

# School District of Altoona 

# ALTOONA BOARD OF EDUCATION <br> Regular Meeting <br> District Board Room <br> $8097^{\text {th }}$ Street West <br> January 5, 2015 <br> 6:30 p.m. <br> Agenda 

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
a. December 15, 2014 Special Meeting/Public Hearing
b. December 15, 2014 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
a. Non-Agenda items - public comment and concern
b. Agenda items - public comment and concern
8. Treasurer's Report.
a. Approval of Checks for Payment
(1) General Fund checks totaling $\$ 890,759.59$
(2) Student Activity Fund checks totaling $\$ 432.95$
9. Information
a. School Showcase
(1) Student Representative's Update
b. Committee Reports
c. General Information
d. President's Report
e. Superintendent's Report
(1) On Track for the Future - Building Projects Update
(a) Site Feasibility Study Report, SEH
(b) Architect's Report, ADG
(2) 2015/16 Calendar - School Start Date Waiver
(3) Library Board Meeting, December 18
(4) Other Meetings, News and Events (Items announced in this category are not intended for discussion)
10. Board Action after Consideration and Discussion
a. Consider Retirement of School Psychologist
b. Consider Employment Recommendation to Fill Extra Assignment Positions for 2014/15
c. Consider Amendment of Policy 460 - Student Awards and Scholarships
d. Consider Approval of 462-Rule - Procedures for Awarding the Wisconsin Technical Excellence Scholarship
e. Consider Approval of 462-Exhibit - Student Declaration of Interest for Being Considered for Technical Excellence Scholarship
f. Consider 2015 WASB Resolutions and Give Direction to Delegate
11. Anticipated Closed Session as Per Section 19.85 (1)(c) - Wisc. Statutes
a. Consider closed session minutes for June 2, 2014
b. Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - Review of Performance Evaluation Data - Administration - 19.85 (1)(c)
c. Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - Annual Evaluation of the Superintendent - 19.85 (1)(c)
12. Reconvene into Open Session and Take any Necessary Action
13. Adjournment

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.

## ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of "we can't," to "how can we?"

Adopted: 9/19/11
Amended: 1/21/13


## School District of

Altoona

# ALTOONA BOARD OF EDUCATION <br> Special Meeting/Public Hearing <br> Altoona Commons Addition <br> 1827 Bartlett Avenue <br> December 15, 2014 <br> 6:30 p.m. 

1. The Special Meeting of the Altoona Board of Education/Public Hearing was called to order by Board President, Helen Drawbert at 6:34 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present and absent:

Helen S. Drawbert, President
Robin E. Elvig, Vice President; Absent
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Dr. Connie M. Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Public Hearing on the School District's Request for a School Start Date Waiver for the 2015/16 School Year Allowing a School Start Date Prior to September 1, 2015 Due to Major Construction. Dr. Biedron reviewed the school start date law and the process to request a waiver. The proposed calendar for 2015/16, which features a start date of August 19, 2015, was also reviewed. Following a question and answer period, there was no opposition from the public in attendance. The school board will discuss and take action on the calendar and the waiver request during the Regular Meeting (10.c. (1); 11.b.).
5. Adjournment. Motion by Rowe to adjourn at 6:47 p.m., seconded by Poquette. Elvig, absent; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 4-0.

Joyce M. Orth CAP, Board Secretary

## District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.


# School District of Altoona 

$8097^{\text {th }}$ St West Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent
www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION<br>Regular Meeting<br>Altoona Commons Addition<br>1827 Bartlett Avenue<br>December 15, 2014<br>6:45 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert at 6:48 p.m. in the Altoona commons addition
2. Roll call was taken and the following were present and absent:

Helen S. Drawbert, President
Robin E. Elvig, Vice President; Absent
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Dr. Connie M. Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. December 1, 2014 Regular Meeting. Motion by Hilger to approve the December 1 minutes as presented, seconded by Rowe. Elvig, absent; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 4-0. b. December 10, 2014 Special Meeting. Motion by Rowe to approve the December 10 minutes as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, absent; Drawbert, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Dave Rowe mentioned last week's middle school concert, and others joined him in recognizing the students and teachers for their performance. The high school concert will be held on Monday, December 22 at 7:00 p.m. b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling $\$ 498,413.26$ and Student Activity Fund checks totaling $\$ 18,478.31$ as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, absent; Rowe, yes; Drawbert, yes. Motion carried 4-0. b. Approval of Treasurer's Report. Motion by Rowe to approve the Treasurer's Report as presented, seconded by Hilger. Poquette, yes; Elvig, absent; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.
9. Financial Update and Workshop. a. Budget Update. Expenditures and revenues as of December 10, 2014 were included in packets. b. Overview of Bond Issuance Process. Michael Markgren, business manager, shared a follow-up overview of the bond issuance process for public entities, the structure of our bonds, interest income projections, and next steps.
10. Information. a. Committee Reports. (1) Altoona Parks and Recreation Committee. The December 15 committee meeting was reviewed. Contracts for field and concession stand rental, park facility fees, and adult softball league fees were among the topics of discussion. Brad Poquette serves as the board's representative to the committee. b. General Information. (1) About the Wisconsin Technical Excellence Scholarship. The information bulletin from the State of Wisconsin Higher Educational Aids Board (HEAB) was included in packets. Beginning in 2015, a new scholarship known as the Technical Excellence Scholarship (TES) will be awarded to Wisconsin high school seniors who have the highest demonstrated level of proficiency in technical education subjects. A February 25 deadline has been extended to March 23 in this initial scholarship year (2015). (2) Policy Discussion. Policy 460 - Student Awards and Scholarships, 462-Rule - Procedures for Awarding the Wisconsin Technical Excellence Scholarship, 462-Exhibit - Student Declaration of Interest for Being Considered for Technical Excellence Scholarship were reviewed. c. President's Report. (1) Any Follow-up Discussion from the Public Hearing Regarding the Request for the School Start Date Waiver. Dr. Biedron reviewed the recommendation for a school start date waiver due to construction, and answered any follow-up questions from the board. See 11.b. (2) Superintendent Evaluation Process. Policy 225 - Evaluation of the Superintendent and 225-Exhibit - Superintendent Evaluation were included in packets. Board members will complete the evaluation process prior to the January 5 meeting. (3) Elementary School Name. The name of the new elementary school was discussed. While board members did not express an opinion about keeping the Pedersen name, they did suggest getting input from other groups and the community. In addition, a policy to address the naming of facilities should be established. d. Superintendent's Report. (1) Monthly Enrollment Report. Student enrollments as of December 11, 2014 were reviewed: Pedersen, 584; intermediate school, 242; middle school, 312; and high school, 421 for a total of district total of 1559. (2) First Lego Robotics - Team Da Brainiac Update. A Leader-Telegram article featuring Team Da Brainiac was included in packets. After qualifying at Regionals in November, the team competed at Sectionals in Oshkosh on December 7. (3) Hour of Code. Classrooms throughout the district participated in an Hour of Code during the week of December 8. Hour of Code is held in celebration of Computer Science Education Week.(4) On Track for the Future - Building Projects Update. Dr. Biedron reviewed the current status of projects. Working with our architect, KFI Engineers has finalized their review of the mechanical engineering needs on the Bartlett Avenue campus, and found the boiler systems can be reduced to two. Elementary plans are hopeful for presentation at the January 5 board meeting. (5) Other
Meetings, News and Events (Items announced in this category are not intended for discussion). The following were announced: UW-Stout professor and student teachers visited 4-5 grade students today, and a December 17 meeting with Chief James regarding the School Resource Officer position.
11. Board Action after Consideration and Discussion. a. Consider Appointment of Medical Advisor for 2014/15. Motion by Rowe to appoint Dr. Kevin Gilmartin MD as the medical advisor for 2014/15 as recommended, seconded by Hilger. Elvig, absent; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 4-0. b. Consider Adoption of 2015/16 Calendar Pending DPI Approval of the School Start Date Waiver. Motion by Poquette to approve the request of waiver by adoption of the 2015/16 calendar; calendar contingent on the DPI's joint approval of the waiver request, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, absent; Drawbert, yes. Motion carried 4-0. See 10c. (1).
c. Consider Recommendation for Full-Time Technology Education Teacher Position. Motion by Hilger to approve an additional full-time technology education teacher position starting second semester 2014/15 as recommended, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, absent; Rowe, yes; Drawbert, yes. Motion carried 4-0.
12. Adjournment. Motion by Rowe to adjourn at $8: 25$ p.m., seconded by Poquette. Poquette, yes; Elvig, absent; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, January 5, 2015 at 6:30 p.m. in the District board room, $8097^{\text {th }}$ Street West, Altoona.

Joyce M. Orth CAP, Board Secretary

District Clerk
Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.


| CHECK | CHECK | ACCOUNT |  |  | INVOICE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  | VENDOR |  | AMOUNT |
| 12/12/2014 | 130887 | 10 E 800 | 293291000 | EMPLOYEE BENEFITS COOPERATIVE | Administrative Services Totals for 130886 | 795.00 |
|  |  |  |  |  | Employer <br> Contribution/Struck-Knudson | 750.00 |
|  |  |  |  |  | Totals for 130887 | 750.00 |
| 12/12/2014 | 130888 | 10 E 400 | 320254300 | J.H. LARSON COMPANY | toilet spuds | 16.31 |
|  |  |  |  |  | Totals for 130888 | 16.31 |
| 12/12/2014 | 130889 | 27 E 800 | 370436000 | LE PHILLIPS CAREER DEVELOPMENT | LE Phillips Alternate Youth Program. B.Her | 308.00 |
|  |  |  |  |  | Totals for 130889 | 308.00 |
| 12/12/2014 | 130890 | 10 E 800 | 730270000 | UNEMPLOYMENT INSURANCE | Blanket order for Unemployment Insurance | 747.38 |
|  |  |  |  |  | Totals for 130890 | 747.38 |
| 12/12/2014 | 130891 | 10 E 400 | 310125400 | WANAMAKER, DANIEL | Accompanying fee for fall concert | 125.00 |
|  |  |  |  |  | Totals for 130891 | 125.00 |
| 12/12/2014 | 130892 | 10 E 400 | 411125400 | WEST MUSIC COMPANY | Music for Dorian. Invoice already in DO. | 6.15 |
|  | 130892 | 10 E 400 | 411125400 | WEST MUSIC COMPANY | Music for Dorian Festival | 63.50 |
|  |  |  |  |  | Totals for 130892 | 69.65 |
| 12/23/2014 | 130893 | 10 L 000 | 000811680 | OKLAHOMA DEPARTMENT OF HUMAN S | Payroll accrual | 244.89 |
|  |  |  |  |  | Totals for 130893 | 244.89 |
| 12/23/2014 | 130894 | 50 L 000 | 000811690 | RBS CITIZENS N.A. | Payroll accrual | 43.13 |
|  |  |  |  |  | Totals for 130894 | 43.13 |
| 12/23/2014 | 130895 | 10 L 000 | 000811680 | WI SCTF | Payroll accrual | 46.98 |
|  | 130895 | 27 L 000 | 000811680 | WI SCTF | Payroll accrual | 7.02 |
|  | 130895 | 10 L 000 | 000811680 | WI SCTF | Payroll accrual | 164.00 |
|  |  |  |  |  | Totals for 130895 | 218.00 |
| 12/16/2014 | 130896 | 10 E 800 | 310263300 | CENTURYLINK - BUSINESS SERVICE | Long Distance Telephone service | 135.38 |
|  |  |  |  |  | Totals for 130896 | 135.38 |
| 12/16/2014 | 130897 | 10 E 800 | 358221910 | CHARTER COMMUNICATIONS | Cable in the Classroom digital receivers | 28.46 |
|  |  |  |  |  | Totals for 130897 | 28.46 |
| 12/16/2014 | 130898 | 10 E 800 | 310211100 | EAU CLAIRE AREA HMONG MUTUAL A | Hmong Interpreter for Fall <br> Parent/Teacher conferences | 60.30 |
|  |  |  |  |  |  | 60.30 |
| 12/16/2014 | 130899 | 27 E 700 | 411158000 | PETTY CASH FUND | Petty Cash for Cooking and Community Outings | 95.66 |
|  |  |  |  |  | Totals for 130899 | 95.66 |
| 12/16/2014 | 130900 | 10 E 200 | 411125500 | SCHMITT MUSIC CENTERS | Repair Bill | 90.00 |
|  | 130900 | 10 E 200 | 411125500 | SCHMITT MUSIC CENTERS | Repair Bill | 146.50 |

INVOICE

| CHECK | CHECK | ACCOUNT |  |  | INVOICE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
|  |  |  |  |  | Totals for 130900 | 236.50 |
| 12/16/2014 | 130901 | 10 E 800 | 310162101 | SCHRANK, BENJAMIN | Final payment to Ben Schrank for choreography/show design. | 1,000.00 |
|  |  |  |  |  | Totals for 130901 | 1,000.00 |
| 12/18/2014 | 130902 | 10 E 200 | 411122000 | EAU CLAIRE CITY OF - CITY BUS | bus passes for homeless family | 45.00 |
|  |  |  |  |  | Totals for 130902 | 45.00 |
| 12/18/2014 | 130903 | 10 E 100 | 411253300 | HILLYARD, INC - EAU CLAIRE | SUPPLIES | 194.22 |
|  | 130903 | 10 E 200 | 411253300 | HILLYARD, INC - EAU CLAIRE | SUPPLIES | 194.22 |
|  | 130903 | 10 E 400 | 411253300 | HILLYARD, INC - EAU CLAIRE | SUPPLIES | 194.23 |
|  | 130903 | 10 E 100 | 411253300 | HILLYARD, INC - EAU CLAIRE | SUPPLIES | 39.93 |
|  | 130903 | 10 E 200 | 411253300 | HILLYARD, INC - EAU CLAIRE | SUPPLIES | 39.93 |
|  | 130903 | 10 E 400 | 411253300 | HILLYARD, INC - EAU CLAIRE | SUPPLIES | 39.94 |
|  | 130903 | 10 E 100 | 411253300 | HILLYARD, INC - EAU CLAIRE | SCRUBBER REPAIR | 46.08 |
|  | 130903 | 10 E 200 | 411253300 | HILLYARD, INC - EAU CLAIRE | SCRUBBER REPAIR | 46.08 |
|  | 130903 | 10 E 400 | 411253300 | HILLYARD, INC - EAU CLAIRE | SCRUBBER REPAIR | 46.09 |
|  | 130903 | 10 E 100 | 411253300 | HILLYARD, INC - EAU CLAIRE | Blanket PO | 24.80 |
|  | 130903 | 10 E 200 | 411253300 | HILLYARD, INC - EAU CLAIRE | Blanket PO | 24.80 |
|  | 130903 | 10 E 400 | 411253300 | HILLYARD, INC - EAU CLAIRE | Blanket PO | 24.80 |
|  |  |  |  |  | Totals for 130903 | 915.12 |
| 12/18/2014 | 130904 | 10 E 800 | 435122000 | HOUGHTON MIFFLIN COMPANY | Easy CBM 110 Seats for K-8 | 440.00 |
|  |  |  |  |  | Totals for 130904 | 440.00 |
| 12/18/2014 | 130905 | 10 E 400 | 320254300 | J.H. LARSON COMPANY | toilet spuds | 30.47 |
|  |  |  |  |  | Totals for 130905 | 30.47 |
| 12/18/2014 | 130906 | 27 E 700 | 411223300 | QUILL CORPORATION | Office supplies | 14.37 |
|  |  |  |  |  | Totals for 130906 | 14.37 |
| 12/19/2014 | 130907 | 10 E 400 | 949162120 | SCHOOL DISTRICT OF SPARTA | Dance competition entry fee | 200.00 |
|  |  |  |  |  | Totals for 130907 | 200.00 |
| 12/22/2014 | 130908 | 10 E 800 | 411254200 | EAU CLAIRE COUNTY HIGHWAY DEPT | salt/sand for parking lots | 197.91 |
|  |  |  |  |  | Totals for 130908 | 197.91 |
| 12/22/2014 | 130909 | 10 E 800 | 348254500 | EXXON MOBIL - PROCESSING CENTE | NOV/DEC GAS PURCHASES | 836.77 |
|  |  |  |  |  | Totals for 130909 | 836.77 |
| 12/22/2014 | 130910 | 10 E 800 | 320254200 | FIBRENEW | Plastic repair to Elementary play structure. | 200.00 |
|  |  |  |  |  | Totals for 130910 | 200.00 |
| 12/22/2014 | 130911 | 10 E 800 | 310162101 | GROKOWSKY, JENNIFER | Choreography for In Training, middle school show choir | 600.00 |
|  |  |  |  |  | Totals for 130911 | 600.00 |
| 12/22/2014 | 130912 | 10 E 400 | 320254300 | J.H. LARSON COMPANY | faucets for high school and middle school. one each | 102.50 |
|  | 130912 | 10 E 400 | 411253300 | J.H. LARSON COMPANY | faucets for high school and middle school. one each | 102.50 |
|  |  |  |  |  | Totals for 130912 | 205.00 |





14150046710 E 200411125500 JW PEPPER

14150046710 E 200411125500 JW PEPPER
14150046710 E 200470125500 JW PEPPER

INVOICE DESCRIPTION AMOUNT

| blanket order Dean Foods | $3,023.81$ |
| :---: | :---: |
| blanket order Dean Foods | $1,679.89$ |
| Totals for 141500457 | $4,703.70$ |
| Dominos Pizza/blanket order | 255.00 |
| Totals for 141500458 | 255.00 |


| blanket order | 32.70 |
| :--- | :--- |
| earthgrains/bimbo bakeries |  |
| blanket order | 98.70 | earthgrains/bimbo bakeries

Totals for $141500459 \quad 131.40$

| School Board Election | 51.73 |
| :--- | ---: |
| Online subscription to Leader | $1,500.00$ |
| Telegram |  |
|  | Totals for 141500460 |


| blanket order Indianhead | 585.40 |
| :--- | ---: |
| Foodservice |  |
| blanket order Indianhead | 236.70 |
| Foodservice |  |
| blanket order Indianhead |  |
| Foodservice |  |
| blanket order Indianhead |  |
| Foodservice |  |
| blanket order Indianhead |  |
| Foodservice |  |
| blanket order Indianhead |  |
| Foodservice |  |
| blanket order Indianhead |  |
| Foodservice |  |
| blanket order Indianhead |  |
| Foodservice |  |
| blanket order Indianhead |  |$\quad 1,309.06$


| warm-up book series that will | 178.80 |
| :--- | ---: |
| be used at the beginning of |  |
| class. It contains lots of |  |
| scale work (in both major and |  |
| minor keys) and includes |  |
| chorales as well. These will |  |
| stay in the classroom and |  |
| will not be available for |  |
| students to take home. |  |
| Material for the MS Festival |  |
| piece concert in March |  |
| Bonsai Tree - Julie Giroux |  |
| http://www.jwpepper.com/Bonsai |  |
| -Tree/10189943.item\#.vCwgGvldV |  |
| 8E |  |
| 7th/8th grade concert band |  |
| warm-up book series that will | 70.99 |





12/18/2014 14150048750 E 800415257220 DOMINOS PIZZA

12/18/2014 14150048850 E 800415257220 EARTHGRAINS BAKING CO. INC.
14150048850 E 800415257220 EARTHGRAINS BAKING CO. INC.

12/18/2014 14150048950 E 800411257220 ECOLAB, INC

12/18/2014 14150049010 E 100320254300 G \& K SERVICES, INC.
14150049010 E 200320254300 G \& K SERVICES, INC.
14150049010 E 400320254300 G \& K SERVICES, INC.
14150049010 E 100320254300 G \& K SERVICES, INC.
14150049010 E 200320254300 G \& K SERVICES, INC.
14150049010 E 400320254300 G \& K SERVICES, INC.
14150049010 E 100320254300 G \& K SERVICES, INC.

INVOICE

| DESCRIPTION | AMOUNT |
| :---: | :---: |
| Payroll accrual | 14,732.34 |
| Payroll accrual | 274.41 |
| Payroll accrual | 47.19 |
| Payroll accrual | 221.30 |
| Payroll accrual | 51.66 |
| Payroll accrual | 8,741.21 |
| Payroll accrual | 1,804.41 |
| Payroll accrual | 1,206.40 |
| Payroll accrual | 241.05 |
| Payroll accrual | 0.00 |
| Payroll accrual | 10,508.68 |
| Payroll accrual | 2,104.72 |
| Payroll accrual | 10,508.68 |
| Payroll accrual | 2,104.72 |
| Payroll accrual | 204.50 |
| Payroll accrual | 51.66 |
| Payroll accrual | 73,613.88 |
| Payroll accrual | 14,732.34 |
| Payroll accrual | 8,741.21 |
| Payroll accrual | 1,804.41 |
| Payroll accrual | 1,214.77 |
| Payroll accrual | 255.50 |
| Payroll accrual | 0.00 |
| Payroll accrual | 274.41 |
| Payroll accrual | 47.19 |
| JAN 2015 BILLING IN | 35,614.72 |

DEC/RETIREE
Totals for $141500485 \quad 262,715.24$

| MILK | 669.91 |  |
| :--- | :--- | ---: |
| MILK | 372.17 |  |
| MILK | 75.72 |  |
| MILK | 42.06 |  |
| MILK |  | 127.19 |
| MILK |  | 70.66 |
| MILK |  | 492.56 |
| MILK |  | 273.64 |
|  | Totals for 141500486 | $2,123.91$ |

Pizza 277.50

Totals for $141500487 \quad 277.50$

| SUPPLIES |  | 55.20 |
| :--- | ---: | ---: |
| SUPPLIES |  | 116.50 |
|  | Totals for 141500488 | 171.70 |
|  |  |  |
| DISH WASHER SUPPLIES | 319.42 |  |
| Totals for 141500489 |  | 319.42 |


| Blanket P.O. | 18.48 |
| :--- | ---: |
| Blanket P.O. | 18.48 |
| Blanket P.O. | 18.47 |
| Blanket P.O. | 13.47 |
| Blanket P.O. | 13.47 |
| Blanket P.O. | 13.46 |
| Blanket P.O. | 9.97 |





INVOICE DESCRIPTION

| Payroll accrual | 1.58 |
| ---: | ---: | ---: |
| Totals for 201400765 | $16,697.80$ |

Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual Totals for 201400766

Payroll accrual 51.19
Payroll accrual 62.34
Payroll accrual 5,316.25
Payroll accrual 500.00
Payroll accrual 78.25
Payroll accrual 69.85
Payroll accrual 28.44
Payroll accrual 233.00
Payroll accrual
Payroll accrual
Payroll accrual
Payroll accrual
Totals for 201400767

17,413.56
2,960.91
3,514.06
1,126. 38 278.90
18.86

3,514.06
1,126. 38 278.90 18.86

17,413.56
2,960. 91
50,625.34

1,608. 35
291.67

2, 012.50 100.00

10,351. 84

12/23/2014 20140076810 A 000000711100 20140076827 A 000000711100 20140076850 A 000000711100 20140076880 A 000000711100

WELLS FARGO BANK/NET PR \& DIRE PR \& DIRECT DEPOSIT/12-23-14
WELLS FARGO BANK/NET PR \& DIRE PR \& DIRECT DEPOSIT/12-23-14
WELLS FARGO BANK/NET PR \& DIRE PR \& DIRECT DEPOSIT/12-23-14
WELLS FARGO BANK/NET PR \& DIRE PR \& DIRECT DEPOSIT/12-23-14
Totals for 201400768 254,205.23 203, 858.37
44,810.43
5,427.69 108.74

DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS 39.86 75.74 109.25 52.69
62.08
13.42
20.09
15.34
73.19
24.20
17.59
18.52
29.58
14.79
6.99
33.79
2.15
50.23
4.59

12/10/2014 20140076910 E 100249110000 20140076910 E 100249110100 20140076910 E 100249110101 20140076910 E 100249110200 20140076910 E 100249110300 20140076910 E 100249143000 20140076910 E 100249213000 20140076910 E 100249222200 20140076910 E 100249241000 20140076910 E 100249253300 20140076910 E 100249110100 20140076910 E 100249110101 20140076910 E 100249110200 20140076910 E 100249110300 20140076910 E 200249120000 20140076910 E 200249120600 20140076910 E 200249121000 20140076910 E 200249122000 20140076910 E 200249123000 20140076910 E 100249 201400769 10 E $100-249$ 22200 DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS dIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS dIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS




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12/16/2014 20140077510 E 800355263300 AT\&T

12/17/2014 20140077610 E 100249110000
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413.57
413.57

| EEC, DO, STORAGE | 36.82 |
| :--- | ---: |
| EEC, DO, STORAGE | 177.14 |
| EEC, DO, STORAGE | 95.00 |
| EEC, DO, STORAGE | 254.67 |
|  | Totals for 201400772 |

HS, GB FIELD, MS, ELE $1,507.12$
HS, GB FIELD, MS, ELE 4,026.32
HS, GB FIELD, MS, ELE 1,394.81
HS, GB FIELD, MS, ELE 4,896.80
HS, GB FIELD, MS, ELE 2,268.36
HS, GB FIELD, MS, ELE 7,191.71
Totals for 201400773 21,285.12

| Printer/copier lease | $2,562.97$ |
| ---: | ---: |
| Printer/copier lease | $1,762.14$ |
| Printer/copier lease | $2,708.06$ |
| Printer/copier lease | 227.87 |
| Printer/copier lease | 65.94 |
| Totals for 201400774 | $7,326.98$ |

Early Childhood 140.62
Totals for $201400775 \quad 140.62$

DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS 105.09 288.03 138.91 163.66 35.37 52.96 40.44 192.95 63.81 46.38



## F U N D S U M M A R Y

| FUND | DESCRIPTION | BALANCE SHEET | REVENUE | EXPENSE | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 10 | GENERAL | 570,863. 28 | 0.00 | 155,704.75 | 726,568.03 |
| 21 | SPECIAL REVENUE TRUST FUND | 0.00 | 0.00 | 53.98 | 53.98 |
| 27 | SPECIAL EDUCATION FUND | 110,240.07 | 0.00 | 22,162.26 | 132,402.33 |
| 50 | FOOD SERVICE | 7,319.44 | 0.00 | 24,124.81 | 31,444.25 |
| 80 | COMMUNITY SERVICE | 291.00 | 0.00 | 0.00 | 291.00 |
| *** | und Summary Totals *** | 688,713.79 | 0.00 | 202,045.80 | 890,759.59 |



## FUND SUMMARY

| FUND | DESCRIPTION | balance sheet | Revenue | EXPENSE | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 61 | EXTRA CURRICULAR FUND | 432.95 | 0.00 | 0.00 | 432.95 |
| *** | Fund Summary Totals *** | 432.95 | 0.00 | 0.00 | 432.95 |

## Executive Summary

The School District of Altoona wishes to construct a new Elementary School on the eastern edge of the City of Altoona. The construction is to take place on a 54 acre undeveloped parcel south of Bartlett Avenue (CTH KB). The site currently has no developed roadway access or utility service from municipal water or sanitary sewer.

The proposed school site layout will incorporate the immediate building construction, as well as the roadways, parking lots, athletic fields, and other site features necessary to provide an effective school facility. Considerations should also include accommodations for future expansion within the site. The most feasible location for the access roadway is a connection to Bartlett Avenue which will include turn lanes and geometrics as required by the expected school traffic connecting to County Highway KB.

An important consideration for the site is the potential options for sanitary sewer and water main service. For both water and sewer, there are options to connect to the northwest on Bartlett Avenue, or to the south toward Mayer Road and the area around Curt Manufacturing. To the north, the City is planning a reconstruction of Bartlett Avenue including new street and utilities between $3^{\text {rd }}$ Avenue and Sunday Drive.

## Sanitary Sewer

For sanitary sewer, the discharge from the school building would flow in pipes by gravity toward Bartlett Avenue. The topography of the site and elevations of the City's existing sewer will then require a lift station on site to pump the school's sewage through a forcemain pipe to a connection with the City of Altoona's municipal sewer system. Two routing options for sanitary sewer were reviewed as described below.

Option 1 for sanitary sewer would include a forcemain pipe along Bartlett Avenue, connecting to the newly installed sanitary sewer near Sunday Drive. This option would most likely be the least expensive of the sanitary sewer options, but would require challenging installation along the north side of Bartlett Avenue near the railroad right-of-way. It also would connect additional sewer flow to the existing lift station at Bartlett Avenue and Walden Court, which is in questionable condition and discharges to existing gravity sewers which are already near their recommended capacity.

Option 2 for sanitary sewer would utilize the same onsite gravity pipes and lift station, but would route the forcemain pipe for pumped sewage to the south; up and over the high ridge on the site towards the south. The pumped flow could discharge to gravity sewer mains in the area of Curt Manufacturing which drain down Mayer Road to a larger diameter pipe along US Highway 12. This option is estimated to have a higher cost than the northern option, but would discharge the sewage into a part of the existing sewer system which has more capacity for additional flows.

Other options for sanitary sewer are to serve a larger ultimate service area with increased infrastructure. This would include some larger pipes and a deeper lift station to accommodate additional flows from extended areas as future development occurs to the east and north. Increasing this ultimate sewer service to include approximately 70-80 additional acres of unserved land is possible with the expense of a deeper and larger lift station. The ultimate service area is considered using gravity flow, and is limited by the surrounding topography, unless additional pumping stations are installed in future expansion areas.

## Water Mains

The water demands of the new school include service for normal school operations, and also the fire protection requirements regarding minimum flowrates and pressures. Analysis of the City's existing water distribution system was conducted using computerized modeling software, incorporating different scenarios for the water main connection to the new school. Five scenarios were reviewed to investigate the adequacy of water service and fire protection to the school site.

Scenario 1 for water main would include a new water main installed northwest along Bartlett Avenue to a connection with the new water piping being installed by the City as part of the reconstruction project.

## Executive Summary (Continued)

This option would serve the bare minimum needs of the school, but may not fulfill the fire flow requirements of the site, and would require additional investigation to verify the expected conditions.

Scenario 2 for water main would be to connect toward the south, over the ridge to Mayer Road. This option would provide more potential fire flow than the northerly connection, which would likely be adequate for the school's daily needs and fire sprinkler system. However, the flow for hydrants would be limited, especially when considered with the the high fire flow demand of the Curt Manufacturing facilities.

Scenario 3 for water main would be a combination of options 1 and 2, connecting the water main to both the south and the north. This would create a looped system with two feed points, which would significantly increase the available water and fire flow to the site. This loop connection could be created with typical 8 -inch diameter water main piping, or potentially with a portion of 12 -inch or larger piping in anticipation of a future water tower.

Scenario 4 for water main would include the looped connection of option 3, but incorporates a new elevated storage tank. This potential water tower could be located on what is now the high southeast part of the property. A municipal water tower at this location would boost the available water to the school site well above the desired flowrates, and allow for considerable additional new development beyond the current water service area.

Scenario 5 for water main is the same loop and water tower as option 4, but considers the further extension of water mains to the south to serve future development areas. The analysis showed that this future scenario would provide adequate water supply to the areas well southward along Mayer Road toward Prill Road (CTH AA).

## Storm Water

Storm water runoff, collection, and storage will also need to be considered for the school site and comply with Wisconsin DNR and City of Altoona requirements. The site will need to incorporate features to convey site runoff, whether by pipes or swales. A storm water basin located in the lowest northwest corner of the site is the most logical location for the device which will provide storm water treatment, storage, and infiltration as will be required by site permitting. The possibility of connecting some of Bartlett Avenue's runoff to this same pond should be investigated further to determine whether this pond could be operated as a joint facility with the City.

## Recommendations

When all the factors are examined for the site needs and future expansion of the municipal utility infrastructure, the following recommendations can be concluded:

The School District and their architect and engineer should work closely with City of Altoona to coordinate the necessary utility connections incorporating the overall benefits to the municipal infrastructure and what cost sharing possibilities may exist.

Option 1 for sanitary sewer is the minimum required to independently serve the school property, and minimally impact the City's uncertain available capacity in the Bartlett Avenue sewer infrastructure. Option 2 should also be considered as a viable option to help support surrounding development

Scenario 3 is recommended for water main to provide desired flow and pressure at the school site with a looped water main connection.

The site should also be connected with bicycle and pedestrian trails to Bartlett Avenue and a portion of the Hillcrest Estates. The route along Bartlett Avenue for a trail is very restricted by existing features and the proximity to the roadway and railway. The addition of a trail may require road modifications in order to construct a safe and desirable bike/pedestrian route.


December 18, 2014

Connie Biedron, Superintendent
School District of Altoona
$8097^{\text {th }}$ Street West
Altoona, WI 54720
Dear Ms. Biedron:
This is in response to the district's letter of December 17, 2014, requesting a waiver from the Commencement of School Term (Wis. Stat. sec. 118.045) for the School District of Altoona to begin their school term prior to September 1, 2015. A recently approved building referendum necessitates additional time during the summer of 2016 to complete this project. Therefore, the district would like to start school on August 19, 2015.

As you are aware, major construction projects that cause the school term to be altered fall into the extraordinary reasons category for which waivers maybe granted. The request for waiver is granted for the 2015-16 school year. It is our understanding that the starting date will be no earlier than August 19, 2015.

Best wishes as you continue to provide educational opportunities for your students.
Sincerely,


Rebecca J. Vail, Director
Content and Learning Team
RJV:bjk
c: Helen Drawbert, President, School Board of Altoona
Michael Thompson, Deputy State Superintendent

# Altoona Library Board Meeting Agenda Thursday, December 18 <br> <br> 8:30 A.M. in the library 

 <br> <br> 8:30 A.M. in the library}

1. Call Meeting to Order
2. Roll call for Library Board
3. Approval of November Minutes
4. Public Comments
5. President's report
6. Approval of November expenses and financials
7. Discussion regarding petty cash
8. Discuss/consider creating a building committee in response to the library space needs report
9. Discuss/consider update to the Internet and Computer Use Policy
10. Librarian's report
a. Circulation October
b. Programming October \& upcoming
11. Closed session: discuss and consider convening into closed session pursuant of WIS Stat. 19.85 (1) (c) consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.
a. Library director contract
12. Motion to reconvene to Open Session for the purpose of discussion and possible consideration on the matter entertained in Closed Session.
a. Library director contract
13. Schedule next meeting \& items for the agenda
14. Adjourn
[^0]Students in the District shall be informed a nnually of a vailable scholarships and a wards. Litera ture conceming available scholarships and awards shall be available through the guidance office and/or posted in the appropriate school building.

The District will select nominees and altemates for the Wisc onsin Academic Excellence Higher Education Scholarship and the Wisc onsin Technic al Excellence Higher Educ ation Scholarship in accordance with established procedures for those a wards.

The District shall not unla wfully disc riminate in the acceptance or administration of a wa rds, sc holarships, or other aids, benefits, or services to students from private a gencies, organizations, or persons on the basis of sex, race, national origin, ancestry, creed, color, pregnancy, ma rital or parental status, sexual orientation or physic al, mental, emotional or leaming disability. Discrimination complaints shall be processed in accordance with established procedures. Accordingly, any scholarship or a ward granted by, administered by, or advertised/promoted by the District shall be in compliance with the above-stated policy of nondiscrimination.

Notice of this policy and its a c compa nying complaint procedures shall be published at the beginning of each school year in the District's back to school newsletter, posted in each school building in the District, and posted on the District's website. In addition, a student nondisc rimination sta tement shall be included in student and staff handbooks, course selection handbooks and other published material distributed to the public describing school activities and opportunities.

Legal References: 118.13, 39.415, 39.41 Wisc. Statutes; PI 9.03(1)(d), HEA 9 Wisc. Admin. Code

Federal La ws: Title IX, Educ ation Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, related civil rights la ws Federal Laws

## Cross References:

411 - Student Nondisc rimina tion/Equal Educ ation Opportunities

Adopted: 03/15/93
Amended:

The number of seniors permitted by state la w with a demonstrated exemplary level of proficiency in technic al education subjects, as determined under these procedures, will be selected asthe high school's designee(s) to receive the Wisc onsin Technical Excellence Scholarship. Any ties will be broken and altemates will be designated as further provided by law and in these procedures. A student who receives a Technical Excellence Scholarship is not eligible to receive a Wisconsin Academic Excellence Higher Educ ation Scholarship, and vice versa.

The District's designation of its scholar(s) a nd altemate(s) is not a final determination that the student has met, or will meet, all applic able requirements for receipt of the scholarship funds. If a senior selected for the scholarship declines the scholarship or is determined to be ineligible for the scholarship for any lawful reason, the Wisconsin Higher Educational Aids Board (HEAB) may a ward the District's scholarship to a designated altemate recipient.

## DESIGNATING SCHOLARS AND ALTERNATES

The District shall identify its Technic al Excellence Scholarship designee(s) and altemate(s) using the following procedures:

1. Any high sc hool senior who is eligible to compete for the schola rship shall declare his/ her interest in being considered as a candidate by submitting, on a timely basis, a form or other mea ns of notice asdirected by the administration.
2. Members of the District's high sc hool staff shall verify that each student who has submitted a timely declaration of interest meets the mandatory scholarship eligibility requirements that are to be venified at the school level. In addition to any such requirements established by the scholarship program's authorizing statute, the following requirements also a pply:
a. The minimum schola rship eligibility requirements established by the HEAB related to (1) a student's demonstration of his/her academic and career interest/ planning connected to one ormore areas of technical education; and (2) a student's documented fulfillment of one or more of the specific qualifying activities related to technical education (as identified by the HEAB).
b. The following are additional mandatory schola rship eligibility criteria that are established by the District:

- High School Transcript

3. Upon identifying the group of qualified scholarship candidates from the list of students who declared an interest in being considered for the scholarship, the

District will apply a point system reflective of course work and technical education experience to rank and designate scholars and altemates in relation to their proficiency in technical education subjects:

- One (1) point is given to a student for each credit ea med in high school CTE (Career and Technical Education) courses as defined on the Student Declaration of Interest for Being Considered for Technic al Excellence Scholarship form (462-Exhibit).
- One (1) point is given to a student for each year of activity in a Career and Technic al Student Organization (CTSO) in Wisc onsin (http://cte.dpi.wi.gov/cte_ctso).
- For purpose of assigning a ranking a mong eligible candidates, credit hours in process at the time of nomination should be counted toward the number of credits the student has ea med.
- When students emerge from the point system with tied scores, CTE grades become the tie-breaker.

4. All relevant ties following the previous step shall be resolved through tie-breaking procedures developed and adopted by representatives of the high school faculty.
5. The high school will designate and rank altemate(s) (the remaining qualified students that completed the Student Declaration of Interest for Being Considered for Technic al Exc ellence Scholarship form) for each designated scholar.

A work team comprised of at least one high school administrator and at least one high school counselor and a CTE teacher shall be responsible for reviewing the relevant records and ranking and ordering the designated scholars and altemates, including applying tie-breaking procedures to the extent necessary.

The High School Princ ipal shall be responsible for ensuring that the District timely designates and notifies the HEAB of the District's scholars and altemates.

## DISIRICTREQUIREMENIS DEIERMINING WHEN A STUDENTMAY COMPEIE FOR THE

 SCHOLARSHPAsfaras(1) detemining when a student acquires senior status and the year in which he/she may otherwise compete for the Technical Excellence Scholarship; and (2) defining the length of time the student must have attended high school in the District in order to compete for the Technic al Excellence Scholarship, the District will use the same sta ndards that apply to the process for designating scholars a nd altemates for the Academic Excellence Scholarship.

## HIGH SCHOOLGRADING POUCY

The District has a written high school grading system that shall be applied to the process of designating scholars and altematesfor a Technical Excellence Scholarship. To the extent it is necessary to calculate a student'soverall grade point average, or grade point average in a subset of courses especially relevant to the Technic al Excellence Scholarship, the high school grading system shall be applied, so far aspractical, in the same manner as it is applied to calculate the student'scumula tive grade-point average as reported on the student's high school transc ript (including to the same number of decimal places).

## TIE-BREAKING PROCEDURES

If, following the application of the District's system for ranking and designate scholars and altemates, as described above, the work tea m assigned to make such designations determines that two or more relevant students remain tied, the work team shall a pply the following tie-breaking procedures (in the order listed and to the extent necessary to resolve the tie), which were developed and approved by representatives of the high school fa culty on December 8, 2014:

- First tie-breaker: The students' high school grade point average in only those courses designated by the District as Career and Technical Educ ation courses.
- Sec ond tie-breaker: The total number of (1) tec hnic al college c redits ea med while the student has been in high school; and (2) technic al college credits that are in progress during the current semester.
- Third tie-breaker. The students' cumulative high school grade point average.
- Fourth tie-breaker: Ea ch student's highest Americ an College Test (ACTtest) score, if an ACTscore is available for all of the students who rema in tied.
- Fifth tie-breaker: The student with the most high school credits ea med by the end of the semester prior to the semester in which the scholarship is a warded.

APPROVED:

## STUDENTAPPUCATION TO BE A CANDIDATE FOR THE WISCONSIN TECHNICALEXCEUENCE SCHOLARSHIP

DIREC TIO NS FOR THE SC HOLARSHIP SELEC TION PRO CESS STARTING IN THE 2014/ 15 SCHOOL YEAR:

1. Complete this applic ation form as ac c urately as possible.
2. Attach the following additional materials:
$\square$ High School Transcript
3. Retum the completed form and any attachments to the Altoona High School, School Counseling Office by no later than $\qquad$ (date).

## STUDENT'S NAME (PRINT):

$\qquad$

## A. STUDENT'S STATEMENTOF INIERESTIN A TECHNICALREID, OCCUPATION, OR INDUSIRY

Describe your interest in a potential future career in any technical field, occupation, or industry that would be advanced by your participation in a post-high school education program at a Wisconsin TechnicalCollege. Be sure to identify what you have done through school, employment, or other leaming or career-planning activities to demonstrate your interest. (You may attach additional sheets if needed.)
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
B. STATE-MANDATED MINIMUM PARIICIPATION CRIERIA FOR THE SCHOLARSHIP

Place a check in the boxnext to each item in the list in this section that applies to you (i.e., check all that apply). If you are unsure whether you meet one or more of the items, contact your guida nce counselor. The state agency that administers these scholarships requires each potential scholarship recipient to meet, at a minimum, at least one of the items in this list.

During high school, I have pursued structured leaming in one or more Career Pathways, as defined by the Wisconsin Department of Public Instruction, by doing either of the following:
$\square$ Taking courses that qualify me as a "Career and Technical Education (CTE) Concentrator" (A minimum of 3 qua lifying CTE courses within an identified Career Pa thway are required; either all 3 courses must already be complete or the student must have completed 2 of the courses and currently be enrolled in a $3^{\text {rd }}$ course.); or
If you have checked a box for this item, which Cluster and Career Pathway(s) have you pursued? List three (3) ormore of the CTE courses you have taken at Altoona High School:
1.
2. $\qquad$
3.
4. $\qquad$

I have partic ipated in Wisc onsin's Youth Apprentic eship Program.

I have partic ipated in, and have completed or am on track to complete, a technic al education program leading to a Technical Educ ation High School Diploma that is offered through my high school.

I have partic ipated in a Career and Technical Training pathway as defined by the Wisc onsin Department of Public Instruction (DPI)
(http://cte.dpi.wi.gov/cte_clustersandpaths)
(If you have taken a Youth Options c ourse orare c umently enrolled, you are probably partic ipating in a Career and Technic al Training pathway. Attach a list)
$\square$ I have received (oram on track to receive) a certificate for my partic ipation in a statecertified Skills Standards Program.

I have completed (or I am on track to complete prior to my graduation from high school) an industry-recognized certification program (for example: Certified Nursing Assistant CNA) approved by the State Superintendent in connection with CTE incentive grants.
If you have chec ked the box for this item, identify the certification program:
$\square$ During high school, I have partic ipated in one or more of the career and technic al student organizations (CTSOs) rec ognized by the Wisc onsin Department of Public Instruction (e.g., DECA, FBLA, FCCLA, FA, HOSA, or SkillsUSA).
$\square$ I have completed a tec hnical training program for high school students that was provided by a UW-System school, a Wisc onsin Technic al College, a tribal college in Wisc onsin, or a private non-profit college/ university loc ated in Wisc onsin. (These programs are subject to review, verification, and approval by the High School Principal or his/her designee. Programsheld at a Wisconsin college or university campus, but offered by a person, school, or organization other than a qualifying Wisconsin educational institution a re not eligible.)
(Examples include but are not limited to: Medical College of Wisc onsin Summer Enric hment Program, UW-Madison's Summer Science Institute at WIScience, Marquette University's K-12 Engineering Academies, MSOE summer programs for K-12 students)
If you have checked the box for this item, identify the program, the educational institution that provided the program, and the dates of your participation. Additional information:

## C. PARIICIPATION IN CAREER AND TECHNICALSTUDENTORGANIZATIONS (CTSOs)

In the chart below, place a checkmark in the box (es) foreach high school grade in which you actively participated in any of the CTSOs. (Active partic ipation means being an active member for "substantially the entire school year"):

|  | Grades |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Careerand Technical Student Organization | $\mathbf{9}$ | $\mathbf{1 0}$ | $\mathbf{1 1}$ | $\mathbf{1 2}$ |
| DECA |  |  |  |  |
| Future Business Lea ders of America (FBLA) |  |  |  |  |
| Fa mily, Career and Community Leaders of <br> Americ a (FCCLA) |  |  |  |  |
| Future Fa mers of Americ a (FFA) |  |  |  |  |
| Future Health Professionals (HOSA) |  |  |  |  |
| SkillsUSA |  |  |  |  |

D. STUDENT'S DECLARATION AND SGNATURE:

By signing this scholarship applic ation, I am asking to be evaluated as a candidate for the Wisconsin Technic al Excellence Scholarship. The information I have provided in connection with this application is true and complete to the best of my knowledge.

I understand that (1) the information I have provided about my candidacy remains subject to the school's review and approval; (2) a student who receives a Technic al Excellence Scholarship is not eligible to receive a Wisconsin Academic Excellence Scholarship, and vice versa; and (3) the high school's designation of a student as a scholar or altemate is not a final determination that the student has met, or will meet, all applic able requirements forthe receipt of the scholarship funds.

STUDENT'S SIGNATURE: $\qquad$ DATE: $\qquad$

## AGENDA

## TUESDAY, JANUARY 20, 2015, 7:00 P.M.

## RESOLUTION DISCUSSION SESSION

(Crystal Ballroom - Hilton Milwaukee City Center Hotel, Milwaukee)

## WEDNESDAY, JANUARY 21, 2015, 8:00 A.M. - 9:00 A.M.

CONVENTION/DELEGATE ASSEMBLY ORIENTATION (intended for first time attendees)
(Ballroom AB, First Level - Wisconsin Center)

## WEDNESDAY, JANUARY 21, 2015, 1:30 P.M.

## DELEGATE ASSEMBLY CONVENES

(Ballroom AB, First Level - Wisconsin Center)
I. Call to Order by President Blecha at 1:30 p.m.

## II. Introductions

Introduction of members of the 2014 WASB Board of Directors, 2014 WASB
Policy \& Resolutions Committee, Secretary, Legal Counsel and Parliamentarian, Timer, Credentials Committee and Tellers.

## 2014 WASB Board of Directors

Mike Blecha, President, Green Bay, Region 3
Wanda Owens, $1^{\text {st }}$ Vice President, Barneveld, Region 9
Stu Olson, $2^{\text {nd }}$ Vice President, Shell Lake, Region 1
Nancy Thompson, Immediate Past President, Waterloo, Region 12
Terry McCloskey, Three Lakes, Region 2
Bill Yingst, Sr., Durand, Region 4
Rick Eloranta, Owen-Withee, Region 5
Mary Jo Rozmenoski, Black River Falls, Region 6
Elizabeth Hayes, Fond du Lac, Region 7
Steve Klessig, Brillion, Region 8
Alice Marquardt, Rio, Region 10
Colin Butler, Kettle-Moraine, Region 11
Patrick Sherman, Genoa City J2, Region 13
Terry Falk, Milwaukee, Region 14
Ron Frea, Pewaukee, Region 15

## 2014 WASB Policy \& Resolutions Committee:

Wanda Owens, Barneveld, Chair
Linda Flottum, Turtle Lake
Christina Kintop, Superior
Rob Morehouse, Superior
Stu Olson, Shell Lake
Deanna Pierpont, Mercer
David Schmidt, Chequamegon
Martha Luber Pelrine, Gibraltar
Mike Blecha, Green Bay
Bec Kurzynske, Oconto Falls
Julie Gilles, Plum City
Robin Elvig, Altoona
Diana Bohman, Tomorrow River
Josh Dickerson, DC Everest
Kate Mayer, Holmen
Amy Hoffman, Black River Falls
Jim Lautenschlaeger, Cedar Grove-Belgium

Gary Schumacher, Freedom
Jennifer Berge, Valders
Mike Humke, Dodgeville
Christine Panka, Prairie du Chien
Andy Zellmer, Montello
Deb Nelson, River Valley
Gary Vose, Kettle Moraine
Linda Witkowski, Franklin
Nancy Thompson, Waterloo
Donna Tarpinian, Stoughton
Scott Johnson, Fort Atkinson
Carl Bryan, Kenosha
Karl Dommershausen
Larry Miller, Milwaukee
Mark Sain, Milwaukee
Al Zietlow, Arrowhead UHS
Albert Klumpp, Rubicon J6

## III. Credentials Committee Report

## IV. Adopt Procedural Rules

## V. WASB Policy \& Resolutions Committee Recommended Resolutions (Enclosed)

VI. The following resolutions brought up under Article IX of the Bylaws may be considered with a two-thirds favorable vote of those present and voting. Adoption of the resolution then requires a majority vote.

- Emergency resolutions presented by the Policy \& Resolutions Committee;
- Resolutions that had been submitted to the Policy \& Resolutions Committee on or before September 15, but were turned down by the committee and brought up for action by their sponsors; or
- Resolutions by member boards after September 15 brought up for action by their sponsors as long as the member boards provided each member a copy of their proposed resolution with rationale three weeks before the Delegate Assembly.


## VII. Other Business from the Delegates

## VIII. Adjournment

Note: The Delegate Assembly is scheduled to be held from approximately 1:30 p.m. to 5:00 pm, or until completion of the Assembly's business.
Моге:
http://www.wasb.arg/websites/advac_gov_relations/index.php?p=391

# WISCONSIN ASSOCIATION OF SCHOOL BOARDS, INC. 

Madison, Wisconsin
November 21, 2014

REPORT TO THE MEMBERSHIP ON PROPOSED 2015 RESOLUTIONS<br>WASB Policy \& Resolutions Committee<br>Wanda Owens, Barneveld School Board, Chair

## Resolution 15-01: Creation of School Districts

Amend existing resolution 1.31 to add the underlined language as follows:
The WASB supports a process for the creation of school districts only if the action to create a new district is:
(a) approved by the school board(s) in the affected school district(s), and
(b) approved by a majority of the voters at a referendum in each of the affected school districts.

Rationale: Proposals to create new school districts involve a number of important decisions that impact the affected communities, including determining the precise boundaries of the proposed district and apportioning the assets and liabilities among the existing district(s) and the proposed district. The Policy \& Resolutions Committee advanced this resolution to allow WASB members an opportunity to validate and clarify the WASB's existing position regarding the process for creating new districts.

## Resolution 15-02: School Start Date \& Pupil Transportation—AP \& IB Programming

 Create resolution 1.22 (b) as follows:Barring a repeal of the existing September 1 school start mandate, the WASB encourages the DPI to amend its administrative rules to allow waivers from the September 1 start date to school boards that enroll significant percentages of $11^{\text {th }}$ and $12^{\text {th }}$ grade students in Advanced Placement (AP) programming as it does with respect to International Baccalaureate (IB) programming. The WASB further encourages the DPI to allow all schools within such a district a start date waiver if the school district operates one schedule of busses for transporting all K-12 students.

Rationale: Under current DPI administrative rules, the DPI may allow high schools to start the school year earlier than September 1 if they enroll at least 75 percent of $11^{\text {th }}$ and $12^{\text {th }}$ grade students in International Baccalaureate (IB) programming. The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to express support for treating Advanced Placement (AP) programming on a par with IB programming when it comes to the school start date as well as support for allowing a district granted such a waiver based on enrollment in AP programming to start all classes before September 1 if the school district operates one schedule of busses for transporting all district pupils.

## Resolution 15-03: School Start Date Waivers \& Pupil Transportation-Alignment of Public \& Private School Calendars

Create: The WASB encourages the DPI to grant a start date waiver to every school district that has been unable to reach agreements to align the school year start date with private and parochial schools for which the district provides pupil transportation.

Rationale: Some private and parochial high schools advertise that they start school prior to September 1 and assert that students who attend their schools will, for example, have more time to prepare for Advanced Placement (AP) exams. The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to express their support for encouraging the DPI to recognize the competitive disadvantage and costs to public school districts when schedules are not aligned when it considers granting waivers to the September 1 start date mandate.

## Resolution 15-04: Technical Education Teacher Shortage

Create: The WASB supports reasonable efforts to address the shortage of licensed technical education teachers, including efforts to increase the number of licensed teachers qualified to be in a classroom in technical education content areas where shortages are most acute.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to express support for addressing the shortage of licensed technical education teachers in the state and the problems this shortage is creating for districts, including the phenomenon of districts "poaching" technical education teachers from neighboring districts and the increased costs to districts that result from the bidding up of salaries, including starting salaries.

Efforts to address this problem could, for example, include attempts: to update the trade specialist permit pathway ( $\$ 118.19$, Wis. Stats.), including to reflect that certain apprenticeship programs (e.g., in auto mechanics) no longer exist; to broaden the alternative teacher training program (§ 118.192, Wis. Stats.) to include career and technical education content areas; to harmonize requirements for those with a bachelor's degree who are licensed as a technical education instructor in a technical college with the requirements needed for DPI licensure as a technical education teacher; to create a general technical education licensure, with the ability to get additional specific certifications; to rely more on industry standards and certifications plus appropriate pedagogical training for those who already have a DPI teacher license in a non-technical education area but are willing to add technical expertise to obtain a technical education license; and to maximize the use of technical college system resources to prepare candidates for licensure in automotive-related and other appropriate areas.

## Resolution 15-05: State Funding and Flexibility for Course Options Program

Create: The WASB supports additional, adequate state funding to reimburse the cost to school districts of students taking courses through the Course Options Program. The WASB further supports legislation to amend the Course Options Program to provide school districts with an adequate amount of time to make appropriate adjustments to course offerings, class schedules, and staffing assignments and to allow districts to give due consideration to their resident students in allocating spaces in Course Options Program classes conducted as concurrent enrollment classes in the district's own facilities and taught by a district teacher.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow the members to decide whether to express support for making revisions to statutory changes that replaced the Parttime Open Enrollment Program with the Course Options Program, including providing adequate state funding to ensure the Course Options Program does not operate as an unfunded mandate on local districts. Among the changes that resulted from the transformation of the Part-Time Open Enrollment Program to a Course Options Program is that the responsibility for the payment of tuition to a college or university for a concurrent enrollment course (in which a student receives both high school and college credit) now falls on the student's resident school board rather than on the student. A formal Attorney General opinion affirms that the Course Options Program statute (§ 118.52, Wis. Stats.) applies to a concurrent enrollment class taught by a high school teacher who is classified as an adjunct instructor of the college or university.

Resolution 15-06: Increase Coordination between Youth Options and Course Options Programs Create: The WASB supports statutory changes to improve coordination between the Youth Options and Course Options programs that provide opportunities for students to complete coursework at educational institutions other than the student's resident district. The WASB further supports reasonable limitations on opportunities for students to initiate postsecondary coursework at other educational institutions at the expense of the student's resident school district.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow the members to decide whether to express support for revising the Youth Options and Course Options programs so they are better coordinated and operate in greater harmony with each other and support for providing for reasonable limitations on the extent to which public school districts are responsible for subsidizing the earning of post-secondary credits by students while still enrolled in K-12 schools.

## Resolution 15-07: Open Enrollment-Revise Open Enrollment Application Window Period

 Amend existing resolution 3.77 (j) to add the following underlined language:> The WASB supports requiring that all open enrollment applications be submitted within the statutory window period. Further, the WASB supports legislation shortening the statutory open enrollment window period so it begins on the first Monday in February and ends on the second Friday in March.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow members to decide whether to express support for a proposed change the Committee determined could make open enrollment more manageable for school districts. A shorter application window would give parents whose open enrollment applications submitted during the window period have been approved more time to make decisions and would give districts more time to make staffing decisions.

## Resolution 15-08: Open Enrollment -Decision-Making under the Alternative Application Process

 Repeal and recreate existing resolution 3.77(k) so it reads as follows:> The WASB supports requiring open enrollment applications submitted outside the statutory window period be subject to the sole approval by the school board of the resident district.

Rationale: At the time existing resolution 3.77(k) was adopted, creation of an alternative application process for open enrollment had been proposed but had not yet been enacted into law. The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to update existing resolution $3.77(\mathrm{k})$ to reflect that an exception to the open enrollment statutory window has indeed been created and to express support for allowing the student's resident district to control the approval of open enrollment applications submitted for any reason allowable under the law outside the statutory application window period.

## Resolution 15-09: Modify Out-of-State Tuition Payment Statute

Create: The WASB supports modifications to the tuition payment statute that currently allows some Wisconsin pupils to attend an out-of-state public school with the pupil's resident district making tuition payments to the out-of-state school district.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to express support for modifying a Wisconsin statute (§ 121.78, Wis. Stats.) that places in-state school districts in border areas in a position where an out-state-school can recruit Wisconsin pupils and have the pupil's tuition paid by a Wisconsin school district without any similar mutual obligation on the part of the out-of-state school.

Potential changes to this statute include changes that might create a mutuality of obligation (or level the playing field) between in-state and out-of-state school districts, including: (1) permitting a Wisconsin school district to deny such requests when the state in which the out-of-state school is located does not have a reciprocity agreement that similarly permits an out-of-state pupil to attend school in a Wisconsin school district; (2) better ensuring that Wisconsin school districts and taxpayers are not financially disadvantaged by such arrangements, including through the provision of maximum payment amounts; (3) providing that the appeal of a denial by a resident school district is to the appropriate Wisconsin circuit court rather than to the school district boundary appeal board; and (4) clarifying that a Wisconsin pupil who enrolls at a public school located outside this state pursuant to the tuition payment statute is fully counted in membership of his or her resident district for revenue limit purposes as the pupil would be counted if he or she were attending a public school in a nonresident Wisconsin public school district under Wisconsin’s Full-Time Open Enrollment Program.

## Resolution 15-10: Boundary Appeal Board Decisions

Create resolution 5.24 c ) as follows:
c) Considering appeals arising from the tuition payment statute.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to express support for prohibiting the boundary appeal board from considering appeals arising from the tuition payment statute (§ 121.78, Wis. Stats.).

## Resolution 15-11: Rehiring Wisconsin Retirement System (WRS) Retirees

Repeal and recreate existing resolution 4.37 to read as follows:

> The WASB supports legislation that would: a) allow a person who is receiving a Wisconsin Retirement System (WRS) retirement annuity to be rehired in WRS participating employment after at least a 60-day break period between terminating WRS participating employment and returning to WRS participating employment; and b) restore to such rehired employees the option to continue to receive their WRS annuity (but not accrue any additional WRS contributions or service credit), regardless of the number of hours worked.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow members to decide whether to express support for revising and updating resolution 4.37, which was adopted before legislation regarding rehiring retired WRS participants (e.g., teachers and administrators) was enacted and whether to express support for a 60-day break-in-service requirement rather than 75 days as required under current law.

2013 Wisconsin Act 20, the biennial budget act, changed, from 30 days to 75 days, the length of time that a WRS participant who has applied for a retirement annuity or payment must wait between terminating WRS covered employment and returning to WRS participating employment. Returning to WRS eligible employment within the 75-day minimum break period makes the participant ineligible for a retirement annuity or lump sum payment. This change first applied to participating employees under the WRS who terminate covered employment under the WRS on July 2, 2013. The proposed resolution would decrease the required break-in-service period before a retired employee may be rehired from 75 days to 60 days.

Act 20 further provides that if a WRS participant receiving a retirement annuity obtains subsequent covered employment in which he or she is expected to work at least two-thirds of what is considered full-time employment (defined as 880 hours for teachers and educational support staff and 1,200 hours for all others), the participant's annuity shall be suspended and no annuity payment shall be payable until after the participant terminates this subsequent covered employment. This change applies to participating employees under the WRS who terminated covered employment under the WRS on or after July 2, 2013. The proposed resolution would support restoring to a rehired employee who is currently receiving a WRS annuity the option to continue to receive his or her WRS annuity (but not accrue any additional WRS contributions or service credit), regardless of the number of hours he or she works, rather than being required to suspend the WRS annuity during the period or reemployment as is the case under current law.

## Resolution 15-12: Repeal of "Populous Counties Teacher Tenure" Statute <br> Create: The WASB supports the repeal of the "teacher tenure" statute.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to express support for the repeal of the "teacher tenure" law (§ 118.23, Wis. Stats.), which granted to certain Milwaukee County teachers who achieved tenure status before December 21, 1995, a form of permanent employment rights known as tenure when they received their fourth contract in the same school system.

Although tenure is no longer being granted, those teachers who received tenure on or before Dec. 21, 1995 are "grandfathered" under the statute and continue to have tenure. A teacher who has
attained tenure status may be dismissed or discharged only for the reasons specified in the statute and upon written charges. The "teacher tenure" statute creates a higher burden on districts seeking to dismiss or discharge a teacher than even the "just cause" standard that was common in collective bargaining agreements. Further, a public hearing on the charges before the school board must be granted if the teacher submits a written request for a hearing.

## Resolution 15-13: Rural School Staff Recruitment and Retention

Create: The WASB supports state and federal initiatives to assist rural school districts in their efforts to attract and retain high quality staff, including student loan forgiveness programs and grants for teachers who commit to work in rural school districts for at least a minimum number of years as determined by the legislature.

Rationale: The Policy \& Resolutions Committee advanced this resolution in recognition that rural school districts often have trouble attracting and retaining high quality staff to give WASB members an opportunity to decide whether to express support for proposals that address this issue. Often rural school districts complain that they hire new teachers and provide training and experience only to see them leave for bigger districts that offer higher salaries. Offering incentives could help attract teachers to underserved, high-needs areas of the state and keep them in those areas. (A proposal to create a state initiative of this type was endorsed by the Assembly Speaker's Task Force on Rural Schools.)

## Resolution 15-14: Rehiring Retired Teachers - Affordable Care Act Issues

Create: The WASB supports legislation to clarify that under the federal Affordable Care Act a retiree who participates in a school district's retiree-only Health Reimbursement Arrangement (HRA) may return to employment in that school district for less than 30 hours per week without jeopardizing his or her eligibility to continue to receive retiree health benefits through an HRA and without jeopardizing the school district's compliance with the Affordable Care Act.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to express support for addressing a concern that the Affordable Care Act interferes with some school districts' abilities to hire retirees, including retired teachers and administrators as substitute teachers or interim administrators, without impacting the retiree health benefits of such rehired retirees. The solution suggested by the resolution seeks to provide some clarity for rehired retirees and for districts alike.

## Resolution 15-15: Student Achievement Guarantee in Education Program (SAGE)

Create: The WASB supports legislation to shift the emphasis of the Student Achievement Guarantee in Education (SAGE) Program from class-size reduction to achievement-gap reduction.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow WASB members to express their support for a change likely to be recommended by a Legislative Council Special Study Committee that has been examining alternatives to the current SAGE program.

Resolution 15-16: Allow School Board Members to Serve as Volunteer Coaches or Student Advisors
Create: The WASB supports legislation to allow a school board member to serve as a volunteer coach or advisor of student extracurricular activities provided all of the following conditions are met:
(a) The school board member receives no compensation for service as a volunteer coach or advisor.
(b) During the period he or she serves as a volunteer in a particular program, the school board member abstains from voting on issues before the school board concerning that program.
(c) The appointing authority has received the results of a criminal history background check from the Wisconsin Department of Justice or the Federal Bureau of Investigation for the school board member.

Rationale: The common law doctrine of incompatibility generally provides that a public officer may not be a public employee if the office and employment are incompatible. The Policy \& Resolutions Committee advanced this resolution to allow the WASB membership to decide whether to express support for the adoption in Wisconsin of a law, similar to one enacted in Michigan, which, in effect, codifies the common law doctrine of incompatibility, but provides an exception to allow a member of a school board to be appointed to or serve as a volunteer coach or supervisor of a student extracurricular activity provided certain specific conditions are met.

## Resolution 15-17: Teacher Shortages \& Alternative Licensure Pathways

Create: The WASB supports reasonable efforts to provide pathways to licensure for teaching candidates in subject or content areas where there is a shortage of licensed teachers, provided that candidates have bachelor's degrees and are qualified to be in a classroom as demonstrated by appropriate experience, knowledge and skills in the subject or content area, and rigorous training in pedagogy, assessment, and classroom management.

Rationale: The Policy \& Resolutions Committee advanced this resolution to allow WASB members to decide whether to express support for reasonable efforts to provide alternative pathways to licensure in subject or content areas where there is a shortage of licensed teachers.


[^0]:    Future Reference:
    May: Election of Officers
    Sept: Library Director evaluation
    November: Long range goal review
    Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Library Director at 839-5029 with as much advance notice as possible.

