, seconded by Rowe. Rowe, yes; Risler, yes; Neff, yes; Gluch, yes; Elvig, yes. Motion carried 5-0. h. Consider Employment Recommendation to Fill Assistant Football Coach Position. Motion by Gluch to approve the employment of Brandon Nelson to fill the assistant football coach position as recommended, seconded by Risler. Risler, yes; Neff, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. i. Consider Employment Recommendation to Fill Head Boys' Soccer Coach Position. Motion by Risler to approve the employment of Kevin Fruit to fill the head boys' soccer coach position as recommended, seconded by Gluch. Neff, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. j. Consider Summer Program Revisions. Motion by Rowe to approve the summer program staffing revisions as presented, seconded by Neff. Gluch, yes; Rowe, yes; Risler, yes; Neff, yes; Elvig, yes. Motion carried 5-0. k. Reconsider Summer School Aide Pay Rate. Motion by Rowe to approve the pay rate of $\$ 10.00$ /hour for first year summer school aides and $\$ 11.00$ /hour for returning summer school aides as presented, seconded by Neff. Rowe, yes; Risler, yes; Neff, yes; Gluch, yes; Elvig, yes. Motion carried 5-0. 1. Consider Summer Custodial Pay Rate for Student Workers. Motion by Risler to approve the pay rate of $\$ 7.25 /$ hour (starting rate), $\$ 8.00 /$ hour ( $2^{\text {nd }}$ year rate), and $\$ 9.00 /$ hour ( $3^{\text {rd }}$ year rate) as recommended, seconded by Gluch. Risler, yes; Neff, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.

Altoona Board of Education, June 17, 2019 - Page 3
m. Consider Recommendation to Approve an Elementary Storage Garage. Motion by Gluch to approve the recommendation to proceed with a building project for an elementary storage garage in an amount not to exceed $\$ 50,000$, and move forward with the low, qualified bid, seconded by Risler. Neff, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. n. Consider Purchase of Grand Piano. Motion by Neff to approve the purchase of a grand piano from Neff Piano Service in the amount of $\$ 20,593.55$ (with contributions from the music boosters leaving the district's cost at $\$ 12,000$ ) as presented, seconded by Risler. Gluch, yes; Rowe, yes; Risler, yes; Neff, yes; Elvig, yes. Motion carried 5-0. o. Consider Policy Resource Guide Renewal. Motion by Rowe to approve the Policy Resource Guide renewal in the amount of \$2,500 as presented, seconded by Gluch. Rowe, yes; Risler, yes; Neff, yes; Gluch, yes; Elvig, yes. Motion carried 5-0. p. Consider Adoption of Board Calendar for 2019/20. Motion by Gluch to adopt the board calendar for July 2019 through June 2020 as presented, seconded by Risler. Risler, yes; Neff, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. q. Consider Adoption of Coherent Governance Model. Motion by Neff to proceed with and adopt the Coherent Governance Model as presented, seconded by Gluch. Neff, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.
11. Anticipated Closed Session as Per Section 19.85(1) (c), (1) (f) - Wisc. Statutes. Motion by Risler to adjourn into closed session at 8:38 p.m., seconded by Rowe. Gluch, yes; Rowe, yes; Risler, yes; Neff, yes; Elvig, yes. Motion carried 5-0. The Board of Education will entertain a motion to convene in closed session, pursuant to Wisc. Statutes $\S 19.85(1)$ (c) and/or (1) (f), as appropriate, to consider administrative salary adjustments, creation of a Communications Coordinator position, and adjusting job descriptions and salaries for district level administrative assistants and the new Communications Coordinator position - 19.85 (1) (c), (1) (f). The board will also discuss pursuant to Wisc. Statutes $\S 19.85$ (1) (c) and/or (1) (f), specific personnel issues, as appropriate -19.85 (1) (c), (1) (f). Following the closed session, the Board will reconvene in open session and will then take any further action that is necessary and appropriate. Thereafter, the Board will entertain a motion to adjourn the meeting.
12. Reconvene into Open Session and Take Action if Necessary and Appropriate. Motion by Rowe to reconvene at 9:58 p.m., seconded by Risler. Rowe, yes; Risler, yes; Neff, yes; Gluch, yes; Elvig, yes. Motion carried 5-0. Motion by Risler to approve bonuses as listed, seconded by Rowe. Risler, yes; Neff, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. Motion by Risler to approve job descriptions as listed with salaries, seconded by Gluch. Neff, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.
13. Adjournment. Motion by Risler to adjourn at 10:00 p.m., seconded by Rowe. Gluch, yes; Rowe, yes; Risler, yes; Neff, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, July 22, 2019 in the District board room.

Joyce M. Orth, Board Secretary

District Clerk
Date

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July 16, 2019 Board Update - Michael Markgren, Business Manager
Expenditures:

- We continue to wrap up the year.
- Salaries are about \$1,500 under budget.
- Benefits are slightly under.
- We still have some bills to pay, but Services will be under budget. We saved on transportation and utilities. We also had less Open Enrollment Out than projected.
- We still have bills for Supplies coming in and we'll be right around budget.
- I ended up making some June Capital purchases because we were tracking under in Services.
- We are still working on the Special Education Transfer.

Revenues:

- Local and State revenues are right on.
- Open Enrollment In was less than projected. Both In and Out were under by about the same amount so it washed out.
- We are still working on some Federal grant claims.

Cash Position:

- We now are at our strongest Cash Position in the history of the School District of Altoona!
- There is no outstanding Line of Credit.

Pay rate for Information Technology Student Workers:

- Please consider matching the pay of Custodial Student Workers

| $\circ$ | Rate | Starting | $2^{\text {nd }}$ Year | $3^{\text {rd }}$ Year |
| :--- | :--- | :--- | :--- | :--- |
| $\circ$ | Current | $\$ 7.25$ | $\$ 7.50$ | $\$ 7.75$ |
| $\circ$ | Recommended | $\$ 7.25$ | $\$ 8.00$ | $\$ 9.00$ |





CHECK ACCOUNT
INVOICE

07/03/2019 13535910 E 800941252000 DEPARTMENT OF THE TREASURY/IRS EIN: 39-6000672, 4TH QRTER 379
07/03/2019
07/03/2019
07/10/2019
07/10/2019
07/10/2019
07/10/2019 13536610 L 000000811200 QUAM, JAMIE \& STEPHANIE

2019
Totals for $135359 \quad 379.75$

| IXL site license for 800 <br> students, including: for <br> $2019-20$ | $5,576.00$ |  |
| :--- | ---: | :--- |
|  | Totals for 135360 | $5,576.00$ |

EAP FEES JULY-SEPT. 2019 1,951.75

1,951.75

1,166. 50

1,166.50
908.00 908.00
660.00 660.00
850.38

| MAIL SERVICE:  | 850.38 |  |
| :--- | :--- | :--- |
| POSTAGE |  |  |
|  | Totals for 135365 | 850.38 |


| STUDENT TRANSPORTATION | 433.34 |
| :--- | :--- |
| REIMBURSEMENT JUNE 2019 |  |
| Totals for 135366 |  |

UNEMPLOYMENT BENEFITS JUNE $1,480.00$

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| DATE | NUMBER NUMBER | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  | Totals for 135367 | , 480.00 |


| 13536810 L 000000811200 | STRANG, PATTESON, RENNING, LEW JO MATTER \#1025.00101 | $9,650.00$ |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  | 13536810 L 000000811200 | STRANG, PATTESON, RENNING, LEW GENERAL \#1025.00099 | $2,350.00$ |


| $07 / 10 / 2019$ | 13536910 E 700411172000 SUNTEX INTERNATIONALFirst in Math 3rd grade <br> $2019-20$ |
| ---: | :--- | ---: | :--- |




| Student Individual | 858.70 |
| :--- | :--- |
| Whiteboards for first grade |  |
| Totals for 181901236 | 858.70 |

06/12/2019 18190123710 E 400949162218 REGIS CATHOLIC SCHOOLS

06/12/2019 18190123810 E 800480266000 SKYWARD, INC.

Boys Tennis Sectionals Entry 75.00 Fee

Totals for 181901237

Skyward subscript 2019-20. Fin ManG, Payroll, True Time,

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 DESCRIPTION AMOUNT
EE ManG, Sub Track, Sal Neg, Stud Mant, FS, SPED, Stud Profess Devmt, Educator Gradebook, Health Records, New Student Online Registration, Family and Student Access, Gradebook Interface, School Interoperability Framework, Graduation Requirements.

Totals for 181901238
41, 323.00

FUEL UP TO PLAY 60 PIZZA 72.60 PARTY

Totals for $181901240 \quad 72.60$

HRA REFUND NOT SENT FROM 212.07 PROVIDER

Totals for $181901241 \quad 212.07$

Planned service agreement for 13,065.00 period 01-may-2019 To 31-Oct-2019, ELE, MS HS Totals for 181901242 13,065.00

6th Grade Band Repertoire for 40.00 March Concert
Piece for March Concert
173.99

Music for HS Pops Concert in 131.99
May Bohemian Rhapsody arr.
Sparke
HS Jazz Music (last 53.99
concert/last piece)
Totals for $181901243 \quad 399.97$

06/13/2019 18190124450 E 800320257220 METROPOLITAN SERVICES, INC \% A Oven repair at the Middle 245.87 School.

18190124450 E 800320257220 METROPOLITAN SERVICES, INC \% A Oven Repair at the Middle
139.77

School.

DEC 18- MAY 19
428.46

Totals for $181901245 \quad 428.46$

06/13/2019 18190124610 E 100341256770 STUDENT TRANSIT EAU CLAIRE, IN MAY 2019 CHARTERS 247.50
18190124610 E 200341256770 STUDENT TRANSIT EAU CLAIRE, IN MAY 2019 CHARTERS 2,192.40
18190124610 E 400341256740 STUDENT TRANSIT EAU CLAIRE, IN MAY 2019 CHARTERS 11,207.00
18190124610 E 400341256770 STUDENT TRANSIT EAU CLAIRE, IN MAY 2019 CHARTERS
18190124680 E 200341256790 STUDENT TRANSIT EAU CLAIRE, IN MAY 2019 CHARTERS
18190124627 E 700341256750 STUDENT TRANSIT EAU CLAIRE, IN MAY 2019 CHARTERS
18190124610 E 800341256710 STUDENT TRANSIT EAU CLAIRE, IN HOME TO SCHOOL CONTRACT, MAY 2019
18190124627 E 700341256750 STUDENT TRANSIT EAU CLAIRE, IN HOME TO SCHOOL CONTRACT, MAY, 25,029.57 2019
Totals for 181901246 110,657.31

INVOICE
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DATE


18190125080 E 200411392210 18190125080 E 200411392105 18190125080 E 200411392205

CHIPPEWA VALLEY SPORTING GOODS MS MENS \& WOMENS BASKETBALLS CHIPPEWA VALLEY SPORTING GOODS MS MENS \& WOMENS BASKETBALLS CHIPPEWA VALLEY SPORTING GOODS MS MENS \& WOMENS BASKETBALLS Totals for 181901250
104.83
256.76
52.41

2, 237.00
95.24
70.59
112.83 70.59
112.83
95.24
557.32
599.00
599.00

10, 896.94
263.06

11,160.00

DISTRICT PAPER SHREDDING 67.50
Totals for $181901254 \quad 67.50$

| $06 / 20 / 2019$ | 181901256 | 10 | L 000 | 000 | 811637 | MADISON NATIONAL LIFE INS CO, | SHORT-TERM DISABILITY INS | 247.47 |
| ---: | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  | 181901256 | 27 | L 000 | 000811637 | MADISON NATIONAL LIFE INS CO, | SHORT-TERM DISABILITY INS | 51.23 |  |
|  | 181901256 | 10 | L 000000811636 | MADISON NATIONAL LIFE INS CO, | LTD INS BENEFITS | $1,452.56$ |  |  |
| 181901256 | 27 | L 000000811636 | MADISON NATIONAL LIFE INS CO, | LTD INS BENEFITS | 328.44 |  |  |  |

$\left.\begin{array}{lllllllllll}\begin{array}{l}\text { CHECK } \\ \text { DATE }\end{array} & & \begin{array}{c}\text { CHECK } \\ \text { NUMBER }\end{array} & & \text { ACCOUNT }\end{array}\right]$

06/20/2019 18190125710 L 000000811634 18190125727 L 000000811634 18190125750 L 000000811634 18190125710 L 000000811634 18190125727 L 000000811634 18190125750 L 000000811634 18190125710 L 000000811634 18190125727 L 000000811634 18190125750 L 000000811634 18190125710 L 000000811634 18190125727 L 000000811634 18190125750 L 000000811634 18190125710 L 000000811634

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INVOICE
DESCRIPTION
AMOUNT
2.35
218.15
41.98
247.47
51.23

1,463.96
315.66
2.35
220.10
40.03
$-740.20$
2.34

3,945.12

MINNESOTA LIFE INSURANCE CO minnesota life insurance co MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO minnesota Life insurance co minnesota Life insurance co MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO MINNESOTA LIFE INSURANCE CO minnesota Life insurance co

| LIFE INS PREMIUMS | 479.79 |
| :--- | ---: |
| LIFE INS PREMIUMS | 119.67 |
| LIFE INS PREMIUMS | 12.45 |
| LIFE INS BENEFITS | 184.97 |
| LIFE INS BENEFITS | 51.08 |
| LIFE INS BENEFITS | 1.96 |
| LIFE INS PREMIUMS | 483.97 |
| LIFE INS PREMIUMS | 119.66 |
| LIFE INS PREMIUMS | 12.45 |
| LIFE INS BENEFITS | 186.62 |
| LIFE INS BENEFITS | 50.19 |
| LIFE INS BENEFITS | 1.96 |
| INSURANCE ADJUSTMENTS | 71.30 |
| Totals for 181901257 |  |


| HEALTH INS DEDUCTIONS | $8,144.25$ |
| :--- | ---: |
| HEALTH INS DEDUCTIONS | $1,758.58$ |
| HEALTH INSURANCE DEDUCTIONS | 323.82 |
| HEALTH INSURANCE DEDUCTIONS | 206.86 |
| HEALTH INS BENEFITS | $59,396.34$ |
| HEALTH INS BENEFITS | $12,788.95$ |
| HEALTH INS BENEFITS | $2,330.26$ |
| HEALTH INS BENEFITS | $1,504.35$ |
| HEALTH INS DEDUCTIONS | $7,832.28$ |
| HEALTH INS DEDUCTIONS | $1,758.58$ |
| HEALTH INSURANCE DEDUCTIONS | 816.25 |
| HEALTH INSURANCE DEDUCTIONS | 206.86 |
| HEALTH INS BENEFITS | $53,490.72$ |
| HEALTH INS BENEFITS | $12,788.95$ |
| HEALTH INS BENEFITS | $5,574.93$ |
| HEALTH INS BENEFITS | $1,504.35$ |
| HEALTH INSURANCE ADJUSTMENTS | $2,619.28$ |
| RETIREE INSURANCE PREMIUMS | $21,272.52$ |
| Totals for 181901258 | $194,318.13$ |



06/20/2019 | 181901262 | 27 | E 700 | 342 | 221300 | CESA \#10 |  |
| ---: | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 181901262 | 27 | $E$ | 700 | 386 | 436611 | CESA \#10 |
| 181901262 | 27 | $E$ | 700 | 386 | 436225 | CESA \#10 |

| 2ND GRANT INVOICE | 165.00 |
| :--- | ---: |
| 2ND GRANT INVOICE | 500.00 |
| 2ND GRANT INVOICE | $3,925.00$ |








| CHECK <br> DATE | CHECK <br> NUMBER | ACCOUNT <br> NUMBER |  |  | VENDOR | INVOICE DESCRIPTION | AMOUNT |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  | ```Agreement for Cisco 5508 Series Wireless controller for up to 100 APs Totals for 192000037``` | 30,399.85 |
| 07/10/2019 | 192000038 | 10 L 000 | 000 | 811200 | LIMA, TIMOTHY | MAY 7TH PAYMENT OF 2ND GAME Totals for 192000038 | $\begin{aligned} & 40.00 \\ & 40.00 \end{aligned}$ |
| 07/10/2019 | 192000039 | 10 L 000 | 000 | 811200 | NET GUARD SECURITY SOLUTIONS | Cabling for strobe lights | 750.00 |
|  | 192000039 | 10 L 000 | 000 | 811200 | NET GUARD SECURITY SOLUTIONS | WAVE Licenses | 20,336.25 |
|  |  |  |  |  |  | Totals for 192000039 | 21,086. 25 |
| 07/10/2019 | 192000040 | 21 L 000 | 000 | 811200 | SPORTS IMPORTS | Customized Volleyball Pole Pads | 1,835.40 |
|  |  |  |  |  |  | Totals for 192000040 | 1,835.40 |
| 07/10/2019 | 192000041 | 10 L 000 | 000 | 811200 | STAPLES | general classroom | 235.00 |
|  |  |  |  |  |  | supplies-COLBERT |  |
|  | 192000041 | 10 L 000 | 000 | 811200 | STAPLES | general classroom | -35.29 |
|  |  |  |  |  |  | supplies-COLBERT-CREDIT |  |
|  |  |  |  |  |  | PENCIL BOX |  |
|  |  |  |  |  |  | Totals for 192000041 | 199.71 |
| 06/21/2019 | 201802631 | 10 A 000 | 000 | 711101 | CCF BANK | NET PAYROLL 06/21/19 | 247,328. 02 |
|  | 201802631 | 27 A 000 | 000 | 711101 | CCF BANK | NET PAYROLL 06/21/19 | 59,580.17 |
|  | 201802631 | 50 A 000 | 000 | 711101 | CCF BANK | NET PAYROLL 06/21/19 | 8,419.50 |
|  | 201802631 | 80 A 000 | 000 | 711101 | CCF BANK | NET PAYROLL 06/21/19 | 984.40 |
|  |  |  |  |  |  | Totals for 201802631 | 316,312.09 |
| 06/21/2019 | 201802632 | 10 L 000 | 000 | 811612 | EFTPS | FEDERAL TAXES | 4,127.64 |
|  | 201802632 | 27 L 000 | 000 | 811612 | EFTPS | FEDERAL TAXES | 139.00 |
|  | 201802632 | 50 L 000 | 000 | 811612 | EFTPS | FEDERAL TAXES | 12.00 |
|  | 201802632 | 10 L 000 | 000 | 811612 | EFTPS | FEDERAL TAXES | 25,897.13 |
|  | 201802632 | 27 L 000 | 000 | 811612 | EFTPS | FEDERAL TAXES | 5,850.13 |
|  | 201802632 | 50 L 000 | 000 | 811612 | EFTPS | FEDERAL TAXES | 431.86 |
|  | 201802632 | 80 L 000 | 000 | 811612 | EFTPS | FEDERAL TAXES | 46.66 |
|  | 201802632 | 10 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 22,123.60 |
|  | 201802632 | 27 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 5,051.76 |
|  | 201802632 | 50 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 657.25 |
|  | 201802632 | 80 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 78.85 |
|  | 201802632 | 10 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 5,174.11 |
|  | 201802632 | 27 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 1,181.43 |
|  | 201802632 | 50 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 153.71 |
|  | 201802632 | 80 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 18.44 |
|  | 201802632 | 10 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 5,174.11 |
|  | 201802632 | 27 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 1,181.43 |
|  | 201802632 | 50 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 153.71 |
|  | 201802632 | 80 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 18.44 |
|  | 201802632 | 10 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 22,123.60 |
|  | 201802632 | 27 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 5,051.76 |
|  | 201802632 | 50 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 657.25 |
|  | 201802632 | 80 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 78.85 |
|  | 201802632 | 10 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 130.20 |
|  | 201802632 | 10 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 30.45 |
|  | 201802632 | 10 L 000 | 000 | 811611 | EFTPS | MEDICARE TAXES | 30.45 |
|  | 201802632 | 10 L 000 | 000 | 811611 | EFTPS | FICA TAXES | 130.20 |



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| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
| 06/24/2019 | 201802643 | 10 L 000 | 000811613 | WISCONSIN DEPT OF REVENUE | ADD'L STATE TAX | 200.00 |
|  |  |  |  |  | Totals for 201802643 | 527.21 |
| 06/24/2019 | 201802644 | 10 L 000 | 000811612 | EFTPS | FEDERAL TAXES | 495.30 |
|  | 201802644 | 27 L 000 | 000811612 | EFTPS | FEDERAL TAXES | 0.00 |
|  | 201802644 | 10 L 000 | 000811612 | EFTPS | ADD'L FEDERAL TAX | 300.00 |
|  | 201802644 | 10 L 000 | 000811611 | EFTPS | FICA TAXES | 1,364.00 |
|  | 201802644 | 27 L 000 | 000811611 | EFTPS | FICA TAXES | 124.00 |
|  | 201802644 | 10 L 000 | 000811611 | EFTPS | MEDICARE TAXES | 319.00 |
|  | 201802644 | 27 L 000 | 000811611 | EFTPS | MEDICARE TAXES | 29.00 |
|  | 201802644 | 10 L 000 | 000811611 | EFTPS | MEDICARE TAXES | 319.00 |
|  | 201802644 | 27 L 000 | 000811611 | EFTPS | MEDICARE TAXES | 29.00 |
|  | 201802644 | 10 L 000 | 000811611 | EFTPS | FICA TAXES | 1,364.00 |
|  | 201802644 | 27 L 000 | 000811611 | EFTPS | FICA TAXES | 124.00 |
|  |  |  |  |  | Totals for 201802644 | 4,467.30 |
| 06/19/2019 | 201802645 | 10 L 000 | 000811100 | CCF BANK | LINE OF CREDIT LOAN + INTEREST | 904,000.00 |
|  | 201802645 | 10 E 800 | 682283000 | CCF BANK | LINE OF CREDIT LOAN + INTEREST | 406.68 |
|  |  |  |  |  | Totals for 201802645 | 904,406.68 |
| 06/10/2019 | 201802646 | 10 E 800 | 310263300 | CENTURYLINK - BUSINESS SERVICE | CENTURYLINK LONG DISTANCE | 83.15 |
|  |  |  |  |  | Totals for 201802646 | 83.15 |
| 06/20/2019 | 201802647 | 10 E 800 | 336253300 | EC ENERGY COOPERATIVE | ELECTRICITY: AES | 4,178.07 |
|  |  |  |  |  | Totals for 201802647 | 4,178.07 |
| 06/10/2019 | 201802648 | 10 E 800 | 411252000 | MAGIC-WRIGHTER | Internet Payment Transactions MAY 2019 | 50.50 |
|  |  |  |  |  | Totals for 201802648 | 50.50 |
| 06/20/2019 | 201802649 | 10 E 800 | 331253300 | XCEL ENERGY, INC. | HS, FBF, HS GAR, MS LAB, MS AIS, ELE, EEC, ALT BLDG, STORAGE | 2,824.58 |
|  | 201802649 | 10 E 800 | 336253300 | XCEL ENERGY, INC. | HS, FBF, HS GAR, MS LAB, MS AIS, ELE, EEC, ALT BLDG, STORAGE | 16,118.76 |
|  |  |  |  |  | Totals for 201802649 | 18,943.34 |
| 06/12/2019 | 201802650 | 10 E 100 | 411110000 | CREDIT CARD | Camp Kindergarten | 22.80 |
|  |  |  |  |  | Totals for 201802650 |  |
| 06/12/2019 | 201802651 | 10 E 100 | 411110000 | CREDIT CARD | Camp Kindergarten | 4.31 |
|  |  |  |  |  | Totals for 201802651 | 4.31 |
| 06/12/2019 | 201802652 | 10 E 100 | 411110000 | CREDIT CARD | Camp Kindergarten | 19.21 |
|  |  |  |  |  | Totals for 201802652 | 19.21 |
| 06/12/2019 | 201802653 | 10 E 100 | 411110000 | CREDIT CARD | Camp Kindergarten | 104.34 |
|  |  |  |  |  | Totals for 201802653 | 104.34 |
| 06/12/2019 | 201802654 | 10 E 100 | 411110000 | CREDIT CARD | K-4 Perler Bead DIY | 54.72 |
|  |  |  |  |  | Totals for 201802654 | 54.72 |
| 06/12/2019 | 201802655 | 10 E 100 | 411110000 | CREDIT CARD | Camp Kindergarten | 14.02 |



| CHECK | CHECK | ACCOUNT |  |  |  |  | INVOICE |  |
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| DATE | NUMBER | NUMBER |  |  | VENDOR |  | DESCRIPTION | AMOUNT |
|  |  |  |  |  |  |  | 2019 |  |
|  | 201802665 | 10 E 800 | 411 | 231100 | CREDIT | CARD | P-Card purchases May-June | 18.24 |
|  |  |  |  |  |  |  | 2019 |  |
|  | 201802665 | 10 E 800 | 942 | 231100 | CREDIT | CARD | P-Card purchases May-June | 65.08 |
|  |  |  |  |  |  |  | 2019 |  |
|  |  |  |  |  |  |  | Totals for 201802665 | 179.00 |
| 06/12/2019 | 201802666 | 10 E 800 | 342 | 231100 | CREDIT | CARD | P-Card purchases May-June | 95.68 |
|  |  |  |  |  |  |  | 2019 |  |
|  | 201802666 | 10 E 800 | 411 | 231100 | CREDIT | CARD | P-Card purchases May-June | 18.24 |
|  |  |  |  |  |  |  | 2019 |  |
|  | 201802666 | 10 E 800 | 942 | 231100 | CREDIT | CARD | P-Card purchases May-June | 65.08 |
|  |  |  |  |  |  |  | 2019 |  |
|  |  |  |  |  |  |  | Totals for 201802666 | 179.00 |
| 06/12/2019 | 201802667 | 10 E 800 | 342 | 231100 | CREDIT | CARD | P-Card purchases May-June | 95.68 |
|  |  |  |  |  |  |  | 2019 |  |
|  | 201802667 | 10 E 800 | 411 | 231100 | CREDIT | CARD | P-Card purchases May-June | 18.24 |
|  |  |  |  |  |  |  | 2019 |  |
|  | 201802667 | 10 E 800 | 942 | 231100 | CREDIT | CARD | P-Card purchases May-June | 65.08 |
|  |  |  |  |  |  |  | 2019 |  |
|  |  |  |  |  |  |  | Totals for 201802667 | 179.00 |
| 06/12/2019 | 201802668 | 10 E 800 | 342 | 231100 | CREDIT | CARD | P-Card purchases May-June | 95.68 |
|  |  |  |  |  |  |  | 2019 |  |
|  | 201802668 | 10 E 800 | 411 | 231100 | CREDIT | CARD | P-Card purchases May-June | 18.24 |
|  |  |  |  |  |  |  | 2019 |  |
|  | 201802668 | 10 E 800 | 942 | 231100 | CREDIT | CARD | P-Card purchases May-June | 65.08 |
|  |  |  |  |  |  |  | 2019 |  |
|  |  |  |  |  |  |  | Totals for 201802668 | 179.00 |
| 06/12/2019 | 201802669 | 10 E 800 | 942 | 252000 | CREDIT | CARD | WASBO Annual Membership Fee | 480.00 |
|  |  |  |  |  |  |  | Totals for 201802669 | 480.00 |
| 06/12/2019 | 201802670 | 10 E 800 | 342 | 231100 | CREDIT | CARD | Coherent governance Board meeting | 36.10 |
|  |  |  |  |  |  |  | Totals for 201802670 | 36.10 |
| 06/12/2019 | 201802671 | 10 E 800 | 342 | 231100 | CREDIT | CARD | Coherent governance Board meeting | 81.00 |
|  |  |  |  |  |  |  | Totals for 201802671 | 81.00 |
| 06/12/2019 | 201802672 | 10 E 800 | 411 | 254300 | CREDIT | CARD | Misc. supplies at Menard's | 122.30 |
|  |  |  |  |  |  |  | Totals for 201802672 | 122.30 |
| 06/12/2019 | 201802673 | 10 E 800 | 324 | 254500 | CREDIT | CARD | Oil and filters for vehicle's | 72.98 |
|  |  |  |  |  |  |  | Totals for 201802673 | 72.98 |
| 06/12/2019 | 201802674 | 10 E 800 | 411 | 254300 | CREDIT | CARD | Misc. supplies at Menard's | 86.09 |
|  |  |  |  |  |  |  | Totals for 201802674 | 86.09 |
| 06/12/2019 | 201802675 | 10 E 800 | 411 | 254300 | CREDIT | CARD | Misc. supplies at Menard's | 156.97 |
|  |  |  |  |  |  |  | Totals for 201802675 | 156.97 |
| 06/12/2019 | 201802676 | 10 E 800 | 324 | 254300 | CREDIT | CARD | ProPex Expansion tool kit. | 377.18 |
|  |  |  |  |  |  |  | Totals for 201802676 | 377.18 |


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| DATE | NUMBER | NUM | BEER |  |  |  |  | DESCRIPTION | AMOUNT |
| 06/12/2019 | 201802677 | 10 | E 800 | 324 | 254300 | CREDIT | CARD | Batteries for paper towel dispensers | 165.50 |
|  |  |  |  |  |  |  |  | Totals for 201802677 | 165.50 |
| 06/12/2019 | 201802678 | 10 | E 800 | 411 | 254300 | CREDIT | CARD | Misc. supplies at Menard's | 11.92 |
|  |  |  |  |  |  |  |  | Totals for 201802678 | 11.92 |
| 06/12/2019 | 201802679 | 10 | E 800 | 324 | 254500 | CREDIT | CARD | chute's and spring for front deck mowers. | 100.16 |
|  |  |  |  |  |  |  |  | Totals for 201802679 | 100.16 |
| 06/12/2019 | 201802680 | 10 | E 800 | 324 | 254300 | CREDIT | CARD | Chrome plated No-Metallic strainers for urinals. | 82.80 |
|  |  |  |  |  |  |  |  | Totals for 201802680 | 82.80 |
| 06/12/2019 | 201802681 | 10 | E 800 | 324 | 254500 | CREDIT | CARD | Hyd. Hose for Bobcat. | 160.80 |
|  |  |  |  |  |  |  |  | Totals for 201802681 | 160.80 |
| 06/12/2019 | 201802682 | 10 | E 800 | 411 | 254300 | CREDIT | CARD | Misc. supplies at Menard's | 19.68 |
|  |  |  |  |  |  |  |  | Totals for 201802682 | 19.68 |
| 06/12/2019 | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 60.00 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 22.94 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 64.84 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 299.75 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 100 | 411 | 110000 | CREDIT | CARD | Credit Card Payment AP | 15.00 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 100 | 411 | 110000 | CREDIT | CARD | Credit Card Payment AP | 16.87 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 482 | 295000 | CREDIT | CARD | Credit Card Payment AP | 48.26 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 482 | 295000 | CREDIT | CARD | Credit Card Payment AP | 16.99 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 482 | 295000 | CREDIT | CARD | Credit Card Payment AP | 10.98 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 411 | 295100 | CREDIT | CARD | Credit Card Payment AP | 259.00 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 31.25 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 29.45 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 32.50 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 61 | L 000 | 000 | 814483 | CREDIT | CARD | Credit Card Payment AP Invoice. | 69.95 |
|  |  |  |  |  |  |  |  |  |  |
|  | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 56.33 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Credit Card Payment AP | 97.48 |
|  |  |  |  |  |  |  |  | Invoice. |  |
|  | 201802683 | 10 | $\text { E } 800$ | $310$ | 232100 | CREDIT | CARD | Credit Card Payment AP | 295.40 |
|  |  |  |  |  |  |  |  | Invoice. |  |






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|  | NUMBER | NUMBER |  | VENDOR |  |  | AMOUNT |
|  |  |  |  |  |  | Totals for 201802724 | 19.98 |
| 06/12/2019 | 201802725 | 27 E 700 | 411223300 | CREDIT | CARD | Sped Supplies/Conference room | 4.29 |
|  |  |  |  |  |  | Totals for 201802725 | 4.29 |
| 06/12/2019 | 201802726 | 27 E 700 | 411223300 | CREDIT | CARD | Sped Supplies/Conference room | 14.81 |
|  |  |  |  |  |  | Totals for 201802726 | 14.81 |
| 06/12/2019 | 201802727 | 27 E 700 | 411158000 | CREDIT | CARD | Field Trip to Children's | 54.00 |
|  |  |  |  |  |  | Museum |  |
|  |  |  |  |  |  | Totals for 201802727 | 54.00 |
| 06/12/2019 | 201802728 | 27 E 700 | 411158000 | CREDIT | CARD | For daily living skills, | 140.58 |
|  |  |  |  |  |  | prevocational skills, |  |
|  |  |  |  |  |  | incentives, classroom |  |
|  |  |  |  |  |  | supplies and groceries. |  |
|  |  |  |  |  |  | Totals for 201802728 | 140.58 |
| 06/12/2019 | 201802729 | 27 E 700 | 411215000 | CREDIT | CARD | June Gas Card for SPED | 10.00 |
|  |  |  |  |  |  | Student Transportation |  |
|  |  |  |  |  |  | Totals for 201802729 | 10.00 |
| 06/12/2019 | 201802730 | 27 E 700 | 942159110 | CREDIT | CARD | Renewal of 4 Paraprofessional | 100.00 |
|  |  |  |  |  |  | licenses |  |
|  |  |  |  |  |  | Totals for 201802730 | 100.00 |
| 06/12/2019 | 201802731 | 10 E 800 | 310214100 | CREDIT | CARD | Mindfulness Professional | 210.99 |
|  |  |  |  |  |  | Development |  |
|  |  |  |  |  |  | Totals for 201802731 | 210.99 |
| 06/12/2019 | 201802732 | 27 E 700 | 411158000 | CREDIT | CARD | Student recognition (2) | 10.00 |
|  |  |  |  |  |  | Totals for 201802732 | 10.00 |
| 06/12/2019 | 201802733 | 27 E 700 | 942159110 | CREDIT | CARD | Renewal of 4 Paraprofessional | 100.00 |
|  |  |  |  |  |  | licenses |  |
|  |  |  |  |  |  | Totals for 201802733 | 100.00 |
| 06/12/2019 | 201802734 | 27 E 700 | 942159110 | CREDIT | CARD | Renewal of 4 Paraprofessional | 125.00 |
|  |  |  |  |  |  | licenses |  |
|  |  |  |  |  |  | Totals for 201802734 | 125.00 |
| 06/12/2019 | 201802735 | 27 E 700 | 942159110 | CREDIT | CARD | Renewal of 4 Paraprofessional | 100.00 |
|  |  |  |  |  |  | licenses |  |
|  |  |  |  |  |  | Totals for 201802735 | 100.00 |
| 06/12/2019 | 201802736 | 27 E 700 | 411158000 | CREDIT | CARD | Social Skills Group Behavior | 34.12 |
|  |  |  |  |  |  | Incentive |  |
|  |  |  |  |  |  | Totals for 201802736 | 34.12 |
| 06/12/2019 | 201802737 | 27 E 700 | 411158000 | CREDIT | CARD | Student recognition (2) | 10.00 |
|  |  |  |  |  |  | Totals for 201802737 | 10.00 |
| 06/12/2019 | 201802738 | 27 E 700 | 342221300 | CREDIT | CARD | Wilderness Hotel Fee | 7.98 |
|  |  |  |  |  |  | Totals for 201802738 | 7.98 |
| 06/12/2019 | 201802739 | 61 L 000 | 000814413 | CREDIT | CARD | Wilson Tennis Ball Order | 135.04 |




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| DATE | NUMBER | NUMBER |  |  |  | DESCRIPTION |  |
|  |  |  |  |  |  | Totals for 201802767 | 65.92 |
| 06/12/2019 | 201802768 | 10 E 400 | 411161322 | CREDIT | CARD | Supplies for end of the year activity | 8.49 |
|  |  |  |  |  |  | Totals for 201802768 | 8.49 |
| 06/12/2019 | 201802769 | 61 L 000 | 000814519 | CREDIT | CARD | Red roses, corsage and boutonnieres for graduation | 86.46 |
|  |  |  |  |  |  | Totals for 201802769 | 86.46 |
| 06/12/2019 | 201802770 | 10 E 800 | 411171000 | CREDIT | CARD | GED Prep materials Classroom supplies End of the year supplies | 30.00 |
|  |  |  |  |  |  | Totals for 201802770 | 30.00 |
| 06/12/2019 | 201802771 | 10 E 800 | 411171000 | CREDIT | CARD | GED Prep materials Classroom supplies End of the year supplies | 30.00 |
|  |  |  |  |  |  | Totals for 201802771 | 30.00 |
| 06/12/2019 | 201802772 | 10 E 400 | 411126000 | CREDIT | CARD | Lab supplies | 52.49 |
|  |  |  |  |  |  |  | 52.49 |
| 06/12/2019 | 201802773 | 10 E 800 | 411171000 | CREDIT | CARD | GED Prep materials Classroom supplies End of the year supplies | 30.00 |
|  |  |  |  |  |  | Totals for 201802773 | 30.00 |
| 06/12/2019 | 201802774 | 10 E 400 | 411126000 | CREDIT | CARD | Lab supplies | 12.99 |
|  |  |  |  |  |  | Totals for 201802774 | 12.99 |
| $06 / 12 / 2019$ | 201802775 | 10 E 400 | 411121000 | CREDIT | CARD | Art supplies Please charge to account\#10 E 400411 121000 | 16.80 |
|  |  |  |  |  |  | Totals for 201802775 | 16.80 |
| 06/12/2019 | 201802776 | 10 E 400 | 411121000 | CREDIT | CARD | Art supplies Please charge to account\#10 E 400411 121000 | 68.45 |
|  |  |  |  |  |  | Totals for 201802776 | 68.45 |
| 06/12/2019 | 201802777 | 10 E 400 | 411121000 | CREDIT | CARD | Pictures for art class. <br> Please change to account \# 10 <br> E 400411121000 <br> Totals for 201802777 | 13.93 |
|  |  |  |  |  |  |  | 13.93 |
| 06/12/2019 | 201802778 | 10 E 400 | 411121000 | CREDIT | CARD | Pictures for art class. <br> Please change to account \# 10 <br> E 400411121000 | 31.60 |
|  |  |  |  |  |  | Totals for 201802778 | 31.60 |
| 06/12/2019 | 201802779 | 10 E 800 | 411171000 | CREDIT | CARD | GED Prep materials Classroom supplies End of the year supplies | 30.00 |
|  |  |  |  |  |  | Totals for 201802779 | 30.00 |







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| DATE | NUMBER | NUMBER |
| 06/12/2019 | 802840 | 10 E 100411110000 |

$06 / 12 / 201920180284110$ E 100411110000 CREDIT CARD

06/12/2019 20180284210 E 100411110000 CREDIT CARD
$06 / 12 / 201920180284310$ E 100411110100 CREDIT CARD
$06 / 12 / 201920180284410$ E 400411121000 CREDIT CARD
$06 / 12 / 201920180284510$ E 400411121000 CREDIT CARD

| $06 / 12 / 2019$ | 201802846 | 10 | E 400411 | 121000 | CREDIT CARD |  |
| ---: | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| $06 / 12 / 2019$ | 201802847 | 10 | E 400 | 411 | 136320 | CREDIT CARD |
|  | 201802847 | 10 | E 400 | 411 | 141000 | CREDIT CARD |

INVOICE

| DESCRIPTION | AMOUNT |
| :---: | :---: |
| FITNESS TRAIL RIBBON CUTTING | 37.83 |
| CEREMONY: RIBBON AND SCISSORS |  |
| Totals for 201802840 | 37.83 |
| FITNESS TRAIL RIBBON CUTTING | 10.15 |
| CEREMONY: RIBBON AND SCISSORS |  |
| Totals for 201802841 | 10.15 |
| VOLUNTEER BREAKFAST - GIFTS | 194.61 |
| AND FOOD |  |
| Totals for 201802842 | 194.61 |

To Purchase materials for the 82.66 remaining months of school for 2019. Walmart-\$225 Amazon-\$275

Totals for 201802843
82.66

Art supplies Please charge to 624.83 account \# 10 E 400411121000 Totals for 201802844
624.83

Art supplies Please charge to 260.36 account \# 10 E 400411121000 Totals for 201802845
260.36

Art supplies Please charge to account \# 10 E 400411121000 Totals for 201802846
102.97
MENARDS $\quad 7.98$
groceries for the Food and 52.84

Fitness class. I will get the groceries from Woodman's, Festival or Wal-Mart

| MENARDS | 24.46 |
| :--- | :--- |
| MENARDS | 50.56 |
| Grade level lunch bunch - | 55.32 |

PIZZA HUT
191.16
161.00
161.00
0.20

3,300. 00
3,300. 20
624.70
624.70
39.79

4,888.94
4,928.73


| CHECK <br> DATE | CHECK ACCOUNT |  |  |  | VENDOR |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | NUMBER | NUMBER |  |  |  |
| 07/05/2019 | 201900004 | 10 L 000 | 000 | 811800 | CCF BANK |
|  | 201900004 | 27 L 000 | 000 | 811800 | CCF BANK |
|  | 201900004 | 80 L 000 | 000 | 811800 | CCF BANK |
|  | 201900004 | 10 A 000 | 000 | 711101 | CCF BANK |
|  | 201900004 | 27 A 000 | 000 | 711101 | CCF BANK |
|  | 201900004 | 50 A 000 | 000 | 711101 | CCF BANK |
| 07/01/2019 | 201900005 | 10 L 000 | 000 | 811635 | delta dental |
|  | 201900005 | 27 L 000 | 000 | 811635 | delta dental |
|  | 201900005 | 80 L 000 | 000 | 811635 | delta dental |
|  | 201900005 | 10 L 000 | 000 | 811635 | delta dental |
|  | 201900005 | 27 L 000 | 000 | 811635 | delta dental |
|  | 201900005 | 80 L 000 | 000 | 811635 | delta dental |
|  | 201900005 | 10 L 000 | 000 | 811635 | DELTA DENTAL |

07/05/2019 20190000610 L 000000811612 EFTPS
20190000627 L 000000811612 EFTPS
20190000610 L 000000811612 EFTPS
20190000627 L 000000811612 EFTPS
20190000680 L 000000811612 EFTPS
20190000610 L 000000811611 EFTPS
20190000627 L 000000811611
20190000680 L 000000811611
20190000610 L 000000811611
20190000627 L 000000811611
20190000680 L 000000811611
20190000610 L 000000811611
20190000627 L 000000811611
20190000680 L 000000811611
20190000610 L 000000811611
20190000627 L 000000811611
20190000680 L 000000811611
20190000610 L 000000811612
20190000650 L 000000811612
20190000610 L 000000811612
20190000627 L 000000811612
20190000650 L 000000811612
20190000610 L 000000811611
20190000627 L 000000811611
20190000650 L 000000811611
20190000610 L 000000811611
20190000627 L 000000811611
20190000650 L 000000811611 EFTPS
20190000610 L 000000811611 EFTPS
20190000627 L 000000811611 EFTPS
20190000650 L 000000811611 EFTPS
20190000610 L 000000811611 EFTPS
20190000627 L 000000811611 EFTPS
20190000650 L 000000811611 EFTPS
20190000610 L 000000811611 EFTPS
20190000610 L 000000811612 EFTPS

## INVOICE

| DESCRIPTION | AMOUNT |
| :---: | :---: |
| NET PAYROLL - 7/5/19 | 174,307. 06 |
| NET PAYROLL - 7/5/19 | 46,949.58 |
| NET PAYROLL - 7/5/19 | 813.38 |
| NET PAYROLL - 7/5/19 | 85,169.72 |
| NET PAYROLL - 7/5/19 | 8,313.88 |
| NET PAYROLL - 7/5/19 | 128.42 |
| Totals for 201900004 | 315,682. 04 |


| DENTAL INS BENEFITS | $8,099.53$ |
| :--- | ---: |
| DENTAL INS BENEFITS | $1,805.99$ |
| DENTAL INS BENEFITS | 29.86 |
| DENTAL INS BENEFITS | $8,236.95$ |
| DENTAL INS BENEFITS | $1,728.63$ |
| DENTAL INS BENEFITS | 29.86 |
| INSURANCE ADJUSTMENTS | 204.04 |
| Totals for 201900005 |  |


| FEDERAL TAXES | 340.28 |
| :---: | :---: |
| FEDERAL TAXES | 139.00 |
| FEDERAL TAXES | 19,518.06 |
| FEDERAL TAXES | 4,682.56 |
| FEDERAL TAXES | 28.69 |
| FICA TAXES | 15,531.83 |
| FICA TAXES | 4,057.87 |
| FICA TAXES | 64.37 |
| MEDICARE TAXES | 3,632.43 |
| MEDICARE TAXES | 949.07 |
| MEDICARE TAXES | 15.05 |
| MEDICARE TAXES | 3,632.43 |
| MEDICARE TAXES | 949.07 |
| MEDICARE TAXES | 15.05 |
| FICA TAXES | 15,531.83 |
| FICA TAXES | 4,057.87 |
| FICA TAXES | 64.37 |
| FEDERAL TAXES | 85.00 |
| FEDERAL TAXES | 12.00 |
| FEDERAL TAXES | 5,581.63 |
| FEDERAL TAXES | 517.22 |
| FEDERAL TAXES | 0.00 |
| FICA TAXES | 6,732.46 |
| FICA TAXES | 660.45 |
| FICA TAXES | 10.87 |
| MEDICARE TAXES | 1,574.54 |
| MEDICARE TAXES | 154.45 |
| MEDICARE TAXES | 2.54 |
| MEDICARE TAXES | 1,574.54 |
| MEDICARE TAXES | 154.45 |
| MEDICARE TAXES | 2.54 |
| FICA TAXES | 6,732.46 |
| FICA TAXES | 660.45 |
| FICA TAXES | 10.87 |
| TAX ADJUSTMENTS | -54.62 |
| TAX ADJUSTMENTS | -53.72 |
| Totals for 201900006 | 97,567.96 |



## F U N D S U M M A R Y

| FUND | DESCRIPTION | BALANCE SHEET | REVENUE | EXPENSE | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 10 | GENERAL | 2,066,109. 39 | -83.33 | 915,696.26 | 2,981, 722.32 |
| 21 | SPECIAL REVENUE TRUST FUND | 1,835.40 | 0.00 | 1,551.54 | 3,386.94 |
| 27 | SPECIAL EDUCATION FUND | 231,936.89 | 0.00 | 129,294.44 | 361,231.33 |
| 50 | FOOD SERVICE | 13,497.24 | 0.00 | 3,327.66 | 16,824.90 |
| 61 | EXTRA CURRICULAR FUND | 2,868.60 | 0.00 | 0.00 | 2,868.60 |
| 80 | COMMUNITY SERVICE | 2,809.58 | 0.00 | 3,602.49 | 6,412.07 |
| ** | nd Summary Totals *** | 2,319, 057.10 | -83.33 | 1, 053,472.39 | 3,372,446.16 |



## F UND S UMMARY

| FUND | DESCRIPTION |  | BALANCE SHEET |  | REVENUE |
| :--- | :--- | :--- | :--- | :--- | :--- |

End of report **********************
 4002000008 705921-190600107
17716 XXXXXXXXXXXXXXXX Amazon.Com*mn65q88v2, Amzn.Com/ 05/24/2019 2 supplies and displays 05/23/2019

17712 XXXXXXXXXXXXXXXX Samsclub.Com, 888-746-7726, AR,
2 Red roses, corsage and boutonnieres for gradua 4001900544 705921-190600109 06/05/2019 05/23/2019 17713 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn7mi38h2, Amzn.Co 2 Poetry Books - award from state POL $\begin{array}{ccc}\text { 05/23/2019 } & 17714 \text { XXXXXXXXXXXXXXXX Amazon.Com*mn8v38872, Amzn.Com/ }\end{array}$

17715 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn2wn28r0, Amzn co
06/05/2019

2 Poetry Books - award from state POL
17711 XXXXXXXXXXXXXXXX Bargain Balloons, 8663301272, N

## 05/17/2019

05/17/2019
2 supplies and displays 05/17/2019
2 Pictures for PBIS. 05/16/2019

17708 XXXXXXXXXXXXXXXX Walmart.Com, 8009666546, 72
06/05/2019
2 Balloons
17708 XXXXXXXXXXXXXXXX Walmart.Com, 8009666546, AR, 72 4601900018 705921-190600114

06/05/2019
17709 XXXXXXXXXXXXXXXX Festival Foods, Eau Claire, WI, 4001900123 705921-190600115

06/05/2019
17710 XXXXXXXXXXXXXXXX Walmart.Com, 800-966-6546, AR, 4101900052 705921-190600116
17706 XXXXXXXXXXXXXXXX E\&g - 1074 Clairemont, Eau Clai

2 Blanket PO for supplies
2 Blanket PO for supplies

17707 XXXXXXXXXXXXXXXX Festival Foods, Eau Claire, WI
2 Blanket PO for supplies for end of the year NH 4001900477 705921-190600118
2 Red roses, corsage and boutonnieres for gradua 4001900544 705921-190600119
06/05/2019 05/15/2019 17704 XXXXXXXXXXXXXXXX Ncs*ged Exam, 800-511-3478, MN,
2 GED prep materials Classroom supplies End of $t 4001900510$ 705921-190600120
06/05/2019 05/15/2019 17705 XXXXXXXXXXXXXXXX Ncs*ged Exam, 800-511-3478, MN, 2 GED prep materials Classroom supplies End of $t 4001900510$ 705921-190600121 06/05/2019 05/13/2019 17702 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn1ig83q2, Amzn.Co 2 Lab supplies 4001900495 705921-190600122

06/05/2019 05/10/2019 17701 XXXXXXXXXXXXXXXX Ncs*ged Exam, 800-511-3478, MN, 2 GED prep materials Classroom supplies End of $t$ 4001900510 705921-190600123

06/05/2019 05/09/2019 17698 XXXXXXXXXXXXXXXX Thompson`s True Value, Eau Clai 2 Lab supplies 4001900495 705921-190600124

06/05/2019 05/09/2019 17699 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn10j5361, Amzn.Co
2 Art supplies Please charge to account\# 10 E 404002000032 705921-190600125
06/05/2019

## 06/06/2019

 24.0006/06/2019

$$
29.94
$$

06/06/2019

$$
116.03
$$

06/06/2019

$$
371.27
$$

06/06/2019

### 49.15

06/06/2019
102.20

06/06/2019
45.11

06/06/2019
210.66

06/06/2019
61.83

06/06/2019
10.96

06/06/2019
65.92

06/06/2019
8.49

06/06/2019
86.46

06/06/2019
30.00

06/06/2019
30.00

06/06/2019
52.49

06/06/2019
30.00

06/06/2019
12.99

06/06/2019
16.80

Invoiced A

Invoiced A
29.94

Invoiced A
116.03

Invoiced A 371.27

Invoiced A

Invoiced A 102.20

Invoiced A 45.11

Invoiced A 210.66

Invoiced A 61.83

Invoiced $\mathrm{A} \quad 10.96$

Invoiced A 65

Invoiced A 8.49

Invoiced
86.46

Invoiced
30.00

Invoiced A
30.00

Invoiced
52.49

Invoiced A
30.00

Invoiced A
12.99

Invoiced A
16.80

$\qquad$ ALTMI 001 ALTOONA MIDDLE SCHOOL continued...

05/17/2019 17883 XXXXXXXXXXXXXXXX Little Caesars 1320 00, Eau Cla


06/05/2019

| 06/06/2019 | Invoiced | A | 35.00 |
| :---: | :---: | :---: | :---: |
| 35.00 |  |  |  |
| 06/06/2019 | Invoiced | A | 11.47 |
| 11.47 |  |  |  |
| 06/06/2019 | Invoiced | A | 350.61 |
| 310.77 |  |  |  |
| 39.84 |  |  |  |
| 06/06/2019 | Invoiced | A | 247.40 |
| 247.40 |  |  |  |
| 06/06/2019 | Invoiced | A | 20.11 |
| 20.11 |  |  |  |
| 06/06/2019 | Invoiced | A | 18.14 |
| 18.14 |  |  |  |
| 06/06/2019 | Invoiced | A | 12.38 |
| 12.38 |  |  |  |
| 06/06/2019 | Invoiced | A | 13.98 |
| 13.98 |  |  |  |
| 06/06/2019 | Invoiced | A | 420.00 |
| 420.00 |  |  |  |
| 06/06/2019 | Invoiced | A | 68.46 |
| 68.46 |  |  |  |
| 06/06/2019 | Invoiced | A | 96.20 |
| 96.20 |  |  |  |
| 06/06/2019 | Invoiced | A | 27.17 |
| 27.17 |  |  |  |
| 06/06/2019 | Invoiced | A | 17.64 |
| 17.64 |  |  |  |
| 05/07/2019 | Invoiced | A | 6.99 |
| 6.99 |  |  |  |
| 001. Total | ====> |  | 348.47 |


| 06/06/2019 | Invoiced | $A$ | 160.00 |
| ---: | ---: | ---: | ---: |
| 160.00 |  |  |  |
| $05 / 07 / 2019$ | Invoiced | $A$ | $1,032.75$ |

2 AIS Yearbooks

1, 032.75
06/06/2019

$$
234.52
$$

06/06/2019

$$
1,576.76
$$

06/06/2019
1,194.51
06/06/2019

### 42.21

06/06/2019

### 9.10

06/06/2019
56.05

06/06/2019
31.40

06/06/2019
304.88

06/06/2019
1,818. 91
06/06/2019
186.21
05/07/2019 Invoiced A 23.04
23.04
74.82

13 transaction(s) for ALTOONA 017. Total Amount ====>
5,575.45

ALTOONA 021 ALTOONA EXTRA CURR ACTI 05/09/2019 17868 XXXXXXXXXXXXXXXX Wsg*wilson Sptg Gds, 800-642-46
2 US Open Tournament Red Ball

3 US Open Tournament Green Ball
4 Starter Easy Foam - 6 pack - Stage 3 Foam
4001900534 705921-190600089
06/05/2019 05/09/2019 17869 XXXXXXXXXXXXXXX

4001900534 705921-190600089
4001900534 705921-190600089
06/05/2019

Wsg*wilson Sptg Gds, 800-642-46
4 Starter Easy Foam - 6 pack - Stage 3 Foam
4001900534 705921-190600090
06/05/2019

$$
05 / 06 / 2019 \quad 17865 \text { XXXXXXXXXXXXXXX }
$$

4001900534 705921-190600091
06/05/2019

3 Activities Scheduler Session
4001900518 705921-190600092
06/05/2019

| 06/06/2019 | Invoiced | $A$ | 270.08 |
| :---: | :---: | :---: | :---: |
| 68.00 |  |  |  |
| 68.00 |  |  |  |
| 134.08 |  |  | 151.92 |
| $06 / 06 / 2019$ | Invoiced | $A$ |  |
| 151.92 |  |  | 143.48 |
| $06 / 06 / 2019$ | Invoiced | $A$ |  |
| 143.48 | Invoiced | $A$ | -59.00 |



| $06 / 06 / 2019$ | Invoiced $A$ | -59.00 |  |
| :---: | :---: | :---: | :---: |
| -59.00 |  |  |  |
| $05 / 07 / 2019$ | Invoiced | $A$ | -55.92 |
| -55.92 |  |  |  |
| $05 / 07 / 2019$ |  |  |  |
| 188.00 |  |  |  |
| Total Amount ====> | Invoiced | $A$ | 188.00 |
| 021. Total |  | 579.56 |  |

ALTOONA 022 ALTOONA ELEMENTARY SCHOO 05/31/2019 17843 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn0lr7ys2, Amzn.Co 2 Mindset Matters curriculum materials: books, c 1001900151 705921-190600132 2 Lockrey's Kindergarten 1001900026 705921-190600133 06/05/2019 05/24/2019

05/24/2019
2 Lockrey's Kindergarten 05/23/2019
2 Rocking foot rest
3 Bouncy bands
05/21/2019
$\qquad$
17840 XXXXXXXXXXXXXXXX Eau Claire Parks Rec A, Eau Cla 705921-190600033

06/05/2019

| 1 |  |
| :---: | :---: |
| 2 | Lockrey's Kindergarten |
|  | $05 / 24 / 2019$ |
|  |  |

17841 XXXXXXXXXXXXXXXX Officemax/Depot 6598, 800-463-3 1001900026 705921-190600134

06/05/2019 17839 XXXXXXXXXXXXXXXX Gopher Sport, 8776997927, MN, 5 0001900278 705921-190600135 06/05/2019 0001900278 705921-190600135 06/05/2019
17838 XXXXXXXXXXXXXXXX Wal-Mart \#1669, Eau Claire, WI,
$\begin{array}{cc}\text { 05/15/2019 } & 17837 \text { XXXXXXXXXXXXXXXX Wal-Mart \#1669, Eau Claire, WI, }\end{array}$
2 An Amazon and Walmart purchase totaling \$500. 1001900153 705921-190600137
06/05/2019 05/13/2019 17836 XxXXXXXXXXXXXXXX Menards Eau Claire Eas, Eau Cla
2 OFFICE SUPPLIES 1101900009 705921-190600138

06/05/2019 05/09/2019 17835 XXXXXXXXXXXXXXXX Target 00017749, Eau Claire, WI
2 Classroom Supplies: skinny markers, electric p 1001900152 705921-190600139
2 GAS CARDS FOR HOMELESS FAMILIES - 5 CARDS AT \$ 1101900019 705921-190600140 05/08/2019 17834 XXXXXXXXXXXXXXXX Walgreens \#3497, Eau Claire, WI
2 OFFICE SUPPLIES 1101900009 705921-190600141

06/05/2019

$$
\text { 05/07/2019 } 17832 \text { XXXXXXXXXXXXXXX Amzn Mktp Us*mz17k3r22, Amzn.Co }
$$

2 Classroom Supplies: skinny markers, electric p 1001900152 705921-190600142
06/05/2019

$$
\text { 05/03/2019 } 17616 \text { XXXXXXXXXXXXXXX Amzn Mktp Us*mz3cp5kn2, Amzn.Co }
$$

2 Classroom Supplies: skinny markers, electric p 1001900152 705921-190500158
05/05/2019

$$
\text { 05/03/2019 } 17617 \text { XXXXXXXXXXXXXXX Amzn Mktp Us*mz6up7ud0, Amzn.Co }
$$

2 Mindset Matters curriculum materials: books, c 1001900151 705921-190500159 05/05/2019

| 06/06/2019 | Invoiced | A | 17.09 |
| :---: | :---: | :---: | :---: |
| 17.09 |  |  |  |
| 06/06/2019 | Invoiced | A | 131.74 |
| 131.74 |  |  |  |
| 06/06/2019 | Invoiced | A | 24.00 |
| 24.00 |  |  |  |
| 06/06/2019 | Invoiced | A | 3.99 |
| 3.99 |  |  |  |
| 06/06/2019 | Invoiced | A | 333.16 |
| 193.26 |  |  |  |
| 139.90 |  |  |  |
| 06/06/2019 | Invoiced | A | 49.11 |
| 49.11 |  |  |  |
| 06/06/2019 | Invoiced | A | 89.80 |
| 89.80 |  |  |  |
| 06/06/2019 | Invoiced | A | 32.89 |
| 32.89 |  |  |  |
| 06/06/2019 | Invoiced | A | 61.45 |
| 61.45 |  |  |  |
| 06/06/2019 | Invoiced | A | 150.00 |
| 150.00 |  |  |  |
| 06/06/2019 | Invoiced | A | 35.55 |
| 35.55 |  |  |  |
| 06/06/2019 | Invoiced | A | 200.50 |
| 200.50 |  |  |  |
| 05/07/2019 | Invoiced | A | 215.36 |
| 215.36 |  |  |  |
| 05/07/2019 | Invoiced | A | 269.58 |

05/03/2019 17618 XXXXXXXXXXXXXXXX Amzn Mktp Us*mz5yz0yp1, Amzn.Co
2 Classroom Supplies: skinny markers, electric p 1001900152 705921-190500160

| 05/07/2019 | Invoiced | A | 43.04 |
| :---: | :---: | :---: | :---: |
| 43.04 |  |  |  |
| 05/07/2019 | Invoiced | A | 67.45 |
| 67.45 |  |  |  |
| 05/07/2019 | Invoiced | A | 514.91 |
| 514.91 |  |  |  |
| 05/07/2019 | Invoiced | A | 6.97 |
| 6.97 |  |  |  |
| 05/07/2019 | Invoiced | A | 23.20 |
| 23.20 |  |  |  |
| 05/07/2019 | Invoiced | A | 29.28 |
| 29.28 |  |  |  |
| 05/07/2019 | Invoiced | A | 56.79 |

2 KINDERGARTEN SUPPLIES
05/03/2019
252 sets of 3
17619 XXXXXXXXXXXXXXXX Really Good *, 800-366-1920, CT 1001900002 705921-190500161

05/05/2019
17620 XXXXXXXXXXXXXXXX Walmart.Com, 8009666546, AR, 72
05/03/2019 17621 xxxxxxxxxxxxxXXX Amzn Mktp Us*mz94d6uv0, Amzn.Co
05/05/2019

05/05/2019
05/02/2019 17615 XXXXXXXXXXXXXXX Amzn Mktp Us*mz55l37w0, Amzn.Co
2 Classroom Supplies: skinny markers, electric p 1001900152 705921-190500164
05/05/2019
05/01/2019 17635 XxXXXXXXXXXXXXXX Amzn Mktp Us*mz11u9692, Amzn.Co
2 An Amazon and Walmart purchase totaling \$500. 1001900153 705921-190500165 05/05/2019
05/01/2019 17636 XXXXXXXXXXXXXXXX Wm Supercenter \#1669, Eau Clair
2 An Amazon and Walmart purchase totaling \$500. 1001900153 705921-190500166 05/05/2019
21 transaction(s) for ALTOONA 022. Total Amount ====>


| Used By | Name |  | Tran Date Tran ID Card Number | Where Used | Purch Vendor | Imp Date Post Date | Status | App | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Line Description |  |  |  | PO Number Invoice Number | Invoice Dt | Amount |  |  |  |
| BETLATAR000 | BETLACH TARA C | C | continued... |  |  |  |  |  |  |
|  |  |  | 05/15/2019 17789 XXXXXXXXXXXXXXXX | Backyard Stone, 7158345222, WI, |  | 06/06/2019 | Invoiced | A | 938.94 |
|  |  | 2 | Wood chips for fitness | 0001900286 705921-190600043 | 06/05/2019 | 938.94 |  |  |  |
|  |  |  | 05/08/2019 17788 XXXXXXXXXXXXXXXX | Dollar Tree, Inc., 877-530-8733 |  | 06/06/2019 | Invoiced | A | 108.00 |
|  |  | 2 | Dry erase sleeves | 0001900238 705921-190600044 | 06/05/2019 | 108.00 |  |  |  |
|  |  |  | 05/07/2019 17787 XXXXXXXXXXXXXXXX | Festival Foods, Eau Claire, WI, |  | 06/06/2019 | Invoiced | A | 52.60 |
|  |  | 2 | ANNUAL POP ORDER | 1001900004 705921-190600045 | 06/05/2019 | 52.60 |  |  |  |
|  |  |  | 05/02/2019 17564 XXXXXXXXXXXXXXX | Scholastic Education, 573-632-1 |  | 05/07/2019 | Invoiced | A | 1,250.00 |
|  |  | 2 | Teaching Phonics Professional Resource | 1001900162 705921-190500027 | 05/05/2019 | 1,250.00 |  |  |  |
|  |  |  | 05/02/2019 17565 XXXXXXXXXXXXXXX | Amzn Mktp Us*mz0tt8ss2, Amzn.Co |  | 05/07/2019 | Invoiced | A | 422.17 |
|  |  | 2 | Easel, pocket chart | 0001900239 705921-190500028 | 05/05/2019 | 422.17 |  |  |  |
|  |  |  | 05/02/2019 17566 XXXXXXXXXXXXXXX | Scholastic Reading Clu, 573-632 |  | 05/07/2019 | Invoiced | A | 199.40 |
|  |  | 2 | Student copies of Hello, Universe | 1001900164 705921-190500029 | 05/05/2019 | 199.40 |  |  |  |
|  |  |  |  | 12 transaction | s) for BETLAT | TAR000. Total Amount | ====> |  | 4,068.14 |
| BOSS LIS000 | BOSS LISA M |  | 05/31/2019 17847 XXXXXXXXXXXXXXX | Chippewa Valley Growe, Eau Clai 705921-190600033 |  | 06/06/2019 | Invoiced | A | 152.37 |
|  |  | 1 |  |  | 06/05/2019 | 152.37 |  |  |  |
|  |  |  | 05/31/2019 17848 XXXXXXXXXXXXXXXX | Amzn Mktp Us*mn5vb6iq2, Amzn.Co1101900086 705921-190600190 |  | 06/06/2019 | Invoiced | A | 37.83 |
|  |  | 2 | FITNESS TRAIL RIBBON CUTTING CEREMONY: RIBBON |  | 06/05/2019 | 37.83 |  |  |  |
|  |  |  | 05/31/2019 17849 XXXXXXXXXXXXXXX | Amzn Mktp Us*mn5u87rf2, Amzn.Co1101900086 705921-190600191 |  | 06/06/2019 | Invoiced | A | 10.15 |
|  |  | 2 | FItNess trail ribbon cutting Ceremony: Ribbon |  | 06/05/2019 | 10.15 |  |  |  |
|  |  |  | 05/30/2019 17846 XXXXXXXXXXXXXXXX | Menards Eau Claire Eas, Eau Cla |  | 06/06/2019 | Invoiced | A | 194.61 |
|  |  | 2 | VOLUNTEER BREAKFAST - GIFTS AND FOOD | 1101900079 705921-190600192 <br> Samsclub \#8185, Eau Claire, WI, | 06/05/2019 | 194.61 |  |  |  |
|  |  |  | 05/28/2019 17845 XXXXXXXXXXXXXXX |  |  | 06/06/2019 | Invoiced | A | 82.66 |
|  |  | 2 | An Amazon and Walmart purchase totaling \$500. | 1001900153 705921-190600193 | 06/05/2019 | 82.66 |  |  |  |
|  |  |  |  | 5 transaction(s) | s) for BOSS LI | IS000. Total Amount $=$ | ==> |  | 477.62 |
| CHWALSHA000 | CHWALA SHARON | M | 05/31/2019 17899 XXXXXXXXXXXXXXXX | Meg*sea Life Minnesota, 952-883 |  | 06/06/2019 | Invoiced | A | 363.30 |
|  |  | 3 | SEA LIFE at Mall of America ATTN: Group Sales | 1001900166 705921-190600185 | 06/05/2019 | 363.30 |  |  |  |
|  |  |  | 05/31/2019 17900 XXXXXXXXXXXXXXXX | Amzn Mktp Us*mn29b3u90, Amzn.Co |  | 06/06/2019 | Invoiced | A | 28.24 |
|  |  | 2 | 5-8 Things that go squish | 1101900056 705921-190600186 | 06/05/2019 | 28.24 |  |  |  |
|  |  |  | 05/31/2019 17901 XXXXXXXXXXXXXXXX | Amzn Mktp Us*m68jk74i1, Amzn.Co |  | 06/06/2019 | Invoiced | A | 36.05 |
|  |  | 2 | 5-8 Things that go squish | 1101900056 705921-190600187 | 06/05/2019 | 36.05 |  |  |  |
|  |  |  |  | 3 transaction(s) | s) for CHWALSH | HA000. Total Amount = | ===> |  | 427.59 |
| HANSOTER000 | HANSON TERRI L | L | 05/22/2019 17915 XXXXXXXXXXXXXXXX | Wal-Mart \#1669, Eau Claire, WI, 2001900182 705921-190600071 | 06/06/201906/05/2019 |  | Invoiced | A | 36.06 |
|  |  | 2 | Spring Ecosystem Supplies and Waves Unit (Herb |  |  |  |  |  |

05/17/2019 17914 XXXXXXXXXXXXXXXX Wal-Mart \#1669, Eau Claire, WI,
2 Spring Ecosystem Supplies and Waves Unit (Herb 2001900182 705921-190600072
06/05/2019
06/06/2019

Invoiced A

2 Spring Ecosystem Supplies and Waves Unit (Herb 2001900182 705921-190600073 06/05/2019 79.80
06/06/2019 Invoiced A 79.80

3 transaction(s) for HANSOTER000. Total Amount ====>

JOHNSGRE000 JOHNSON GREGORY L 05/31/2019
2 Oil and filters
05/27/2019
2 Misc. supplies at Menard's on
05/24/2019 17773 XXXXXXXXXXXXXXXX Menards Eau Claire Eas, Eau Cla
2 Misc. supplies at Menard's on credit card
05/24/2019 17774 XXXXXXXXXXXXXXXX First Supply Epgw Eau, Eau Clai
0001900153 705921-190600025

2 Propex expansion tool kit 0001900298 705921-190600026

06/05/2019
05/22/2019 17772 XXXXXXXXXXXXXXXX Batteries Plus \#0071, Eau Clair
2 Batteries
05/15/2019 17771 XXXXXXXXXXXXXXXX Menards Eau Claire Eas, Eau Cla
2 Misc. supplies at Menard's on credit card 0001900153 705921-190600028
05/14/2019 17770 XXXXXXXXXXXXXXXX Tractor Central Llc Ch, Chippew
2 chute's and spring for mowers 0001900297 705921-190600029
05/13/2019 17769 XXXXXXXXXXXXXXXX Goodin Company, 6125887811, MN,
2 chrome plated urinal strainers 06/05/2019
05/10/2019 17768 XXXXXXXXXXXXXXXX Lf George Inc, 2625676666, WI,
2 Hyd. Hose.
05/09/2019 17767 XXXXXXXXXXXXXXXX Menards Eau Claire Eas, Eau Cla 0001900153 Claire Eas, Eau Cla
2 Misc. supplies at Menard's on credit card 0001900153 705921-190600032 06/05/2019
06/05/2019
06/06/2019 Invoiced A 72.98

$$
72.98
$$

06/06/2019
Invoiced A
86.09

06/06/2019
Invoiced A 156.97
156.97

06/06/2019
Invoiced A 377.18
377.18

06/06/2019
Invoiced A 165.50
165.50

06/06/2019
Invoiced A
11.92

06/06/2019
Invoiced A 100.16

06/06/2019
Invoiced A
82.80

06/06
Invoiced A
160.80
160.80

06/06/2019
Invoiced A
19.68

10 transaction(s) for JOHNSGRE000. Total Amount ====>
1,234.08
KAETTELI000 KAETTERHENRY ELIZABETH A 05/16/2019 17815 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn9g050p2, Amzn.Co 8301900083 705921-190600062

06/05/2019
05/03/2019 17595 XXXXXXXXXXXXXXXX Amzn Mktp Us*mz1hc32w2, Amzn.Co
6 Paper Mate InkJoy 100RT Retractable Ballpoint 8301900079 705921-190500057
05/05/2019
7 mDesign Plastic Bin with Handles 2 Pack (2), m 8301900079 705921-190500057
8 DIY Engraver Pen Electric Engraver Engraving T 8301900079 705921-190500057
9 Avery Address Labels with Sure Feed for Laser 8301900079 705921-190500057
05/05/2019
$06 / 06 / 2019$
99.20
$05 / 07 / 2019$
82.00
139.00
90.00
29.33
$05 / 07 / 2019$

Invoiced A
99.20

05/02/2019 17594 XXXXXXXXXXXXXXXX Amzn Mktp Us*mz7mr0710, Amzn.Co
4 Rubbermaid 3Q2900CLMCB Storage Tote with Blueb 8301900077 705921-190500058
05/05/2019
$\qquad$ KAETTELI000 KAETTERHENRY ELIZABETH A. continued...

| 5 | Neenah Paper Exact Index Cardstock, $8.5 " \times 11 "$ | 8301900077 | $705921-190500058$ | $05 / 05 / 2019$ | 100.04 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 6 | InterDesign Plastic Refrigerator and Freezer S 8301900077 | $705921-190500058$ | $05 / 05 / 2019$ | 84.00 |  |
| 7 | ArtSkills Poster Letters and Numbers, A-Z and | 8301900077 | $705921-190500058$ | $05 / 05 / 2019$ | 19.00 |

3 transaction(s) for KAETTELI000. Total Amount ====>

LIERMAND000 LIERMAN ANDREW D 05/31/2019 17813 XXXXXXXXXXXXXXXX Ups*0000005866461219, 800-811-16
2 UPS Shipping Charges 05/31/2019

2 Microsoft Single incident (24x7 support) 05/30/2019 17812 XXXXXXXXXXXXXXXX Amazon.Com*mn80d7710, Amzn.Com/
2 Blanket PO for misc purchases throughout the y 8101900006 705921-190600051 06/05/2019 05/29/2019 17811 XXXXXXXXXXXXXXXX Microsoft*answer Desk, Msbill.I

2 Microsoft Single incident ( $24 \times 7$ support) 8101900131 705921-190600052 06/05/2019 05/21/2019 17809 XXXXXXXXXXXXXXXX Amz*altelix Llc, Amzn.Com/Pmts, 1

05/21/2019 06/05/2019
2 UPS Shipping Charges 05/17/2019

1
05/17/2019 705921-190600033 06/05/2019 2 Blanket PO for misc purchases throughout the y 8101900006 705921-190600054 2 Blanket PO for misc purchases throughout the y 8101900006 705921-190600055 05/15/2019 17806 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn3kp9gv1, Amzn.Co
2 Blanket PO for misc purchases throughout the y 8101900006 705921-190600056 06/05/2019 05/14/2019 17803 XXXXXXXXXXXXXXXX Ups*000000586461199, 800-811-16 2 UPS Shipping Charges

8101900097 705921-190600057 06/05/2019 05/14/2019 17804 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn08u9t30, Amzn.Co
2 Blanket PO for misc purchases throughout the y 8101900006 705921-190600058 06/05/2019 05/10/2019 17801 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn65194p0, Amzn.Co
2 Blanket PO for misc purchases throughout the y 81019000006 705921-190600059
06/05/2019 05/10/2019 17802 XXXXXXXXXXXXXXXX Apl*apple Online Store, 800-676

2 5-8 Film Maker 05/07/2019
2 UPS Shipping Charges 05/06/2019

17800 XXXXXXXXXXXXXXXX
101900068705021 1006000
Ups*000000586461189, 800-811-16
8101900097 705921-190600061 17798 XXXXXXXXXXXXXXXX Menards Eau Claire Eas, Eau Cla 705921-190600033

## 06/06/2019

4.17

06/06/2019
-499.00
06/06/2019

### 10.00

06/06/2019
499.00

06/06/2019
48.26

06/06/2019
4.57

06/06/2019
16.99

06/06/2019
14.99

06/06/2019
5.00
06/06/2019 Invoiced A 169.75
06/06/2019 Invoiced A 4.57
-
06/06/2019
8.80

06/06/2019
25.96

06/06/2019
60.00

06/06/2019
20.99

06/06/2019
10.98

Invoiced A
4.17

## Invoiced A

Invoiced A 10.00 499.00
Invoiced A48.26
Invoiced A ..... 4.57
Invoiced A16.99Invoiced5.00Invoiced4.57
Invoiced ..... 8.80Invoiced60.00Invoiced A20.99Invoiced A10.98

| Used By | Name |  | Tran Date Tran ID Card Number | Where Used | Purch Vendo | Imp Date Post Date | Status | App | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Line | Description | PO Number Invoice Number | Invoice Dt | Amount |  |  |  |
| LIERMAND000 | LIERMAN AN | ANDREW D | continued. |  |  |  |  |  |  |
|  |  |  | 05/02/2019 17583 XXXXXXXXXXXXXXXX | Amazon.Com*mz9m057m0, Amzn.Com/ |  | 05/07/2019 | Invoiced | A | 164.56 |
|  |  | 2 | 4GB Echo Smartpen Bulk Version | 8101900107 705921-190500045 | 05/05/2019 | 164.56 |  |  |  |
|  |  |  | 05/02/2019 17593 XXXXXXXXXXXXXXXX | Menards Eau Claire Eas, Eau Cla |  | 05/07/2019 | Invoiced | A | 73.06 |
|  |  | 5 | Miscellaneous Mounting and Conduit Hardware | 8101900100 705921-190500046 | 05/05/2019 | 73.06 |  |  |  |
|  |  |  | 05/01/2019 17582 XXXXXXXXXXXXXXXX | Amazon.Com*mz79z2it1, Amzn.Com/ |  | 05/07/2019 | Invoiced | A | 5.12 |
|  |  | 2 | Blanket PO for misc purchases throughout the y | 8101900006 705921-190500047 | 05/05/2019 | 5.12 |  |  |  |
|  |  |  | 05/01/2019 17591 XXXXXXXXXXXXXXXX | Amzn Mktp Us*mz7rs4612, Amzn.Co |  | 05/07/2019 | Invoiced | A | 19.99 |
|  |  | 2 | Blanket PO for misc purchases throughout the y | 8101900006 705921-190500048 | 05/05/2019 | 19.99 |  |  |  |
|  |  |  | 05/01/2019 17592 XXXXXXXXXXXXXXXX | Amzn Mktp Us*mz8zh52i0, Amzn.Co |  | 05/07/2019 | Invoiced | A | 99.00 |
|  |  | 2 | Professional Carrying Case for DJI Mavic 2 Pro | 8101900109 705921-190500049 | 05/05/2019 | 99.00 |  |  |  |
|  |  |  |  | 21 transaction( | (s) for LIER | AND000. Total Amount | ===> |  | 766.76 |
| MARKGMIC000 | MARKGREN M | MICHAEL | P 05/24/2019 17766 XXXXXXXXXXXXXXXX | Wasbo Foundation, Madison, WI, |  | 06/06/2019 | Invoiced | A | 480.00 |
|  |  | 2 | 2019-2020 WASBO Annual Membership Fee | 8001900062 705921-190600019 | 06/05/2019 | 480.00 |  |  |  |
|  |  |  | 05/13/2019 17765 XXXXXXXXXXXXXXXX | Chick-Fil-A \#03601, Madison, WI |  | 06/06/2019 | Invoiced | A | 36.10 |
|  |  | 2 | Meals for Madison Coherent Governance Board se | 8001900061 705921-190600020 | 06/05/2019 | 36.10 |  |  |  |
|  |  |  | 05/10/2019 17764 XXXXXXXXXXXXXXXX | Doolittles Woodfire Gr, Madison |  | 06/06/2019 | Invoiced | A | 81.00 |
|  |  | 2 | Meals for Madison Coherent Governance Board se | 8001900061 705921-190600021 | 06/05/2019 | 81.00 |  |  |  |
|  |  |  |  | 3 transaction(s) | s) for MARKG | C000. Total Amount | ==> |  | 597.10 |
| MCCUTDON000 | MCCUTCHEON | ON DONALD | ALAN 05/31/2019 17751 XXXXXXXXXXXXXXXX | Kwik Trip 82800008284, Altoona, 7171900063 705921-190600079 <br> Dpi Educator Licensing, 608-266 |  | 06/06/2019 | Invoiced | A | 10.00 |
|  |  | 2 | June Gas Card for SPED Student Transportation |  | 06/05/2019 | 10.00 |  |  |  |
|  |  |  | 05/30/2019 17748 XXXXXXXXXXXXXXXX |  |  | 06/06/2019 | Invoiced | A | 100.00 |
|  |  | 2 | S.Anderson, G.Abernathy, D.Schilling, K.Hanrat | 8271900183 705921-190600080 | 06/05/2019 | 100.00 |  |  |  |
|  |  |  | 05/30/2019 17749 XXXXXXXXXXXXXXXX | Pesi, 800-8448260, WI, 54703-05 |  | 06/06/2019 | Invoiced | A | 210.99 |
|  |  | 2 | Mindfulness Professional Development and Mater | 7171900062 705921-190600081 | 06/05/2019 | 210.99 |  |  |  |
|  |  |  | 05/30/2019 17750 XXXXXXXXXXXXXXXX | Amzn Digital*m62wv6oy1, 888-802 |  | 06/06/2019 | Invoiced | A | 10.00 |
|  |  | 2 | 2 \$10.00 rewards (KM) | 8271900179 705921-190600082 | 06/05/2019 | 10.00 |  |  |  |
|  |  |  | 05/29/2019 17747 XXXXXXXXXXXXXXXX | Dpi Educator Licensing, 608-266 |  | 06/06/2019 | Invoiced | A | 100.00 |
|  |  | 2 | S.Anderson, G.Abernathy, D.Schilling, K.Hanrat | 8271900183 705921-190600083 | 06/05/2019 | 100.00 |  |  |  |
|  |  |  | 05/24/2019 17745 XXXXXXXXXXXXXXXX | Dpi Educator Licensing, 608-266 |  | 06/06/2019 | Invoiced | A | 125.00 |
|  |  | 2 | S.Anderson, G.Abernathy, D.Schilling, K.Hanrat | 8271900183 705921-190600084 | 06/05/2019 | 125.00 |  |  |  |
|  |  |  | 05/24/2019 17746 XXXXXXXXXXXXXXXX | Dpi Educator Licensing, 608-266 |  | 06/06/2019 | Invoiced | A | 100.00 |
|  |  | 2 | S.Anderson, G.Abernathy, D. Schilling, K.Hanrat | 8271900183 705921-190600085 | 06/05/2019 | 100.00 |  |  |  |
|  |  |  | 05/21/2019 17744 XXXXXXXXXXXXXXXX | E\&g - 1074 Clairemont, Eau Clai |  | 06/06/2019 | Invoiced | A | 34.12 |
|  |  | 2 | Lunch for Social Skills Group (Lunch Bunch) | 7171900061 705921-190600086 | 06/05/2019 | 34.12 |  |  |  |

05/10/2019
22 \$10.00 rewards (KM)
05/07/2019
2 Wilderness Hotel Fee
05/03/2019
2 Meal Expenses from
05/03/2019
,

17491 XXXXXXXXXXXXXXXX Amazon.Com*mz6ay69z0 A, Amzn.
2 Set of 21 student texts to support OEU 4a: Env 8271900171705921 -190500078
05/03/2019 17492 XXXXXXXXXXXXXXXX Uno Chicago Grill, Lake Delton,
2 Meal Expenses from WCASS Conference 0001900283 705921-190500079
05/02/2019 17489 XXXXXXXXXXXXXXXX Micon Cinemas 7, Chippewa Fall,
2 Price includes movie tickets, soda and popcorn $8271900165705921-190500080$
05/02/2019 17516 XXXXXXXXXXXXXXX Kwik Trip 82800008284, Altoona,
2 May Gas Card for SPED Student
7171900057 705921-190500081
15 transaction(s) for MCCUTDON000. Total Amount ====>

06/06/2019
52.84

06/06/2019
363.35

06/06/2019
46.32

06/06/2019
68.72

06/06/2019
756.15

06/06/2019
57.99

06/06/2019
35.00

06/06/2019
69.14

06/06/2019
162.21

06/06/2019
48.83

Invoiced A
52.84

Invoiced A
363.35

Invoiced A
46.32

Invoiced A
68.72
Invoiced A 756.15

Invoiced A
57.99

Invoiced A
35.00

Invoiced
69.14

Invoiced A
162.21

2 Flowers for seniors at band/choir awards night 4101900042 705921-190600163 06/05/2019 05/13/2019 17720 XXXXXXXXXXXXXXXX Amzn Mktp Us*mn7gy5zb2, Amzn.Co 4101900038 705921-190600164 06/05/2019

05/09/2019 17719 XXXXXXXXXXXXXXX Amazon.Com*mn64y9c22, Amzn.Com/
2 Gift card as a reward for HOPS program. Note t 4001900530 705921-190600165

$$
\text { 05/06/2019 } 17718 \text { XXXXXXXXXXXXXXXX Gradecam, Llc, 8664723339, CA, }
$$

$$
1
$$

06/05/2019
06/05/2019

| 06/06/2019 <br> 5.00 | Invoiced | $A$ | 5.00 |
| :---: | :---: | :---: | :---: |
| $06 / 06 / 2019$ | Invoiced | $A$ | 15.00 |

12 transaction(s) for MITCHMIC000. Total Amount ====> 1,680.55


|  |  | 05/10/2019 | 17757 Xxxxxxxxxxxxxxxx | Hampton Inns, Madison, WI, 5370 |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Lodging | Hampton Inn for | Board Training | 8311900019 705921-190600015 | 06/05/2019 |
|  |  | 05/10/2019 | 17758 Xxxxxxxxxxxxxxxx | Hampton Inns, Madison, WI, 5370 |  |
| 2 | Lodging | Hampton Inn for | Board Training | 8311900019 705921-190600016 | 06/05/2019 |
|  |  | 05/10/2019 | 17759 xxxxxxxxxxxxxxxx | Hampton Inns, Madison, WI, 5370 |  |
| 2 | Lodging | Hampton Inn for | Board Training | 8311900019 705921-190600017 | 06/05/2019 |
|  |  | 05/10/2019 | 17760 xxxxxxxxxxxxxxxx | Hampton Inns, Madison, WI, 5370 |  |
| 2 | Lodging | Hampton Inn for | Board Training | 8311900019 705921-190600018 | 06/05/2019 |


| $06 / 06 / 2019$ | Invoiced | $A$ | 179.00 |
| :---: | :---: | :---: | :---: |
| 179.00 |  |  |  |
| $06 / 06 / 2019$ | Invoiced | $A$ | 179.00 |
| 179.00 |  |  |  |
| $06 / 06 / 2019$ | Invoiced | A | 179.00 |
| 179.00 |  |  |  |
| $06 / 06 / 2019$ | Invoiced | $A$ | 179.00 |

8 transaction(s) for ORTH JOY000. Total Amount ====> 1,674.57

$\qquad$
RICHAJES000 RICHARDS JESSICA J continued..
05/06/2019 17821 XXXXXXXXXXXXXXXX Domino S 2051, 715-878-4477, WI
05/03/2019 17609 XXXXXXXXXXXXXXXX Domino S 2051, 715-878-4477, WI
705921-190500022

05/05/2019
05/01/2019 17613 XXXXXXXXXXXXXXXX Hyatt Regency Green Ba, Green B
2 Student Council State Conference : Registratio 4001900362 705921-190500072
05/05/2019
05/01/2019 17614 XXXXXXXXXXXXXXXX Hyatt Regency Green Ba, 9204321
2 Student Council State Conference : Registratio 4001900362 705921-190500073 05/05/2019

14 transaction(s) for RICHAJES000. Total Amount ====>

| 06/06/2019 | Invoiced | A | 97.48 |
| :---: | :---: | :---: | :---: |
| 97.48 |  |  |  |
| 05/07/2019 | Invoiced | A | 36.28 |
| 36.28 |  |  |  |
| 05/07/2019 | Invoiced | A | 735.00 |
| 735.00 |  |  |  |
| 05/07/2019 | Invoiced | A | 40.00 |

05/03/2019 17609 XXXXXXXXXXXXXXXX Domino S 2051, 715-878-4477, WI

05/01/2019 17613 XXXXXXXXXXXXXXXX Hyatt Regency Green Ba, Green B
2 Student Council State Conference : Registratio 4001900362 705921-190500072
5/05/2019

05/05/2019


$\qquad$ UPWARELI000 UPWARD ELISSA S continued...

$$
\text { 05/31/2019 } 17859 \text { XXXXXXXXXXXXXXXX Subway 03119211, Tomah, WI, } 546
$$

06/05/2019
05/31/2019 17860 XXXXXXXXXXXXXXXX Glass Nickel Pizza, 608-245-088
2 Food purchases Subway, Culver's, Glass Nickel 4101900077 705921-190600169
06/05/2019

$$
\text { 05/31/2019 } 17861 \text { XXXXXXXXXXXXXXXX Hampton Inns, Madison, WI, } 5370
$$

3 Hotel rooms for Hampton Inn, Madison, WI 4101900077 705921-190600170
06/05/2019

$$
\text { 05/31/2019 } 17862 \text { XXXXXXXXXXXXXXXX Hampton Inns, Madison, WI, } 5370
$$

3 Hotel rooms for Hampton Inn, Madison, WI 4101900077 705921-190600171
06/05/2019

# 05/31/2019 <br> 17863 XXXXXXXXXXXXXXXX H <br> 4101900077 705921-190600171 Hampton Inns, Madison, WI, 5370 

3 Hotel rooms for Hampton Inn, Madison, WI 4101900077 705921-190600172
06/05/2019
05/31/2019 17864 XXXXXXXXXXXXXXXX Culver S of Tomah \#17, Tomah, W
2 Food purchases Subway, Culver's, Glass Nickel 4101900077 705921-190600173
06/05/2019
05/30/2019 17858 XXXXXXXXXXXXXXXX Martinos, Stanley, WI, 54768, U
2 Lunch Buffet \& Drink Cost
4101900072 705921-190600174
06/05/2019
05/10/2019 17891 XXXXXXXXXXXXXXXX Officemax/Depot 6348, Eau Clair
2 Sharpie Marker Sets 4101900040 705921-190600130

06/05/2019 $\begin{array}{lll}4101900040 & 705921-190600130 & 06 / 05 / 2019 \\ 4101900040 & 705921-190600130 & 06 / 05 / 2019\end{array}$ 4101900040 705921-190600130

06/05/2019
$\qquad$

| 06/06/2019 | Invoiced | A | 30.22 |
| :---: | :---: | :---: | :---: |
| 30.22 |  |  |  |
| 06/06/2019 | Invoiced | A | 72.45 |
| 72.45 |  |  |  |
| 06/06/2019 | Invoiced | A | 94.71 |
| 94.71 |  |  |  |
| 06/06/2019 | Invoiced | A | 82.00 |
| 82.00 |  |  |  |
| 06/06/2019 | Invoiced | A | 82.00 |
| 82.00 |  |  |  |
| 06/06/2019 | Invoiced | A | 26.66 |
| 26.66 |  |  |  |
| 06/06/2019 | Invoiced | A | 12.06 |
| 12.06 |  |  |  |
| 06/06/2019 | Invoiced | A | 89.43 |
| 59.95 |  |  |  |
| 12.99 |  |  |  |
| 16.49 |  |  |  |
| RELI000. Tota | ====> |  | 878.45 |

WALSHRON000 WALSH RONALD J
05/27/2019
05/23/2019

05/17/2019
05/16/2019

05/10/2019

17896 XXXXXXXXXXXXXXXX Amazon.Com*mn7027df0 A, Amzn.Co
705921-190600033 06/05/2019

17895 XXXXXXXXXXXXXXXX Hu Hot Eau Claire, Eau Claire, 705921-190600033 06/05/2019
17894 XXXXXXXXXXXXXXXX Kwik Trip 82800008284, Altoona, 705921-190600033 06/05/2019
17893 XXXXXXXXXXXXXXXX In The News Wall Plaqu, 8005483 705921-190600033 06/05/2019
17892 XXXXXXXXXXXXXXXX In The News Wall Plaqu, 8005483 705921-190600033 06/05/2019

06/06/2019
295.40

06/06/2019
45.88

06/06/2019
6.67

06/06/2019
255.00

06/06/2019
209.00

Invoiced A
295.40

Invoiced A
45.88

5 transaction(s) for WALSHRON000. Total Amount ====>
811.95

SCHOOL DISTRICT OF ALTOONA<br>Bank Balances<br>June 2019

GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

CCF

| Beginning balance | $\$$ | $235,272.65$ |
| :--- | :---: | :---: |
| Receipts | $\$$ | $49,215.42$ |
| Disbursements | $\$$ | $(2,274,950.46)$ |
| Transfers in | $\$$ | $2,830,000.00$ |
| Transfers out | $\$$ | - |
| Line-of-Credit in | $\$$ | $568,000.00$ |
| Line-of-Credit out | $\$$ | $(904,000.00)$ |
| Ending Balance | $\$$ | $503,537.61$ |

State Government Pool
Beginning balance
Receipts
Transfers in
Transfers out
Interest
Ending Balance
Wisconsin Liquid Asset Fund
Beginning balance
Interest
Ending Balance

## SCHOOL DISTRICT OF ALTOONA <br> Bank Balances <br> June 2019

## DEBT SERVICE FUND 39

CCF

| Beginning balance | $\$$ | $3,611.61$ |
| :--- | :--- | :---: |
| Receipts | $\$$ | - |
| Disbursements | $\$$ | - |
| Interest | $\$$ | 0.69 |
| Ending Balance | $\$$ | $3,612.30$ |

## CONSTRUCTION FUND 49

## CCF

| Beginning balance | $\$$ | $2,870,272.44$ |
| :--- | :---: | :---: |
| Receipts | $\$$ | - |
| Disbursements | $\$$ | $(847,976.19)$ |
| Interest | $\$$ | 171.59 |
| Ending Balance | $\$$ | $2,022,467.84$ |

## STUDENT ACTIVITY FUND 60

CCF

| Beginning balance | $\$$ | $80,229.92$ |
| :--- | :---: | :---: |
| Receipts | $\$$ | $29,983.24$ |
| Disbursements | $\$$ | $(14,329.37)$ |
| Interest | $\$$ | 18.86 |
| Ending Balance | $\underline{9}$ | $95,902.65$ |

## Employee Benefit Trust Fund 73

Mid America

| Beginning balance | $\$$ | $779,878.82$ |
| :--- | :---: | :---: |
| Receipts | $\$$ | - |
| Disbursements | $\$$ | - |
| Gain or Loss | $\$$ | - |
| Ending Balance | $\$$ | $779,878.82$ |



Grand Expense Tota 26,439,297.00 26,189,297.00 24,342,524.65 1,846,772.35




$1,917,126.00$
$2,200.00$
$90,000.00$
$8,750.00$
$160,000.00$
$683,988.00$
$75,000.00$
$242,753.00$
$3,179,817.00$
$3,179,817.00$

## 50,000. 00 <br> 50, 000.00 <br> 50,000.00

400, 000.00 1,363,678. 00

3,000.00
1,766,678.00
1,766,678.00
917,126. 00 .

8,750.00
160,000.00
683,988.00

242,753.00

3,179,817.00
$1,917,126.00$
$2,200.00$
$90,000.00$
$8,750.00$
$160,000.00$
$683,988.00$

$242,753.00$
$3,104,817.00$
$3,104,817.00$
$50,000.00$
$50,000.00$
$50,000.00$
$400,000.00$
$1,363,678.00$
$3,000.00$
$1,766,678.00$
$1,766,678.00$
400, 000.00 1,363,678.00

9,535.66
1,773,213.66
1,773,213.66
419.61

3,200,000.00
3,200,419.61
3,200,419.61
$329,300.00$
200.00
$16,000.00$
$386,000.00$

993,312.89

50, 000.00
50, 000.00
50, 000. 00
$343,362.45$
$16,254.92$
$360,069.11$
500.00

2018-19
Unexpended
Original Budget
25, 000.00
4, 687,783. 00
39,950. 00
5, 000.00
10,650.00
2,158,741. 00
62,000. 00
20,000.00
85, 000. 00
10,711,150.00
20,400.00
475, 000. 00
1,073,474.00
160,000. 00
215,000.00

1, 000.00
19,750,148. 00 19,750,148. 00
250.00

200,750.00
201,000.00
201, 000.00

$$
\begin{array}{r}
1,917,126.00 \\
-3,411.46 \\
90,000.00 \\
-1,315.82 \\
32,625.34 \\
23,299.00 \\
\\
-5,000.00 \\
58,181.05 \\
2,111,504.11 \\
2,111,504.11
\end{array}
$$

$$
-6,535.66
$$

$$
-6,535.66
$$

$$
-6,535.66
$$

-419. 61

$$
-3,200,419.61
$$

$$
-3,200,419.61
$$

$-14,062.45$
200.00
-254.92
$25,930.89$
-500.00

## 329,300. 00 <br> 200.00 <br> 16, 000.00 <br> 386,000.00

50 R 800 25- -- FOOD SERVICE SALES
50 R 800 28- -- INTEREST ON INVESTMENT
50 R 800 61- -- STATE AID-CATEGORICAL
50 R 800 71- -- FEDERAL AID-CATEGORICAL
50 R 800 86- -- SALES OF FIXED ASSETS

|  | 2018-19 | 2018-19 | 2018-19 | Unexpended |
| :---: | :---: | :---: | :---: | :---: |
| Fd T Loc Obj Fu Src | Original Budget | Revised Budget | FY Activity | Balance |
| 50 R --- --- -- Revenue | 731,500.00 | 731,500.00 | 720,186.48 | 11,313.52 |
| 50------ -- FOOD SERVICE | 731,500.00 | 731,500.00 | 720,186.48 | 11,313.52 |
| 73 R 800 28- -- INTEREST ON INVESTMENT | 10,000.00 | 10,000.00 | 8,346.12 | 1,653.88 |
| 73 R 800 95- -- Contributions to Emp Benefits | 508,801.00 | 508,801.00 |  | 508,801.00 |
| 73 R --- --- -- Revenue | 518,801. 00 | 518,801.00 | 8,346. 12 | 510,454.88 |
| 73 - --- -- -- Employee Benefit Trust Fund | 518, 801.00 | 518,801. 00 | 8,346. 12 | 510,454.88 |
| 80 R 800 21- -- TAXES | 130,000.00 | 130,000.00 | 130,000.00 |  |
| 80 R --- --- -- Revenue | 130,000.00 | 130,000.00 | 130,000.00 |  |
| 80------ -- COMMUNITY SERVICE | 130,000.00 | 130,000.00 | 130,000.00 |  |




## Altoona Parks \& Recreation Committee Agenda <br> Monday June 24, 2019 7:30am Parks \& Recreation Office 1419 Front Porch Place

1. Call Meeting to Order
2. Roll Call
3. Maintenance Report
4. Recreation Report
5. Discuss potential improvements to Centennial Park - Gloede Trailhead
6. Discuss Parks CIP
7. Public Comments and Concerns
8. Adjournment

Debra Goldbach<br>Recreation Manager<br>Altoona Parks \& Recreation Department

## 5. Discuss potential improvements to Centennial Park - Gloede Trailhead

## Discussion: Centennial Park- Gloede Trailhead

As you may recall, earlier this year the City Council discussed creating a parcel for development from lands currently comprising Centennial Park and accessible at the corner of Gloede and San Juan Road. That area has been improved by CORBA as a trail access point into the over 2 miles of single-track and hiking trails maintained by the Association throughout the park.

The Parks Board voted unanimously to recommend disapproval of the proposed subdivision, and recommended that improvements be identified and funded to improve the recreational use and value of the property and discourage nuisance activity that occurs time-to-time. In its motion to disapprove the subdivision, the Council requested that the Parks Board determine how to improve the property.

The purpose of this discussion is to identify potential improvements to improve functionality and discourage misuse. The Council has not provided a budget for this project. Staff anticipates that, depending upon what is recommended, elements would be included as a single project or a series of smaller improvements in the 5-year Capital Improvement Plan.

## 6. Discuss Parks CIP

## Discussion: Parks CIP

City Staff has been provided with a calendar for the update of the 5-Year Capital Improvement Plan for proposal to the Council. Staff created an initial Parks CIP in 2017 as part of the to-be-finished Parks Plan. That draft CIP has been utilized to propose projects in FY18 and FY19 (Devney Park Playground, Trail improvements, etc.).

This discussion item is to comprise the first of at least two or three conversations regarding the 2020 Parks CIP, and will also correspond with finishing the Parks Plan.

# Altoona Principal's Report 

SCHOOL DISTRICT OF ALTOONA

## Purpose:

The purpose of this principal's reporting document is to provide the school board and the public with some additional information in regards to each school. This report is not designed as a means to discuss personnel issues or other sensitive information. Should board members have any questions about this report, there will be an agenda item during the board meeting in which they can directly ask a specific question to a principal.

| School | Principal's Report |
| :--- | :--- |
| Elementary School | Sessions one and two of Books in the Park were held on June 20th and <br> July 11th. We had a wonderful turnout. 315 books were given away in <br> the first session! In addition, a free lunch was provided to families and <br> students who attended Books in the Park by the Feed A Child Nyre You <br> organization. Please join us for the next session held on July 25th from <br> $10: 30-1: 30$ at 10th Street Park. |
| Intermediate School | At the end of June, we went to the PLC, Professional Learning <br> Communities, Institute in Minneapolis. Quite a number of staff went <br> from our school. PLCs in our school are very strong and this is one <br> reason our student achievement has improved so much over the last <br> several years. PLCs will continue to be a focus and a PLC goal will be <br> set this fall to continually improve this process. Also in June, my entire <br> staff worked on curriculum for CUE, our new coding and programming <br> robots. Each classroom now has a CUE and staff worked hard to create <br> curriculum and lesson plans where this coding robot would naturally <br> integrate in Science, Math and ELA. |
| Middle School | Participating with a team of AMS teachers, we hired an 8th grade math <br> teacher who will not only be teaching 8th grade math, but also a section <br> of Algebra I. The Professional Learning Community (PLC) National <br> Conference held at the end of March allowed members of our building, |
| as well as a district, regain focus on the importance of PLC's and how |  |
| this process truly drives student achievement. On a personal note, |  |
| while the summer can be very quiet here at school, I've been able to |  |
| connect with many of our staff and even students as I become |  |
| acclimated to being a Railroader. |  |



# Words at Key Times <br> April 22, 2019 Board Meeting 

| Agenda Item Number and Title | KWKT |
| :---: | :---: |
| 8.01 Facilities and Ground Budget and Master Plan | - The Facilities \& Grounds Capital Budget Master Plan 2019-2029 identifies capital maintenance and improvement projects necessary to maintain the quality and security of the District's buildings and grounds. <br> - Capital Maintenance is critical to help building systems reach their Design Service Life. <br> - Over 300 projects were identified through stakeholder feedback and the facilities assessment conducted by Eppstein Uhen Architects and Findorff. <br> - The 2019-2029 Facilities \& Grounds Capital Budget Master Plan totals \$12.9M. <br> - \$900,000 over the 10 year plan will be devoted to Capital Improvement projects. |
| 8.02 <br> Staff Wellness Committee Update | - Our Staff Wellness Committee is focused on the emotional, mental, financial, and physical wellness of all employees of the Sun Prairie Area School District. <br> - The committee's goal is to improve the engagement of staff in wellness activities and improve the overall wellness of our employees to minimize our Medical Loss Ratio (MLR) creating insurance savings. |


|  | - We will continue to expand our partnerships focused on wellness, including our collaboration with Dean/SSM. In addition, we will continue to provide guidance to our employees on how best to access healthcare in order to get the most of what our benefits have to offer while keeping our costs lower for all. |
| :---: | :---: |
| $9.03$ <br> New Policy GBEA, Staff Wellness | - The policy was reviewed by District Cabinet members on March 21 st and April 4th. <br> - The "Staff Wellness Policy" allows our Staff Wellness Committee to have a strong foundation for the committee's continued focus on staff wellness. <br> - Focusing on staff wellness provides benefits in student outcomes as staff are more effective when engaged. <br> - Employee groups that are emotionally, financially, physically, and mentally well are less costly to insure for our health insurance providers, allowing our employees and organization to realize financial savings. |
| $10.02$ <br> Revisions to Governance Culture Policy 5: Board Committees, 1st Reading | - In 2016 the SPASD Board adopted the current governance framework and adopted governance policies in August of 2016. <br> - The Board has a goal to review all policies on an annual basis. <br> - The Board would like to revise Governance Culture Policy 5: Board Committees to include language |


|  | on task forces and other changes as discussed at their December 10, 2018 meeting. |
| :---: | :---: |
| $11.03$ <br> Revision to Governance Culture Policy 6: Annual Work Plan, 2nd Reading | - In 2016 the SPASD Board adopted the current governance framework and adopted governance policies in August of 2016. <br> - The Board has a goal to review all policies on an annual basis. <br> - The Board would like to revise Governance Culture Policy 6: Annual Work Plan to more clearly define what the Board's annual plan should include. <br> - The Board approved the revisions to Governance Culture Policy 6: Annual Work Plan on a first reading on December 10, 2018. |
| $11.04$ <br> Revisions to Governance Culture Policy 7: Board Member Code of Conduct, 2nd Reading | - In 2016 the SPASD Board adopted the current governance framework and adopted governance policies in August of 2016. <br> - The Board has a goal to review all policies on an annual basis. <br> - The Board would like to revise Governance Culture Policy 7: Board Members' Code of Conduct to more clearly define expectations. <br> - The Board reviewed and approved the revisions as presented to Governance Culture Policy 7: Board Member Code of Conduct on a lst Reading at its December 10, 2018 meeting. |

11.05

Revisions to Governance Culture Policy 9: Process for Addressing Board Member Violations, 2nd Reading

- In 2016 the SPASD Board adopted the current governance framework and adopted governance policies in August of 2016.
- The Board has a goal to review all policies on an annual basis.
- The Board would like to revise Governance Culture Policy 9: Addressing Violations to more clearly define the process.
- The Board reviewed and approved the revisions with some minor revisions to Governance Culture Policy 9: Address Violations on a 1st Reading at its December 10, 2018 meeting.


## School District of Altoona

## SUPERINTENDENT'S ENTRY PLAN

Respectfully Submitted to the
Altoona Board of Education
July 22, 2019


Prepared by Daniel S. Peggs
Superintendent


## PURPOSE

The purpose of an entry plan is to establish a set of approved activities that will guide the administrator's transition into their role, with a specific focus in mind. This entry plan, in particular, is tailored to the School District of Altoona and the educational pathways that are needed to reflect Altoona's strategic plan, vision, and mission. As much as this entry plan is designed to guide the work of the superintendent, it must be remembered that educational leadership is not an isolated position. To be successful, the School District of Altoona needs the supported efforts of its staff, students, elected members, and community. It is the job of the district administrator to bring all stakeholders together and help make Altoona, the community of choice, in the state of Wisconsin. The following entry plan lays out a blueprint of success in our school district. Like all blueprints, adjustments may have to be made as we progress into the future.

## MISSION, VISION, AND FOCUS <br> Mission: Engage - Equip - Empower

Vision: Offering large school opportunities with a small school approach.

Instructional Focus: Leveraging our professional learning communities to improve assessment within instruction.

Systems Focus: Aligning our leadership and improving communication with all stakeholders.

## Instructional Focus:

## Leveraging our professional learning communities to improve assessment within instruction.

Rather than starting "the next new thing" in education, we are going to go deeper into two practices we know are effective and rooted in sound educational research.

On June 27, 2019 our new administrative team met to discuss our academic goals for the upcoming school year. After reviewing district data and past practices throughout each of the Altoona schools it was agreed upon that the number one indicator of academic success, that we could note, was the teacher itself. Therefore, we will move forward by investing in teaching practices, otherwise known as instructional practices.

One of the most impactful practices in education includes formative assessment. This style of assessment informs the teacher's instruction to allow them to adapt their teaching to the needs of the learner, rather than a textbook planning it all out in advance.

Think of it this way: Formative assessment is when the chef tastes the soup, while summative assessment is when the guest tastes the soup. Teachers formatively assess for understanding to determine their next steps, instructionally.

To help leverage this instructional practice, our principals will be coaching each educator to improve their Professional Learning Communities (PLCs), and focus on formative assessment in a more systemic fashion.

By improving both the PLC structure and formative assessment practices across the district, we predict higher growth and achievement scores.
> "Such an assessment becomes 'formative' when the evidence is actually used to adapt the teaching work to meet learning needs" ~Black, Harrison, Marshall, \& Wiliam

## Systems Focus:

## Aligning our leadership and improving communication with all stakeholders.

## By strategically aligning our systems of operation and goals, we will be able to work smarter, not harder at a time when we need it most.

It is no secret that the function of educating our students involves a lot of spinning plates. As our nation dives deeper into education reformation, we find ourselves, at times, struggling to focus as an organization. By strategically aligning our district's systems, our goal is to help our school district operate more efficiently. Doing so, will help educators feel more at peace in the work that they do, without fearing the next "shiny object" coming our way.

Such alignment takes some foresight on behalf of our excellent administrative team. We started with a district administrative meeting to plan our overall areas of focus. From there each administrator, with their staff, is to plan how they will support the district goal(s), with a specific building goal. At that time, they can also
choose to add a more specific goal to meet their individual building needs. This model of organizational leadership is called cascading. The goal is to help our buildings stay in line with one another to maximize resources, avoid change fatigue, while still seeing the growth desired of our students.

In addition to the alignment focus, we will also be examining how we can communicate better to all of our stakeholders, most importantly our families.

We recognize that good communication can set a good organization apart from the bad, and we want to be on the right side of history in this area.
> "Just as your car runs more smoothly and requires less energy to go faster and farther when the wheels are in perfect alignment, you perform better when your thoughts, feelings, emotions, goals, and values are in balance."
> ~ Brian Tracy


# District Goals 

## Alignment

## ACTION

EST. COMPLETION DATE

June 2019 for the administrative team

June 2019
Initiate an administrator's retreat to plan for the 2019/2020 school year

Direct principals to initiate building leadership team meetings and align building goals/foci to the district's

Administrators submit their goals/foci to the superintendent for review and modification

August 2019

Utilizing formative assessment data, the district will turn the instructional focus into a SMART goal and present to the school board

Mid-year check-in: Administrator's progress report on goals submitted to the superintendent, with report-out to the February 2020 school board

End-of-year check-in: Administrators provide evidence of growth towards completing their goals, with report-out to

June 2020 the school board

# Culture <br> \& Climate 

## ACTION

## EST. COMPLETION DATE

Ensure growth within our social media platforms to recognize teachers and students for a job well-done

August 2019

Ensure that every building has a system of staff recognition

September 2019

Develop a process to collect staff perception data
Establish a HS student advisory group to provide input and feedback to administration

December 2019

Show my human side: Be a crossing guard, wash dishes, get into classrooms, and join in on the

June 2020 learning

Be visible in all schools to establish trust and an opportunity to communicate with the superintendent

June 2020 informally

Showcase student academic accomplishments in a variety of settings via the Communications

June 2020 Coordinator and school principals


# Building Community Connections 

## ACTION

## EST. COMPLETION DATE

> Engage in discussions with every certified staff member to discuss their needs, wants, expectations, concerns $\quad$ November 2019 and hopes for our district

Meet with community leaders and legislators to advocate for the needs of our students and community

March 2020

Continue to improve relations with the City of Altoona and the Eau Claire Area Chamber of Commerce

Attend extra/co-curricular events and encourage administrators to invite the superintendent to their events often


# Developing Leadership 

## ACTION

EST. COMPLETION DATE

August 2020

Establish and conduct an agreed upon
December 2019
administrator evaluation process

Help lead in the development of a system of Coherent Governance with the school board

January 2020

Empower staff to take learning risks and share their innovations as a means of professional development

Create opportunities for administrators/educators to get out of the school district and learn from

June 2020 others

Encourage staff to lead professional development and present outside of our district

# Communication \& Transparency 

## ACTION

EST. COMPLETION DATE

July 2019 feedback and suggestions

Create a principal's report for the school board, monthly

Establish a superintendent's accessibility process, including a transparent superintendent's e-calendar

July 2019

Communicate weekly with the school board about information that may be helpful when interacting with the

July 2019 community

Share revised entry plan with the school board for approval

August 2019

Empower the Communications Coordinator to
create a communications plan (marketing plan) for
October 2019 our district

Utilize video technologies to communicate often with staff and the community

# Fiscal \& Facility Management 

## ACTION

Completion of the Oakleaf Stadium project, including groundbreaking

## EST. COMPLETION DATE

Create a long-range facility management plan
September 2019

Create a long-range technology management plan
September 2019

Create a long-range curricular management plan
September 2019

In partnership with the Business Manager, plan, facilitate and present the annual budget

September 2019

Conduct two facility/technology walkthroughs with technology, maintenance and custodial leaders

September 2019 \&
February 2020


June 17, 2019

## TO: Altoona School Board

FROM: Tara Betlach, Altoona Elementary School Principal

RE: Recommendation for Limited-Term 1.0 Kindergarten position
I am writing to request your approval for a limited-term 1.0 kindergarten position. This position is in response to the growing enrollment numbers for the incoming kindergarten class. Our current enrollment for the 2019-2020 school year is at 134 .

There are currently seven kindergarten sections. With the current enrollment number of 134 incoming students class sizes would be between 19 and 20 students. We are asking approval for an eighth section to bring the class sizes down to 16 to 17 students which would be meeting one of the Achievement Gap Reduction (AGR) Program strategies of maintaining an 18:1 classroom ratio.

To be on the safe side we would like to add a kindergarten position, on an as-needed basis, in order to align with our Achievement Gap Reduction (AGR) Program goals. The administration will revisit the enrollment numbers on August $1^{\text {st }}$ to determine if an eighth section will be filled. If it is determined that we do not need this position, the FTE would remain unfilled.

We are asking for approval before August $1^{\text {st }}$ so that the hiring process can start immediately, if needed, versus waiting until the August $19^{\text {th }}$ board meeting to ask for approval. This timeline will give us time to find the best candidate and gives the candidate time to prepare for the new school year.

This recommendation is related to the following Strategic Goals:

## Students Pillar:

Our culture promotes and supports a love of learning, social-emotional wellbeing, safety and care for students.

## People Pillar:

High quality teachers and staff are recruited, recognized and retained in the workforce.
Opportunities for development and advancement result in a high performing workforce.
Resources Pillar:
Student Services programs consistently ensure that the needs of all students are met or exceeded.

## July 22, 2019 - Rationale for Agenda Items 10.h and 10.i

Respectfully submitted to the Altoona Board of Education
10.h: Consider summer technology pay rate for student workers

Last month we took action to raise the pay rate of the custodial student workers, to be equitable, we are recommending the board approve the same rate increases as follows:

| o Rate | Starting | 2nd Year | 3rd Year |
| :--- | :--- | :--- | :--- |
| o Current | $\$ 7.25$ | $\$ 7.50$ | $\$ 7.75$ |
| o Recommended | $\$ 7.25$ | $\$ 8.00$ | $\$ 9.00$ |

10.i: Consider high school parking lot resurfacing project, not to exceed $\$ 150,000$

The high school parking lot has not been resurfaced in nearly 30 years and its age is showing, even more so now that it leads up to our beautiful Oakleaf Stadium. Our budget allows us to resurface the parking lot immediately and the timeline may work out nicely once Oakleaf Stadium is complete. If the stars align, our goal is to have the parking lot repaved prior to the Oakleaf Stadium ribbon cutting on August 30th. We are acquiring bids as we speak, but the timing does not line up perfectly with our July board meeting. To avoid a board meeting time barrier, we are requesting that the board approve this project only, in a dollar amount not to exceed $\$ 150,000$. It is possible that other barriers arise, but if we can get this project done as well, we would like to do so before August 30th. This is a needed project, that needs to be completed anyway, but it would be nice to have it done as to not distract from the beauty of our new athletic facility. Thank you for your consideration.

July 17, 2019

TO: Altoona School Board
FR: Elissa Upward, Athletics \& Activities Director
RE: Athletics and Activities Code

Please consider the updated Athletics and Activities Code for the 2019-20 School year. Changes made to our code were the combined efforts of Mr. James Reif, High School Principal, Mr. Chad Hanson, High School Dean of Students and Mrs. Elissa Upward, Athletics and Activities Dlrector, who strived to help benefit our students, promote health and safety, and improve our Athletics and Activities Department and School system.

Suggestions and opinions from faculty members, Todd Lenz, Lane Wojtyna and Mel Engen and Athletic/Activities Directors throughout the state of Wisconsin were helpful and constructive.

This recommendation is related to the following Strategic Goals:

Students Pillar:
Students achieve at the highest levels in a variety of ways.

People Pillar:
High quality teachers and staff are recruited, recognized and retained in the workforce.
Opportunities for development and advancement result in a high performing workforce.

Service Pillar:
Students and schools are supported by strong partnerships among the District, families, and the community.

# School District of Altoona 

Athletic Code
for Athletes, Parents, and Coaches
2018-19


# Proud to be a RAILROADER 

Athletic Office:
Altoona High School
711 7th Street West
Altoona, WI 54720
715-839-6031

## Mission Statement

Develop a culture of champions athletically, academically, and within the community.

## Core Values

1. Participation and Retention
a. Majority of student body at every level participate
b. Focus on retention of athletes year to year
c. Athletes and coaches provide leadership to youth level
2. Athletic Diversity
a. Encourage multiple sport participation
b. Balance athletics and external responsibilities
3. Culture of Champions
a. Academically
b. Athletics
i. Coaches and athletes act with integrity
c. Community
i. Support from School board, administrators, parents, alumni, and community
4. Excellence
a. Personal and Professional Development for Athletes coaches and staff
b. Facilities and equipment

## School District of Altoona Athletic Code

## Table of Contents

Season/Sports/Starting Dates/Head Coach ..... 3
Athletic Program Philosophy ..... 4
Goals of the Athletic Department ..... 4
Varsity Sports Programs ..... 4
Middle School Sports Programs ..... 4
Registration ..... 5
Equipment Return ..... 5
Travel ..... 5
Academic Eligibility ..... 5
Attendance ..... 6
WIAA Requirements ..... 6
Expectations and Responsibilities of Parents ..... 6
Parent/Coach Communication ..... 7
Conduct/Consequences ..... 8
Awards and Honors ..... 12
Enforcement ..... 12
Appeal Procedure ..... 13

## School District of Altoona Athletics



Ron Walsh, Interim Superintendent
Jason LeMay, High School Principal
Dan Peggs, Middle School Principal
Jamie Oliver, High School Dean of Students/Athletic Director Joann Walker, Middle School Dean of Students/Activities Director Elissa Upward, Athletic Department Administration Assistant Quincy Turpin, Athletic Trainer

| Season/Start | Sport | Head Coach | Contact Info |
| :---: | :---: | :---: | :---: |
| Fall/August | Football | Martin Adams | madams@altoona.k12.wi.us |
| Fall/August | Dance\# | Mikenna Vlcek | mvlcek@altoona.k12.wi.us |
|  |  | Chloe Bresina | cbresina@altoona.k12.wi.us |
| Fall/August | Volleyball | Elissa Upward | eupward@altoona.k12.wi.us |
| Fall/August | Girls Golf** | Marc Lundquist | mlundquist@regiscatholicschools.com |
| Fall/August | Boys Soccer | Ezeqiel Magallon | emagallon@altoona.k12.wi.us |
| Fall/August | Girls Tennis | Greg Emerson | gemerson@altoona.k12.wi.us |
| Fall/August | Boys Cross Country | Todd Lenz | tlenz@altoona.k12.wi.us |
| Fall/August | Girls Cross Country | Todd Lenz | tlenz@altoona.k12.wi.us |
| Winter/November swinsand@altoona | Boys Basketball <br> 2.wi.us | Stacy Winsand |  |
| Winter/November | Girls Basketball | Lane Wojtyna | lwojtyna@altoona.k12.wi.us |
| Winter/November | Boys Hockey* | Nick Stirmel | nstirmel@altoona.k12.wi.us |
| Winter/November | Girls Hockey*** | Tom Bernhardt | tbernhardt@ecasd.us |
| Winter/November | Wrestling | Shawn Albee | salbee@altoona.k12.wi.us |
| Spring/March | Girls Soccer | Emily Dressel | edressel@altoona.k12.wi.us |
| Spring/March | Boys Tennis | Greg Emerson | gemerson@altoona.k12.wi.us |
| Spring/March | Boys Golf | Chris Anderson | canderson@altoona.k12.wi.us |
| Spring/March | Baseball | Craig Walter | cwalter@altoona.k12.wi.us |
| Spring/March | Softball | Chris Maurina | cmaurina@altoona.k12.wi.us |
| Spring/March | Girls Track and Field | Todd Lenz | tlenz@altoona.k12.wi.us |
| Spring/March | Boys Track and Field | Jeff Pepowski | jpepowski@altoona.k12.wi.us |

\# Not recognized as a WIAA sport *Co-op with Regis, McDonnell, Fall Creek, Thorp, Mondovi ** Co-op with Regis ***Co-op with Eau Claire

## ALTOONA ATHLETIC PROGRAM PHILOSOPHY

The Altoona School District recognizes extracurricular sports as a vital part of educating the whole child. Athletics can provide valuable experiences that may not be duplicated in the classroom or during other school activities.
Student athletes represent our school district, our community, and their individual families; therefore they are held to a higher standard than non-participating students.
Participation in extracurricular and co-curricular athletics is a privilege. By participating in athletic programming, students understand that the athletic code is in effect 24 hours a day, 365 days a year. Refusal or failure to sign the code acknowledgement form or any accidental inability to produce that form on the District's part shall not excuse or be used to attempt to excuse conduct that violates the code.

## GOALS OF THE ATHLETIC PROGRAM

- To provide athletic opportunities for both males and females.
- To help develop the minds and bodies of young students.
- To present the opportunity to develop, practice and observe good sportsmanship.
- To teach cooperation and collaboration.
- To provide opportunities for problem solving.
- To show students the value of hard work, self-discipline, and dedication.
- To provide students with competitive situations.
- To provide experience of following rules, regulations and decisions of officials.
- To teach responsibility.
- To provide additional opportunities for interaction and communication between the community and School District.

Altoona High School Varsity Sports Programs

| Girls Sports | Boys Sports |
| :--- | :--- |
| Basketball* | Baseball |
| Cross Country*\# | Basketball* |
| Dance | Cross Country*\# |
| Golf | Football* |
| Hockey | Golf |
| Soccer*\# | Hockey |
| Softball | Soccer*\# |
| Tennis*\# | Tennis*\# |
| Track and Field*\# | Track and Field*\# |
| Volleyball* | Wrestling** |

*Available sports in the middle school.
**Club sport with Regis Middle School
\# May compete in the Chippewa Valley Middle School Sports League

## REGISTRATION REQUIREMENTS

Prior to participation in any athletic activities the parents and student must:

- upload an updated physical
- complete the online registration
- Code Agreement
- Concussion Policy
- Athletic Eligibility
- Emergency Consent
- Inherent Risk
- Media Release


## EQUIPMENT RETURN

Student athletes shall be held responsible for the timely return of all equipment they are issued. Any equipment lost or willfully abused must be paid for by the student to whom it was issued.

## TRAVEL

All athletes must travel with the team on the team bus, both to and from athletic events. The parents must complete the off-site transportation permission form and submit it to the coach. All forms are available on the School District of Altoona website under the Athletics/Activities tab. Several of the practice facilities are not on campus. It is the responsibility of the parent/student to make arrangements to and from those venues.

## ACADEMIC ELIGIBILITY

Academic achievement should be the prime concern of the student; therefore, students participating in interscholastic athletics grades 9 to 12 must maintain a passing grade in all of their subjects.

- High school students are required to take a minimum of 30 hours (six classes) of course work each semester.
- A student shall become academically ineligible by earning a NC in one or more classes during his/her latest grading period.
- Middle school students shall become ineligible by earning a NE - No Evidence of Learning.
- A student who is failing a class in the middle of the grading period will NOT be permitted to travel or participate in an athletic event.
- A student who earns one failing grade (NC) during the previous grading period will be ineligible for $10 \%$ of the total number of the regular season competitions, rounded up to
the nearest whole number. A student will regain eligibility contingent upon the student having passing grades in all classes.
- If that percentage of events does not remain to be played, the penalty shall extend into the next sport season in which the student athlete participates.
- To remain eligible, after the 15th day of the current grading quarter, the student will be required to be passing all classes. If the student is not passing all classes, he/she will become ineligible for the remainder of the quarter and may not practice or compete.


## Regaining Eligibility

A student may erase ineligibility status related to the last grade reporting period of the school year through summer school courses of the failing class. NOTE: Not all courses are eligible for substitution or offered during summer school. In the event a class is not offered during summer school, the second semester failure will result in the athlete being ineligible to start the fall season.

## ATTENDANCE

Students wishing to participate in an athletic practice or event are expected to attend school the entire day of such practice or event, and to be on time the day following any event.

- Students with medical appointments or family emergencies may participate in the day's activity if their absence is excused by the principal or the activities director. Written verification from a physician or dentist is required for medical appointments.
- Any unexcused absence will result in the student being ineligible to participate in athletic practices or events that day or the day it is discovered.
- A pattern of unexcused absences or tardiness (more than three in a season), will result in the student being ineligible to participate in the next event.
- Attendance at practice is mandatory unless the school or the coach has excused the participant prior to practice. The consequence for missing the practice will be left to the discretion of the coach.
- Students serving an out-of-school suspension may not attend practices, games or events until they have resumed attending classes after completion of the suspension.


## WIAA REQUIREMENTS

A student athlete must meet all Wisconsin Interscholastic Athletic Association ("WIAA") requirements and refrains from any acts in violation of WIAA rules and regulations. For further clarification on all WIAA rules and regulations, visit the WIAA website at:
https://www.wiaawi.org/Schools/EligibilityRulesForms.aspx

## EXPECTATIONS AND RESPONSIBILITIES OF PARENTS

Parents are the greatest role models for a young person. The Altoona school district seeks parental assistance to help develop outstanding young men and women who possess the self-discipline and motivation to make a difference in the world. The administration, faculty, staff, and coaches ask that parents be supportive of the programs and personnel of the Altoona School District. Parents should demonstrate that support by respecting the decisions and efforts of the coaches who work with the student athletes. Parental assistance is also requested in enforcing this athletic code so that a fair and healthy environment will exist for all students. While spectators, at any extra/co-curricular events either at Altoona or any other site, parents are expected to display sportsmanlike behavior. An individual or group who displays unsportsmanlike behavior may be removed from an event and may be prohibited from further attendance.

## PARENT/COACH COMMUNICATION

Coaching is a relationship business and all coaches have an opportunity to positively affect every member of the team; as a result, communication and establishing an authentic and meaningful relationship with every student-athlete and their parent/guardian should be the goal for every coach.

The School District of Altoona recommends that parents/guardians and student-athletes attend a preseason meeting. This meeting is to be scheduled prior to the start of tryouts. It is the coaches responsibility to notify the Athletic Director the date, location and time of the meeting. Topics to be discussed at the preseason meeting include, but it are not limited to:

1. Tryout process, how will teams are chosen and criteria for team selection.
2. Practice schedules, game schedules, and policies.
3. Team rules, and discipline or consequences for rule infractions.
4. Altoona athletics mission and philosophy.
5. Your coaching experience and philosophy.
6. Your expectations of student-athletes, including practices, training and games.
7. Requirements for earning a letter.
8. Your expectations of guardians and spectators.
9. Procedures for discussing concerns with coaches and chain of command.
10. Transportation policy.

Coaches are expected to respond to parent calls, emails, texts, etc. within 48 hours of receipt of the message. If the message is received before a school break, every reasonable effort must be made to respond that day, if not, the very next school day. Topics that should not be discussed with parents/guardians include playing time, game strategy, play calling and/or other student-athletes.

Parents should not approach the coach to discuss issues before, during, or immediately following a contest. Use the 24 -hour rule (cooling off period) to avoid charged conversations.

1. After allowing 24 hrs to pass after an issue arises, the meeting with the parent and student-athlete and coach must be face-to-face.
2. The appropriate steps must be used by the parent and student-athlete.
a. The first step is a meeting, which would include no fewer than 2 members of the coaching staff along with the parent/guardian and student-athlete.
b. The next step is a meeting with the Athletic Director, entire coaching staff, student-athlete and parent/guardian will be held on a date and time that works with all schedules.
3. Failure to follow these steps can result in parent suspension from the program until the conflict is mended.

## CONDUCT/CONSEQUENCES

## Minor Offenses

1. Conduct at or away from school - including:
a. Insubordination
b. Non-compliance
c. Inappropriate language/Profanity
d. Disrespect/Disruptive
e. Closed campus violation
f. Harassment
g. Technology violations - hazing, bullying, social media
i. Sexually explicit, profane, lewd, indecent, illegal, or defamatory language/actions.
ii. Derogatory language regarding school personnel or other students.
iii. Comments designed to harass or bully students and/or school personnel.
iv. Nude, sexually oriented, or indecent photos, images, or altered pictures.
h. Engaging in or being an accomplice to any other immoral or unacceptable conduct contrary to the philosophy of the athletic code, the regulations within the WIAA, or the ideals, principles and standards of the School District of Altoona.
i. Refusal to follow administrative directives

## Penalties for minor offenses

1. 5 Office Discipline Referrals (ODR's) will result in an athletic code violation and will result in a $10 \%$ game suspension of the current season or the next season played.
2. A series of three minor violations will equal a major first offense violation and any subsequent major violations will place the athlete on step two for major offenses.

- Junior Varsity and Varsity games played on the same night may not count as two separate games when serving a suspension.
- Suspensions must be served at the level that you play more than $50 \%$ of your playing time. (Example: A varsity player may not count missing a junior varsity game as a game served)


## Alternate Penalties:

- The administrator has the discretion to impose alternate sanctions, where, after careful deliberation, he/she determines the mitigating factors concerning the violation and circumstances warrant either an increased or reduced penalty. Any lesser suspension or alternate penalty is the discretion of the administrator and is not a right or privilege granted the student. (Mitigating circumstances do not include such factors as: the skill or notoriety of the student/athlete; the effect on the student's future ability to play high school, college, or professional sports; the effect on the student's school or other record or the ability to obtain future educational or other financial assistance. Alternate penalties may include participation in community service, attendance at AA, or mental health counseling.)


## Major Offenses

1. Conduct at or away from school - including:
a. A student athlete will not knowingly participate in a social gathering where alcohol or illegal drugs are present. If the student athlete finds himself or herself in such a gathering, the following applies:
i. The student needs to remove himself or herself from the premises as soon as possible.
ii. If the student is unable to leave the premises as soon as possible, he or she will be obligated to present the circumstances to the Athletic Director and/or principal. The consequences of such will be managed on a case by case basis.
b. A student athlete will not knowingly enter a vehicle which is transporting alcohol unless he/she is under the direct supervision of his/her parents or legal guardians.
c. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy medically unauthorized drugs.
d. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy smoke, tobacco, e-cigarettes, or vapor paraphernalia of any kind.
e. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy alcoholic beverages.
f. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy performance enhancing drugs.
g. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy any "look alike" tobacco, drugs, paraphernalia. This includes being present and/or knowing that "look alike" tobacco, drugs, paraphernalia, are being consumed or dispensed.
h. The unlawful possession, use, or distribution of weapons or for threats of violence.
i. Any student athlete who commits a legally punishable criminal act shall be suspended from athletic competition, whether or not the student athlete is prosecuted by governmental authorities.

## Penalties for major offenses

1. First Offense:
a. Student athlete must continue to practice and travel with the team and:
i. Will be suspended from the team for a minimum of $30 \%$ of the "regularly scheduled games, meets, or tournaments, which does not include any scheduled scrimmages. If that percentage of events does not remain to be played, the penalty shall extend into the next sport season in which the student athlete participates.
2. Second Offense:
a. Student athlete must continue to practice and travel with the team and:
i. Will be suspended from the team for a minimum of $50 \%$ of the regularly scheduled games, meets, or tournaments. If that percentage of events does not remain to be played, the penalty shall extend into the next sport season in which the student athlete participates.
ii. Must perform 10 hours of approved community service within a month of his/her violation or after all appeals or the community service be completed within one month of infraction/appeals, or prior to regaining eligibility to participate if the student chooses not to continue in the program he or she is participating in at the time.

## 3. Third Offense:

a. The student athlete is prohibited from participating in interscholastic athletics in any way for the equivalent of one calendar year. If an AODA violation, the athlete and their parents will seek appropriate substance abuse counseling at their expense.
i. During this period of time, the suspended student may not participate in any practice sessions, contests, or activities.
b. Must perform 20 hours of approved community service within a month of his/her violation or after all appeals or the community service be completed within one month of infraction/appeals, or prior to regaining eligibility to participate if the student chooses not to continue in the program he or she is participating in at the time.
4. Fourth Offense:
a. The student athlete will no longer be able to participate in athletics for the duration of their high school career.

- Junior Varsity and Varsity games played on the same night may not count as two separate games when serving a suspension.
- Suspensions must be served at the level that you play at more than $50 \%$ of your playing time. (Example: A varsity player may not count missing a junior varsity game as a game served)
- The suspension is not served if the student quits an activity before its season is completed. The Athletic Director will determine exceptions to this rule.
*First Major Offense Only - Self-Referral: When an athlete confesses to violating the athletic code, a suspension of $15 \%$ of the scheduled events will take place. Self-referral must be made to the coach, and/or administrator within 24 hours of the code violation.


## Transfer student notice

The students previous school district must provide verification that they are not subject to any athletic code violations that were not served, or must serve any remaining portion of the imposed discipline prior to becoming eligible to participate in athletics or other co-curricular activities in the Altoona School District.

## WIAA Tournament Play

A student-athlete who is ineligible (in accordance with the Altoona High School Athletic Code) for one or more WIAA tournament competitions is disqualified for the remainder of the total tournament series in that sport. Each tournament competition that the athlete would have had the opportunity to participate in, had they been eligible, is counted toward the number assessed as part of the suspension.

## Additional Provision

1. Conduct during athletic competition. A student athlete shall be disciplined as follows for conduct that occurs during the course of athletic competition as determined by the official responsible for officiating the competition.
a. Ejection from a contest or disqualification for flagrant or unsportsmanlike conduct results in ineligibility for the remainder of that contest and for the next regularly scheduled competition, not including scrimmages.
b. Conduct involving behavior directed at an official, including intentionally spitting on, striking, slapping, licking, pushing, or aggressive physical contact involving an official at any time will result in a period in which the student is not eligible for competition for a period of 90 calendar days from the date of infraction, and for $25 \%$ of the next season in the same sport.

## Clean Slate Policy

If at the end of a calendar year from an athletes last violation of the code of conduct the athlete has not been found to be in further violation of the athletic code, the athlete's status is returned to the level that they held prior to the previous violation. This can be applied once and cannot be applied after a fourth violation.

## Alternate Penalties

Any lesser suspension or alternate penalty is the discretion of the administrator and is not a right or privilege of the student. No penalty may be issued or reduced to a penalty or resolution that is less than the minimum penalty required by the WIAA rules, if applicable.

## *Athletes that meet with administration and deny violating the rule and later it is determined that a rule violation did occur will receive double the consequence.

## AWARDS AND HONORS

Athletic awards recognize service, participation, and accomplishments in the athletic program. At the end of the season, the athlete must be "in good standing" in order to receive an athletic award. It is the head coach or advisor who will determine whether the athlete is in good standing. The coach may use discretion in adapting the following standards in borderline cases. An athlete must play a minimum of $50 \%$ of the varsity contests to earn a varsity athletic letter.

No coach, team, or club shall nominate a student athlete to receive an individual award who has been suspended for an athletic violation during that season until they have met with the Athletic Director and discussed the situation. If a suspension is carried over to another season, the athlete will only be penalized in the original season. Varsity and JV letter awards and numerals are not considered individual awards.

## ENFORCEMENT

1. The Athletic Director oversees the school's sports programs and serves as a supervisor for coaches. He or she will work with high school or middle school administration to validate and determine consequences for athletic code violations.
2. Supporting evidence of violations may include, but are not limited to:
a. A list of students produced by the local authorities who were caught at parties where drugs or alcohol are present, or of students ticketed for a violation.
b. Verifiable electronic evidence (photos, social media postings, etc.). Any verifiable and identifiable image, photo, or video which implicates a student to have been in possession or presence of illegal use of drugs or alcohol, or out of character behavior or crime, may result in confirmation of a violation of the code.
c. A person who has witnessed or heard about a violation of the athletic code. This person must submit a written statement to the Athletic Director of the alleged violation. The infraction should be submitted in a timely fashion. The statement shall include the time, place and type of violation and be properly signed.
d. A confession personally made by the student athlete.
3. A fact-finding meeting will be conducted by the Athletic Director and another Administrator.
4. If sufficient collaborative evidence is found and the joint decision of the Athletic Director and administration is to take action, the decision shall stand unless the athlete or parents wish to appeal the decision.
5. If hearsay evidence cannot be substantiated on the basis of subsequent investigation, it will be treated as rumor and no consequences will be given.
6. Upon the decision that a violation has occurred, the Athletic Director or administration will notify the student athlete and the parents. This notification will be verbal and in writing. The administration will give a copy to the student involved and mail a copy to the parents. This document will outline the specific details of the asserted code violation.

## APPEAL PROCEDURE

In the event an athlete chooses to appeal a major violation, the appeals process outlined hereafter constitutes the procedure an athlete and his/her parents must follow in appealing a decision relating to eligibility. It should be understood that athletes and parents must follow all of the appeal steps. Note: The student athlete will continue to practice with the team, but remain ineligible for game play throughout the entire appeals process.
Step One -
A. If the student-athlete or his/her parent(s)/guardian(s) are dissatisfied with the decision rendered by the athletic director they may appeal the decision by contacting the Athletic Director within five (5) school days after receipt of the code violation letter.
B. The athletic director or building administrator and, if appropriate, the head coach of the sport involved, shall schedule a meeting as soon as possible to discuss the issue. The student-athlete must attend and may be accompanied by parent(s) or guardian(s) at the meeting with the athletic director or administrator and coach. The student-athlete will have an opportunity to present evidence and challenge evidence presented against him/her at this meeting.
C. The athletic director or building administrator shall notify the student-athlete and his/her parent(s)/guardian(s) of the decision following this meeting.

## Step Two -

A. The parent(s), guardian(s) or athlete may appeal this decision in writing to the building principal within five (5) days after the decision of the athletic director. The building principal or building principal's designee will, within five (5) school days of receipt of the written appeal, arrange a meeting between the appropriate parties to review the suspension. This meeting will be conducted by the building principal or building principal's designee. At this meeting the student-athlete will be provided the opportunity to present evidence on his/her behalf and to challenge evidence that has been presented. A summary of the meeting, including the decision made, will be put in writing by the person conducting the meeting and a copy sent to the athlete and his/her parents within three (3) school days after the meeting has been held.
B. The school shall consider this decision final

Unlawful Discrimination Consistent with legal requirements, the School District of Altoona shall not unlawfully discriminate on the basis of sex, race, religion, color, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, or physical, mental, emotional or learning disability/ handicap in its curricular, career and technical education, co-curricular, student services, recreational or other programs or activities, or in admission or access to programs or activities offered by the District as required by section 118.13 and other state statutes. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VII of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

# SCHOOL DISTRICT OF ALTOONA MIDDLE/HICH SCHOOL ATHLETICS \& ACTIVITIES CODE 



## PROUD TO BE A RAILROADER

The School District of Altoona recognizes the importance of extra/co-curricular athletics and activities as an integral part of the total educational program. We believe that the development of socially active and responsible young men and women goes hand-in-hand with participation in school sponsored activities. Involvement will provide each student with the opportunity to learn useful skills; the awareness of the importance of teamwork, sportsmanship, fair play and the realization that a positive attitude and hard work are essential for success in life. It also challenges students by providing opportunities to attain the skills and knowledge to be mentally and physically active as part of a healthy lifestyle. In order to receive these benefits, each student must meet certain expectations for the privilege of participating in athletics and activities at Altoona High School and Altoona Middle School.

The Athletics \& Activities Code, along with any other rules set forth by the school or by coaches/advisors, establishes expectations for student conduct as they represent the School District of Altoona. Any student representing the students and schools of the School District of Altoona as a member of an extra/co-curricular activity must conform to and abide by the Altoona Athletics \& Activities Code. Any student who violates the activities code shall be denied the privilege of representing the school in extra/co-curricular athletics and activities.

Before any student may participate in any extra/co-curricular activity, the student shall be provided access to the activities code and shall have signed a statement of acceptance of the requirements of the code as printed on the Activities Agreement Form. The signed statement of acceptance shall be on file with the activities director of the school.

The school district shall not discriminate in student participation in athletic programs or other activities, standards and rules of behavior, disciplinary actions or facilities usage on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability handicaps in its education programs or activities. Discrimination complaints shall be processed in accordance with established procedures.

## EDUCATIONAL PHILOSOPHY

Engage. Equip. Empower. Offering Large School Opportunities with a Small School Approach. The mission of the School District of Altoona is to create Student-Focused environment that prepares all students for lifelong learning by developing the personal, social and intellectual skills needed to be responsible, productive citizens.

## ACADEMIC ELIGIBILITY

Academic achievement should be the prime concern of the student; therefore, students participating in interscholastic athletics grades 6 to 12 must maintain a passing grade in all of their subjects.

* High school students are required to take a full course load as described by school officials.
* High school students shall become academically ineligible by earning a NC in one or more classes during his/her latest transcripted grading period.
* Middle school students shall become ineligible by earning a NE - No Evidence of Learning.
* A student who is failing a class in the middle of the transcripted grading period will NOT be permitted to travel or participate in an athletic event.
* A student who earns one failing grade (NC) during the previous transcripted grading period will be ineligible for $10 \%$ of the total number of the regular season competitions per NC (1 game minimum with a 30\% season maximum). A student will regain eligibility contingent upon the student having passing grades in all classes, when suspension ends if classes are in session.
* If that percentage of events does not remain to be played, the penalty shall extend into the next sport season in which the student athlete participates.
* At quarter, a student with a NC in one or more classes, will be ineligible until they are passing all classes. The student must complete the eligibility form signed by all teachers and turn it in to their coach, who will submit it to the Athletics and Activities Director.
* A student who is enrolled in any state-approved special needs program, including EEN or 504, and who receives no usual grading for such courses, may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her I.E.P. or E.P.


## REGAINING ACADEMIC ELIGIBILITY

A student may erase ineligibility status related to the last grade reporting period of the school year through summer school courses of the failing class. NOTE: Not all courses are eligible for substitution or offered during summer school. In the event a class is not offered during summer school, the second semester failure will result in the athlete being ineligible to start the fall season.

## ATTENDANCE

To be eligible for the day's performance/competition/practice/meeting, students must be in school and participate in class the entire day. A student who is absent for all or part of the day will be ineligible for the day's performance/competition/practice/meeting. Students are not allowed to miss any classes because they arrived home late in the evening from an activity the night before.

Students with excused appointments or family emergencies may participate in the day's activity if the Principal and/or Athletics \& Activities Director excuses for their absence. Written verification from a valid professional will be required for all appointments.

Any unexcused absences will result in the student being ineligible to participate in athletic performance/competition/practice/meeting that day or the day it is discovered. A pattern of unexcused absences or tardiness (more than three in a season), will result in the student being ineligible to participate in the next event.

Attendance at performance/competition/practice/meeting is mandatory unless the school or the coach has excused the participant prior to. Students serving an out-of-school suspension may not attend performance/competition/practice/meeting until they have resumed attending classes after completion of the suspension. Consequences for missing performance/competition/practice/meeting will be left to the discretion of the coach/advisor, which may include restricted participation.

## WIAA REQUIREMENTS

Students must meet all Wisconsin Interscholastic Athletic Association ("WIAA") requirements and refrain from any acts in violation of WIAA rules and regulations. For
further clarification on all WIAA rules and regulations, visit the WIAA website at: https://www.wiaawi.org/Schools/EligibilityRulesForms.aspx

## ONLINE REGISTRATION \& PHYSICAL REQUIREMENTS

Prior to participation in any athletic activities the Parent and/or Guardian must have a completed WIAA Physical Form on file with the AD Office, as well as completed the online registration found on the District's webpage, under the Athletics tab.

## EQUIPMENT ISSUE AND RETURN

Students shall be held responsible for the timely return of all equipment they are issued. Any equipment lost or willfully abused must be paid for by the student to whom it was issued. All equipment from the previous season must be returned and/or paid for to be eligible for the next season.

## TRAVEL

All athletes must travel with the team on the team bus, both to and from athletic events. Parents and/or guardians must complete the off-site transportation permission form and submit it to the coach. All forms are available on the School District of Altoona website under the Athletics/Activities tab.

Parents requesting to have someone other than themselves provide transportation to or from a school sponsored activity must submit a Transportation Request in person a minimum of 3 hours prior to the time school transportation is to leave.

There are activities offered in the School District of Altoona that practice/perform off site. As a participant in one of these activities, the student and/or parent/guardian may be responsible for transportation to and from practice. A signed document for a student driving and/or being transported to practice is required prior to the start of each season.

## BEHAVIORAL EXPECTATIONS AND CONDUCT

Students are expected to adhere to all school and classroom expectations. Conduct at or away from school including but not limited to: insubordination, non-compliance, engaging in or being an accomplice to any other immoral or unacceptable conduct
contrary to the philosophy of the athletic code, the regulations within the WIAA, or ideals, principles and standards of the School District of Altoona, and common law with result in loss of privilege to participate as part of Altoona Athletics.

1. The School District of Altoona recognizes the use of mood altering chemicals as a significant health problem for many adolescents, resulting in negative effects on behavior, learning, and the total development of the individual. So, regardless of quantity, a student, regardless of age, shall not use or possess a beverage containing alcohol, tobacco or tobacco like substances (in any form), electronic cigarettes or vaping devices, street drugs and performance enhancing substances (PES) or any substance defined by law as a drug or drug like substances or its look alike. It is not a violation for students to possess and use drugs specifically prescribed for their use. It is a violation for a student to miss-use prescription or over the counter drugs.
2. The student shall abstain from illegal activities. This provision includes but is not limited to those activities, which are illegal because of the age of the student. Presence in bars and attendance at parties where the drinking of alcoholic beverages or the use of illegal drugs is occurring are prohibited. If a student is found to have been at a bar or in attendance at a party where alcoholic beverages or other illegal drugs were being used and does not LEAVE IMMEDIATELY, they will be in violation of this Code of Conduct. This is not meant to prohibit presence in establishments that are primarily eating-places, or presence at bars or parties with parents, or presence at family functions where there is adult supervision. Parent's presence does not allow students to violate the above rule number 2.
3. Conduct Contrary to ideals, principles, and standards of the school district and the WIAA, including but not limited to criminal behavior. Any student athlete who violates the rules of the School District of Altoona, the WIAA rules and regulations, and/or commits a legally punishable criminal act shall be suspended from athletic competition, whether or not the student athlete is prosecuted by governmental authorities.
4. To protect the privacy of the District's students, parents, and other residents of the community, that may utilize the locker room/bathroom facilities, no person may use a cell phone, or any recording device to capture, record, or to transfer a representation of a person in the locker room/bathroom.
5. The School District of Altoona will not permit, nor will any student-athlete participate in any type of hazing or "initiation ceremony". The National Federation of State High School Associations defines hazing as "any humiliating or dangerous activity expected of a student to belong to a group regardless of their
willingness to participate." It is not a defense of one's actions that the person against whom the hazing is directed has consented or acquiesced.

## VIOLATIONS OF CODE OF CONDUCT

1. First Violation - the student/athlete will be suspended from competition for $20 \%$ of the current season's regularly scheduled contests or the next season in which he/she is participating, including the WIAA tournament series, if applicable. If the current season ends before the penalty, the penalty will be carried over into the next season with a pro-rated number of contests. Self-referral will drop the suspension to $10 \%$. Self-referral can only be used on a first violation. Students must complete the season for the violation to have been served.
2. Second Violation - the student/athlete will be suspended from competition for $50 \%$ the current season's regularly scheduled contests or the next season in which he/she is participating, including the WIAA tournament series, if applicable. If the current season ends before the penalty, the penalty will be carried over into the next season with a pro-rated number of contests. If the violation is for drugs and alcohol the student/athlete will undergo AODA assessment and counseling, at their expense and be required to provide the Athletics and Activities Director written certification of compliance with recommendations prior to any reinstatement of participation in competition.
3. Third Violation - the student/athlete will be suspended from competition for one (1) calendar year from the date of the violation.
4. Fourth Violation - the student/athlete is suspended from competition for the remainder of their time at the School District of Altoona.

## EXTENSION OF VIOLATION

1. If an athlete is found to be in violation of a controlled substance, and he/she agrees to go through a professional outpatient assessment at a certified agency and follow the assessment's recommendations, the suspension will be reduced. First violation to $10 \%$, second violation to $30 \%$ of the current season's regularly scheduled contests or the next season in which he/she is participating, including the WIAA tournament series if applicable. Refusal or failure to take the assessment or to follow its recommendations shall cause the individual to serve the balance of the original number of contests suspended.
2. All violations of the activities code at Altoona High School and/or Altoona Middle School are cumulative throughout the student's school career. Any student under suspension due to a code violation will be required to practice with his/her team and finish the season in good standing. The student must address their coaches to admit their violation, request to come back to the team and recommit to the Athletics and Activities Code by reviewing the code with the Principal or Athletics \& Activities Director.

Note: The WIAA penalty for training violations occurring during WIAA tournaments is disqualification for the entire tournament series in that sport.

## FELONY VIOLATION

Upon being charged or convicted of a felony, a student will be ineligible for all participation in WIAA activities until the student has satisfied all of the requirements ordered by the court in declaring a sentence served, including probation, community service and any other court orders. Any Altoona Athlete convicted of a felony would be ineligible for sports for a minimum of one (1) calendar year from the date the original suspension began, if the court ordered sentence served, including probation, community service and any other court orders is less than 1 year.

## ALTERNATIVE SANCTIONS

The administrator has the discretion to impose alternate sanctions, where, after careful deliberation, he/she determines the mitigating factors concerning the violation and circumstances warrant either an increased or reduced penalty. Any lesser suspension or alternate penalty is at the discretion of the administrator and is not a right or privilege granted the student, and will likely include restorative action by the student to repair the situation. (Mitigating circumstances do not include such factors as: the skill or notoriety of the student/athlete; the effect on the student's future ability to play high school, college, or professional sports; the effect on the student's school or other record or the ability to obtain future educational or other financial assistance. Alternate penalties may include participation in community service, attendance at $A A$, or mental health counseling.)

No penalty may be issued or reduced to a penalty or resolution that is less than the minimum penalty required by the WIAA rules, if applicable. Student-Athletes that meet
with administration and deny violating the rule and later it is determined that a rule violation did occur may receive additional consequence.

## VIOLATION OF CODE/CO-CURRICULAR CLUBS AND ACTIVITIES

Academic Decathlon, Art Club, Chess Club, Coding Club, DECA, Drama, Focus (Acapella group), Forensics, Interact Club, Math Club, National Honor Society, RAILWAY TIES, SADD, Show Choir, Spanish Club, Student Council and all other School District of Altoona sponsored and/or recognized clubs and/or activities.

1. First Violation - The student will satisfactorily perform 10 hours of community service.
2. Second Violation - The student will satisfactorily perform 15 hours of community service. If the violation is for drugs and alcohol the student/athlete will undergo AODA assessment and counseling, at their expense and be required to provide the Athletics and Activities Director written certification of compliance with recommendations prior to any reinstatement of participation.
3. Third Violation - The student will satisfactorily perform 20 hours of community service*. If the violation is for drugs and alcohol, the student/athlete will undergo AODA assessment and counseling, at their expense and be required to provide the athletic and activities director written certification of compliance with recommendations prior to any reinstatement of participation.
4. Fourth Violation - the student is suspended from performance, competition and/or club based activity for one calendar year
*Community service is defined as work done by a person for the benefit of the community without receiving payment for work performed. Community Service should be done with or for organizations that have a non-profit status.

The student will be responsible to create a plan and schedule all community service hours. The Athletics and Activities Director must approve the plan prior to performing the service hours. A sheet or certificate must be obtained from the organization from which the community service was performed stating duties and hours worked and turned into the athletics and activities office for final approval. If the student fails to meet his/her obligations, he/she will be ineligible to be involved in any activity until the community service hours are completed. Students in co-curricular activities that include a performance are required to participate in practice but will remain ineligible for performance until all community service hours have been satisfactorily fulfilled.

Students involved in both athletics and co-curricular activities at the same time will be required to meet the requirements of the athletic suspension which will also validate the suspension for an activity. Students will not be allowed to participate in performances for co-curricular activities until all obligations are fulfilled.

All violations of the activities code at Altoona High School and Altoona Middle School are cumulative throughout the student's school career.

## ADDITIONAL RULES BY COACHESIADVISORS

Nothing in this document shall be deemed as to limit a coach or advisor from establishing additional rules concerning student conduct during the season. Any rules established by the coach or advisor must be in writing and handed out to the students, their parents and/or guardians, and the athletics \& activities director prior to the established starting date for the activity. Student cooperation with and adherence to any rules designed by the coach or advisor are required to maintain eligibility in that specific activity. These rules must be in accordance with the activities code and all other district policies.

It shall be the coach's/advisor's prerogative to suspend any student from a squad whom they consider a demoralizing influence or a detriment to the objective of the activity. If a request is initiated by the advisor/coach, approval by the activities director and Principal will be necessary for the suspension if an in-season cut is to occur.

## HOME-BASED PRIVATE EDUCATION STUDENT PARTICIPATION

Per Wisconsin Statute 118.133, Students who are enrolled in a home-based private-educational program may participate in interscholastic athletics and/or extracurricular activities in their school district on the same basis and to the same extent that it permits pupils enrolled in the school district to participate.

The home-based private education student who lives within the Altoona School District must apply, must meet state law, and must follow the same rules and requirements on the same basis and to the same extent as full-time students of Altoona High School and Altoona Middle School. Once these school board requirements are fulfilled, full-time students and others based on state statute are eligible to participate in interscholastic athletics. Home-based private education students must be participating in a program that provides a sequentially progressive curriculum of fundamental instruction in the
following subjects: Reading, Language Arts, Mathematics, Social Studies, Science, Health, and/or Electives. The Altoona Athletics \& Activities Code requires a student to be passing all courses in order to participate in athletics or co-curricular activities. Parents/Guardians will need to provide grading information to our school's Athletics and Activities Director at the end of each of the school district's transcripted grading periods regardless of whether or not your child is currently active in an athletic or co-curricular activity.

## PROCEDURE \& DUE PROCESS

Violations of the athletics and activities code will be based on the following:

1. Violations reported to the school by law enforcement officials with corroborating evidence
2. Violations reported by teaching or coaching staff members, parents, students, or members of the community. A written and signed statement must be turned in to the Athletics and Activities Director.
3. Self-Admission
4. Evidence from web sites or other technological devices may be used during an investigation
5. Reports of violations must occur within fifteen days of the violation unless referred by the judicial system, law enforcement or social services.
6. Upon receiving a report of a violation the Principal or Athletics and Activities Director shall conduct an investigation, as soon as feasibly possible, which shall include an interview with the accused, to determine whether or not the student has violated the activities code. A parent and/or guardian may be contacted in the investigation process.
7. If after the investigation, it has been determined by the Principal or Athletics and Activities Director that the student has violated the activities code, the student and his/her parents will be notified of the violation and consequences will begin immediately and will continue to be enforced throughout any appeal process. Parents and/or guardians will be notified of an infraction by letter and telephone.

## APPEAL PROCEDURE

In the event an athlete chooses to appeal a violation, the appeals process outlined hereafter constitutes the procedure a student and his/her parents must follow in
appealing a decision relating to eligibility. It should be understood that students and parents and/or guardians must follow all of the appeal steps.

Note: The student will continue to practice with the team, but remain ineligible for game play throughout the entire appeals process.

1. Step One - If the student or his/her parent(s)/guardian(s) are dissatisfied with the decision rendered by the Athletics and Activities Director they may appeal the decision by contacting the Athletic Director within three (3) school days after receiving the phone call regarding the code violation. The Athletics and Activities Director or building administrator and, if appropriate, the head coach of the sport involved, shall schedule a meeting as soon as possible to discuss the issue. The student must attend and may be accompanied by parent(s) and/or guardian(s) at the meeting with the Athletics and Activities Director or administrator and coach. The student will have an opportunity to present evidence and challenge evidence presented against him/her at this meeting. The Athletics and Activities Director or building administrator shall notify the student and his/her parent(s)/guardian(s) of the decision following this meeting.
2. Step Two - The parent(s), guardian(s) or student may appeal this decision in writing to the building Principal within three (3) days after the decision of the Athletics and Activities Director. The building Principal or building Principal's designee will, within three (3) school days of receipt of the written appeal, arrange a meeting between the appropriate parties to review the suspension. This meeting will be conducted by the building Principal or building Principal's designee. At this meeting the student-athlete will be provided the opportunity to present evidence on his/her behalf and to challenge evidence that has been presented. A summary of the meeting, including the decision made, will be put in writing by the person conducting the meeting and a copy sent to the athlete and his/her parents within three (3) school days after the meeting has been held.The school shall consider this decision final.

Unlawful Discrimination Consistent with legal requirements, the School District of Altoona shall not unlawfully discriminate on the basis of sex, race, religion, color, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, or physical, mental, emotional or learning disability/ handicap in its curricular, career and technical education, co-curricular, student services, recreational or other programs or activities, or in admission or access to programs or activities offered by the District as required by section 118.13 and other state statutes. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VII of the Civil Rights

Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

## STUDENT CONCERNS

At times, students have questions or concerns that they will want to address with coaches and/or advisors. The School District of Altoona encourages the student to communicate their concerns with their coach and/or advisor when appropriate.

Students, Parents, and/or Guardians must allow a minimum of 24 hours (cooling off period) to pass before contacting the coach and/or advisor with concerns involving a contest. The School District of Altoona would like to teach students how to advocate for themselves; therefore, all issues must follow the following procedure:

1. 1st Meeting: Student \& Coach
2. 2nd Meeting: Student, Coach, and AD
3. 3rd Meeting: Student, Coach, AD, Parent
4. 4th Meeting: Student, Coach, AD, Parent, Principal

Failure to follow these steps can result in student suspension from the program until the conflict is mended. Any questions about this policy should be directed to the High School or Middle School Principals.

## July 22, 2019 - Rationale for Agenda Item 10.k and 10.1

Respectfully submitted to the Altoona Board of Education
10.k: Consider amendments to Policy 830: Community Use of School Facilities

As a result of our updated facilities, including Oakleaf Stadium, we find it imperative that we update how our facilities are used by outside groups. This update includes language that is modern and consistent with our new facilities.
10.1: Consider fee schedule for facility use

As we update our policy around facility use, it makes sense to update our fee schedule as well. As a reminder, our goal is not to make a profit on such fees; but rather to not burden the taxpayers with costs associated with non-school functions. Doing so would essentially subsidize non-profit, not-for-profit, and for-profit organizations.

A vital part of the Altoona School District's mission is to serve the entire community. Part of this service is to encourage the use of school buildings and grounds by community groups when school is not in session. The Altoona School District's "Community Use of School Facilities" policy govems the use of all District property including, but not limited to, c lassrooms, gymna siums, cafeterias and the school grounds. This policy and its' rules are designed to comply with local, state and federallaw.

O ur District has traditionally welcomed the use of its facilities, and will continue to do so while addressing specific issues that accompany facility use:

- Safety of the participants
- Security of the buildings a nd grounds
- Additional cost incurred by inc reased maintenance/staffing hours
- Additional "wear and tear" of District structures and equipment

With these issues in mind, the District will follow these rules:

1. Community groups may use school buildings and grounds free of charge if custodial staff is already assigned during a nd immediately following the activity. If such staff is not assigned, the user will be charged a flat rate listed on the Facility Use Fee Schedule.

The only exception to the free-use policy is for groups who wish to use the school for a commercial event in which the event is designed to benefit a for-profit business orgroup.
2. "Users" are liable for any damage orvandalism to the building or grounds. All events involving children eighteen (18) a nd under shall have adult supervision.
3. Before use of the District facilities, groups shall have completed the School Facilities Use Form and gained appropriate approvals.
4. According to state statutes, school cafeterias must be staffed by at least one food senvice employee. If the interested group wants to use the kitchen facilities, the group will be charged a flat rate listed on the Facility Use Fee Schedule.
5. The organizations' purpose should not be contrary to the educational mission of public schools (Chapter 118 of Wisc onsin State Statutes), the District's mission or District polic ies.

The failure of an organization orgroup to follow this policy or the associated administrative rules relating to community use of school facilities may lead to the suspension of that organization's facility usa ge privileges.

The Facility Use Fee Schedule (830-Exhibit) will be reviewed on an annual basis.
Please note: Fees will not be assessed for use by the City of Altoona.
CROSS REF.: Section 120.12 Wisc onsin Statute

Adopted: 06/15/81
Amended: 07/21/14

## COMMUNITY USE OF SCHOOL FACILITIES

## Policy 830

When considering the use of facilities, the School District of Altoona's mission is to encourage the use of school buildings and grounds by community groups when it does not conflict with the District's mission of educating students. The Altoona School District's "Community Use of School Facilities" policy governs the use of all District property and the school grounds. This policy and its' rules are designed to comply with local, state and federal law. The School District of Altoona has developed some basic rules governing proper conduct when using facilities, listed here:

1. Any individual, group, school or non-school organization wishing to use any of the school facilities or equipment must do so by completing the Application for Use of School Facilities, found on the District's website and submitted online. District sponsored activities shall always have priority over non-district administered activities. In no case shall verbal commitments for facilities use be considered in any way binding upon the District. Individuals may not apply to utilize school facilities for private, personal or family activities such as wedding receptions, family reunions or birthday parties.
2. Anyone requesting the use of school facilities will be charged fees in accordance with current rates, unless approved otherwise by the Superintendent/designee. In addition, personnel fees required to execute facility usage request will also be charged. The privilege of use may be suspended immediately if there is evidence of misuse of the facilities at any time.
3. Proof of insurance must be provided at least 10 business days prior to the scheduled use and maintained throughout the use.
4. Propping open exterior doors is prohibited at anytime for anyone within our school, due to the safety risks associated with such actions. The organization/groups who is responsible for the space is in charge of making sure the site is secure. Additionally, groups and individuals are responsible for making sure no doors are left open after the use of school facilities. Anyone found to have left a door open, or propped, may be suspended immediately from future use.
5. The submission of the Application for Use of School Facilities constitutes a guarantee to the Board of Education that the group will be responsponsible for the use of premises as outlined in the Application for Use of District Facilities and Community Use of Facilities form (Policy 830).
6. All youth groups must be sponsored. No members of any youth group will be admitted into the facility prior to the arrival of the sponsor/agent.
7. Smoking or using controlled substances, including but not limited to vaping, e-cigarettes, JUUL, tobacco of any kind, etc. and the use or sale of illegal substances on District premises is strictly prohibited.
8. The carrying of a concealed or displayed weapon on District premises is strictly prohibited.
9. Animals are not allowed on District property without prior approval, with the exception of service animals.
10. Alcoholic beverages on District premises are strictly prohibited. Any person deemed intoxicated, or who is under the influence of liquor will not be permitted on District property.
11. No food, roller blades, street shoes or black sole shoes are allowed in the gym.
12. No roller blades, bikes, skateboards, scooters or similarly wheeled devices are allowed in the gym(s) and OakLeaf Stadium.
13. No gum, sunflower seeds and/or food of any kind is permitted on the Track or Turf Field in OakLeaf Stadium.
14. The use of profane language and/or gambling is not permitted on District property and may result in an individual(s) removal from District property.
15. Portable restrooms may not be brought onto District property without prior approval.
16. Burning of candles is prohibited.
17. User group may not cut grass or alter any fields.
18. No use of equipment shall be granted without prior approval from the District. Equipment usage is subject to availability. If District personnel are required to be present during use of equipment, personnel rates will also apply.
19. The application of material to walls, ceilings or floors is prohibited unless previously approved. User groups must remove their excess materials, equipment, furnishings and trash after facility use. Return room furniture to the original set-up.
20. It will be necessary to have a member of the custodial staff present for all inside activities, unless otherwise approved by the Superintendent/designee. In addition, the custodian may be required to be present for outside activities if deemed necessary by the District. The School District of Altoona reserves the right to determine the number of personnel required for an activity.
21. Special permission must be received to serve meals. The use of the school kitchen must be approved through the food service director, and a kitchen staff member must supervise the use of the equipment. The schools have the prerogative of operating a concession stand. Those wanting to rent the High School and OakLeaf Stadium concession stand(s) must also sign an agreement with the Altoona Athletics Booster Club.
22. Use of school facilities is limited to the facilities requested by user at the time of application and may not be modified without previous approval by the District. No portion of any District facility may be used by any group after 11:00 P.M. without prior approval of the Superintendent/designee.
23. An invoice will be forwarded to the organization/individual listed as being responsible for payment following completion of the activity. For activities with multiple dates, periodic invoicing may occur. Payment will be due based on terms noted on the invoice. No group delinquent in payment for use of a building will be approved for subsequent use of school facilities.
24. The School District of Altoona reserves the right to cancel a reservation at any time, without cause or penalty. Altoona reserves the right to change reservations to other rooms with the understanding that, if possible, comparable facilities will be provided. Cancellations by the Organization must be in writing to the Athletics \& Activities office. No fee will be assessed if cancellation is made more than 10 business days prior to the facility use. Cancellations made less than 10 business days prior to facility use will be subject to a fee equal to $20 \%$ of the facility usage fees.
25. The privilege of use may be suspended immediately if there is evidence of misuse of the facilities at any time. The failure of an organization or group to follow this policy or the associated administrative rules relating to community use of school facilities may lead to the suspension of that organization's facility usage privileges. Any damage, broken equipment, vandalism or other alteration of buildings and/or grounds caused by a user group will be billed to that user group.
26. Applications for facility usage for Group II and Group III will be accepted beginning the first business day of June each year. Please note that depending on the location requested, applications for facility use may not be approved until all district activities have been scheduled.

The Facility Use Fee Schedule (830-Exhibit) will be reviewed on an annual basis.

Please note: Fees will not be assessed for use by the City of Altoona.

CROSS REF.: Section 120.12 Wisconsin Statute

Adopted: 06/15/81
Amended: $\quad$ 07/21/14

## SCHOOL DISTRICT OF ALTOONA

Facility Use Fee Schedule

The Altoona School District buildings and grounds are first and foremost for the education and enrichment of our students. Secondly, they serve as a valuable asset for educational, governmental, civic, cultural and recreational activities of the citizens of Altoona. The following fee schedule is intended to best maintain the facilities for the students and the community.

Building Use Classifications and Applicable Rate Schedules:

## CLASS 1

All School District of Altoona activities, school booster Clubs and PTO/PTA organizations.

All Use
CLASS 2
Activities organized by and under the jurisdiction of the Altoona City Park and Recreation Department that are comprised primarily of students of the School District of Altoona.

Use During Standard Operating Hours* A

CLASS 3
Activities organized by and under the jurisdiction of the Altoona City Park and Recreation Department that are comprised primarily of adults of the School District of Altoona

All Use

No Charge

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Applicable
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    Rate
    Schedule

Use During Non-Standard Operating Hours** B
Use During Non-Standard Operating Hours** ..... B

Activities of Organizations that:

1. Are located in the School District of Altoona
2. Are service, civic, recreational, or educational in nature.
3. Are comprised primarily of students of the School District of Altoona.

Use during standard operating hours* where there is no admission or fund raising in connection with the event
Use during standard operating hours* where there is admission or fund raising in connection with the event
Use during non-standard operating hours**

Activities of Organizations that:

1. Are located in the School District of Altoona.
2. Are service, civic, recreational, or educational in nature.
3. Are comprised primarily of adults of the School District of Altoona.

All Use

## Class 6

Activities of Organizations with headquarters located outside of the
School District of Altoona.
All Use
\(\left.$$
\begin{array}{l}\text { *Standard Operating Hours } \\
* * \text { Non-Standard Operating Hours }\end{array}
$$ \begin{array}{l}7 \mathrm{am} to 11 \mathrm{pm} weekdays when school is in session <br>

7 \mathrm{am} to 3 \mathrm{pm} weekdays when school is not in session\end{array}\right\}\)| 11 pm to 7 am weekdays when school is in session |
| :--- |
| 11 pm Friday to 7 am Monday |
| 3 pm to 7 am weekdays when school is not in session |

| DESCRIPTION | CAPACITY | CHARGE <br> PER | RATE <br> $\boldsymbol{A}$ | RATE <br> B | RATE <br> C |  |
| :--- | :--- | :---: | :---: | :---: | :---: | :---: |
| REGISTRATION FEE |  |  |  |  |  |  |

Lab with Computers, data Projector \& Guest Network Acct
N/A Day $\$ 600.00$ \$ 600.00 \$ $1,200.00$

## AUDITORIUM

Auditorium with House Lights, Lectern, 1 Microphone \& Stand Altoona High School
Hour No Charge \$ 12.00 \$ 24.00

GYMNASIUM
Elementary Gymnasium
Middle School Lower Gymnasium

| Hour | No Charge | $\$$ | 6.00 | $\$$ | 12.00 |
| :--- | :--- | :--- | ---: | :--- | :--- |
| Hour | No Charge | $\$$ | 10.00 | $\$$ | 20.00 |
| Hour | No Charge | $\$$ | 10.00 | $\$$ | 20.00 |
| Hour | No Charge | $\$$ | 12.00 | $\$$ | 24.00 |
| Hour | No Charge | $\$$ | 20.00 | $\$$ | 40.00 |

## KITCHEN

Kitchen with Dry or Cold Food Storage Only
Elementary/Middle School
High School
Kitchen with Equipment, Dry Cold, or Hot Food Storage
Elementary/Middle School
High School

| N/A | Hour | $\$$ | 25.00 | $\$$ | 25.00 | $\$$ | 50.00 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| N/A | Hour | $\$$ | 25.00 | $\$$ | 25.00 | $\$$ | 50.00 |
|  |  |  |  |  |  |  |  |
| N/A | Hour | $\$$ | 50.00 | $\$$ | 50.00 | $\$$ | 100.00 |
| N/A | Hour | $\$$ | 50.00 | $\$$ | 50.00 | $\$$ | 100.00 |


| DESCRIPTION | CAPACITY | CHARGE PER | $\begin{gathered} \text { RATE } \\ \text { A } \end{gathered}$ | $\begin{gathered} \hline \text { RATE } \\ \text { B } \\ \hline \end{gathered}$ | RATE C |
| :---: | :---: | :---: | :---: | :---: | :---: |
| COMMONS |  |  |  |  |  |
| Commons Addition - North | 200 | Hour | No Charge | \$ 4.00 | \$ 8.00 |
| Commons Addition - South | 200 | Hour | No Charge | \$ 7.00 | \$ 14.00 |
| High School | 472 | Hour | No Charge | \$ 11.00 | \$ 22.00 |
| CONCESSION STAND | N/A | Day | \$ 150.00 | \$ 150.00 | \$ 300.00 |

## EQUIPMENT

Classroom Computer and Guest network Account
Data Projector
Data Projector and Computer
Overhead Transparency Projector
Document Camera
Portable PA System
Television with VCR/DVD
Portable Projection Screen
Choral Riser (per section)
Platform Riser, 3' x 6" (per section)

| N/A | Day | \$ | 150.00 | \$ | 150.00 | \$ | 300.00 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| N/A | Day | \$ | 40.00 | \$ | 40.00 | \$ | 80.00 |
| N/A | Day | \$ | 190.00 | \$ | 190.00 | \$ | 380.00 |
| N/A | Day | \$ | 15.00 | \$ | 15.00 | \$ | 30.00 |
| N/A | Day | \$ | 40.00 | \$ | 40.00 | \$ | 80.00 |
| N/A | Day | \$ | 20.00 | \$ | 20.00 | \$ | 40.00 |
| N/A | Day | \$ | 40.00 | \$ | 40.00 | \$ | 80.00 |
| N/A | Event | \$ | 10.00 | \$ | 10.00 | \$ | 20.00 |
| N/A | Day | \$ | 10.00 | \$ | 10.00 | \$ | 20.00 |
| N/A | Day | \$ | 10.00 | \$ | 10.00 | \$ | 20.00 |
| N/A | Day | \$ | 12.00 | \$ | 12.00 | \$ | 24.00 |
| N/A | Day | \$ | 150.00 | \$ | 150.00 | \$ | 300.00 |
| N/A | Day | \$ | 75.00 | \$ | 75.00 | \$ | 150.00 |
| N/A | Day | \$ | 5.00 | \$ | 5.00 | \$ | 10.00 |
| N/A | Day | \$ | 30.00 | \$ | 30.00 | \$ | 60.00 |
| N/A | Day | \$ | 35.00 | \$ | 35.00 | \$ | 70.00 |
| N/A | Day | \$ | 40.00 | \$ | 40.00 | \$ | 80.00 |
| N/A | Day | \$ | 50.00 | \$ | 50.00 | \$ | 100.00 |
| N/A | Day | \$ | 50.00 | \$ | 50.00 | \$ | 100.00 |
| N/A | Day | \$ | 5.00 | \$ | 5.00 | \$ | 10.00 |
| N/A | Day | \$ | 10.00 | \$ | 10.00 | \$ | 20.00 |
| N/A | Day | \$ | 10.00 | \$ | 10.00 | \$ | 20.00 |
| N/A | Day | \$ | 30.00 | \$ | 30.00 | \$ | 60.00 |
| N/A | Day | \$ | 15.00 | \$ | 15.00 | \$ | 30.00 |


| DESCRIPTION | CAPACITY | CHARGE PER | $\begin{gathered} \text { RATE } \\ \text { A } \end{gathered}$ | RATE <br> B |  | RATE <br> C |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| EQUIPMENT - Cont'd |  |  |  |  |  |  |
| Food Service Cooler (Each) | N/A | Day | \$ 25.00 | \$ 25.00 | \$ | 50.00 |
| Batting Cages (Each) | N/A | Event | \$ 50.00 | \$ 50.00 | \$ | 100.00 |
| Scoreboards (Each) | N/A | Use/Day | \$ 20.00 | \$ 20.00 | \$ | 40.00 |
| Wrestling Mats (Each) | N/A | Hour | No Charge | \$ 15.00 | \$ | 30.00 |
| Wrestling Mats (Each) | N/A | Day | No Charge | \$ 100.00 | \$ | 200.00 |
| Portable Bleachers (per section) | N/A | Day | \$ 40.00 | \$ 40.00 | \$ | 80.00 |
| Portable Fencing, White | N/A | Event | \$ 100.00 | \$ 100.00 | \$ | 200.00 |
| Extension Cords | N/A | Event | \$ 10.00 | \$ 10.00 | \$ | 20.00 |
| STAFF ASSISTANCE |  |  |  |  |  |  |
| Staff Charges (Billed in 15 Minutes Increments) |  |  |  |  |  |  |
| Technology Department Staff Support | N/A | Hour | \$ 60.00 | \$ 60.00 | \$ | 120.00 |
| Auditorium Manager | N/A | Hour | \$ 36.00 | \$ 36.00 | \$ | 72.00 |
| Auditorium Student Technician | N/A | Hour | \$ 8.00 | \$ 8.00 | \$ | 16.00 |
| Custodial Assistance | N/A | Hour | \$ 30.00 | \$ 30.00 | \$ | 60.00 |
| Food Service Worker | N/A | Hour | \$ 30.00 | \$ 30.00 | \$ | 60.00 |
| Building Manager | N/A | Hour | \$ 35.00 | \$ 35.00 | \$ | 70.00 |
| Kitchen Manager | N/A | Hour | \$ 30.00 | \$ 30.00 | \$ | 60.00 |

Charges for staff assistance other than that listed above will be determined on a case-by-case basis.

Rates may be subject to change without prior notice.

## School District of Altoona

Facility Use Fee Schedule - Group I
All School District of Altoona activities, PTO/PTA organizations, School Booster organizations, Altoona Athletics \& Activities youth programs, activities organized by the City of Altoona and Altoona Parks and Recreation.

| Facility | Per Hour - Standard <br> Operating Hours | Per Hour - Non- <br> Standard Operating <br> Hours |
| :---: | :---: | :---: |
| Gymnasium <br> Elementary <br> Middle School - Upper <br> Middle School - Lower <br> High School <br> Locker Room (Each) <br> Weight Room | $\$ 0.00$ | $\$ 0.00$ |
| Outdoor <br> Sports Complex (All) <br> Track <br> Turf Field <br> Practice Field | $\$ 0.00$ | $\$ 0.00$ |
| Classroom/Computer Lab/Commons/Multipurpose Room <br> Elementary, Intermediate, Middle, High | $\$ 0.00$ | $\$ 0.00$ |
| Auditorium |  |  |
| High School | $\$ 0.00$ | $\$ 0.00$ |


| Facility <br> Assistance Required. Equipment and Supplies will not be <br> furnished by the School District of Altoona. | Per Hour - Standard <br> Operating Hours | Per Hour - Non- <br> Standard Operating <br> Hours |
| :---: | :---: | :---: |
| Workspaces <br> Art Room, Fab Lab, Woodshop | $\$ 0.00$ | $\$ 0.00$ |
| Concessions <br> Elementary <br> High, Sports Complex - Requires Altoona Athletic <br> Booster Club Agreement | $\$ 0.00$ | $\$ 0.00$ |
| Kitchen <br> Elementary, Intermediate, Middle, High | $\$ 0.00$ | $\$ 0.00$ |

## Additional Fees

When applicable, personnel rates per person needed for the following positions will be charged according to hourly rates established by the District:

| Personnel Rates (Including Setup) | Standard Operating Hours | Non-Standard Operating Hours |
| :---: | :---: | :---: |
| Custodial | $\$ 0 / \mathrm{hr}$ | $\$ 10 / \mathrm{hr}$ |
| Kitchen | $\$ 0 / \mathrm{hr}$ | $\$ 10 / \mathrm{hr}$ |
| Staff/Other | $\$ 0 / \mathrm{hr}$ | $\$ 10 / \mathrm{hr}$ |
| Technology | $\$ \mathrm{hr}$ |  |
| Utility Rates | Standard or Non-Standard Operating Hours |  |
| Oakleaf Stadium Field Lights | $\$ 10 / \mathrm{hr}$ (lights will not be permitted past 10:00 PM on any day) |  |

Custodial fees will begin 30 minutes prior to the time access to the facility is requested and will end when cleanup is completed after the activity (there is a minimum two hour charge for all activities during non-standard operating hours). Additional personnel fees will begin when district staff are required to arrive to prepare the facility for the activity and will end when breakdown is complete following the activity (there is a minimum three hour charge for all activities). No use of equipment shall be granted without prior approval from the District. Equipment usage is subject to availability. If District personnel are required to be present during use of equipment, personnel rates will also apply.

Payment/Cancellation: An invoice will be sent following completion of the activity with payment due based on terms noted on the invoice. Cancellations must be in writing to the Athletics and Activities Office. No fee assessed if cancellation is made more than 10 business days prior to the facility use. Cancellations made less than 10 business days prior to facility use will be subject to a fee equal to $20 \%$ of the facility usage fees. No group delinquent in payment for use of a facility will be approved for subsequent use of school facilities until payment is received.

## School District of Altoona

## Facility Use Fee Schedule - Group II

Non-profit, non-district administered activities, including but not limited to: Club sports, non-profit sports teams, community-based groups (including sectarian and political).

| Facility | Per Hour - Non- <br> Operating Hours | Per <br> Standard Operating <br> Hours |
| :---: | :---: | :---: |
| Gymnasium |  |  |
| Elementary | $\$ 10.00$ | $\$ 15.00$ |
| Middle School - Upper | $\$ 10.00$ | $\$ 15.00$ |
| Middle School - Lower | $\$ 10.00$ | $\$ 15.00$ |
| High School |  |  |
| Locker Room (Each) | $\$ 15.00$ | $\$ 22.50$ |
| Weight Room | $\$ 20.00$ | $\$ 30.00$ |
| Outdoor | $\$ 75.00$ | $\$ 112.50$ |
| Sports Complex (All) | $\$ 20.00$ | $\$ 30.00$ |
| Track | $\$ 50.00$ | $\$ 75.00$ |
| Turf Field | $\$ 10.00$ | $\$ 15.00$ |
| Practice Field | $\$ 10.00$ | $\$ 15.00$ |
| Classroom/Computer Lab/Commons/Multipurpose Room |  |  |
| Elementary, Intermediate, Middle, High |  | $\$ 30.00$ |
| Auditorium |  |  |
| High School |  |  |


| Facility <br> Assistance Required. Equipment and Supplies will not be <br> furnished by the School District of Altoona. | Per Hour - Standard <br> Operating Hours | Per Hour - Non- <br> Standard Operating <br> Hours |
| :---: | :---: | :---: |
| Workspaces <br> Art Room, Fab Lab, Woodshop | $\$ 20.00$ | $\$ 30.00$ |
| Concessions <br> Elementary <br> High, Sports Complex - Requires Additional <br> Agreement with the Altoona Athletic Booster Club | $\$ 10.00$ | $\$ 20.00$ |
| Kitchen | $\$ 30.00$ |  |
| Elementary, Intermediate, Middle, High | $\$ 20.00$ | $\$ 30.00$ |

## Additional Fees

The School District of Altoona reserves the right to determine the number of custodial/field supervisor staff required for an activity. When applicable, personnel rates for the following positions will be charged according to hourly rates established by the District:

| Personnel Rates (Including Setup) | Standard Operating Hours | Non-Standard Operating Hours |
| :---: | :---: | :---: |
| Custodial | $\$ 15 / \mathrm{hr}$ | $\$ 20 / \mathrm{hr}$ |
| Kitchen | $\$ 15 / \mathrm{hr}$ | $\$ 20 / \mathrm{hr}$ |
| Staff/Other | $\$ 15 / \mathrm{hr}$ | $\$ 20 / \mathrm{hr}$ |
| Technology | $\$ 15 / \mathrm{hr}$ | $\$ 20 / \mathrm{hr}$ |
| Utility Rates | Standard or Non-Standard Operating Hours |  |
| Oakleaf Stadium Field Lights | $\$ 10 / \mathrm{hr}$ (lights will not be permitted past 10:00 PM on any day) |  |

Custodial fees will begin 30 minutes prior to the time access to the facility is requested and will end when cleanup is completed after the activity (there is a minimum two hour charge for all activities during non-standard operating hours). Additional personnel fees will begin when district staff are required to arrive to prepare the facility for the activity and will end when breakdown is complete following the activity (there is a minimum three hour charge for all activities). No use of equipment shall be granted without prior approval from the District. Equipment usage is subject to availability. If District personnel are required to be present during use of equipment, personnel rates will also apply.

Payment/Cancellation: An invoice will be sent following completion of the activity with payment due based on terms noted on the invoice. Cancellations must be in writing to the Athletics and Activities Office. No fee assessed if cancellation is made more than 10 business days prior to the facility use. Cancellations made 9 business days or less prior to facility use will be subject to a fee equal to $20 \%$ of the facility usage fees. No group delinquent in payment for use of a facility will be approved for subsequent use of school facilities until payment is received.

## School District of Altoona

Facility Use Fee Schedule - Group III
For-profit groups whose activities (both athletic and non-athletic) are not administered by the School District of Altoona.

| Facility | Per Hour - Standard <br> Operating Hours | Per Hour - Non- <br> Standard Operating <br> Hours |
| :---: | :---: | :---: |
| Gymnasium <br> Elementary <br> Middle School - Upper <br> Middle School - Lower <br> High School <br> Locker Room (Each) <br> Weight Room | $\$ 20.00$ |  |
| $\$ 20.00$ | $\$ 30.00$ |  |
| $\$ 30.00$ |  |  |
| Outdoor | $\$ 30.00$ | $\$ 30.00$ |
| Sports Complex (All) | $\$ 40.00$ | $\$ 45.00$ |
| Track | $\$ 40.00$ | $\$ 60.00$ |
| Turf Field | $\$ 150.00$ | $\$ 225.00$ |
| Practice Field | $\$ 40.00$ | $\$ 60.00$ |
| Classroom/Computer Lab/Commons/Multipurpose Room | $\$ 20.00$ | $\$ 30.00$ |
| Elementary, Intermediate, Middle, High | $\$ 20.00$ | $\$ 30.00$ |
| Auditorium |  |  |
| High School | $\$ 40.00$ | $\$ 60.00$ |


| Facility <br> Assistance Required. Equipment and Supplies will not be <br> furnished by the School District of Altoona. | Per Hour - Standard <br> Operating Hours | Per Hour - Non- <br> Standard Operating <br> Hours |
| :---: | :---: | :---: |
| Workspaces <br> Art Room, Fab Lab, Woodshop | $\$ 40.00$ | $\$ 60.00$ |
| Concessions <br> Elementary <br> High, Sports Complex - Requires Additional <br> Agreement with the Altoona Athletic Booster Club | $\$ 20.00$ | $\$ 30.00$ |
| $\$ 60.00$ |  |  |
| Kitchen | $\$ 40.00$ | $\$ 60.00$ |

## Additional Fees

The School District of Altoona reserves the right to determine the number of custodial/field supervisor staff required for an activity. When applicable, personnel rates for the following positions will be charged according to hourly rates established by the District:

| Personnel Rates (Including Setup) | Standard Operating Hours | Non-Standard Operating Hours |
| :---: | :---: | :---: |
| Custodial | $\$ 20 / \mathrm{hr}$ | $\$ 30 / \mathrm{hr}$ |
| Kitchen | $\$ 20 / \mathrm{hr}$ | $\$ 30 / \mathrm{hr}$ |
| Staff/Other | $\$ 20 / \mathrm{hr}$ | $\$ 30 / \mathrm{hr}$ |
| Technology | $\$ 20 / \mathrm{hr}$ | $\$ 30 / \mathrm{hr}$ |
| Utility Rates | Standard or Non-Standard Operating Hours |  |
|  |  |  |
| Oakleaf Stadium Field Lights | $\$ 10 / \mathrm{hr}$ (lights will not be permitted past 10:00 PM on any day) |  |

Custodial fees will begin 30 minutes prior to the time access to the facility is requested and will end when cleanup is completed after the activity (there is a minimum two hour charge for all activities during non-standard operating hours). Additional personnel fees will begin when district staff are required to arrive to prepare the facility for the activity and will end when breakdown is complete following the activity (there is a minimum three hour charge for all activities). No use of equipment shall be granted without prior approval from the District. Equipment usage is subject to availability. If District personnel are required to be present during use of equipment, personnel rates will also apply.

Payment/Cancellation: An invoice will be sent following completion of the activity with payment due based on terms noted on the invoice. Cancellations must be in writing to the Athletics and Activities Office. No fee assessed if cancellation is made more than 10 business days prior to the facility use. Cancellations made less than 10 business days prior to facility use will be subject to a fee equal to $20 \%$ of the facility usage fees. No group delinquent in payment for use of a facility will be approved for subsequent use of school facilities until payment is received.

Altoona School District Summer Programs 2019 REVISED *

| Altoona School District Summer Programs 2019 REVISED * |  |  |  |
| :---: | :---: | :---: | :---: |
| Position Course | Grades | Instruc tors (Pending Registrations) | Dates |
| RAIL K-4 Teacher-Session 1 | K-4 | Jeana Mickelson, Erika Kessler, Alexa Laskowski, C assie Flackey, Kevin Fruit, Ka mi Larson J enae Wemer, Kim Goettl, Lisa Matz, Ari Kaiser, Momis Clark, Amy Gillespie | J une 17-28 M-F |
| RAIL 5-8 Teacher- Session 1 | 5-8 | Andy Schrader, Lisa Roff, Paula G orski, Ashley Kuhl, Cheri Bresina, Vicki Howell | J une 17-28 M-F |
| RAIL K-4 Teacher- Session 2 | K-4 | Erika Kessler, Stephanie Oates, Jessic a Johnson, Jeana Mic kelson, Kevin Fruit, Andy Schrader, Olivia Revolinski, Alexa La skowski, Sarah Roff, Moris Clark, Emilee Planert | J uly 8-26 M-F |
| RAIL 5-8 Teacher- Session 2 | 5-8 | Kim Goettl, J essica Richa rds, Paul Richa rds, Lisa Roff, Denise Madison, Paula Gorski | July 8-26 M-F |
| RAIL K-4 Assistant |  | Stacey Stangel | J une 17-28 and J uly 8-26 |
| RAIL 5-8 Assistant |  | Paul Henrichs | J une 17-28 and July 8-26 |
| J ump Start (Intervention) |  | Bonnie Fagen, Emilee Planert, Sha ron Asselin | August 5-22 M-Th |
| J ump Start | 1 | Renee Martell \& Maggie Kufner | August 5-22 M-7h |
| J ump Start | 2 | Andy Schrader | August 5-22 M-Th |
| J ump Start | 3 | Robin Lockrey | August 5-22 M-Th |
| J ump Start | 4 | J ulie Scott | August 5-22 M-Th |
| J ump Start | 5-6 | J o Adrian, Melissa Martin | August 5-22 M-Th |
| J ump Start | 7-8 | Sarah Pszenic zny | August 5-22 M-Th |
| Backyard Bonanza | 5-8 | Sarah Pszenic zny | J une 17-28 M-F |
| OutdoorAdventures | 5-8 | Shalyn Gagnon, Nick Gagnon, Erica Emerson | J une 17-28 M-F |
| Band and Band Lessons | 6-12 | Matt Kruzka | August (dates TBD) |
| High School Online Core Credit Recovery | 9-12 | Jen Robertson | J une 13-J uly 3 M-F |
| High School Weight Training * | 9-12 | Kyle Rothbauer | June 17-Aug 2, M, W, F (no tra ining the week of J uly 4) |
| Middle School Weight Training * | 6-8 | Kyle Rothbauer | J une 18-Aug 1, T, Th (no tra ining the week of J uly 4) |

## Summer Programs 2019

RAILAIDES- Kim Ya mington, Kristine Lenberg, Ka ren Pals, Ka thy Hanrath, Emma Mic kelson, Ka yla Goettl, Amber Nixdorf, J evin Sta ngel, Katie Schubring, Nic ole McElvoy, Nancy Kraft, Kristina Risler, Laura Hatleli, Michaela Walters, Vicki Brantner, Claire Pszenic zny, Kristi Springer, J oanne Rehberg, J ordan Townsend, Karen J ohnson, Brooklynn Howell, J ess Lacey, Ben Goettl (Session 2)

# 2019-20 School Year SPECIAL EDUCATION SERVICES 66.0301 COOPERATIVE AGREEMENT Between <br> <br> Eau Claire Area School District <br> <br> Eau Claire Area School District <br> And <br> Altoona School District 

## SCHOOL BOARD RESOLUTION

"Whereas the following school districts have disabled children, and whereas it appears that the educational interests of all children in these school districts will be served best by the districts joining together to offer special services, as authorized by the Department of Public Instruction, to meet the needs of students with disabilities."
"It is hereby resolved that the school boards of Eau Claire and Altoona agree to establish and maintain, on a cooperative basis, the special education services of licensed professionals, pursuant to the Chapter PI 14, Section 66.0301 of the Wisconsin Statutes."

## CONDITIONS

Pursuant to a resolution adopted by the school districts of Eau Claire and Altoona mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said above parties agree and contract for the cooperation of the special education service as hereinafter set forth;
2. That the Eau Claire Area School District be the operator and fiscal agent;
3. That Eau Claire, as the fiscal agent, will include all program expenditures and receipts in Fund 27 of the Wisconsin Uniform Financial Accounting Requirements (WUFAR).
4. That the cost to the participating district be determined prior to June 30 , annually, on the basis of participation and state aid reimbursements determined in the same manner and paid to the participating school districts;
5. That estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;
6. That variations from the budget will require prior approval of the participating school districts hereto;
7. That unemployment compensation for the service provider will be the responsibility of the participating districts and based on percentage of use;
8. That the participating districts agree to prepay the host district according to the following schedule: One invoice will be mailed in November 2019 with the option of one or two installments, the first due in November 2019 and the second in January 2020.
9. That Eau Claire, as the fiscal agent, agrees to file the required financial report with the Department of Public Instruction;
10.That each district agrees to a calendar of 35 weeks for program operation, which allows for the variances in the contracting districts' calendars.
11.That notice of intent to non-renew this agreement by any participating district be in conformance with timelines prescribed in the Wisconsin Statutes 118.22 (2).

## Program Costs Based on 2019-20 Contracts:

Service Provided
PT
TOTAL:

Estimated
Contract Amount
\$24,738
\$24,738

Operator of Cooperative (Eau Claire Area School District)
District Administrator Date

School Board President Date

Member of Cooperative (Altoona School District)
District Administrator Date

School Board President Date

