

## School District of Altoona

# ALTOONA BOARD OF EDUCATION <br> Regular Meeting <br> District Board Room <br> 1903 Bartlett Avenue <br> April 15, 2019 <br> 6:30 p.m. <br> <br> Agenda 

 <br> <br> Agenda}

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
a. March 18, 2019 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
a. Non-Agenda items - public comment and concern
b. Agenda items - public comment and concern
8. Treasurer's and Financial Services Report
a. Approval of Checks for Payment
(1) General Fund checks totaling \$1,593,562.32
(2) Student Activity Fund checks totaling \$ 26,791.38
b. Approval of Treasurer's Report
c. Expenditures, Revenues and Cash Position
9. Spring Election Results/Administer Oath of Office
10. Board Member Service Recognition
11. Information
a. School Showcase
(1) Poetry Out Loud Wisconsin State Champion, Daeja Loew
(2) Student Representative's Update, Sedona Van Ert

Altoona Board of Education, April 15, 2019
b. President's Report
(1) NSBA Convention, March 30-April 1
(a) Magna Award
(2) Eggs \& Issues, State of Altoona, April 26
(3) Policy Discussion: Policy 345.62 - High School Graduation Ceremonies/Activities
c. Superintendent's Report
(1) Joint Review Board, April 8
(2) Enrollment Update
12. Board Action after Consideration and Discussion
a. Consider Resignation of Kindergarten Teacher
b. Consider Resignation of ELL Teacher
c. Consider Resignation of 6-12 School Psychologist
d. Consider Resignation of Part-time Middle School Art Teacher
e. Consider Resignation of High School Special Education Teacher
f. Consider Resignation of Part-time Physical Education Teacher
g. Consider Resignation of C-Team Volleyball Coach
h. Consider Approval of Any Other Resignations
i. Consider Amendment of Activities Director Job Description
j. Consider Employment Recommendation to Fill Middle School Principal Position
k. Consider Employment Recommendation to Fill High School Principal Position
l. Consider Employment Recommendation to Fill Dean of Students Position
m. Consider Employment Recommendation to Fill Athletic/Activities Director Position
n. Consider Employment Recommendation to Fill Head Football Coach Position for the 2019/20 Season
o. Consider Employment Recommendation to Fill Assistant Boys’ Tennis Coach Position
p. Consider Employment Recommendation to Fill Middle School Boys’ Tennis Coach Position
q. Consider Amendment of Policy 453.31 - Management of Pediculosis (Head Lice in the Schools)
r. Consider Initial Adoption of Policy 345.62 - High School Graduation Ceremonies/Activities
s. Consider 66.0301 Cooperative Agreement with Cluster A for 2019/20
t. Consider Resolution Awarding the Sale of a $\$ 3,200,000$ General Obligation Promissory Note
13. Anticipated Closed Session as Per Section 19.85(1) (c), (1) (f) - Wisc. Statutes

The Board of Education will entertain a motion to convene in closed session, pursuant to Wisc. Statutes §19.85(1) (c) and/or (1) (f), as appropriate, to consider issuing preliminary notice of nonrenewal to one or more District employees. The Board will take action in closed session. In addition, The Board will consider a revision of the Administrator Contract - §19.85(1) (c).

Following the closed session, the Board will reconvene in open session and will then take any further action that is necessary and appropriate. Thereafter, the Board will entertain a motion to adjourn the meeting. Closed Session minutes for March 18, 2019 will also be reviewed.
14. Reconvene into Open Session and Take Action if Necessary and Appropriate
a. Consider Approval to Pay the Superintendent for Unused Personal Time-Off Days at the End of the Year at the Per Diem Rate
15. Adjournment

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## ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of "we can't," to "how can we?"

Adopted: 9/19/11
Amended: 1/21/13


## School District of Altoona

Dr. Ronald Walsh, Interim Superintendent

ALTOONA BOARD OF EDUCATION<br>Regular Meeting<br>District Board Room<br>1903 Bartlett Avenue<br>March 18, 2019<br>6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig at 6:32 p.m. in the District board room.
2. Roll call was taken and the following were present:

Robin E. Elvig, President
Richard A Risler, Vice President
Bradley D. Poquette, Treasurer
David A. Rowe, Clerk
Daniel E. Gluch, Member
Dr. Ronald Walsh, Interim Superintendent
Joyce M. Orth, Board Secretary
3. Public Notice. All posting requirements were met. Posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. February 18, 2019 Regular Meeting. Motion by Risler to approve the minutes as presented, seconded by Rowe. Gluch, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. None. b. Agenda items public comment and concern. None.
8. Treasurer's and Financial Services Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling \$1,830,033.92 and Student Activity Fund checks totaling \$2,457.47 as presented, seconded by Risler. Rowe, yes; Risler, yes; Poquette, yes; Gluch, yes; Elvig, yes. Motion carried 5-0. b. Approval of Treasurer's Report. Motion by Risler to approve the Treasurer's Report as presented, seconded by Rowe. Risler, yes; Poquette, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. c. Expenditures, Revenues and Cash Position. Expenditures, revenues and cash position (general fund 2011/12 to 2018/19) as of March 12, 2019 were reviewed. d. Prevea Donation to Athletic Complex. Prevea Health has donated $\$ 75,000$ to the Athletic Complex project.
9. Athletic Complex Project Update. Ross Rettler, Rettler Corporation gave an overview of the athletic complex bid process, bids received, and also presented the bids recommended for approval. Bids came in \$69,000 under budget. (See 11.a.)
10. Information. a. School Showcase. (1) Altoona Elementary STEM Club. Brittany David, grade 3 teacher presented an overview of the elementary STEM Club. The students meet during $3^{\text {rd }}$ grade recess twice a month for 30 minutes. The club focus alternates between engineering, making and creating, and technology, coding and robotics. Students in attendance, Nathaniel Boe, Caleb Coenen, Amado Landa, and Grayson Roach, showcased their learning. (2) Student Representative's Update. Sedona Van Ert, student representative, shared highlights of recent and upcoming events including athletics, clubs, and student council. b. President's Report. (1) Policy Discussion. Policy 453.31 - Management of Pediculosis (Head Lice) in the Schools was discussed. (2) WASB Legal and Human Resources Conference. Dan Gluch attended the February 20 conference in Wisconsin Dells. c. Superintendent's Report. (1) Revised Snow Day Make-up Proposal. The revised plan for snow day make-up was reviewed. (See 11.i.)
11. Board Action after Consideration and Discussion. a. Consider Approval of Bids for Athletic Complex. Motion by Rowe to approve the bids for the Athletic Complex at a total project cost of $\$ 3,143,929.48$ as recommended, seconded by Gluch. Poquette, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. b. Consider Resignation of Part-time Reading Interventionist. Motion by Risler to accept the resignation of Sharon Asselin, part-time reading interventionist effective at year end as presented, seconded by Rowe. Gluch, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. c. Consider Approval of Any Other Resignations. Motion by Gluch to accept the resignation of James Oliver, athletic director and dean of students, effective March 12, 2019 as presented, seconded by Risler. Rowe, yes; Risler, yes; Poquette, yes; Gluch, yes; Elvig, yes. Motion carried 5-0. d. Consider Employment Recommendation to Fill Assistant Softball Coach Position. Motion by Gluch to approve the employment of Shane Arneson to fill the assistant softball coach position for the 2018/19 season as recommended, seconded by Rowe. Risler, yes; Poquette, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. e. Consider Employment Recommendation to Fill Assistant Track Coach Position. Motion by Risler approve the employment of Russ Riehbrandt to fill the assistant track coach position for the 2018/19 season as recommended, seconded by Rowe. Poquette, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. f. Consider Recommendation to Add High School Fuel Up to Play 60 Advisor Position. Motion by Poquette to approve the recommendation to add a high school Fuel Up to Play 60 advisor position, seconded by Gluch. Gluch, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. g. Consider Recommendation to Increase Pay Rate for Summer Program Aides/Paraprofessionals. Motion by Poquette to approve the recommendation to increase the pay rate for summer program aides to $\$ 10$ per hour ( $1^{\text {st }}$ year) and $\$ 10.50$ per hour (returning) as presented, seconded by Rowe. Rowe, yes; Risler, yes; Poquette, yes; Gluch, yes; Elvig, yes. Motion carried 5-0. h. Consider Approval of Technical College Courses Intentions List. Motion by Rowe to approve the fall 2020 course intentions list as presented, seconded by Poquette. Risler, yes; Poquette, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. i. Consider Approval of Revised Plan for Snow Day Make-up. Motion by Poquette to approve the revised plan for snow day make-up as presented, seconded by Risler. Poquette, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.
j. Consider Approval of CESA Services for 2019/20. Motion by Risler to approve the CESA services contract for 2019/20 in the amount of \$99,384 as recommended, seconded by Gluch. Gluch, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. k. Consider Application for Cooperative Team Renewal Boys' Hockey. Motion by Gluch to approve the Application for Cooperative Team Renewal for Boys' Hockey as presented, seconded by Rowe. Rowe, yes; Risler, yes; Poquette, yes; Gluch, yes; Elvig, yes. Motion carried 5-0.

Altoona Board of Education, March 18, 2019 - Page 3
12. Anticipated Closed Session as Per Section 19.85(1) (c), (1) (f) - Wisc. Statutes. Motion by Gluch to adjourn into closed session at 8:00 p.m., seconded by Risler. Risler, yes; Poquette, yes; Gluch, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. The Board of Education will entertain a motion to convene in closed session, pursuant to Wisc. Statutes $\S 19.85(1)$ (c) and/or (f), as appropriate, to consider an employment contract and proposed contract Severance Agreement. The Board may take action in closed session. Following the closed session, the Board will reconvene in open session and will then take any further action that is necessary and appropriate. Thereafter, the Board will entertain a motion to adjourn the meeting. Closed Session minutes for February 18, 2019 will also be reviewed.
13. Reconvene into Open Session and Take Action if Necessary and Appropriate. Motion by Risler to reconvene in open session at take no action at 8:57 p.m., seconded by Rowe. Poquette, yes; Gluch, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.
14. Adjournment. Motion by Risler to adjourn at $8: 58$ p.m., seconded by Poquette. Gluch, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, April 15, 2019 at 6:30 p.m. in the District board room.

Joyce M. Orth, Board Secretary

District Clerk
Date

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April 9, 2019 Board Update - Michael Markgren, Business Manager
Expenditures:

- We are just about two-thirds of the way through the year.
- Salaries are on.
- Benefits are still a little under.
- Services is a little behind and we are likely to save a little here with our snow days.
- Supplies are right on.
- Capital purchases had some activity since last month.
- We did receive our WC dividend, but we are still a little over on insurance.
- We already made the $\$ 400,000$ transfer to Debt Service for the October 1 payment.


## Revenues:

- Local revenue is less than last month because we had to transfer the proper amount of tax levy to Debt Service to make our April 1 payment.
- We received a nice State General Aid payment in March.
- We made some small Federal claims.

Cash Position:

- We now are at our strongest Cash Position, for March, which we have ever been. This is actually the second highest at any point.
- We did not draw, no is there any outstanding balance on our line-of-credit.



| CHECK | CHECK | ACCOUNT |  |  |  | INVOICE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  |  | VENDOR | DESCRIPTION | AMOUNT |
| 03/14/2019 | 135101 | 27 E 100 | 310 | 152000 | SCHOLASTIC INC | Social Skills Curriculum | 40.86 |
|  |  |  |  |  |  | Books-MINDUP |  |
|  |  |  |  |  |  | Totals for 135101 | 40.86 |
| 03/14/2019 | 135102 | 21 E 800 | 411 | 213000 | YOUTH FRONTIERS, INC. | Courage Retreat Fee \#80787 | 2,245.00 |
|  |  |  |  |  |  | Totals for 135102 | 2,245.00 |
| 03/15/2019 | 135104 | 10 E 400 | 310 | 162205 | JOHNSON, JEFF | OFFICIAL | 45.00 |
|  |  |  |  |  |  | Totals for 135104 | 45.00 |
| 03/19/2019 | 135105 | 10 L 000 | 000 | 811670 | AMERIPRISE FINANCIAL SERVICES | 403(B)S | 350.00 |
|  |  |  |  |  |  | Totals for 135105 | 350.00 |
| 03/19/2019 | 135106 | 10 L 000 | 000 | 811680 | WI SCTF | CHILD SUPPORT | 54.00 |
|  |  |  |  |  |  | Totals for 135106 | 54.00 |
| 03/19/2019 | 135107 | 10 E 800 | 310 | 231100 | ALTOONA FOOD SERVICE | FEB SUBSTITUTE TEACHER MEALS | 333.70 |
|  | 135107 | 21 E 200 | 411 | 140000 | ALTOONA FOOD SERVICE | Yogurt and Strawberries | 94.00 |
|  |  |  |  |  |  | Totals for 135107 | 427.70 |
| 03/19/2019 | 135108 | 10 E 400 | 310 | 161339 | GOULD, JODI | WAUPUN HS, MARCH 16, 2019 | 100.00 |
|  |  |  |  |  |  | Totals for 135108 | 100.00 |
| 03/19/2019 | 135109 | 27 E 700 | 411 | 158000 | TEXTHELP | Google Read\&Write | 2,765.00 |
|  |  |  |  |  |  | Licenses-SEPT 27, 2018-SEPT |  |
|  |  |  |  |  |  | 27, 2019 |  |
|  |  |  |  |  |  | Totals for 135109 | 2,765.00 |
| 03/21/2019 | 135110 | 10 E 100 | 341 | 256770 | BEAVER CREEK RESERVE | \$100 deposit, Second Grade, Monday, May 13. (9am-2pm). | 100.00 |
|  |  |  |  |  |  | Totals for 135110 | 100.00 |
| 03/21/2019 | 135111 | 10 E 400 | 310 | 161339 | WAUPACA HIGH SCHOOL | Waupaca Forensics Entry Fees | 220.00 |
|  |  |  |  |  |  | Totals for 135111 | 220.00 |
| 03/21/2019 | 135112 | 10 E 400 | 310 | 161339 | WI FORENSICS COACHES ASSOC (WF | Membership Dues | 75.00 |
|  |  |  |  |  |  | Totals for 135112 | 75.00 |
| 03/21/2019 | 135113 | 10 E 400 | 943 | 161339 | ZIFKO, PAULINE | Forensics Judge | 100.00 |
|  |  |  |  |  |  | 3/16/19-Waupaca |  |
|  |  |  |  |  |  | Totals for 135113 | 100.00 |
| 03/26/2019 | 135114 | 21 E 200 | 411 | 140000 | ALTOONA FOOD SERVICE | yogurt-G EMERSON | 23.00 |
|  |  |  |  |  |  | Totals for 135114 | 23.00 |
| 03/26/2019 | 135115 | 10 E 400 | 571 | 162223 | ALTOONA YOUTH HOCKEY ASSOC | 2018-19 ICE TIME RAM HOCKEY | 12,460.00 |
|  |  |  |  |  |  | Totals for 135115 | 12,460.00 |
| 03/26/2019 | 135116 | 10 E 800 | 310 | 223100 | CHIPPEWA VALLEY ORTHOPEDICS \& | Athletic Trainer Coverage for | 60.00 |
|  |  |  |  |  |  | RAW Wrestling Meet |  |
|  |  |  |  |  |  | Totals for 135116 | 60.00 |
| 03/26/2019 | 135117 | 10 E 800 | 310 | 252105 | DIVERSIFIED BENEFIT SERVICES I | FSA MARCH ADMIN SERVICES | 182.95 |
|  |  |  |  |  |  | Totals for 135117 | 182.95 |
| 03/26/2019 | 135118 | 10 E 800 | 324 | 254300 | SOUTHERN OAK WINDOW FASHIONS | Elementary School window | 344.25 |






| CHECK <br> DATE | CHECK <br> NUMBER | ACCOUNT <br> NUMBER |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 03/14/2019 | 181900947 | 10 E 200 | 341 | 256770 |
| 03/14/2019 | 181900948 | 10 E 800 | 324 | 254490 |
| 03/20/2019 | 181900949 | 10 L 000 | 000 | 811637 |
|  | 181900949 | 27 L 000 | 000 | 811637 |
|  | 181900949 | 10 L 000 | 000 | 811636 |
|  | 181900949 | 27 L 000 | 000 | 811636 |
|  | 181900949 | 80 L 000 | 000 | 811636 |
|  | 181900949 | 10 L 000 | 000 | 811638 |
|  | 181900949 | 27 L 000 | 000 | 811638 |
|  | 181900949 | 10 L 000 | 000 | 811637 |
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|  | 181900949 | 10 L 000 | 000 | 811636 |
|  | 181900949 | 10 L 000 | 000 | 811637 |
|  | 181900949 | 10 L 000 | 000 | 811638 |

03/20/2019 18190095010 L 000000811634 18190095027 L 000000811634 18190095050 L 000000811634 18190095010 L 000000811634 18190095027 L 000000811634 18190095050 L 000000811634 18190095010 L 000000811634 18190095027 L 000000811634 18190095050 L 000000811634 18190095010 L 000000811634 18190095027 L 000000811634 18190095050 L 000000811634 18190095010 L 000000811634

INVOICE
VENDOR DESCRIPTION AMOUNT

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745.00
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745.00
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| O'REILLY AUTO PARTS- 2 SEALED <br> BEAMS | 24.76 |  |
| :--- | :--- | :--- |
|  | Totals for 181900948 | 24.76 |


| SHORT-TERM DISABILITY INS | 250.83 |
| :--- | ---: |
| SHORT-TERM DISABILITY INS | 81.66 |
| LTD INS BENEFITS | $1,536.15$ |
| LTD INS BENEFITS | 360.62 |
| LTD INS BENEFITS | 2.35 |
| AD\&D/LIFE INS BENEFITS | 232.69 |
| AD\&D/LIFE INS BENEFITS | 47.33 |
| SHORT-TERM DISABILITY INS | 250.83 |
| SHORT-TERM DISABILITY INS | 81.66 |
| LTD INS BENEFITS | $1,519.86$ |
| LTD INS BENEFITS | 360.62 |
| LTD INS BENEFITS | 2.35 |
| AD\&D/LIFE INS BENEFITS | 230.74 |
| AD\&D/LIFE INS BENEFITS | 47.33 |
| INSURANCE ADJUSTMENTS | -74.37 |
| INSURANCE ADJUSTMENTS | -8.19 |
| INSURANCE ADJUSTMENTS | 34.90 |
|  | Totals for 181900949 |

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| LIFE INS PREMIUMS | 464.10 |
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| LIFE INS PREMIUMS | 128.86 |
| LIFE INS PREMIUMS | 12.45 |
| LIFE INS BENEFITS | 192.14 |
| LIFE INS BENEFITS | 51.81 |
| LIFE INS BENEFITS | 1.96 |
| LIFE INS PREMIUMS | 458.95 |
| LIFE INS PREMIUMS | 128.86 |
| LIFE INS PREMIUMS | 12.45 |
| LIFE INS BENEFITS | 189.78 |
| LIFE INS BENEFITS | 51.81 |
| LIFE INS BENEFITS | 1.96 |
| INSURANCE ADJUSTMENTS | 34.84 |
|  | $1,729.97$ |
| HEALTH INS DEDUCTIONS |  |
| HEALTH INS DEDUCTIONS | $7,702.24$ |
| HEALTH INSURANCE DEDUCTIONS | $1,654.49$ |
| HEALTH INSURANCE DEDUCTIONS | 760.16 |
| HEALTH INS BENEFITS | 245.34 |
| HEALTH INS BENEFITS | $55,453.77$ |
| HEALTH INS BENEFITS | $12,132.77$ |
| HEALTH INS BENEFITS | $5,574.93$ |
| HEALTH INS DEDUCTIONS | $1,799.32$ |
| HEALTH INS DEDUCTIONS | $7,863.12$ |
| HEALTH INSURANCE DEDUCTIONS | $1,654.49$ |
| HEALTH INS BENEFITS | 760.16 |
| HEALTH INS BENEFITS | 245.34 |
| , 043.71 |  |



|  | CHECK | ACCOUNT |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  | VENDOR | DESCRIPTION | AMOUNT |
| 03/26/2019 | 181900968 | 10 E 400 | 411162117 | CHIPPEWA VALLEY SPORTING GOODS | Softball Equipment-MAURINA Totals for 181900968 | $\begin{aligned} & 237.00 \\ & 237.00 \end{aligned}$ |
| 03/26/2019 | 181900969 | 10 E 800 | 342221400 | CHWALA, SHARON | WISEDATA CONF, CENTRAL WI CONVENTION CENTER, ROTHSCHILD, WI Totals for 181900969 | 93.96 93.96 |
| 03/26/2019 | 181900970 | 10 E 800 | 324254300 | CINTAS | MOPS AES | 58.69 |
|  | 181900970 | 10 E 800 | 324254300 | CINTAS | MOPS AHS | 95.97 |
|  | 181900970 | 10 E 800 | 324254300 | CINTAS | AMS MOPS | 79.98 |
|  | 181900970 | 10 E 800 | 324254300 | CINTAS | AMS MOPS | 79.98 |
|  | 181900970 | 10 E 800 | 324254300 | CINTAS | MOPS AHS | 95.97 |
|  | 181900970 | 10 E 800 | 324254300 | CINTAS | MOPS AES | 58.69 |
|  |  |  |  |  | Totals for 181900970 | 469.28 |
| 03/26/2019 | 181900971 | 27 E 700 | 342218100 | DAVIS, NICOLE | MILEAGE FEB-MARCH, 2019 Totals for 181900971 | $\begin{aligned} & 129.22 \\ & 129.22 \end{aligned}$ |
| 03/26/2019 | 181900972 | 27 E 700 | 382436000 | EAU CLAIRE AREA SCHOOL DIST | 2018-19 PROJECT SEARCH TUITION | 7,800.00 |
|  | 181900972 | 27 E 700 | 382436000 | EAU CLAIRE AREA SCHOOL DIST | 2018-19 PROJECT SEARCH TUITION | -7,800.00 |
|  | 181900972 | 27 E 700 | 310436000 | EAU CLAIRE AREA SCHOOL DIST | 2018-19 PROJECT SEARCH TUITION | 7,800.00 |
|  |  |  |  |  | Totals for 181900972 | 7,800.00 |
| 03/26/2019 | 181900973 | 10 E 400 | 411141000 | EMERSON, ERICA | reimbursed for supply <br> purchases made for Food and Fitness class | 237.37 |
|  | 181900973 | 10 E 800 | 411264900 | EMERSON, ERICA | reimbursed for Wellness activity | 105.95 |
|  |  |  |  |  | Totals for 181900973 | 343.32 |
| 03/26/2019 | 181900974 | 10 E 400 | 411162218 | EMERSON, GREGORY | TENNIS PLAYBOOKS | 134.00 |
|  |  |  |  |  | Totals for 181900974 | 134.00 |
| 03/26/2019 | 181900975 | 10 E 800 | 324254300 | HILLYARD, INC - EAU CLAIRE | WATER SYSTEM CLOSED LOOP TREATMENT | 928.71 |
|  | 181900975 | 10 E 800 | 324254300 | HILLYARD, INC - EAU CLAIRE | SALES ORDER\#54255301: KNOB,HOSE,CORD SET | 99.96 |
|  | 181900975 | 10 E 800 | 324254300 | HILLYARD, INC - EAU CLAIRE | SALES \#3000254423: SPRAYER,SOLUTIN TABS | 1,626.82 |
|  |  |  |  |  |  | 2,655.49 |
| 03/26/2019 | 181900976 | 27 E 700 | 342223300 | MCCUTCHEON, DONALD | MENOMONIE: DUNN CTY DHS MTG Totals for 181900976 | $\begin{aligned} & 31.32 \\ & 31.32 \end{aligned}$ |
| 03/26/2019 | 181900977 | 27 E 700 | 411158000 | SCHOOL SPECIALTY, INC. | classroom supplies-ADRIAN | 164.13 |
|  | 181900977 | 10 E 100 | 411121000 | SCHOOL SPECIALTY, INC. | Art supplies-WERNER | 375.53 |
|  |  |  |  |  | Totals for 181900977 | 539.66 |
| 03/26/2019 | 181900978 | 10 E 400 | 411125400 | SCHROEDER, LANE | Piano Tuning for Auditorium Grand Piano | 100.00 |
|  |  |  |  |  | Totals for 181900978 | 100.00 |






|  | CHECK | ACCOUNT |  |  |  |  |  |  |
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| DATE | NUMBER | NUMBER |  |  | VENDOR |  | DESCRIPTION | AMOUNT |
| 03/12/2019 | 201801944 | 10 E 100 | 310 | 219000 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 202.04 |
|  | 201801944 | 10 E 100 | 342 | 221300 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 101.96 |
|  |  |  |  |  |  |  | Totals for 201801944 | 304.00 |
| 03/12/2019 | 201801945 | 10 E 100 | 310 | 219000 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 89.72 |
|  | 201801945 | 10 E 100 | 342 | 221300 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 45.28 |
|  |  |  |  |  |  |  | Totals for 201801945 | 135.00 |
| 03/12/2019 | 201801946 | 10 E 100 | 310 | 219000 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 109.94 |
|  | 201801946 | 10 E 100 | 342 | 221300 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 55.48 |
|  |  |  |  |  |  |  | Totals for 201801946 | 165.42 |
| 03/12/2019 | 201801947 | 10 E 100 | 310 | 219000 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 32.57 |
|  | 201801947 | 10 E 100 | 342 | 221300 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 16.44 |
|  |  |  |  |  |  |  | Totals for 201801947 | 49.01 |
| 03/12/2019 | 201801948 | 10 E 100 | 310 | 219000 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 132.92 |
|  | 201801948 | 10 E 100 | 342 | 221300 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 67.08 |
|  |  |  |  |  |  |  | Totals for 201801948 | 200.00 |
| 03/12/2019 | 201801949 | 10 E 100 | 310 | 219000 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 16.46 |
|  | 201801949 | 10 E 100 | 342 | 221300 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 8.30 |
|  |  |  |  |  |  |  | Totals for 201801949 | 24.76 |
| 03/12/2019 | 201801950 | 10 E 100 | 310 | 219000 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 27.57 |
|  | 201801950 | 10 E 100 | 342 | 221300 | CREDIT | CARD | Wisconsin Reading Association Convention 2019 | 13.91 |
|  |  |  |  |  |  |  | Totals for 201801950 | 41.48 |
| 03/12/2019 | 201801951 | 10 E 800 | 310 | 232100 | CREDIT | CARD | P-Card Purchases Feb/Mar 2019 | 7.47 |
|  | 201801951 | 10 E 800 | 411 | 232100 | CREDIT | CARD | P-Card Purchases Feb/Mar 2019 | 0.07 |
|  |  |  |  |  |  |  | Totals for 201801951 | 7.54 |
| 03/12/2019 | 201801952 | 10 E 800 | 310 | 232100 | CREDIT | CARD | P-Card Purchases Feb/Mar 2019 | 15.09 |
|  | 201801952 | 10 E 800 | 411 | 232100 | CREDIT | CARD | P-Card Purchases Feb/Mar 2019 | 0.15 |
|  |  |  |  |  |  |  | Totals for 201801952 | 15.24 |
| 03/12/2019 | 201801953 | 10 E 800 | 310 | 232100 | CREDIT | CARD | P-Card Purchases Feb/Mar 2019 | 262.46 |
|  | 201801953 | 10 E 800 | 411 | 232100 | CREDIT | CARD | P-Card Purchases Feb/Mar 2019 | 2.54 |
|  |  |  |  |  |  |  | Totals for 201801953 | 265.00 |
| 03/12/2019 | 201801954 | 10 E 800 | 310 | 232100 | CREDIT | CARD | P-Card Purchases Feb/Mar 2019 | 252.56 |



| CHECK | CHECK ACCOUNT |  |  |  |  | INVOICE |  |
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| DATE | NUMBER | NUMBER |  | VENDOR |  | DESCRIPTION | AMOUNT |
|  | 201801969 | 10 E 800 | 324254500 | CREDIT | CARD | Totals for 201801968 <br> Stands and bearing for Bobcat brush ( Bobcat Plus) <br> Totals for 201801969 | 142.87 |
| 03/12/2019 |  |  |  |  |  |  | 315.76 |
|  |  |  |  |  |  |  | 315.76 |
| 03/12/2019 | 201801970 | 10 E 800 | 411295000 | CREDIT | CARD | Blanket PO for remainder of 2018-19 | 22.00 |
|  |  |  |  |  |  | Totals for 201801970 | 22.00 |
| 03/12/2019 | 201801971 | 10 E 800 | 411295000 | CREDIT | CARD | Blanket PO for remainder of 2018-19 | 13.44 |
|  |  |  |  |  |  | Totals for 201801971 | 13.44 |
| 03/12/2019 | 201801972 | 10 E 800 | 411295000 | CREDIT | CARD | Epson Replacement bulbs for classroom projectors | 579.20 |
|  |  |  |  |  |  | Totals for 201801972 | 579.20 |
| 03/12/2019 | 201801973 | 10 E 800 | 411295000 | CREDIT | CARD | Blanket PO for remainder of 2018-19 | 18.62 |
|  |  |  |  |  |  | Totals for 201801973 | 18.62 |
| 03/12/2019 | 201801974 | 10 E 800 | 411295000 | CREDIT | CARD | Blanket PO for remainder of 2018-19 | 199.50 |
|  |  |  |  |  |  | Totals for 201801974 | 199.50 |
| 03/12/2019 | 201801975 | 10 E 800 | 411295000 | CREDIT | CARD | Wireless Microphone System for MS/IS Commons | 19.40 |
|  |  |  |  |  |  | Totals for 201801975 | 19.40 |
| 03/12/2019 | 201801976 | 10 E 800 | 411295000 | CREDIT | CARD | Wireless Microphone System for MS/IS Commons | 560.99 |
|  |  |  |  |  |  | Totals for 201801976 | 560.99 |
| 03/12/2019 | 201801977 | 61 L 000 | 000814902 | CREDIT | CARD | Family Learning Night supplies. Take out of account 61L000000814902 instead of the account tagged. | 14.99 |
|  |  |  |  |  |  | Totals for 201801977 | 14.99 |
| 03/12/2019 | 201801978 | 61 L 000 | 000814902 | CREDIT | CARD | Family Learning Night supplies. Take out of account 61L000000814902 instead of the account tagged. | 163.91 |
|  |  |  |  |  |  | Totals for 201801978 | 163.91 |
| 03/12/2019 | 201801979 | 10 E 100 | 411241000 | CREDIT | CARD | Flashlights for 1st grade science unit | 181.39 |
|  |  |  |  |  |  | Totals for 201801979 | 181.39 |
| 03/12/2019 | 201801980 | 10 E 100 | 411241000 | CREDIT | CARD | Appreciation food for staff | 46.31 |
|  |  |  |  |  |  | Totals for 201801980 | 46.31 |
| 03/12/2019 | 201801981 | 10 E 800 | 411221100 | CREDIT | CARD | Model Classroom Purchases | 49.81 |
|  |  |  |  |  |  | Totals for 201801981 | 49.81 |


| CHECK | CHECK ACCOUNT |  |  |  |  |  |  | INVOICE |  |
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| DATE | NUMBER | NUM | MBER |  |  | VENDOR |  | DESCRIPTION | AMOUNT |
| 03/12/2019 | 201801982 | 10 | E 800 | 411 | 221100 | CREDIT | CARD | Model Classroom Purchases |  |
|  |  |  |  |  |  |  |  | Totals for 201801982 | 33.24 |
| 03/12/2019 | 201801983 | 10 | E 800 |  | 295000 | CREDIT | CARD | Blanket PO for 2018-19 <br> Totals for 201801983 | 66.40 |
|  |  |  |  |  |  |  |  |  | 66.40 |
| 03/12/2019 | 201801984 | 10 | E 800 |  | 295000 | CREDIT | CARD | Blanket PO for 2018-19 <br> Totals for 201801984 | 95.94 |
|  |  |  |  |  |  |  |  |  | 95.94 |
| 03/12/2019 | 201801985 |  | E 800 |  | 295000 | CREDIT | CARD | Blanket PO for 2018-19 <br> Totals for 201801985 | 9.99 |
|  |  |  |  |  |  |  |  |  | 9.99 |
| 03/12/2019 | 201801986 | 10 | E 800 | 482 | 222200 | CREDIT | CARD | Widescreen monitors for ES <br> LMC. Using the following account per Liz Kaetterhenry: <br> 10 E 800482222000031 <br> Totals for 201801986 | 263.98 |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | 263.98 |
| 03/12/2019 | 201801987 | 10 | E 800 |  | 295000 | CREDIT | CARD | Blanket PO for 2018-19 | 72.00 |
|  |  |  |  |  |  |  |  | Totals for 201801987 | 72.00 |
| 03/12/2019 | 201801988 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Blanket PO for 2018-19 | 18.95 |
|  |  |  |  |  |  |  |  | Totals for 201801988 | 18.95 |
| 03/12/2019 | 201801989 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Blanket PO for 2018-19 | 127.28 |
|  |  |  |  |  |  |  |  | Totals for 201801989 | 127.28 |
| 03/12/2019 | 201801990 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Blanket PO for 2018-19 | 29.95 |
|  |  |  |  |  |  |  |  | Totals for 201801990 | 29.95 |
| 03/12/2019 | 201801991 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Blanket PO for 2018-19 | 18.00 |
|  |  |  |  |  |  |  |  | Totals for 201801991 | 18.00 |
| 03/12/2019 | 201801992 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Blanket PO for 2018-19 Totals for 201801992 | 23.19 |
|  |  |  |  |  |  |  |  |  | 23.19 |
| 03/12/2019 | 201801993 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Streaming music player, | 470.40 |
|  |  |  |  |  |  |  |  | service, and licensing for |  |
|  |  |  |  |  |  |  |  | Gym. Programming fee will be |  |
|  |  |  |  |  |  |  |  | a later PO. Service and |  |
|  |  |  |  |  |  |  |  | licensing is a yearly fee. |  |
|  |  |  |  |  |  |  |  | Please adjust to correct |  |
|  |  |  |  |  |  |  |  | budget code. |  |
|  |  |  |  |  |  |  |  | Totals for 201801993 | 470.40 |
| 03/12/2019 | 201801994 | 10 | E 800 | 411 | 295000 | CREDIT | CARD | Blanket PO for 2018-19 | 59.96 |
|  |  |  |  |  |  |  |  | Totals for 201801994 | 59.96 |
| 03/12/2019 | 201801995 | 10 | E 800 | 483 | 222200 | CREDIT | CARD | MIGHTY NETWORKS | 564.00 |
|  |  |  |  |  |  |  |  | SUBSCRIPTION/PD DEVELOPMENT |  |
|  |  |  |  |  |  |  |  | Totals for 201801995 | 564.00 |
| 03/12/2019 | 201801996 | 10 | E 800 | 432 | 222200 | CREDIT | CARD | HS Amazon Book Order | 173.83 |
|  |  |  |  |  |  |  |  | Totals for 201801996 | 173.83 |
| 03/12/2019 | 201801997 | 10 | E 800 | 432 | 222200 | CREDIT | CARD | ALTOONA SCHOLASTIC BOOK FAIR | 267.78 |


| CHECK | CHECK ACCOUNT |  |  |  | VENDOR |  | INVOICE DESCRIPTION |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  |  |  |  | AMOUNT |
|  |  |  |  |  |  |  |  | LIBRARY ORDER Totals for 201801997 | 267.78 |
| 03/12/2019 | 201801998 | 10 E 100 | 342 | 222200 | CREDIT | CARD | WEMTA Conference hotel room Totals for 201801998 | 168.35 |
|  |  |  |  |  |  |  |  | 168.35 |
| 03/12/2019 | 201801999 | 10 E 800 | 432 | 222200 | CREDIT | CARD | ALTOONA SCHOLASTIC BOOK FAIR | 29.97 |
|  |  |  |  |  |  |  | LIBRARY ORDER |  |
|  |  |  |  |  |  |  | Totals for 201801999 | 29.97 |
| 03/12/2019 | 201802000 | 10 E 800 | 434 | 222200 | CREDIT | CARD | Lego Wall Materials Vendor: Amazon | 349.48 |
|  |  |  |  |  |  |  | Totals for 201802000 | 349.48 |
| 03/12/2019 | 201802001 | 10 E 100 | 342 | 222200 | CREDIT | CARD | WEMTA State Library Conference | 255.00 |
|  |  |  |  |  |  |  | Totals for 201802001 | 255.00 |
| 03/12/2019 | 201802002 | 10 E 800 | 411 | 295000 | CREDIT | CARD | Tech Lunch food and materials (3 per building throughout the year) | 24.84 |
|  |  |  |  |  |  |  | Totals for 201802002 | 24.84 |
| 03/12/2019 | 201802003 | 10 E 800 | 411 | 295000 | CREDIT | CARD | Tech Lunch food and materials (3 per building throughout the year) | 6.94 |
|  |  |  |  |  |  |  | Totals for 201802003 | 6.94 |
| 03/12/2019 | 201802004 | 10 E 800 | 411 | 295000 | CREDIT | CARD | Tech Lunch food and materials (3 per building throughout the year) | 37.12 |
|  |  |  |  |  |  |  | Totals for 201802004 | 37.12 |
| 03/12/2019 | 201802005 | 27 E 700 | 411 | 158000 | CREDIT | CARD | Co-Teaching Conference | 449.00 |
|  |  |  |  |  |  |  | Totals for 201802005 | 449.00 |
| 03/12/2019 | 201802006 | 27 E 700 | 411 | 215000 | PEARSON | EDUCATION | WIAT-III Online Scoring | 22.00 |
|  |  |  |  |  |  |  | Totals for 201802006 | 22.00 |
| 03/12/2019 | 201802007 | 27 E 700 | 342 | 223300 | CREDIT | CARD | Credit Card Payment AP | 40.50 |
|  |  |  |  |  |  |  | Invoice. |  |
|  | 201802007 | 27 E 700 | 310 | 221300 | CREDIT | CARD | Credit Card Payment AP | -25.90 |
|  |  |  |  |  |  |  | Invoice. |  |
|  | 201802007 | 10 E 800 | 310 | 232100 | CREDIT | CARD | Credit Card Payment AP | 54.99 |
|  |  |  |  |  |  |  | Invoice. |  |
|  | 201802007 | 10 E 800 | 310 | 232100 | CREDIT |  | Credit Card Payment AP | 23.62 |
|  |  |  |  |  |  |  |  |  |
|  | 201802007 | 10 E 800 | 310 | 232100 | CREDIT | CARD | Credit Card Payment AP | 38.18 |
|  |  |  |  |  |  |  |  |  |
|  | 201802007 | 10 E 400 | 411 | 123000 | CREDIT | CARD | Credit Card Payment AP | 42.17 |
|  |  |  |  |  |  |  | Invoice. |  |
|  | 201802007 | 10 E 400 | 411 | 126000 | CREDIT | CARD | Credit Card Payment AP | 10.54 |
|  |  |  |  |  |  |  | Invoice. |  |
|  | 201802007 | 10 E 400 | 411 | 126000 | CREDIT | CARD | Credit Card Payment AP | 10.54 |
|  |  |  |  |  |  |  | Invoice. |  |
|  | 201802007 | 10 E 400 |  | 126000 | CREDIT | CARD | Credit Card Payment AP | 10.54 |







| CHECK | CHECK | ACCOUNT |  |  | VENDOR |  | INVOICE |  |
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| DATE | NUMBER | NUMBER |  |  |  |  | DESCRIPTION | AMOUNT |
|  |  |  |  |  |  |  | Totals for 201802065 | 8.00 |
| 03/12/2019 | 201802066 | 61 L 000 |  | 814209 | CREDIT | CARD | pizza for the bash | 185.50 |
|  |  |  |  |  |  |  | Totals for 201802066 | 185.50 |
| 03/12/2019 | 201802067 | 61 L 000 |  | 814209 | CREDIT | CARD | Bash Supplies | 242.23 |
|  |  |  |  |  |  |  | Totals for 201802067 | 242.23 |
| 03/12/2019 | 201802068 | 10 E 200 |  | 213000 | CREDIT | CARD | supplies and resources | 18.76 |
|  |  |  |  |  |  |  | Totals for 201802068 | 18.76 |
| 03/12/2019 | 201802069 | 10 E 200 | 411 | 213000 | CREDIT | CARD | supplies and resources | 9.35 |
|  |  |  |  |  |  |  | Totals for 201802069 | 9.35 |
| 03/12/2019 | 201802070 | 10 E 200 |  | 213000 | CREDIT | CARD | supplies and resources | 4.40 |
|  |  |  |  |  |  |  | Totals for 201802070 | 4.40 |
| 03/12/2019 | 201802071 | 10 E 200 |  | 213000 | CREDIT | CARD | supplies and resources | 53.12 |
|  |  |  |  |  |  |  | Totals for 201802071 | 53.12 |
| 03/12/2019 | 201802072 | 10 E 200 | 411 | 127000 | CREDIT | CARD | Sheet Protectors for Culture <br> Creates Conflict <br> Totals for 201802072 | 255.92 |
|  |  |  |  |  |  |  |  | 255.92 |
| 03/12/2019 | 201802073 | 10 E 150 | 411 | 110450 | CREDIT | CARD | Immigrant books for our upcoming OEU on Immigration. We are in need of more chapter books for our students. The funds will come from the grant money I received for our kiddos. Totals for 201802073 | 8.99 |
|  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  | 8.99 |
| 03/12/2019 | 201802074 | 10 E 150 | 411 | 110450 | CREDIT | CARD | Immigrant books for our upcoming OEU on Immigration. We are in need of more chapter books for our students. The funds will come from the grant money I received for our kiddos. Totals for 201802074 | 7.85 |
|  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |
| 03/12/2019 | 201802075 | 10 E 150 | 411 | 110450 | CREDIT | CARD | Immigrant books for our upcoming OEU on Immigration. We are in need of more chapter books for our students. The funds will come from the grant money I received for our kiddos. Totals for 201802075 | 9.72 |
|  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | 9.72 |
| 03/12/2019 | 201802076 | 10 E 150 | 411110450 |  | CREDIT CARD |  | Immigrant books for our | 7.86 |
|  |  |  |  |  | upcoming OEU on Immigration. |  |  |  |
|  |  |  |  |  | We are in need of more |  |  |  |
|  |  |  |  |  | chapter books for our |  |  |  |
|  |  |  |  |  | students. The funds will |  |  |  |

03/12/2019 20180207710 E 150411110450 CREDIT CARD
03/12/2019 20180207810 E 150411110450 CREDIT CARD

03/12/2019 20180207910 E 150411110450 CREDIT CARD
03/12/2019 20180208110 E 150411110450 CREDIT CARD

INVOICE


DESCRIPTIO AMOUNT come from the grant money I received for our kiddos.

Totals for 201802076
7.86

Immigrant books for our upcoming OEU on Immigration. We are in need of more chapter books for our students. The funds will come from the grant money I received for our kiddos.

Totals for 201802077

Immigrant books for our
upcoming OEU on Immigration.
We are in need of more chapter books for our students. The funds will come from the grant money $I$ received for our kiddos.

Totals for 201802078
9.82

Immigrant books for our upcoming OEU on Immigration. We are in need of more chapter books for our students. The funds will come from the grant money $I$ received for our kiddos.

Totals for 201802079

Immigrant books for our
upcoming OEU on Immigration. We are in need of more chapter books for our students. The funds will come from the grant money I received for our kiddos.

Totals for 201802080

Immigrant books for our upcoming OEU on Immigration. We are in need of more chapter books for our students. The funds will come from the grant money $I$ received for our kiddos.

Totals for 201802081
6.96

Immigrant books for our upcoming OEU on Immigration. We are in need of more chapter books for our students. The funds will come from the grant money I received for our kiddos.






INVOICE

| DESCRIPTION |  | AMOUNT |
| :--- | :--- | ---: |
| DENTAL INS BENEFITS |  | 29.86 |
| DENTAL INS BENEFITS |  | $8,319.54$ |
| DENTAL INS BENEFITS |  | $1,961.51$ |
| DENTAL INS BENEFITS |  | 29.86 |
| INSURANCE ADJUSTMENTS |  | 235.01 |
| $\quad$ Totals for 201802112 |  | $20,934.18$ |


| NET PAYROLL - 4/5/19 | $236,475.28$ |
| ---: | ---: | ---: |
| NET PAYROLL - 4/5/19 | $59,430.12$ |
| NET PAYROLL - 4/5/19 | $6,028.28$ |
| NET PAYROLL - 4/5/19 | $1,922.00$ |
| Totals for 201802113 | $303,855.68$ |


| FEDERAL TAXES | 420.28 |
| :--- | ---: |
| FEDERAL TAXES | 134.00 |
| FEDERAL TAXES | 12.00 |
| FEDERAL TAXES | $25,168.31$ |
| FEDERAL TAXES | $5,160.06$ |
| FEDERAL TAXES | 134.60 |
| FEDERAL TAXES | 100.86 |
| FICA TAXES | $21,248.04$ |
| FICA TAXES | $4,675.37$ |
| FICA TAXES | 448.13 |
| FICA TAXES | 151.83 |
| MEDICARE TAXES | $4,969.29$ |
| MEDICARE TAXES | $1,093.48$ |
| MEDICARE TAXES | 104.80 |
| MEDICARE TAXES | 35.51 |
| MEDICARE TAXES | $4,969.29$ |
| MEDICARE TAXES | $1,093.48$ |
| MEDICARE TAXES | 104.80 |
| MEDICARE TAXES | 35.51 |
| FICA TAXES | $21,248.04$ |
| FICA TAXES | $4,675.37$ |
| FICA TAXES | 448.13 |
| FICA TAXES | 151.83 |
|  | $96,583.01$ |




## F UND S UMMARY

| FUND | DESCRIPTION | BALANCE SHEET | REVENUE | EXPENSE | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 10 | GENERAL | 977,394.96 | 2,865.71 | 277,803.74 | 1,258, 064.41 |
| 21 | SPECIAL REVENUE TRUST FUND | 0.00 | 0.00 | 2,362.00 | 2,362.00 |
| 27 | SPECIAL EDUCATION FUND | 217,201.49 | 0.00 | 50,438.89 | 267,640.38 |
| 50 | FOOD SERVICE | 54,579.75 | 0.00 | 361.00 | 54,940.75 |
| 61 | EXTRA CURRICULAR FUND | 5,359.67 | 0.00 | 0.00 | 5,359.67 |
| 80 | COMMUNITY SERVICE | 3,808.66 | 0.00 | 1,386.45 | 5,195.11 |
| *** | und Summary Totals *** | 1,258,344.53 | 2,865.71 | 332,352. 08 | 1,593,562.32 |


| CHECK | CHECK | ACCOUNT |  |  |  |  | INVOICE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | NUMBER | NUMBER |  |  |  | VENDOR | DESCRIPTION | AMOUNT |
| 03/14/2019 | 8484 | 61 L 000 | 000 | 814498 | 000 | JOSTENS | Jostens Final Payment- after online sales, initial payment, and yearbook customization adjustments. Totals for 8484 | 907.88 |
|  |  |  |  |  |  |  |  | 907.88 |
| 03/19/2019 | 8485 | 61 L 000 | 000 | 814499 | 000 | MANHATTAN CONCERT PR | Final Payment: Altoona Choirs New York Tour | 21,220.00 |
|  |  |  |  |  |  |  | Totals for 8485 | 21,220.00 |
| 03/27/2019 | 8486 | 61 L 000 | 000 | 814465 | 000 | COMMUNITY TABLE | Community Table Donation | 125.00 |
|  |  |  |  |  |  |  | Totals for 8486 | 125.00 |
| 03/27/2019 | 8487 | 61 L 000 | 000 | 814519 | 000 | JOSTENS | Diploma-ADDL | 11.97 |
|  |  |  |  |  |  |  | Totals for 8487 | 11.97 |
| 03/27/2019 | 8488 | 61 L 000 | 000 | 814222 | 000 | UWEC RECREATION \& SP | UWEC ROPES COURSE - JUNE 5TH AND 6TH 6TH GRADE CLASS TRIP | 2,294.00 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | Totals for 8488 | 2,294.00 |
| 04/04/2019 | 8489 | 61 L 000 | 000 | 814801 | 000 | EQUAL RIGHTS DIVISIO | STUDENT WORK PERMIT FEES, MARCH 2019 | 15.00 |
|  |  |  |  |  |  |  | Totals for 8489 | 15.00 |
| 04/04/2019 | 8490 | 61 L 000 | 000 | 814407 | 000 | RIVER PRAIRIE CENTER | Altoona GBB Banquet on Sunday, March 17, 2019. | 849.99 |
|  |  |  |  |  |  |  | Totals for 8490 | 849.99 |
| 03/19/2019 | ???????? | 61 L 000 | 000 | 814150 | 000 | TIERNEY BROTHERS, IN | Vinyl paper for color run promotion. 36X40 | 234.06 |
|  |  |  |  |  |  |  | Totals for 181900963 | 234.06 |
| 03/19/2019 | ???????? | 61 L 000 | 000 | 814209 | 000 | WASC | 2019 WASC STATE CONF: AMS FEE. 12 PARTICIPANTS @ \$82 | 1,059.00 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | Totals for 181900964 | 1,059.00 |
| 03/27/2019 | ???????? | 61 L 000 | 000 | 814465 | 000 | MISSISSIPPI WELDERS | ```helium tank rental agreement-APR 10, 2019- APR 9,2020``` | 31.50 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | Totals for 181900980 | 31.50 |
| 03/27/2019 | ???????? | 61 L 000 | 000 | 814407 | 000 | SPRINGER, WENDY | Reimbursement for decorated sheet cake for GBB Senior Night on $02 / 11 / 2019$ | 42.98 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | 42.98 |

## FUND SUMMARY

| FUND | DESCRIPTION | BALANCE SHEET | REVENUE | EXPENSE | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 61 | EXTRA CURRICULAR FUND | 26,791.38 | 0.00 | 0.00 | 26,791.38 |
| *** | nd Summary Totals *** | 26,791.38 | 0.00 | 0.00 | 26,791.38 |

End of report **********************

ALTHI 001 ALTOONA HIGH SCHOOL 02/22/2019 17044 XXXXXXXXXXXXXXXX Kalahari Restaurant -, Wisconsi

$$
2 \text { \$164- Hotel for } 2 \text { nights \$195 x2-Conference R } 4001900334 \text { 705921-190300104 03/12/2019 }
$$

$$
\text { 02/19/2019 } 17043 \text { XXXXXXXXXXXXXXXX Amzn Mktp Us*mi8k48zm2, Amzn.Co }
$$

$$
2 \text { classroom materials, workbooks, texts supplies } 4001900368 \text { 705921-190300105 03/12/2019 }
$$

$$
\text { 02/18/2019 } 17041 \text { XXXXXXXXXXXXXXX Dollar Tree, Eau Claire, WI, } 54
$$

$$
2 \text { groceries }
$$

02/18/2019
2 groceries
02/13/2019
2 supplies and displays
02/12/2019
2
02/11/2019
2 Valentine's Day Balloons
02/11/2019 17037 XXXXXXXXXXXXXXX
2 Workbooks, materials, general supplies
02/11/2019
2 supplies and displays 02/08/2019

17038 XXXXXXXXXXXXXXXX

17035 XXXXXXXXXXXXXXXX
2 Supplies for high school staff
001900098 705921-190300112
03/12/2019
02/05/2019 16818 XXXXXXXXXXXXXXXX Wm Supercenter \#5373, Chippewa
2 Consumable lab supplies for biology class. (zi 4001900200 705921-190200117 02/05/2019
11 transaction(s) for ALTHI
$\qquad$

ALTMI 001 ALTOONA MIDDLE SCHOOL 02/28/2019 17197 XXXXXXXXXXXXXXXX Amazon.Com*mi5of8sw1, Amzn.Com/
2 Color run prizes, reimbursed by PTO 1551900020 705921-190300122

03/12/2019
02/22/2019 17195 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi7kl2mo1, Amzn.Co
2 Color run prizes, reimbursed by PTO 1551900020 705921-190300123

03/12/2019

2 Color run prizes, reimbursed by PTO
Mktp Us*mi2ss6m90, Amzn.Co 1551900020 705921-190300124

03/12/2019
02/21/2019 17194 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi8ve3xp0, Amzn.Co
2 Chapter books from Amazon

> 02/15/2019

2 pizza for the bash
02/14/2019
2 bash supplies
02/14/2019
2 supplies and resources

1501900072 705921-190300125 03/12/2019
Little Caesars 1320 00, Eau Cla 2001900137 705921-190300126 03/12/2019
17191 XXXXXXXXXXXXXXX Samsclub \#8185, Eau Claire, WI, 2001900136 705921-190300127 03/12/2019
17192 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi98w8jz0, Amzn.Co 2001900131 705921-190300128 03/12/2019

03/07/2019
30.41

03/07/2019
59.90

03/07/2019
37.00

03/07/2019
97.15

03/07/2019
14.95

03/07/2019
42.17

03/07/2019
62.32

03/07/2019
193.38

03/07/2019
41.65

03/07/2019
57.58

02/23/2019 Invoiced A 34.19 34.19

1. Total Amount ====>
670.70

03/07/2019
689.93

03/07/2019
194.60

03/07/2019
189.98
03/07/2019 Invoiced A 8.00

| 03/07/2019 | Invoiced $A$ | 185.50 |
| :---: | :---: | :---: |
| 185.50 |  |  |

185.50

03/07/2019
242.23

03/07/2019
18.76

Invoiced A 242.23

Invoiced A
18.76

Invoiced A
30.41

Invoiced A
59.90

Invoiced A
37.00

Invoiced A 97.15

Invoiced A 14.95

Invoiced A 42.17

Invoiced A 62.32

Invoiced A 193.38

Invoiced A 41.65

Invoiced A 57.58 PO Number Invoice Number Invoice Dt $\qquad$

| 03/07/2019 | Invoiced | A | 9.35 |
| :---: | :---: | :---: | :---: |
| 9.35 |  |  |  |
| 03/07/2019 | Invoiced | A | 4.40 |
| 4.40 |  |  |  |
| 03/07/2019 | Invoiced | A | 53.12 |
| 53.12 |  |  |  |
| 03/07/2019 | Invoiced | A | 255.92 |
| 255.92 |  |  |  |
| 03/07/2019 | Invoiced | A | 8.99 |
| 8.99 |  |  |  |
| 03/07/2019 | Invoiced | A | 7.85 |
| 7.85 |  |  |  |
| 03/07/2019 | Invoiced | A | 9.72 |
| 9.72 |  |  |  |
| 03/07/2019 | Invoiced | A | 7.86 |
| 7.86 |  |  |  |
| 03/07/2019 | Invoiced | A | 11.07 |
| 11.07 |  |  |  |
| 03/07/2019 | Invoiced | A | 9.82 |
| 9.82 |  |  |  |
| 03/07/2019 | Invoiced | A | 5.98 |
| 5.98 |  |  |  |
| 03/07/2019 | Invoiced | A | 9.83 |
| 9.83 |  |  |  |
| 03/07/2019 | Invoiced | A | 6.96 |
| 6.96 |  |  |  |
| 03/07/2019 | Invoiced | A | 6.94 |
| 6.94 |  |  |  |
| 03/07/2019 | Invoiced | A | 11.08 |
| 11.08 |  |  |  |
| 03/07/2019 | Invoiced | A | 6.94 |
| 6.94 |  |  |  |
| 03/07/2019 | Invoiced | A | 6.94 |
| 6.94 |  |  |  |
| 03/07/2019 | Invoiced | A | 5.99 |
| 5.99 |  |  |  |

# 02/13/2019 

2 supplies and resources
02/12/2019
2 supplies and resources
02/12/2019
2 supplies and resources



131
2001900131 705921-190300129
03/12/201
17187 XXXXXXXXXXXXXXXX Amzn Mktp Us*mb9zr2wd2, Amzn.Co
2001900131 705921-190300130
03/12/2019

02/12/2019
2001900131 705921-190300131
03/12/2019
17189 XXXXXXXXXXXXXXXX Amzn Mktp Us*mb3pd4ye2, Amzn.Co
02/08/2019 17182 XXXXXXXXXXXXXXX Amzn Mktp Us*mb58r5kt2, Amzn.Co
03/12/2019
books from Amazon
17183 XXXXXXXXXXXXXXXX
1501900072 705921-190300133
03/12/2019
02/08/2019 17183 XXXXXXXXXXXXXXXX Amzn Mktp Us*mb9un67t2, Amzn.Co
2 Chapter books from Amazon
02/08/2019 17184 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi0lq3la1, Amzn.Co
1501900072 705921-190300134
03/12/2019

2 Chapter books from Amazon
17185 XXXXXXXXXXXXXXX
1501900072 705921-190300135
03/12/2019 02/08/2019 17185 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi3gf5o70, Amzn.Co
2 Chapter books from Amazon 02/08/2019

17186
03/12/2019

2 Chapter books from Amazon
1501900072 705921-190300136 02/07/2019 17

03/12/2019

Chapter books from Amazon
Amzn Mktp Us*mi5qe2ol1, Amzn.Co
02/07/2019 17176 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi8b17ov1, Amzn.Co
2 Chapter books from Amazon
1501900072 705921-190300139
03/12/2019 02/07/2019 17177 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi62v4o30, Amzn.Co
2 Chapter books from Amazon 1501900072 705921-190300140

3/12/2019 02/07/2019 17178 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi40c2om0, Amzn.Co
2 Chapter books from Amazon
1501900072 705921-190300141 03/12/2019 02/07/2019 17179 XXXXXXXXXXXXXXXX Amzn Mktp Us*mb1ul5ku2, Amzn.Co
2 Chapter books from Amazon
1501900072 705921-190300142 03/12/2019 02/07/2019 17180 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi3do4f21, Amzn.Co
2 Chapter books from Amazon 1501900072 705921-190300143 03/12/2019 02/07/2019 17181 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi76n84n1, Amzn.Co
2 Chapter books from Amazon 1501900072 705921-190300144 03/12/2019 02/06/2019 17173 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi7mh5f30, Amzn.Co
2 Chapter books from Amazon 1501900072 705921-190300145 03/12/2019 02/06/2019 17174 XXXXXXXXXXXXXXXX Amzn Mktp Us*mb74l1252, Amzn.Co 1501900072 705921-190300146 03/12/2019

1. Total Amount ====> Invoice Dt Amount
2150 lbs color, 600 color packets $\quad 1551900017$ 705921-190300101 $\quad 03 / 12 / 2019 \quad 2,862.35$

02/11/2019 17168 XXXXXXXXXXXXXXXX Kwik Trip 82800008284, Altoona,
2 gas card for homeless family 1501900074 705921-190300102

03/12/2019
03/07/2019
2,862. 35

02/07/2019 17167 XXXXXXXXXXXXXXXX Gimkit Pro - 1 Year, 1425209735
03/12/2019
03/07/2019
40.00

2 I am purchasing a yearly subscription to the v 1501900073 705921-190300103 03/12/2019
59.88

3 transaction(s) for ALTOONA 015. Total Amount ====>
ALTOONA 017 ALTOONA DISTRICT OFFICE 02/28/2019 17210 XXXXXXXXXXXXXXXX Paypal *wisconsinnu, 4029357733
2 WASN Conference registratio
$02 / 26 / 2019$

0001900203 705921-190300091 03/12/2019
02/26/2019
17208 XXXXXXXXXXXXXXXX
At bus Phone Pmt, 800-704-4808
2 AT\&T SERVICE 2018-19 8001900008 705921-190300093
02/26/2019
17209 XXXXXXXXXXXXXXXX Advanced Disposal Onli, 8664965
2 GARBAGE SERVICE 2018-19 (ADVANCED DISPOSAL) 0001900021 705921-190300094 03/12/2019 02/22/2019 17205 XXXXXXXXXXXXXXXX Sterling Water Culliga, 8004449
2 WATER FOR MS OFFICE 2018-19 STERLING/CULLIGAN 2001900022 705921-190300095 03/12/2019 02/22/2019 17206 XXXXXXXXXXXXXXXX Sterling Water Culliga, 8004449
2 CULLIGAN WATER FOR AES OFFICE 1001900033 705921-190300096 03/12/2019 02/22/2019 17207 XXXXXXXXXXXXXXXX Att*bus Phone Pmt, 800-704-4808 8001900008 705921-190300097 2 AT\&T SERVICE 2018-19 02/13/2019 17204 XXXXXXXXXXXXXXXX Att*bus Phone Pmt, 800-704-4808 8001900008 705921-190300098 2 AT\&T SERVICE 2018-19 02/07/2019
2 AT\&T SERVICE 2018-19
02/07/2019
17202 XXXXXXXXXXXXXXXX Att*bus Phone Pmt, 800-704-4808 8001900008 705921-190300099
17203 XXXXXXXXXXXXXXX Att*bus Phone Pmt, 800-704-4808 8001900008 705921-190300100
$03 / 07 / 2019$
380.00
$03 / 07 / 2019$
229.98
$03 / 07 / 2019$

03/12/2019 03/12/2019 03/12/2019

03/12/2019

03/12/2019
$1,443.63$
03/07/2019
15.90

03/07/2019
27.90

03/07/2019
1,223.96
03/07/2019
269.62

03/07/2019
202.18

03/07/2019 Invoiced A 1,591.74

9 transaction(s) for ALTOONA 017. Total Amount ====>
Invoiced A

Invoiced A 229.98

Invoiced A
$1,443.63$

Invoiced A 15.90

Invoiced A 27.90

Invoiced
1,223.96
269.62

1,591.74
(03/2019

| 75.00 |  |  |  |
| :---: | :---: | :---: | :---: |
| 03/07/2019 | Invoiced | A | 75.00 |
| 75.00 |  |  |  |
| 03/07/2019 | Invoiced | A | 612.00 |
| 612.00 |  |  |  |
| 03/07/2019 | Invoiced | A | 18.94 |
| 18.94 |  |  |  |
| 03/07/2019 | Invoiced | A | 65.00 |





02/20/2019 17077 XXXXXXXXXXXXXXXX Amzn Mktp Us, Amzn.Com/Bill, WA

$$
\text { 02/12/2019 } 17070 \text { XXXXXXXXXXXXXXXX Amzn Mktp Us*mb9fp6wf2, Amzn.Co }
$$

$$
2 \text { Learning Resources Fox In The Box- Position Wo } 8271900125 \text { 705921-190300076 }
$$

$$
3 \text { Dora the Explorer Giant Coloring Book with Sti } 8271900125 \text { 705921-190300076 }
$$

$$
4 \text { Dora's Farm Rescue! book } \quad 8271900125 \text { 705921-190300076 }
$$

$$
5 \text { Shake My Sillies Out book } \quad 8271900125 \text { 705921-190300076 }
$$

$$
6 \text { Shoo, Fly! book } 8271900125 \text { 705921-190300076 }
$$

$$
7 \text { Silly Sally } \quad 8271900125 \text { 705921-190300076 }
$$

$$
9 \text { Five Little Monkeys Jumping on the Bed (Padde } 8271900125 \text { 705921-190300076 }
$$

$$
10 \text { Little Blue Truck book }
$$

$$
11 \text { Little Cloud board book }
$$

$$
12 \text { Three little kittens book }
$$

$$
13 \text { The very hungry caterpillar book }
$$

$$
14 \text { A frog in the bog book }
$$

$$
5 \text { Big wolf little wolf book }
$$

$$
6 \text { The fire station book }
$$

$$
7 \text { Chugga chugga choo choo book }
$$

03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019 03/12/2019
03/12/2019 8271900125 705921-190300076

$$
8 \text { Ah-choo book }
$$ 8271900125 705921-190300076

$$
9 \text { The Wheels on the Bus book }
$$ 8271900125 705921-190300076

$$
20 \text { Up, Down, and Around book }
$$ 8271900125 705921-190300076

$$
1 \text { Bouncy ball prizes }
$$ 8271900125 705921-190300076

$$
2224 \text { glider plane prizes }
$$ 8271900125 705921-190300076

$$
372 \text { snap bracelet prizes }
$$ $8271900125705921-190300076$

24 Travel power strip with usb chargers for offic 8271900125 705921-190300076 5 The Learning Journey Learn with Me, Sort \& Lea 8271900125 705921-1903000076 6 Jumping Jack Pull Out a Carrot and Watch Jack 8271900125705921 -190300076 Fisher-Price Laugh \& Learn Smart Stages Piggy 8271900125 705921-190300076 28 Learning Resources Smart Snacks Shape Sorting 8271900125 705921-190300076 The Rainbow Fish book 8271900125 705921-190300076 30 AmazonBasics Hanging File Folders - Letter Siz 8271900125 705921-190300076 31 Learning Resources Rainbow Sorting Crayons, Va 8271900125 705921-190300076

| $03 / 07 / 2019$ | Invoiced | $A$ | -25.90 |
| :---: | :---: | :---: | :---: |
| -25.90 |  |  |  |
| $03 / 07 / 2019$ | Invoiced | $A$ | 177.02 |
| 177.02 |  |  |  |
| $03 / 07 / 2019$ <br> 20.14 | Invoiced | $A$ | 20.14 |
| $03 / 07 / 2019$ | Invoiced | $A$ | 355.24 |

$$
6.99
$$

$$
6.99
$$

$$
8.79
$$

$$
7.99
$$

$$
14.29
$$教

| 03/07/2019 | Invoiced | A | 29.99 |
| :---: | :---: | :---: | :---: |
| 29.99 |  |  |  |
| 03/07/2019 | Invoiced | A | 4.67 |
| 4.67 |  |  |  |
| 03/07/2019 | Invoiced | A | 119.96 |
| 119.96 |  |  |  |
| 03/07/2019 | Invoiced | A | 3.99 |
| 3.99 |  |  |  |
| 03/07/2019 | Invoiced | A | 50.00 |
| 50.00 |  |  |  |
| 03/07/2019 | Invoiced | A | 11.70 |
| 11.70 |  |  |  |
| 03/07/2019 | Invoiced | A | 4.97 |

02/06/2019 17065 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi0x66ct0, Amzn.Co

2 Hotel stay for Locomotion in Sioux City, IA 14001900388 705921-190300156
02/27/2019 17060 XXXXXXXXXXXXXXXX Dollar Tree, Eau Claire, WI, 54
2 lab supplies for Chemistry, Physics, and Earth 4001900112 705921-190300157
03/12/2019 02/25/2019 17057 XXXXXXXXXXXXXXXX Amazon.Com*mi98u45d0, Amzn.Com/
2 DVDs of Musicals for general music. 2001900135 705921-190300158 03/12/2019 02/25/2019 17058 XXXXXXXXXXXXXXXX Amazon.Com*mi8v55bd1, Amzn.Com/
2 DVDs of Musicals for general music. $2001900135705921-190300159$ 03/12/2019 02/22/2019 17056 XXXXXXXXXXXXXXXX Amzn Mktp Us*mi28s85g1, Amzn.Co 2 DVDs of Musicals for general music. 2001900135 705921-190300160 02/12/2019 17055 XXXXXXXXXXXXXXXX Festival Foods, Eau Claire, WI,

02/08/2019 17053 XXXXXXXXXXXXXXXX Hilton Hotels-Monona T, Madison
2 WSCA Hotel + Parking
02/08/2019
3 WSCA Hotel
02/07/2019
2 WSCA Food Expense
02/07/2019
2 WSCA Food Expense

4001900394 705921-190300161

03/12/2019
17054 XXXXXXXXXXXXXXXX Hilton Hotels-Monona T, Madison 4001900394 705921-190300162

03/12/2019
17051 XXXXXXXXXXXXXXXX Paisans Restaurant, Madison, WI 4001900395 705921-190300163 03/12/2019
17052 XXXXXXXXXXXXXXXX The Great Dane Pub And, Madison 4001900395 705921-190300164 03/12/2019

03/07/2019
Invoiced
3,762.78
3,762.78
03/07/2019
27.43

03/07/2019
12.87

03/07/2019
48.39

03/07/2019
52.29

03/07/2019
51.85

03/07/2019
352.00

03/07/2019
318.00

03/07/2019

### 43.66

03/07/2019
35.01

Invoiced A 27.43

Invoiced A
12.87

Invoiced A
48.39

Invoiced A
52.29

Invoiced A
51.85

Invoiced A 352.00
Invoiced A 318.00

Invoiced A
43.66

Invoiced A
35.01

02/06/2019 17050 XXXXXXXXXXXXXXXX Gradecam, Llc, 8664723339, CA,
705921-190300067

03/07/2019 15.00

03/12/2019

Invoiced
15.00

$$
11 \text { transaction(s) for MITCHMIC000. Total Amount ====> 4,719.28 }
$$




SCHEPMAR000 SCHEPPKE MARK J
02/25/2019 17126 XXXXXXXXXXXXXXXX Menards Eau Claire Eas, Eau Cla
2 Blanket
PO for remainder of 2018-19 8101900079 705921-190300031
2 Epson Replacement bulbs for classroom projecto 8101900093 705921-190300032 03/12/2019
3 Tax 8101900093 705921-190300032 03/12/2019
02/19/2019 17124 XXXXXXXXXXXXXXXX The Ups Store 5076, 715-289-344
2 Blanket PO for remainder of 2018-19 03/12/2019
02/12/2019 17123 XXXXXXXXXXXXXXXX Asset Genie, 7248389588, PA, 15
2 Blanket PO for remainder of 2018-19 8101900079 705921-190300034 0 /12/2019
02/08/2019 17122 XXXXXXXXXXXXXXXX Amazon.Com*mb8p827e2, Amzn.Com/
5 Duracell - Rechargeable AA Batteries - long la 8101900091 705921-190300035 03/12/2019
02/06/2019 17120 XxXXXXXXXXXXXXXX Amzn Mktp Us*mi7di1od1, Amzn.Co
2 Shure BLX288/PG58 Dual Channel Handheld Wirele 8101900091 705921-190300036 03/12/2019
3 TISINO Dual Female XLR to 3.5 mm TRS Stereo Y-A 8101900091 705921-190300036 03/12/2019
02/06/2019 17121 XXXXXXXXXXXXXXXX Amazon.Com*mi9667o31, Amzn.Com/
2 Family Learning Night Supplies 0001900215 705921-190300037
03/12/2019

$$
\text { 02/01/2019 } 16920 \text { XXXXXXXXXXXXXXXX Google *gsuite_altoona, Cc@goog }
$$

2 Blanket PO for remainder of 2018-19

03/07/2019

03/07/2019 Invoiced A 13.44

| 13.44 |  |  |  |
| :--- | :--- | :--- | :--- |
| 03/07/2019 | Invoiced $A$ | 579.20 |  |

549.00
30.20

03/07/2019
18.62

03/07/2019
199.50

03/07/2019
19.40

03/07/2019
549.00
11.99

03/07/2019 Invoiced A 14.99
14.99

02/23/2019
10.00



## SCHOOL DISTRICT OF ALTOONA <br> Bank Balances <br> March 2019

GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

CCF

| Beginning balance | $\$$ | $1,701,449.21$ |
| :--- | :---: | :---: |
| Receipts | $\$$ | $69,670.14$ |
| Disbursements | $\$$ | $(1,650,406.89)$ |
| Transfers in | $\$$ | $1,725,000.00$ |
| Transfers out | $\$$ | $(1,598,000.00)$ |
| Line-of-Credit in | $\$$ | - |
| Line-of-Credit out | $\$$ | - |
| Ending Balance | $\$$ | $247,712.46$ |

State Government Pool
Beginning balance \$ 27,963.53
Receipts
\$ 3,752,123.16
Transfers in
Transfers out
\$ $(1,625,678.00)$

Interest
Ending Balance
Ending Balance
\$ $\quad 1,167.33$
$\$ \quad 2,155,576.02$

Wisconsin Liquid Asset Fund

| Beginning balance | $\$$ | $2,146.17$ |
| :--- | :--- | :---: |
| Interest | $\$$ | - |
| Ending Balance | $\$$ | $2,146.17$ |

\$2,405,434.65

## SCHOOL DISTRICT OF ALTOONA <br> Bank Balances <br> March 2019

## DEBT SERVICE FUND 39

## CCF

| Beginning balance | $\$$ | $202,589.95$ |
| :--- | ---: | ---: |
| Receipts | $\$$ | $1,333,000.00$ |
| Disbursements | $\$$ | $(1,531,233.75)$ |
| Interest | $\$$ | 45.30 |
| Ending Balance | $\$$ | $4,401.50$ |

## CONSTRUCTION FUND 49

CCF

| Beginning balance | $\$$ | - |
| :--- | :---: | :---: |
| Receipts | $\$$ | $135,000.00$ |
| Disbursements | $\$$ | $(131,161.80)$ |
| Interest | $\$$ | 0.56 |
| Ending Balance | $\$$ | $3,838.76$ |

## STUDENT ACTIVITY FUND 60

CCF
Beginning balance $\quad \$ \quad 67,667.60$
Receipts
\$ 15,160.20
Disbursements
\$
$(33,743.63)$
Interest
Ending Balance
49,096.46

## Employee Benefit Trust Fund 73

Mid America
Beginning balance $\quad \$ \quad 776,536.13$
Receipts
Disbursements
Gain or Loss
Ending Balance

| $\$$ | - |
| :--- | :---: |
| $\$$ | - |
| $\$$ | - |
| $\$$ | $776,536.13$ |



|  |  |  |  |  |  | 2018-19 | 2018-19 | 2018-19 | Unexpended |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fd | T | Loc | Obj | Func | Func | Original Budget | Revised Budget | FY Activity | Balance |
| 80 | - | --- | --- | ---- | COMMUNITY SERVICE | 126,739.00 | 126,739.00 | 115,391. 20 | 11,347.80 |

Grand Expense Tota $\quad 26,439,297.00 \quad 26,189,297.00 \quad 15,573,093.44 \quad 10,616,203.56$

Number of Accounts: 2037



| 2018-19 | 2018-19 | 2018-19 | Unexpended |
| :---: | :---: | :---: | :---: |
| Original Budget | Revised Budget | FY Activity |  |
| 25,000.00 | 25,000.00 |  | 25,000.00 |
| 4,687,783.00 | 4,687,783.00 | 2,758,379.52 | 1,929,403.48 |
| 39,950.00 | 39,950.00 | 34,324.56 | 5,625.44 |
| 5,000.00 | 5,000.00 | 8,485.54 | -3,485.54 |
| 10,650.00 | 10,650.00 | 4,244.41 | 6,405.59 |
| 2,158,741.00 | 2,158,741.00 | 4,625.00 | 2,154,116.00 |
| 62,000.00 | 62,000.00 | 31,208.39 | 30,791.61 |
| 20,000.00 | 20,000.00 |  | 20,000. 00 |
| 85,000.00 | 85,000.00 | 31,015.00 | 53,985.00 |
| 10,711,150.00 | 10,711,150.00 | 6,845,814.00 | 3,865,336.00 |
| 20,400.00 | 95,400.00 | 20,992.09 | 74,407.91 |
| 475,000.00 | 475,000.00 | 309,614.00 | 165,386. 00 |
| 1,073,474.00 | 1,073,474.00 | 976,393.71 | 97,080. 29 |
| 160,000.00 | 160,000.00 |  | 160,000.00 |
| 215,000.00 | 215,000.00 | 126,747.54 | 88,252.46 |
|  |  | 1,363.00 | -1,363. 00 |
| 1,000.00 | 1,000.00 |  | 1,000.00 |
| 19,750,148.00 | 19,825,148.00 | 11,153,206.76 | 8,671,941. 24 |
| 19,750,148.00 | 19,825, 148.00 | 11,153,206.76 | 8,671,941. 24 |
| 250.00 | 250.00 |  | 250.00 |
| 200,750.00 | 200,750.00 | 114,944.56 | 85,805.44 |
| 201,000.00 | 201,000.00 | 114,944.56 | 86,055.44 |
| 201,000.00 | 201,000.00 | 114,944.56 | 86,055.44 |

$1,917,126.00$
$2,200.00$
$90,000.00$
$8,750.00$
$160,000.00$
$683,988.00$
$75,000.00$
$242,753.00$
$3,179,817.00$
$3,179,817.00$

50, 000. 00
50, 000.00
50, 000. 00

400, 000.00 1,363,678.00

3,000. 00
1,766,678.00
1,766,678.00

1,917, 126. 00 2,200.00 90, 000. 00
8,750. 00
160, 000.00
683,988.00

242,753. 00
3,104,817.00
3,104,817.00

50, 000. 00
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50,000.00
$400,000.00$
$1,363,678.00$
$3,000.00$
$1,766,678.00$
$1,766,678.00$

400, 000.00 1,363,678.00

6,952.86
1,770,630.86
1,770,630.86
-3, 952.86
-3, 952.86
-3,952.86
0.56
-0.56
0.56
-0.56
0.56
-0.56

| $329,300.00$ | $247,090.68$ |
| ---: | ---: |
| 200.00 |  |
| $16,000.00$ | $221,132.11$ |
| $386,000.00$ | 500.00 |
| $731,500.00$ | $468,722.79$ |
| $731,500.00$ | $468,722.79$ |

82,209.32
200.00

16,000.00
164,867.89
-500.00
262,777. 21
262,777. 21

|  | 2018-19 | 2018-19 | 2018-19 | Unexpended |
| :---: | :---: | :---: | :---: | :---: |
| Fd T Loc Obj Fu Src | Original Budget | Revised Budget | FY Activity | Balance |
| 73 R 800 28- -- INTEREST ON INVESTMENT | 10,000.00 | 10,000.00 | 5,003.43 | 4,996.57 |
| 73 R 800 95- -- Contributions to Emp Benefits | 508,801.00 | 508,801.00 |  | 508,801.00 |
| 73 R --- --- -- Revenue | 518,801.00 | 518,801. 00 | 5,003.43 | 513,797.57 |
| 73------ Employee Benefit Trust Fund | 518,801.00 | 518,801. 00 | 5,003.43 | 513,797.57 |
| 80 R 800 21- -- TAXES | 130,000. 00 | 130,000. 00 | 130,000.00 |  |
| 80 R --- --- -- Revenue | 130,000.00 | 130,000.00 | 130,000.00 |  |
| 80------ COMMUNITY SERVICE | 130,000.00 | 130,000. 00 | 130,000.00 |  |
| Grand Revenue T | 26,327, 944.00 | 26,327,944.00 | , 318,622.12 | 009,321. 88 |

Number of Accounts: 83



# School District of Altoona Board of Canvassers 157 Bartlett Ave Elementary Conference Room April 4, 2019 <br> $3: 15$ p.m. <br> Minutes 

1. Call to order. The School District of Altoona, Board of Canvassers meeting was called to order by Lisa Boss, Appointed Clerk and Chairman for the Board of Canvassers at 3:16 p.m.
2. Roll call was taken and those present were the following:

Lisa Boss, Appointed District Clerk, Chairman of Board of Canvassers
Rachel Schumacher, Member, Board of Canvassers
3. Board of Canvassers results of Spring Election, April 2, 2019:

David Rowe received 1086

Daniel Gluch received 1018

Taylor Neff received 1006
4. Meeting was adjourned at 3:25 p.m.

Lisa Boss, Appointed District Clerk

## Official Oath

## STATE OF WISCONSIN, Eau Claire <br> )

## I, <br> David Rowe

 , having been elected or appointed to the office of School Board Member(title)
but have not yet entered upon the duties thereof, swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability.

So help me God.
(Signature of elected or appointed official)

Subscribed and sworn to before me this $\qquad$ day of $\qquad$ , 2019.
(Signature of person authorized to administer oaths)
$\square$ Notary Public or $\square$ other official $\qquad$
(Official title, if not a notary)
If Notary Public: My commission expires $\qquad$ , or $\square$ is permanent

## Official Oath

## STATE OF WISCONSIN, ) <br> Eau Claire County) ${ }^{\text {si }}$ <br> I, Daniel Gluch

 , having been elected or appointed to the office of School Board Member(title)
but have not yet entered upon the duties thereof, swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability.

So help me God.

## (Signature of elected or appointed official)

Subscribed and sworn to before me this $\qquad$ day of April $\qquad$ , 2019.
(Signature of person authorized to administer oaths)
$\square$ Notary Public or $\square$ other official $\qquad$

> (Official title, if not a notary)

If Notary Public: My commission expires $\qquad$ , or $\square$ is permanent

## Official Oath

STATE OF WISCONSIN, )
Eau Claire county)

## i, Taylor Neff

 , having been elected or appointed tothe office of School Board Member
(title)
but have not yet entered upon the duties thereof, swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability.

So help me God.
(Signature of elected or appointed official)

Subscribed and sworn to before me this 15 day of Aprel , 2019.
(Signature of person authorized to administer oaths)
$\square$ Notary Public or $\square$ other official $\qquad$

> (Official title, if not a notary)

If Notary Public: My commission expires $\qquad$ , or $\square$ is permanent


For Immediate Release: March 11, 2019

## AHS JUNIOR, DAEJA LOEW STATE CHAMPION POETRY OUT LOUD



Daeja Loew is the 2019 State POETRY OUT LOUD Champion! And, as State Champion, Daeja has earned the right to compete at the National competition in Washington DC at the end of April. As part of the prize package, she earned a $\$ 200$ prize and \$500 for the Altoona High School to spend on poetry books.

Over 500,000 students nationwide participate in this program each year, and Daeja joins an elite group of 52 students in competing in DC this spring.

The National Champion will be awarded a cash prize of $\$ 20,000$, with the second and third place finishers receiving $\$ 10,000$ and $\$ 5000$ respectively. "This is an incredible accomplishment, and quite the honor for Daeja and the school district. Daeja is the second student from Altoona in the past 3 years to qualify for the national competition," said AHS Poetry Out Loud Coach and English teacher, Angela Roloson.


## The Conference for Public Education Leaders

March 30-April 1, 2019

Magnan

The Magna Awards are sponsored by American School Board Journal, the National School Boards Association, and Sodexo, a proud sponsor since 1995.

## CONCRATULATIONS TO THE 2019 WINNERS

## GRAND PRIZE WINNER-CATEGORY 1 (UNDER 5,000 ENROLLMENT)

Winchester Public Schools, Winchester, VA
GRAND PRIZE WINNER-CATEGORY 2 (5,000 TO 20,000 ENROLLMENT) Coatesville Area School District, Thorndale, PA
GRAND PRIZE WINNER-CATEGORY 3 (OVER 20,000 ENROLLMENT)
Des Moines Public Schools, Des Moines, IA

## WINNERS-CATEGORY 1

Colts Neck Township Schools, Colts Neck, NJ Gates Chili Central School District, Rochester, NY Lapwai School District, Boise, ID Newport Independent School District, Newport, KY School District of Altoona, Altoona, WI

WINNERS-CATEGORY 2
Allentown School District, Allentown, PA Cambridge Public Schools, Cambridge, MA
Chatham County Schools, Pittsboro, NC
Columbia School District 93, Columbia, M0
Roseville Area Schools, Roseville, MN
WINNERS-CATEGORY 3
Anne Arundel County Public Schools, Annapolis, MD
Bakersfield City School District, Bakersfield, CA
Fort Worth Independent School District, Fort Worth, TX
Pomona Unified School District, Pomona, CA
St. Paul Public Schools, St. Paul, MN

Student-based budgets

# Education Equity 

best practices

# Meeting Behavioral Needs 

## School District of Altoona, Altoona, Wisconsin

## THINK TANKS

Concern had been growing over the increasing number of incidents in which students were secluded or restrained in the district. The district's special education program in all areas is about 15 percent of its total population. The minority population within the school is about 16 percent. During the 2015-16 school year, 205 seclusion and/or restraint incidents were documented for kindergarten through eighth grade. Most students involved in seclusion and/or restraint incidents were special education students with Individualized Education Plans (IEPs). With the administrative team, the school board searched for ways to reduce these incidents. They came up with the idea of a planned space students could go or be sent to


Altoona created new spaces to improve achievement of high-needs students.

[^0]instead of being secluded or restrained. These rooms are designed to be a bit larger than a regular classroom and with several separate areas designed to be learning spaces as well as safe areas for dealing with act-ing-out behavior if it persisted. It was proposed that a new system of meeting behavioral needs was going to be as important as creating new spaces to accommodate those students.

A "no new costs" directive for developing this program moved the special education director to propose a new plan for staffing paraprofessionals. What evolved was the elimination of several one-on-one paraprofessionals and a consolidation of paraprofessionals who would staff these new areas now designated as Think Tanks.

An important aspect in design was to make these areas pleasant and useful academic areas. They could be a stopping-off place before returning to class or a place for the student to remain under the supervision of paraprofessionals and complete regular classroom work. This infusion of regular academics was another key component. To assess whether the program was enhancing student learning, the plan was to monitor progress on state testing and see if the use of the Think Tanks could have a positive effect on student behavior as well as a positive effect on academic achievement.

Removing barriers: Students with behavioral needs have many barriers to their education and social relationships. Often they are
medically needy, from low socioeconomic backgrounds, have special learning disabilities, and often have a mixture of these factors. Such students often have feelings of alienation and exclusion.

Evidence of success: The concept of this program has been in place since about 2014. The design and development of the program evolved over the course of building and remodeling projects from about 2014-16. It was first implemented at the new elementary school building during the 2016-17 school year and is on its third year. Data from the year prior to implementation, 2015-16, showed that the elementary school had 205 seclusion and restraint situations. Scores on the state report card that year showed a Closing Gaps score of 123, a Closing Gaps score for English/Language Arts of 119.2, and a Closing Gaps score for Math of 112.

After the first year of implementation, seclusion and restraint incidents decreased to 143 , scores on the state report card that year showed a Closing Gaps score of 141.2, a Closing Gaps score for English/Language Arts of 131.2 and a Closing Gaps score for Math of 163.2. This shows significant gains in student achievement relative to the significant decrease in seclusion and restraint occurrences.

## CONTACT

Superintendent Ronald Walsh rwalsh@altoona.k12.wi.us www.altoona.k12.wi.us

## Altoona School District Honored with National Education Equity Award

ts Think Tank program earned the Altoona School District a Ifirst-place 2019 Magna Award for Equity from the National School Boards Association. The district was one of 18 across the nation - and the only in Wisconsin - to earn the distinction, which recognizes school programs that break down barriers for underserved students. The Think Tank program is an alternative learning environment for students struggling with behavioral issues in class. Launched in 2016, the program is credited with significantly decreasing negative behaviors and improving student achievement.


## Medicaid Underutilized by Rural Districts

A
new report from AASA, the
School Superintendents Association, indicates that Medicaid "needs an overhaul in order to make it easier for more schools to access and use." According to the report, " 84 percent of districts that reported not seeking reimbursements from Medicaid for school-based health
services are rural. More than half of those, 55 percent, have enrollments of less than 1,000 students. And 37 percent of rural districts in the survey say that the costs of complying with Medicaid's administrative requirements led them to avoid seeking funds from the program." $\square$

Percentage of Wisconsin schools that participate in the School Breakfast Program, placing Wisconsin near the bottom nationally. Source: Food Research and Action Center


## Wisconsin Youth Recognized for Volunteer Community Service

Each year, the Prudential Spirit of - Community Awards program recogL_ nizes exemplary youth throughout the country for their volunteer community service. Created in 1995, the program honors middle and high school students for outstanding service to others at the local, state and national level and is the United States' largest youth recognition program based exclusively on volunteer community service.

The public school students honored this year include Eloise Massee of Bay View Middle School in the Howard-Suamico School District. She was recognized for her work raising funds and awareness for organ donations. Distinguished finalists include: Avantika D’Cruz-Wigren (Ashland High School), Alivia Farber (Waukesha West High School) and Joseph Schlies (Denmark High School).

Wisconsin Trails Majority of Nation in Offering School Breakfast


A new national report on school breakfast programs by the nonprofit Food Research and Action Center finds Wisconsin's participation lags behind the rest of the country.

Although about 83 percent of schools in the state participate in the School Breakfast Program, that figure places Wisconsin near the bottom nationally, especially compared to at least 38 other states where 90 percent or more schools participate in the program. $\square$

## Eggs \& Issues: The Chamber's Annual State of Altoona

Friday, April 26, 2019 7:00 AM - 8:30 AM CST
River Prairie Center
1445 Front Porch Place
Altoona, WI 54720

The annual State of Altoona update will be presented by Mayor Brendan Pratt and City Administrator Mike Golat.

If you will attend, let Joyce know by April 17.

TO: Altoona School Board
FROM: Dan Peggs, Acting High School Principal
RE: Explanation of Need - Graduation Ceremony Policy

Included in your board packet is a policy that I am recommending for our district. I wanted to include a short explanation as to why I feel this is a need for Altoona High School.

Schools host many events such as concerts, athletic competitions, prom, assemblies, etc. On rare occasions, administrators in our district will prevent students from attending an event due to severe behavior concerns, code violations, criminal charges outside of school, attendance issues, safety, etc. However, the most important event, in my opinion, is the high school commencement ceremony. While still classified as a school event, it does carry with it a bit more weight due to its significance in a child's life. That said, there are still scenarios that could prevent a student from attending their graduation ceremony and we currently do not have a policy that clearly spells this out. To be clear, we would not withhold their graduation diploma as long as they are academically eligible, however, it is commonly known that the ceremony itself is a privilege.

Historically, our students have been "told" that they cannot "walk" for graduation if:

- The student is credit deficient.
- The student has severe attendance issues during their senior year.
- The student is still in possession of school district property, owes fees, fines, has outstanding detentions, etc.
- The student refuses to participate in the graduation practice, without a valid excuse.

If a student is in danger of not participating in the graduation ceremony, they are communicated with advance warning and given a clear pathway to ensure they are able to participate.

This policy also gives administration the flexibility to excuse a student and allow them to walk for graduation for extenuating circumstances.

I was also able to reach out to the other Cloverbelt schools and nearly all of them have a similar policy in place.

Should you have any questions about this policy or the rationale for its need, please reach out to me and I will be happy to help.

Respectfully, Dan Peggs

District-sponsored high school graduation ceremonies are offered as a privilege for the purpose of recognizing the accomplishments of partic ipating students. It is not necessary for a student to partic ipate in graduation/ commencement ceremonies in order to graduate from high school and receive a District high school diploma.

Eligible students who choose to attend and participate in a graduation ceremony or in a related Districtsponsored activity that is simila ly offered as a privilege (e.g., certa in non-required senior class a ctivities) must abide by any rules, directives, or sta nda rds that the District establishes on topics such a s dress, conduct/decorum, participation in rehearsal(s), etc.

Any District student who hassatisfied or exceeded the requirements to graduate from high school and receive a high school diploma in the relevant school year is academically eligible to participate in that year's Districtsponsored graduation ceremony. Accordingly, most students will participate in the graduation ceremony that isheld for the school year in which the student receiveshis/her high school diploma and after which the student will not be retuming to high school. However.

1. The High School Principal may approve exceptions to the academic eligibility criteria and/or to the timing of a student's partic ipation where the administration determines that extenuating circumstances justifying the exception are present. However, if any student is permitted to participate in a graduation ceremony without having satisfied applicable graduation requirements, the student will not receive an official high school diploma at the ceremony.
2. For a student with a disability, the individualized educ ation program (IEP) team or Section 504 team may, upon review of the student's IEP or Section 504 plan and the student's progress, approve the timing and conditions of the student's partic ipation in a high school graduation ceremony if an individualized exception to standard criteria is deemed appropriate and regardless of whether the student will receive a regular high school diploma at the ceremony. However, a student with a disability shall not be required to involuntarily accept such an accommodation and, and as a result, waive his/her partic ipation in a graduation ceremony pursuant to other established criteria.

The administration may deny an otherwise-eligible student the privilege of participating in a District-sponsored high school graduation ceremony and/or in any related District-sponsored activity that is similarly offered asa privilege when students have an excess of ten unexcused absences and show no clear effort to improve their attendance. Students and parents/guardians will be notified if this is true for their child. Students with any unpaid fees, fines, or refuse to retum district property may also be prevented from participating in Districtsponsored activities, such as the graduation ceremony.

In addition, the High School Principal may deny an otherwise-eligible student the privilege of participating in a high school graduation ceremony and/or in a ny related District-sponsored a ctivities as a District-imposed consequence for a rule violation or otherconduct, provided that there is a lawful and non-arbitrary rea son for doing so. A student'sout-of-school conduct may give rise to such a consequence if the administration determines that, as a result of such conduct, the student's participation in the activity would substantially detract from the purpose of the activity or could reasonably be expected to cause a disruption of the activity. Time permitting, any such decision may be appealed to the District Administrator for his/ her review or rec onsideration.

Legal Ref: 118.13; 118. 33 (1); 120.13 Wisc. Statutes
PI 5, PI 9, PI 18 Wisc. Admin Code

ADOPTED:

## AGENDA

## JOINT REVIEW BOARD

## TAX INCREMENTAL DISTRICT NO. 2 PROJECT PLAN AMENDMENT

WITHIN THE CITY OF ALTOONA, WISCONSIN

April 8, 2019 at 5:00 p.m.
Altoona City Hall
1303 Lynn Avenue

1. Call to order
2. Consideration and appointment and/or reaffirmation of the Joint Review Board's public member
3. Election and/or reaffirmation of Chairperson
4. Discuss responsibilities of the Joint Review Board
5. Review \& discuss project plan amendment
6. Set next meeting date
7. Adjourn

Mayor Brendan Pratt City of Altoona 1303 Lynn Avenue Altoona,WI 54720

Attorney Garrett Nix City of Altoona 1303 Lynn Avenue Altoona, WI 54720

Lauren Sullivan, Exec. Asst. c/o Bruce Barker, President Chippewa Valley Technical College District 620 W. Clairemont Ave. Eau Claire, WI 54701

Angela Eckman, Business Rep.
Chippewa Valley Technical College District 770 Scheidler Road
Chippewa Falls, WI 54729

Cindy Bauer
City Clerk
City of Altoona
1303 Lynn Avenue
Altoona,WI 54720

JRB Public Member
c/o Tina Nelson, City Finance Director
City of Altoona
1303 Lynn Avenue
Altoona, WI 54720

Ronald Walsh, Interim Superintendent c/o Board of Education Altoona School District 1903 Bartlett Avenue Altoona, WI 54720

Joyce Orth
Executive Assistant \& Board Secretary Altoona School District 1903 Bartlett Avenue Altoona, WI 54720

Michael Markgren, Business Manager
Altoona School District 1903 Bartlett Avenue Altoona, WI 54720

Tina Nelson
City Finance Director
City of Altoona 1303 Lynn Avenue
Altoona, WI 54720

Mike Golat
City Administrator City of Altoona
1303 Lynn Avenue
Altoona, WI 54720

Sharon Rasmusson, Admin. Asst. c/o Kathryn Schauf, County Administrator<br>Eau Claire County<br>Eau Claire County Courthouse<br>721 Oxford Avenue Eau Claire, WI 54703

Angie Harmon
Eau Claire County Administrative Specialis
721 Oxford Avenue
Eau Claire, WI 54703

Stella Pagonis
Eau Claire County Business Office
920 S. Farwell Street
Eau Claire, WI 54702

## NOTICE OF PUBLIC HEARING AND JOINT REVIEW BOARD MEETING REGARDING THE PROPOSED AMENDMENT OF TAX INCREMENTAL DISTRICT NO. 2 IN THE CITY OF ALTOONA, WISCONSIN

Notice is Hereby Given that the City of Altoona will hold an organizational Joint Review Board meeting on April 8, 2019 at 5:00 p.m. at the Altoona City Hall, located at 1303 Lynn Avenue. The purpose of this meeting is to organize a Joint Review Board for purposes of considering the proposed amendment of the Project Plan for Tax Incremental District No. 2 (the "District").

Notice is Hereby Given that the Plan Commission will hold a public hearing on April 8, 2019 at 5:30 p.m. at the Altoona City Hall, located at 1303 Lynn Avenue, for the purpose of providing the community a reasonable opportunity to comment upon the proposed amendment of the District.

Proposed additional and updated projects costs may include, but are not limited to: various public improvements and cash grants to owners, lessees or developers of land located within the District (development incentives), and professional and organizational services, administrative costs, and finance costs. The amendment may also allow for the District to incur project costs outside of, but within $1 / 2$ mile of, the boundaries of the District as allowed under Wisconsin Statutes Section.66.1105(2)(f)1.n.

All interested parties will be given a reasonable opportunity to express their views on the proposed Project Plan Amendment. A copy of the proposed Project Plan Amendment will be available for viewing in the offices of the City Clerk at the Altoona City Hall, located at 1303 Lynn Avenue, during normal business hours and will be provided upon request.

Such hearing shall be public and citizens and interested parties shall then be heard. This hearing may be adjourned from time to time.

By Order of the City of Altoona, Wisconsin
Published April 1, 2019

Kathryn Schauf, County Administrator<br>Stella Pagonis, County Business Office<br>Eau Claire County<br>721 Oxford Avenue<br>Eau Claire, WI 54703<br>Bruce Barker, President<br>Angela Eckman, Business Rep.<br>Chippewa Valley Technical College District<br>620 W. Clairemont Ave.<br>Eau Claire, WI 54701

Ronald Walsh, Interim Superintendent c/o Board of Education<br>Michael Markgren, Business Manager<br>Altoona School District<br>1903 Bartlett Avenue<br>Altoona, WI 54720

## RE: City of Altoona, Wisconsin Proposed Amendment of Tax Incremental District No. 2

A meeting to organize a Joint Review Board ("JRB") for the City's proposed amendment of Tax Incremental District No. 2 ("District") will be held at 5:00 p.m. on April 8, 2019 at the Altoona City Hall located at 1303 Lynn Avenue. At this meeting, the JRB will be asked to appoint a chair and public member, and to set an additional meeting date or dates. City staff will also review the draft Project Plan amendment.

We would request that you appoint a representative from your jurisdiction to attend this meeting, or in the case of an already Standing JRB, that you notify your prior appointee. As a quorum must be achieved for the City to proceed, we would ask that you ensure the availability of your appointee to attend. Wis. Stat. § $66.1105(4 \mathrm{~m})(\mathrm{a})$ and (ae) provides the following guidance in selection of a representative:

- A representative chosen by a school district shall be the president of the school board, or his or her designee. If the school board president appoints a designee, he or she shall give preference to the school district's finance director or another person with knowledge of local government finances.
- The representative chosen by the county shall be the county executive or, if the county does not have a county executive, the chairperson of the county board, or the executive's or chairperson's designee. If the county executive or county board chairperson appoints a designee, he or she shall give preference to the county treasurer or another person with knowledge of local government finances.
- The representative chosen by the technical college district shall be the district's director or his or her designee. If the technical college district's director appoints a designee, he or she shall give preference to the district's chief financial officer or another person with knowledge of local government finances.

Please call Paula Czaplewski at 800-552-1171, or e-mail Paula at paula@ehlers-inc.com with the name and contact information for your appointee. The JRB will also include a member appointed by the City as well as a public member. The City will nominate the public member for consideration by the JRB.

Joint Review Board, Tax Incremental District No. 2
City of Altoona, Wisconsin
March 19, 2019
Page 2 of 2

We've attached the following additional information:

- The meeting agenda.
- A copy of the Notice of the JRB meeting and the Public Hearing to be held by the City's Plan Commission regarding the proposed Project Plan for the District. We are providing you this copy as required by Wis. Stat. § 66.1105(4)(a) and (e).

A copy of the draft Project Plan amendment will be e-mailed to you in advance of the meeting.
At a subsequent meeting, the JRB will be asked to either approve the resolution to be adopted by the City amending the District. In considering approval, the JRB will review the public record, planning documents and the resolutions adopted by the City's Plan Commission and Common Council. Its decision, by majority vote, must be made within 45 days of receipt of the adopted Common Council resolution and is to be based on the following criteria specified in Wis. Stat. § 66.1105(4m)(c)1.:

1. Whether the development expected in the tax incremental district would occur without the use of tax incremental financing;
2. Whether the economic benefits of the tax incremental district, as measured by increased employment, business and personal income and property value, are insufficient to compensate for the cost of the improvements; and
3. Whether the benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions.

If the JRB does not approve amendment of the District it must issue a written explanation describing why it fails to meet one or more of these criteria.

If you have any questions regarding the meeting or attached materials, please contact me or Paula Czaplewski at 800-552-1171.

Sincerely,

## EHLERS



Sean Lentz, CIPMA
Senior Municipal Advisor

cc: Cindy Bauer, City Clerk<br>Tina Nelson, City Finance Director<br>Mike Golat, City Administrator<br>Mayor Brendan Pratt<br>Garrett Nix, City Attorney<br>Lauren Sullivan, Executive Assistant to the President, Chippewa Valley Technical College<br>Sharon Rasmusson, Assistant to County Administrator<br>Angie Harmon, County Administrative Specialist<br>Joyce Orth, Executive Assistant \& Board Secretary, Altoona School District<br>Paula Czaplewski, TIF Coordinator, Ehlers

April 8, 2019 (DRAFT)

# Project Plan for the Project Plan Amendment of Tax Incremental District No. 2 



Organizational Joint Review Board Meeting Held:

Public Hearing Held:

Consideration for Adoption by Plan Commission:

Consideration for Adoption by Common Council:
Consideration for Approval by the Joint Review Board: Scheduled for: TBD

# Tax Incremental District No. 2 Project Plan Amendment 

## City of Altoona Officials

Common Council

Brendan Pratt
Dale Stuber
Red Hanks
Andrew Schlafer
Matthew Biren
Tim Sexton
David Rowe

Mayor
Council Person
Council Person
Council Person
Council Person
Council Person
Council Person
Council Person

City Staff

Cindy Bauer
Mike Golat
Joshua Clemenets
Garrett Nix
Tina Nelson

Plan Commission

Mayor Brendan Pratt, Chair
Andrew Schlafer
Matthew Biren
Andraya Albrecht

Joint Review Board

City Clerk
City Administrator
City Planner
City Attorney
City Finance Director

Barb Oas-Holmes
Bill Hoepner
Dean Roth

City Representative
Eau Claire County
Chippewa Valley Technical College District
Altoona School District
Public Member

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## Description of District

## Type of District, Size and Location

Tax Incremental District ("TID") No. 2 (The "TID" or " District") is an existing blighted area district, created by a resolution of the City of Altoona ("City") Common Council adopted on July 31, 2000 (the "Creation Resolution").

## Amendments

The District was previously amended on December 14, 2006, whereby a resolution was adopted to allow the District to share surplus increment with TID No. 3.

## Purposes of this Amendment

## Half Mile Projects

Allow for the District to incur project costs outside of, but within $1 / 2$ mile of, the boundaries of the District as allowed under Wisconsin Statutes Section.66.1105(2)(f)1.n.

## Additional and Updated Projects

The proposed additional and updated projects costs may include, but are not limited to: various public improvements and cash grants to owners, lessees or developers of land located within the District (development incentives), and professional and organizational services, administrative costs, and finance costs.

## Estimated Total Project Expenditures

The original Project Plan from 2000 provides for estimated total project cost expenditures of $\$ 1,149,925$ plus interest on debt issued to finance project costs. Thru Dec. 31, 2017, project costs have totaled $\$ 3,477,804$ including revenue sharing with TID No. 3 per the project plan amendment in 2006. This proposed amendment would provide for additional estimated expenditures of approximately $\$ 950,000$ for a revised total of $\$ 2,099,925$. The revised total does not include revenue sharing with TID No. 3 or interest on debt issued to finance TID No. 2 project costs. These costs (2019-2023) are included in the Tax Increment No. 2 cash flow included in the project plan amendment (Section 9).

Specific details as to the types, locations and cost estimates are found in Sections 7, 8 and 9 of this plan. It is anticipated that the remaining and additional projects will be completed in a single phase. The projects are expected to be financed with General Obligation debt issued in 2019, however, the City may use other alternative financing methods which may provide overall lower costs of financing, preserve debt capacity, mitigate risk to the City, or provide other advantages as determined by the Common Council. A discussion and listing of other possible financing mechanisms, as well as a summary of total project financing is located in Section 10 of this plan. The expenditure period of this Existing District terminates on July 31, 2022.

The additional project costs include costs for acquisition and remodeling of an existing building to provide affordable housing in the City. These project areas are located outside of, but within, $1 / 2$ mile of the District's boundaries.

## Economic Development

Existing increment is expected to cover the additional costs for acquiring and remodeling the building outstide TID No. 2 but within one-half mile of the District.

## Expected Termination of District

The District has a maximum statutory life of 27 years, and must close not later than July 31, 2027, resulting in a final collection of increment in budget year 2028. Considering only existing increment value and assuming no additional projects are undertaken the anticipated total cumulative revenues will exceed total liabilities by the year 2023, enabling the District to close 4 years earlier than its maximum life. Based on the Economic Feasibility Study located in Section 10 of this Plan, TID No. 2 will close in 2023 inclusive of the costs from this amendment. The cash flow assumes TID No. 2 revenues are collected in 2024 for the purposes of providing funds to the Affordable Housing Fund. The City Council has not approved a resolution calling for this one-year extension at this time.

## Summary of Findings

As required by Wisconsin Statutes Section.66.1105, and as documented in this Project Plan Amendment and the exhibits contained and referenced herein, the following findings are made:

1. That "but for" amendment of the District's Project Plan, the remaining development projected to occur as detailed in this Project Plan: 1) would not occur; or 2) would not occur in the manner, at the values, or within the timeframe desired by the City. In making this determination, the City has considered the following information:

- These additional expenditures are associated with projects that were unanticipated at the time of District creation. The creation of TID No. 2 was prior to the tax increment financing law change allowing for projects outside the District but within one-half mile. The opportunity to acquire the building and repurpose it to provide affordable housing was not known at the time TID No. 2 was approved.

2. The economic benefits of amending the District, as measured by increased employment, business and personal income, and property value, are sufficient to compensate for the cost of the improvements. In making this determination, the City has considered the following information:

- As demonstrated in the Economic Feasibility Section of this Project Plan amendment, the tax increments projected to be collected are more than sufficient to pay for the remaining proposed project costs. On this basis alone, the finding is supported.
- The additional development expected to occur within one half mile of the District would create residential units, providing affordable housing opportunities.

3. The benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions.

- Given that it is not likely that the District will achieve all of the objectives of its Project Plan or in the same manner without the continued use of tax incremental financing (see finding \# 1), and since the District is expected to generate additional economic benefits that are more than sufficient to compensate for the additional cost of the improvements (see Finding \#2), the City reasonably concludes that the overall additional benefits of the District outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions. It is further concluded that since the "but for" test is satisfied, there would, in fact, be no foregone tax increments to be paid in the event the Project Plan is not amended.

4. The boundaries of the District are not being amended. At the time of creation, and any subsequent additions of territory, not less than $50 \%$, by area, of the real property within the District, as amended, is a blighted area within the meaning of Wisconsin Statutes Section 66.1105(2)(ae)1.
5. Based upon the findings as stated above, and the original findings as stated in the Creation Resolution and in any subsequent resolutions amending the boundaries of the District, the District remains declared a blighted area district based on the identification and classification of the property included within the District.
6. The Project Costs of the District relate directly to promoting the elimination of blight consistent with the purpose for which the District was created.
7. The improvements of such area are likely to enhance significantly the value of substantially all of the other real property in the District. (The improvements are outside of the District's boundaries but within one-half mile)
8. The amount of retail business will not change as a result of this amendment.
9. The Project Plan for the District, as amended, is feasible, and is in conformity with the Master Plan of the City.

## SECTION 2: <br> Type and General Description of District

The District was created under the authority provided by Wisconsin Statutes Section 66.1105 on July 31, 2000 by resolution of the Common Council. The District's valuation date, for purposes of establishing base value, was January 1, 2000.

The District is a "Blighted Area District," created on a finding that at least $50 \%$, by area, of the real property within the District was blighted, as defined in Wisconsin Statutes Section 66.1105(2)(ae)1.

Wisconsin Statutes Section $66.1105(4)(h) 2$. provides authority for a City to amend the boundaries of an existing Tax Increment District for purposes of adding and/or subtracting territory up to a total of four times during the life of the District. The boundaries of the District have not previously been amended. Since this amendment does not involve the addition or subtraction of territory from the District, it is not counted against the number of available boundary amendments.

This Project Plan Amendment supplements, and does not supersede or replace any component of the original Project Plan, or any component of previously adopted Project Plan Amendments, unless specifically stated. All components of the original Project Plan, and its previously adopted Project Plan Amendments, remain in effect.

A map depicting the current boundaries of the District is found in Section 3 of this Plan. Based upon the findings stated above, the original findings stated in the Creation Resolution, and the findings contained in any subsequent resolution adding territory to the District, the District remains a blighted area district based on the identification and classification of the property included within the District.

There will be no change to District boundaries as a result of this amendment. A copy of this map can be found in the Original and/or Amended Project Plan Documents.

SECTION 4:
Map Showing Existing Uses and Conditions

There will be no change to District boundaries, nor any changes to the existing uses and conditions within the District as a result of this amendment. A copy of this map can be found in the Original and/or Amended Project Plan Documents.

## SECTION 5: Equalized Value Test

No additional territory will be added to the District. Demonstration of compliance with the equalized value test is not required for this Amendment.

## SECTION 6: <br> Statement of Kind, Number and Location of Proposed Public Works and Other Projects

The proposed additional and updated projects costs within the District may also include, but are not limited to: various public improvements and cash grants to owners, lessees or developers of land located within the District (development incentives), professional and organizational services, administrative costs, and finance costs.

The City proposes to allow for the District to incur project costs outside of, but within $1 / 2$ mile of, the boundaries of the District as allowed under Wisconsin Statutes Section 66.1105(2)(f)1.n.

The following is a summary list of public works and other TIF-eligible projects that the City has implemented, or intended to implement based on the original project Plan, and includes the modifications detailed above. Any costs directly or indirectly related to the public works and other projects are considered "Project Costs" and are eligible to be paid with tax increment revenues of the District.

## Property, Right-of-Way and Easement Acquisition

## Property Acquisition for Development and/or Redevelopment

In order to promote and facilitate development and/or redevelopment the City may acquire property within the District. The cost of property acquired, and any costs associated with the transaction, are eligible Project Costs. Following acquisition, other Project Costs within the categories detailed in this Section may be incurred in order to make the property suitable for development and/or redevelopment. Any revenue received by the City from the sale of property acquired pursuant to the execution of this Plan will be used to reduce the total project costs of the District. If total Project Costs incurred by the City to acquire property and make it suitable for development and/or redevelopment exceed the revenues or other consideration received from the sale or lease of that property, the net amount shall be considered "real property assembly costs" as defined in Wisconsin Statutes Section $66.1105(2)(\mathrm{f}) 1 . \mathrm{c}$., and subject to recovery as an eligible Project Cost.

## Property Acquisition for Conservancy

In order to promote the objectives of this Plan, the City intends to acquire property within the District that it will designate for conservancy. These conservancy objectives include: preserving historic resources or sensitive natural features; protection of scenic and historic views; maintaining habitat for wildlife, maintaining adequate open space; reduction of erosion and sedimentation by preserving existing vegetation; and providing adequate areas for management of stormwater. The cost of property acquired for conservancy, and any costs associated with the transaction, are eligible Project Costs.

## Acquisition of Rights-of-Way

The City may need to acquire property to allow for installation of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the City to identify, negotiate and acquire rights-of-way are eligible Project Costs.

## Acquisition of Easements

The City may need to acquire temporary or permanent easements to allow for installation and maintenance of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the City to identify, negotiate and acquire easement rights are eligible Project Costs.

## Relocation Costs

If relocation expenses are incurred in conjunction with the acquisition of property, those expenses are eligible Project Costs. These costs may include, but are not limited to: preparation of a relocation plan; allocations of staff time; legal fees; publication of notices; obtaining appraisals; and payment of relocation benefits as required by Wisconsin Statutes Sections 32.19 and 32.195.

## Site Preparation Activities

## Environmental Audits and Remediation

There have been no known environmental studies performed within the District. If, however, it becomes necessary to evaluate any land or improvement within the District, any cost incurred by the City related to environmental audits, testing, and remediations are eligible Project Costs.

## Demolition

In order to make sites suitable for development and/or redevelopment, the City may incur costs related to demolition and removal of structures or other land improvements, to include abandonment of wells or other existing utility services.

## Site Grading

Land within the District may require grading to make it suitable for development and/or redevelopment, to provide access, and to control stormwater runoff. The City may need to remove and dispose of excess material, or bring in fill material to provide for proper site elevations. Expenses incurred by the City for site grading are eligible Project Costs.

## Utilities

## Sanitary Sewer System Improvements

There are inadequate sanitary sewer facilities serving areas of the District. To allow development and/or redevelopment to occur, the City may construct, alter, rebuild or expand sanitary sewer infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: collection mains; manholes and cleanouts; service laterals; force mains; interceptor sewers; pumping stations; lift stations; wastewater treatment facilities; and all related appurtenances. To the extent sanitary sewer projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the City construct, alter, rebuild or expand sanitary sewer infrastructure located outside of the District. That portion of the costs of sanitary sewer system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs. The improvements to the wastewater treatment facilities, although not within the $1 / 2$ mile radius, are an eligible project cost under Section 66.1105(2)(f)1 k.

## Water System Improvements

There are inadequate water distribution facilities serving areas of the District. To allow development and/or redevelopment to occur, the City may construct, alter, rebuild or expand water system infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: distribution mains; manholes and valves; hydrants; service laterals; pumping stations; wells; water treatment facilities; storage tanks and reservoirs; and all related appurtenances. To the extent water system projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the City construct, alter, rebuild or expand water system infrastructure located outside of the District. That portion of the costs of water system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

## Stormwater Management System Improvements

Development and/or redevelopment within the District will cause stormwater runoff and pollution. To manage this stormwater runoff, the City may construct, alter, rebuild or expand stormwater management infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: stormwater collection mains; inlets, manholes and valves; service laterals; ditches; culvert pipes; box culverts; bridges; stabilization of stream and river banks; and infiltration, filtration and detention Best Management Practices (BMP's). To the extent stormwater management system projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the City construct, alter, rebuild or expand stormwater management infrastructure located outside of the District. That portion of the costs of stormwater management system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

## Electric Service

In order to create sites suitable for development and/or redevelopment, the City may incur costs to provide, relocate or upgrade electric services. Relocation may require abandonment and removal of existing poles or towers, installation of new poles or towers, or burying of overhead electric lines. Costs incurred by the City to undertake this work are eligible Project Costs.

## Gas Service

In order to create sites suitable for development and/or redevelopment, the City may incur costs to provide, relocate or upgrade gas mains and services. Costs incurred by the City to undertake this work are eligible Project Costs.

## Communications Infrastructure

In order to create sites suitable for development and/or redevelopment, the City may incur costs to provide, relocate or upgrade infrastructure required for voice and data communications, including, but not limited to: telephone lines, cable lines and fiber optic cable. Costs incurred by the City to undertake this work are eligible Project Costs.

## Streets and Streetscape

## Street Improvements

There are inadequate street improvements serving areas of the District. To allow development and/or redevelopment to occur, the City may need to construct and/or reconstruct streets, highways, alleys, access drives and parking areas. Eligible Project Costs include, but are not limited to: excavation; removal or placement of fill; construction of road base; asphalt or concrete paving or repaving; installation of curb and gutter; installation of sidewalks and bicycle lanes; installation of culverts, box culverts and bridges; rail crossings and signals; utility relocation, to include burying overhead utility lines; street lighting; installation of traffic control signage and traffic signals; pavement marking; right-ofway restoration; installation of retaining walls; and installation of fences, berms, and landscaping.

## Streetscaping and Landscaping

In order to attract development and/or redevelopment consistent with the objectives of this Plan, the City may install amenities to enhance development sites, rights-of-way and other public spaces. These amenities include, but are not limited to: landscaping; lighting of streets, sidewalks, parking areas and public areas; installation of planters, benches, clocks, tree rings, trash receptacles and similar items; and installation of brick or other decorative walks, terraces and street crossings. These and any other similar amenities installed by the City are eligible Project Costs.

## CDA or RDA Type Activities

## Contribution to Community Development or Redevelopment Authority

As provided for in Wisconsin Statues Sections $66.1105(2)(f) 1 . h$ and $66.1333(13)$, the City may provide funds to its CDA OR RDA to be used for administration, planning operations, and capital costs, including but not limited to real property acquisition, related to the purposes for which it was established in furtherance of any redevelopment or urban renewal project. Funds provided to the CDA OR RDA for this purpose are eligible Project Costs.

## Revolving Loan/Grant Program

To encourage private redevelopment consistent with the objectives of this Plan, the City, through its CDA OR RDA, may provide loans and/or matching grants to eligible property owners in the District. Loan and/or matching grant recipients will be required to sign an agreement specifying the nature of the property improvements to be made. Eligible improvements will be those that are likely to improve the
value of the property, enhance the visual appearance of the property and surrounding area, correct safety deficiencies, or as otherwise specified by the CDA OR RDA in the program manual. Any funds returned to the CDA OR RDA from the repayment of loans made are not considered revenues to the District, and will not be used to offset District Project Costs. Instead, these funds may be placed into a revolving loan fund and will continue to be used for the program purposes stated above. Any funds provided to the CDA OR RDA for purposes of implementing this program are considered eligible Project Costs.

## Miscellaneous

## Cash Grants (Development Incentives)

The City may enter into agreements with property owners, lessees, or developers of land located within the District for the purpose of sharing costs to encourage the desired kind of improvements and assure tax base is generated sufficient to recover Project Costs. No cash grants will be provided until the City executes a developer agreement with the recipient of the cash grant. Any payments of cash grants made by the City are eligible Project Costs.

## Projects Outside the Tax Increment District

Pursuant to Wisconsin Statutes Section $66.1105(2)(\mathrm{f}) 1 . \mathrm{n}$, the City may undertake projects within territory located within one-half mile of the boundary of the District provided that: 1) the project area is located within the City's corporate boundaries and 2) the projects are approved by the Joint Review Board. The cost of projects completed outside the District pursuant to this section are eligible project costs, and may include any project cost that would otherwise be eligible if undertaken within the District. The City intends to make the following project cost expenditures outside the District: The City intends to acquire or assist with the acquisition (Cash Grant) of an existing structure to remodel and repurpose the structure to provide affordable housing opportunities.

## Professional Service and Organizational Costs

The costs of professional services rendered, and other costs incurred, in relation to the creation, amendment, administration and termination of the District, and the undertaking of the projects contained within this Plan, are eligible Project Costs. Professional services include, but are not limited to: architectural; environmental; planning; engineering; legal, audit; financial; and the costs of informing the public with respect to the creation of the District and the implementation of the Plan.

## Administrative Costs

The City may charge to the District as eligible Project Costs reasonable allocations of administrative costs, including, but not limited to, employee salaries. Costs allocated will bear a direct connection to the time spent by City employees in connection with the implementation of the Plan.

## Financing Costs

Interest expense, debt issuance expenses, redemption premiums, and any other fees and costs incurred in conjunction with obtaining financing for projects undertaken under this Plan are eligible Project Costs.

With all projects the costs of engineering, design, survey, inspection, materials, construction, restoring property to its original condition, site preparation, legal and other consultant fees, testing, environmental studies, permits, updating City ordinances and plans, judgments or claims for damages, and other expenses are included as Project Costs.

In the event any of the public works project expenditures are not reimbursable out of the special tax increment finance fund under Wisconsin Statutes Section 66.1105, in the written opinion of counsel retained by the City for such purpose or a court of record so rules in a final order, then such project or projects shall be deleted herefrom and the remainder of the projects hereunder shall be deemed the entirety of the projects for purposes of this Project Plan Amendment.

The City reserves the right to implement only those projects that remain viable as the Plan period proceeds.

Project Costs are any expenditure made, estimated to be made, or monetary obligations incurred or estimated to be incurred, by the City and listed in this Plan or the original Project Plan. To the extent the costs benefit the City outside the District, a proportionate share of the cost is not a Project Cost. Costs identified in this Plan are preliminary estimates made prior to design considerations and are subject to change after planning is completed. Prorations of costs in the Plan are also estimates and subject to change based upon implementation, future assessment policies and user fee adjustments. Project Costs will be diminished by any income, special assessments or other revenues, including user fees or charges, other than tax increments, received or reasonably expected to be received by the City in connection with the implementation of this Plan.

## SECTION 7:

Map Showing Proposed Improvements and Uses

## SECTION 8: <br> Detailed List of Additional Project Costs

This Section contains information relative to the specific projects and expenditures that the City anticipates it will undertake within the District during the remainder of the expenditure period. The cash flow includes ongoing costs from the original plan as well as continue sharing of excess TID No. 2 revenues with TID No. 3 .

All costs are based on 2019 prices and are preliminary estimates. The City reserves the right to increase these costs to reflect inflationary increases and other uncontrollable circumstances between 2019 and the time of construction. The City also reserves the right to increase certain Project Costs to the extent others are reduced or not implemented without amending the Plan. The tax increment allocation is preliminary and is subject to adjustment based upon the implementation of the Plan.

This Plan is not meant to be a budget, nor an appropriation of funds for specific projects, but a framework within which to manage projects. All costs included in the Plan are estimates based on best information available. The City retains the right to delete projects or change the scope and/or timing of projects implemented as they are individually authorized by the Common Council, without further amending this Plan.

## Proposed TIF Project Cost Estimates

## City of Altoona, Wisconsin

## Tax Increment District \# 2

## Estimated Project List

|  |  | Phase I <br> 2019 |
| :---: | :---: | ---: |
| Project ID | Project Name/Type |  |
|  | Total (Note 1) |  |
| 1 | Affordable Housing Project | 934,661 |

Notes:
Note 1 Project costs are estimates and are subject to modification

# Economic Feasibility Study, Financing Methods, and the Time When Costs or Monetary Obligations Related are to be Incurred 

This amendment modifies the specific projects and expenditures that the City anticipates it will undertake within the District during the remainder of the expenditure period.

The information and exhibits contained within this Section demonstrate that the District, as proposed to be amended, will remain economically feasible insofar as:

- The City has available to it the means to secure the necessary financing required to accomplish the remaining projects contained within this Plan. A listing of "Available Financing Methods" follows.
- The City expects to complete the remaining projects in one or more phases, and can adjust the timing of implementation as needed to coincide with the pace of private development. A discussion of the phasing and projected timeline for project completion is discussed under "Plan Implementation" within this Section. A table identifying the financing method for each phase and the time at which that financing is expected to incur is included.
- The development anticipated to occur as a result of the continued implementation of this Plan will generate sufficient tax increments to pay for the cost of the projects. Within this Section are tables identifying: 1) the development expected to occur, 2) an updated projection of tax increments to be collected resulting from that development and other economic growth within the District, and 3) an updated cash flow model demonstrating that the projected tax increment collections and all other revenues available to the District will be sufficient to pay all Project Costs.


## Available Financing Methods

The following is a list of the types of obligations the City may choose to utilize.

## General Obligation (G.O.) Bonds or Notes

The City may issue G.O. Bonds or Notes to finance the cost of projects included within this Plan. The Wisconsin State Constitution limits the principal amount of G.O. debt that the community may have outstanding at any point in time to an amount not greater than five percent of its total equalized value (TID IN). As of the date of this plan, the City has a G.O. debt limit of $\$ 34,122,140$, of which $\$ 16,312,140$ is currently unused and could be made available to finance Project Costs.

## Bonds Issued to Developers ("Pay as You Go" Financing)

The City may issue a bond or other obligation to one or more developers who provide financing for projects included in this Plan. Repayment of the amounts due to the developer under the bonds or other obligations are limited to an agreed percentage of the available annual tax increments collected that result from the improvements made by the developer. To the extent the tax increments collected are insufficient to make annual payments, or to repay the entire obligation over the life of the District, the City's obligation is limited to not more than the agreed percentage of the actual increments collected. Bonds or other obligations issued to developers in this fashion are not general obligations of the City and therefore do not count against the City's statutory borrowing capacity.

## Tax Increment Revenue Bonds

The City has the authority to issue revenue bonds secured by the tax increments to be collected. These bonds may be issued directly by the City, or as a Lease Revenue Bond by its Community Development Authority (CDA) or by a Redevelopment Authority (RDA). Tax Increment Revenue Bonds and Lease Revenue Bonds are not general obligations of the City and therefore do not count against the City's statutory borrowing capacity. To the extent tax increments collected are insufficient to meet the annual debt service requirements of the revenue bonds, the City may be subject to either a permissive or mandatory requirement to appropriate on an annual basis a sum equal to the actual or projected shortfall.

## Utility Revenue Bonds

The City can issue revenue bonds to be repaid from revenues of its various utility systems, including revenues paid by the City that represent service of the system to the City. There is neither a statutory nor constitutional limitation on the amount of revenue bonds that can be issued, however, water rates are controlled by the Wisconsin Public Service Commission and the City must demonstrate to bond purchasers its ability to repay revenue debt with the assigned rates. To the extent the City utilizes utility revenues other than tax increments to repay a portion of the bonds, the City must reduce the total eligible Project Costs in an equal amount.

## Special Assessment "B" Bonds

The City has the ability to levy special assessments against benefited properties to pay part of the costs for street, curb, gutter, sewer, water, storm sewers and other infrastructure. In the event the City determines that special assessments are appropriate, the City can issue Special Assessment B bonds pledging revenues from special assessment installments to the extent assessment payments are outstanding. These bonds are not counted against the City's statutory borrowing capacity. If special assessments are levied, the City must reduce the total eligible Project Costs under this Plan in an amount equal to the total collected.

## Plan Implementation

As stated in the original project plan, projects identified will provide the necessary anticipated governmental services and/or development incentives to the remaining district. The order in which expenditures are made should be adjusted in accordance with development and execution of developer agreements, if any. The City reserves the right to alter the implementation of this Plan to accomplish this objective.

Projects identified will provide the necessary anticipated governmental services and/or development incentives to the district. It is anticipated these expenditures will be made during the remaining expenditure period. However, public debt and expenditures should be made at the pace private development and/or redevelopment occurs to assure increment is sufficient to cover expenses. The order in which expenditures are made should be adjusted in accordance with development and execution of developer agreements. The City reserves the right to alter the implementation of this Plan to accomplish this objective. In any event, all additional Project Costs are to be incurred within the period specified in Wisconsin Statutes Section 66.1105(6)(am).

It is anticipated developer agreements between the City and property owners will be in place prior to major public expenditures. These agreements can provide for development guarantees or a payment in lieu of development. To further assure contract enforcement these agreements might include levying of special assessments against benefited properties.

The order in which expenditures are made should be adjusted in accordance with development and execution of developer agreements. The City reserves the right to alter the implementation of this Plan to accomplish this objective.

Interest rates projected are based on current market conditions. Municipal interest rates are subject to constantly changing market conditions. In addition, other factors such as the loss of tax-exempt status of municipal bonds or broadening the purpose of future tax-exempt bonds would affect market conditions. Actual interest expense will be determined once the methods of financing have been approved and securities or other obligations are issued.

If financing as outlined in this Plan proves unworkable, the City reserves the right to use alternate financing solutions for the projects as they are implemented.


Development Assumptions

## City of Altoona, Wisconsin

Tax Increment District \# 2
Development Assumptions


Notes:

## City of Altoona, Wisconsin

Tax Increment District \# 2
Tax Increment Projection Worksheet


Notes:
Actual results will vary depending on development, inflation of overall tax rates
NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

## Cash Flow

| City of Altoona, Wisconsin |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Tax Increment District \# 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Year | Projected Revenues |  |  |  | Expenditures |  |  |  |  |  |  |  | Balances |  |  | Year |
|  | Tax Increments | Interest <br> Earnings/ <br> (Cost) | Lease Payments | Total Revenues | Dated Date: <br> Principal | Trust Fund <br> 794,661 <br> 05 <br> Est. Rate | oan <br> 1/19 <br> Interest | Revenue Sharing with TID No. 3 | Cash Downpayment | Other Projects \& Affordable Housing Fund (1 Year Ext.) | Amend, Legal, \& Admin. | Total Expenditures | Annual | Cumulative | Principal Outstanding |  |
| 2019 | 241,306 |  |  | 241,306 |  |  |  | 9,456 | 150,000 | 66,850 | 15,000 | 241,306 | 0 | 0 | 794,661 | 2019 |
| 2020 | 241,306 |  | 0 | 241,306 | 190,080 | 4.00\% | 27,780 | 18,446 |  |  | 5,000 | 241,306 | 0 | 0 | 604,581 | 2020 |
| 2021 | 241,306 |  | 0 | 241,306 | 193,677 | 4.00\% | 24,183 | 18,446 |  |  | 5,000 | 241,306 | 0 | 0 | 410,905 | 2021 |
| 2022 | 241,306 |  | 0 | 241,306 | 201,424 | 4.00\% | 16,436 | 18,446 |  |  | 5,000 | 241,306 | 0 | 0 | 209,481 | 2022 |
| 2023 | 241,306 |  | 0 | 241,306 | 209,481 | 4.00\% | 8,379 | 18,446 |  |  | 5,000 | 241,306 | 0 | 0 | (0) | 2023 |
| 2024 | 241,306 |  |  | 241,306 |  |  |  |  |  | 236,306 | 5,000 | 241,306 | 0 | 0 | (0) | 2024 |
| 2025 |  |  |  | 0 |  |  |  |  |  |  |  | 0 | 0 | 0 | (0) | 2025 |
| 2026 |  |  |  | 0 |  |  |  |  |  |  |  | 0 | 0 | 0 | (0) | 2026 |
| 2027 |  |  |  | 0 |  |  |  |  |  |  |  | 0 | 0 | 0 | (0) | 2027 |
| 2028 |  |  |  | 0 |  |  |  |  |  |  |  | 0 | 0 | 0 | (0) | 2028 |
| Total | 1,447,836 | 0 | 0 | 1,447,836 | 794,661 |  | 76,779 | 83,240 |  | 303,156 | 40,000 | 1,447,836 |  |  |  | Total |
| Notes: <br> 1) Cash Flow assumes TID No. 2 is kept open one additional year (2024) to provide funds to the Affordable Housing Fund. |  |  |  |  |  |  |  |  |  |  |  |  | Proiected TIDClosure |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

SECTION 10:

No territory will be added or subtracted from the District as a result of this amendment.

The City does not anticipate the need to change any of its zoning ordinances in conjunction with the implementation of this Project Plan amendment.

SECTION 12:<br>Proposed Changes in Master Plan, Map, Building Codes and City of Altoona Ordinances

It is expected that this Plan will be complementary to the City's Master Plan. There are no proposed changes to the Master Plan, map, building codes or other City ordinances for the implementation of this Plan.

## SECTION 13: Relocation

It is not anticipated there will be a need to relocate persons or businesses in conjunction with this Plan. In the event relocation or the acquisition of property by eminent domain becomes necessary at some time during the implementation period, the City will follow applicable Wisconsin Statutes chapter 32.

# SECTION 14: <br> Orderly Development and/or Redevelopment of the City of Altoona 

This Project Plan Amendment will have no impact on the viability of the original District Project Plan as it relates to the orderly development and/or redevelopment of the City.

## SECTION 15: List of Estimated Non-Project Costs

Non-Project Costs are public works projects that only partly benefit the District or are not eligible to be paid with tax increments, or costs not eligible to be paid with tax incremental finance funds.

## Examples would include:

A public improvement made within the District that also benefits property outside the District. That portion of the total Project Costs allocable to properties outside of the District would be a non-project cost.

A public improvement made outside the District that only partially benefits property within the District. That portion of the total Project Costs allocable to properties outside of the District would be a nonproject cost.

Projects undertaken within the District as part of the implementation of this Project Plan, the costs of which are paid fully or in part by impact fees, grants, special assessments, or revenues other than tax increments.

The City does not expect to incur any non-project costs in the implementation of this Project Plan.

SECTION 16:
Opinion of Attorney for the City of Altoona Advising
Whether the Plan is Complete and Complies with Wisconsin Statutes 66.1105

April 2, 2019

## SAMPLE

Mayor Brendan Pratt
City of Altoona
1303 Lynn Avenue
Altoona, Wisconsin 54720

RE: City of Altoona, Wisconsin Tax Incremental District No. 2 Amendment

Dear Mayor:
As City Attorney for the City of Altoona, I have reviewed the Project Plan and, in my opinion, have determined that it is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

Sincerely,

Attorney Garrett Nix
City of Altoona

## Exhibit A:

## Calculation of the Share of Projected Tax Increments Estimated to be Paid by the Owners of Property in the Overlying Taxing Jurisdictions



Notes:
The projection shown above is provided to meet the requirments of Wisconsin Statute 66.1105(4)(i)4.

SCHOOL DISTRICT OF ALTOONA ENROLLMENT DATA FOR 2018/19
2017/18 September and May Totals:

|  | K4 | K | K. 5 | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | Gr 9 | Gr 10 | Gr 11 | Gr 12 | Totals |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 15-Sep-2017 | 104 | 126 | 0 | 118 | 107 | 134 | 129 | 118 | 113 | 125 | 121 | 106 | 107 | 103 | 101 | 1612 |
| 15-May-2018 | 105 | 121 | 0 | 121 | 106 | 135 | 130 | 117 | 111 | 126 | 120 | 105 | 106 | 101 | 97 | 1601 |

2018/19 Monthly District Totals:

|  | K4 | K | K. 5 | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | Gr 9 | Gr 10 | Gr 11 | Gr 12 | Totals |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 21-Sep-2018 | 113 | 115 | 0 | 119 | 119 | 106 | 133 | 127 | 116 | 111 | 132 | 117 | 107 | 103 | 100 | 1618 |
| 27-Nov-18 | 114 | 113 | 0 | 119 | 119 | 105 | 135 | 128 | 118 | 113 | 131 | 115 | 105 | 103 | 101 | 1619 |
| 13-Dec-18 | 115 | 113 | 0 | 119 | 119 | 106 | 135 | 127 | 119 | 114 | 132 | 115 | 105 | 102 | 102 | 1623 |
| 11-J an-2019 | 116 | 112 | 0 | 121 | 119 | 107 | 136 | 127 | 118 | 112 | 130 | 115 | 105 | 100 | 103 | 1621 |
| 11-Feb-2019 | 115 | 114 | 0 | 123 | 118 | 107 | 137 | 128 | 119 | 112 | 128 | 116 | 107 | 101 | 103 | 1628 |
| 12-Mar-2019 | 115 | 115 | 0 | 123 | 119 | 107 | 138 | 127 | 119 | 111 | 128 | 116 | 107 | 102 | 103 | 1630 |
| 10-Apr-2019 | 114 | 115 | 0 | 123 | 119 | 107 | 136 | 127 | 119 | 111 | 127 | 116 | 106 | 102 | 103 | 1625 |
| May |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| *K-12=on campus only Average Enrollment: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 1623 |

School Totals this Month:

|  | K4 | K | Gr 1 | Gr 2 | Gr 3 | Total | Last Report |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Elementary School: | 114 | 115 | 123 | 119 | 107 | 578 | 575 |
|  | Gr 4 | Gr 5 |  |  |  |  |  |
| Intermediate School: | 136 | 127 |  |  |  | 263 | 263 |
|  | Gr 6 | Gr 7 | Gr8 |  |  |  |  |
| Middle School: | 119 | 111 | 127 |  |  | 357 | 360 |
|  | Gr 9 | Gr 10 | Gr 11 | Gr 12 |  |  |  |
| High School: | 116 | 106 | 102 | 103 |  | 427 | 423 |
| Total: |  |  |  |  |  | 1625 | 1621 |

TITLE:

REPORTS TO: 4-12 Building Principals

DIRECTED BY: 4-12 Building Principals

JOB GOAL: The 4-12 Activities Director will plan, implement, and carry out student activities to meet the needs of the student body in relation to the school and community.

## PERFORMANCE RESPONSIBILITIES:

This position description is not intended to be an exhaustive list of all duties, knowledge or skills associated with this position, but is intended to accurately reflect the essential job elements. Any combination of the job functions shown below may be performed. Other activities and responsibilities may be delegated by the building principal and are specific to the building assigned.

1. Provides for the identification of $4-12$ school activities and provide supervision of club advisors in conjunction with the building principals.
2. Assist club advisors and members with the technical aspects of their obligations budgets, constitutions, financial procedures, fundraising, and publicity.
3. Monitors all clubs, their budgets, and activities.
4. Assist new clubs with the development process; provide club advisor and offer training; coordinate planning and activities with advisors to student organizations.
5. Supervise and evaluate the performance of assigned staff; participate in the selection of staff; provide or coordinate staff training.
6. Participate in meetings with the building principals and Athletic Director concerning student activities as needed.
7. Coordinate schedules and facility use; Send reminders of upcoming events.
8. Maintain records for each activity (roster, meetings, events).
9. Promote activities 4-12 through social media, newsletters, etc.
10. Develop and maintain promotional materials/website for activities offered in each school
11. Supervises activities, including evening activities, as assigned.
12. Establish and maintain standards of dress, scholarship, and conduct for participation and travel of students involved in activities.
13. Handle suspensions for participants who break school rules.
14. Act as a resource for activity staff.
15. Coordinate with Athletics and Band Boosters to plan and carry out the school's student activities.
16. Other duties as assigned by the administration

## DESIRABLE QUALIFICATIONS:

1. Energetic and positive approach to responsibilities.
2. Drive to attain results; proven experience and effectiveness in improving student achievement in classroom and/or school.
3. Has a positive attitude; demonstrates compassion.
4. Self-motivated; able to accept criticism and grow as a result
5. Strong communication and organizational skills.

## EDUCATION AND EXPERIENGE

1. Bachelor's Degree
2. Valid Wisconsin teaching credential.
3. Minimum of three years of classroom teaching experience.

TERMS OF EMPLOYMENT: 190-205 Contract days as designated by District Administrator or designee

EVALUATION: Done annually by the District Administrator or designee.

Pediculosis (head lice) is a nuisance condition and appropriate measures shall be taken to control the spread of lice infestations within the schools. Head lice control depends upon prompt identification, proper administrative handling of each case, effective treatment and prevention of its spread.

The lice management program shall be under the direction of the administrative assistants, nurse serving the school and the building principal. Individuals will be assigned within each school to assist in implementing the lice management program. It shall be the responsibility of the nurse serving the school to provide adequate training to the assigned individuals on (1) how to check a student's head if he/she is demonstrating symptoms of head lice, (2) the importance and diffic ulty of correctly identifying an a ctive head lice infestation, and (3) appropriate treatment options.

Specific proceduresshall be developed forthe management of head lice in the schools that include parent and guardian notification, treatment instructions, and parent and guardian responsibilities. Mass lice screenings will be conducted only if determined necessary by the building principal or designee, after consultation with the nurse serving the school and/orthe medical advisor serving the District.

The lice management program and related procedures shall be reviewed periodically to ensure that they are meeting the needs of the school district and its fa milies and are following best practice.

## Legal Ref:

Sections 118.125, 118.15(3)(a), 121.02 (1)(i), 146.81 - 146.84 - Wisc. Statutes
DHS 145.07(1), PI 8.01(2)(g) - Wisc. Admin Code
Family Educational Rights and Privacy Act, 34 C.F.R. Part 99 - Federal La ws \& Regulations

Adopted: 08/25/98
Amended:

District-sponsored high school graduation ceremonies are offered as a privilege for the purpose of recognizing the accomplishments of partic ipating students. It is not necessary for a student to partic ipate in graduation/ commencement ceremonies in order to graduate from high school and receive a District high school diploma.

Eligible students who choose to attend and participate in a graduation ceremony or in a related Districtsponsored activity that is simila ly offered as a privilege (e.g., certa in non-required senior class a ctivities) must abide by any rules, directives, or sta nda rds that the District establishes on topics such a s dress, conduct/decorum, participation in rehearsal(s), etc.

Any District student who hassatisfied or exceeded the requirements to graduate from high school and receive a high school diploma in the relevant school year is academically eligible to participate in that year's Districtsponsored graduation ceremony. Accordingly, most students will participate in the graduation ceremony that isheld for the school year in which the student receiveshis/her high school diploma and after which the student will not be retuming to high school. However.

1. The High School Principal may approve exceptions to the academic eligibility criteria and/or to the timing of a student's partic ipation where the administration determines that extenuating circumstances justifying the exception are present. However, if any student is permitted to participate in a graduation ceremony without having satisfied applicable graduation requirements, the student will not receive an official high school diploma at the ceremony.
2. For a student with a disability, the individualized educ ation program (IEP) team or Section 504 team may, upon review of the student's IEP or Section 504 plan and the student's progress, approve the timing and conditions of the student's partic ipation in a high school graduation ceremony if an individualized exception to standard criteria is deemed appropriate and regardless of whether the student will receive a regular high school diploma at the ceremony. However, a student with a disability shall not be required to involuntarily accept such an accommodation and, and as a result, waive his/her partic ipation in a graduation ceremony pursuant to other established criteria.

The administration may deny an otherwise-eligible student the privilege of participating in a District-sponsored high school graduation ceremony and/or in any related District-sponsored activity that is similarly offered asa privilege when students have an excess of ten unexcused absences and show no clear effort to improve their attendance. Students and parents/guardians will be notified if this is true for their child. Students with any unpaid fees, fines, or refuse to retum district property may also be prevented from participating in Districtsponsored activities, such as the graduation ceremony.

In addition, the High School Principal may deny an otherwise-eligible student the privilege of participating in a high school graduation ceremony and/or in a ny related District-sponsored a ctivities as a District-imposed consequence for a rule violation or otherconduct, provided that there is a lawful and non-arbitrary rea son for doing so. A student'sout-of-school conduct may give rise to such a consequence if the administration determines that, as a result of such conduct, the student's participation in the activity would substantially detract from the purpose of the activity or could reasonably be expected to cause a disruption of the activity. Time permitting, any such decision may be appealed to the District Administrator for his/ her review or rec onsideration.

Legal Ref: 118.13; 118. 33 (1); 120.13 Wisc. Statutes
PI 5, PI 9, PI 18 Wisc. Admin Code

ADOPTED:

# 2019-20 School Year CLUSTER A <br> 66.0301 COOPERATIVE AGREEMENT BETWEEN CLUSTER A AND THE SCHOOL DISTRICT OF ALTOONA 

## SCHOOL BOARD RESOLUTION

This document will serve as a 66.0301 Cooperative Agreement between the Cluster A school districts for the following purpose:

The school districts of Altoona, Augusta, Eleva-Strum, Fall Creek, Gilmanton, Mondovi, and Osseo-Fairchild each seek to create and maintain educational programs that assist students in becoming successful, productive members of society. To better achieve this goal, these seven districts agree to cooperate with each other to provide expanded educational opportunities for their students. Collectively these seven districts will be known as Cluster A.

As members of Cluster A, each of these seven districts will participate in the development and maintenance of shared academic, vocational, and/or integrated programs. Each district will allocate resources, including people, money, supplies, transportation services, and equipment in a manner that supports the accomplishment of cooperatively determined Cluster goals.

## CONDITIONS

Pursuant to a resolution adopted by the school districts of the Cluster A schools, the districts mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said above parties agree and contract for the administration and expenses of cooperative programs of Cluster A as hereinafter set forth;
2. That the School District of Osseo-Fairchild is the operator and fiscal agent;
3. That the School District of Osseo-Fairchild, as the fiscal agent, will include all program expenditures and receipts in Fund 99 of the Wisconsin Uniform Financial Accounting Requirements (WUFAR);
4. That the cost to the Cluster A Schools be determined five (5) days prior to June 30, annually, on the basis of participation and actual program costs;
5. That estimated budget and plan of operation for this cooperative be approved in advance of contract signing by all school district parties hereto;
6. That significant variations from the budget will require prior approval of all school districts hereto;
7. That unemployment compensation will be the responsibility of all districts and each district's share of the cost will be based on percentage of use;
8. That the Cluster A Schools agree to pay the School District of Osseo-Fairchild according to the following schedule: One invoice will be mailed in November with the option of one or two installments, the first due in December and the second in January; and a final payment for the balance of final actual cost by June 30;
9. That the School District of Osseo-Fairchild, as the fiscal agent, agrees to file the required financial report with the Department of Public Instruction;
10. That notice of intent to non-renew this agreement by any participating district will be due on or before February 1.

Program Costs Based on Current Year Contract:

Service Provided

Administration and Coordination

## School District of Altoona

District Administrator Date

## Cluster A

Cluster A Representative
Date

Estimated Contract Amount
\$10,865

## Contracted Service Agreements

An agreement exists between the School District of Augusta and the Cluster A Schools whereby the School District of Augusta will provide the coordinator to serve the staff/students of the Cluster A Schools under the terms listed below:

It is agreed that:

- Total time for contract includes the amount of time for the following:
- Direct/indirect services
- Consultation
- Cluster A staff travel to and from the Cluster A schools, beginning in Augusta for the Coordinator
- The provider(s) of services will participate in Cluster A department meetings/professional development.
- The School District of Augusta will provide access to a networked computer and the ability to print documents in a confidential location.


# RESOLUTION AWARDING THE SALE OF A $\$ 3,200,000$ <br> GENERAL OBLIGATION PROMISSORY NOTE 

WHEREAS, on November 19, 2018, the School Board of the School District of Altoona, Eau Claire County, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") authorizing the issuance of general obligation promissory notes in an amount not to exceed $\$ 3,200,000$ for the public purpose of paying the cost of constructing and equipping a sports complex and related facilities at the High School and improvements to the current High School athletic facilities (the "Project");

WHEREAS, the District caused a Notice to Electors to be published in the Eau Claire Leader-Telegram on November 23, 2018 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes within thirty (30) days of publication of the Notice with respect to the Project;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expired on December 26, 2018;

WHEREAS, the School Board hereby finds and determines that the Project is within the District's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the District is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and

WHEREAS, it is the finding of the School Board that it is necessary, desirable and in the best interest of the District to sell a general obligation promissory note (the "Notes") to CCF Bank (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:
Section 1. Award and Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of THREE MILLION TWO HUNDRED THOUSAND DOLLARS $(\$ 3,200,000)$ from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the District President and District Clerk or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. To evidence the obligation of the District, the District President and District Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the
principal amount of THREE MILLION TWO HUNDRED THOUSAND DOLLARS $(\$ 3,200,000)$ for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated a "General Obligation Promissory Note"; shall be issued in the aggregate principal amount of $\$ 3,200,000$; shall be dated May 1, 2019; shall be in the denomination of $\$ 100,000$ or more; shall be numbered R-1; and shall bear interest at the fixed rate of $2.80 \%$ per annum and mature in installments of principal due on April 1 of each year, in the years and principal amounts as set forth on the Debt Service Schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Schedule"). Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2019. Interest shall be computed upon the basis of a 360 -day year of twelve 30 -day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. On each April 1, the District will have the option to prepay a portion of the outstanding principal balance of the Notes up to a maximum of 15 percent of the original principal amount of the Notes.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

## Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2019 through 2027 for payments due in the years 2019 through 2028 in the amounts set forth on the Schedule. The amount of tax levied in the year 2019 shall be the total amount of debt service due on the Notes in the years 2019 and 2020; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2019.
(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.
(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.
(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2019 as set forth on the Schedule.

## Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes-2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.
(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").
(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the School Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The District Clerk or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.
(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the District President and District Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the District Clerk or the District Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the District President and District Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the District President and District Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Continuing Disclosure. The continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") are not applicable to the Notes because the Purchaser will covenant that it will hold and not make a primary offering of the Notes, or otherwise will establish an exception to the Rule relating to the Notes.

Section 16. Record Book. The District Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 17. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the School Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 15, 2019.

(SEAL)

## EXHIBIT A

## Proposal

To be provided by the Purchaser and incorporated into the Resolution.


# Preliminary Private Placement Memorandum dated April 9, 2019 

SCHOOL DISTRICT OF ALTOONA

# Eau Claire County, Wisconsin <br> $\$ 3,200,000$ General Obligation Promissory Note (the "Note") 

Bank Qualified

| Par Amount: | \$3,200,000 |
| :---: | :---: |
| Award Date: | April 15, 2019 |
| Dated Date/Closing Date: | May 1, 2019 |
| Maturity Schedule: (Installment Payments) | There will be one note with installment payments since the rate is the same throughout. |
|  | April 1 Amount Interest Rate |
|  | 2020 \$ 150,000 2.80\% |
|  | 2021 125,000 2.80 |
|  | 2022 125,000 2.80 |
|  | 2023 130,000 2.80 |
|  | 2024 130,000 2.80 |
|  | 2025 135,000 2.80 |
|  | 2026 140,000 2.80 |
|  | 2027 145,000 2.80 |
|  | 2028 2,120,000 2.80 |
| Interest Payable: | Interest shall be paid semi-annually on April 1 and October 1, beginning on October 1, 2019. Calculated on a 30/360 basis. |
| Purchase Price: | Par |
| Redemption Provision: | At the time of each annual principal and interest payment in April, the School District of Altoona will have the option to prepay a portion of the Note outstanding balance up to a maximum of 15 percent of the original Note amount. |
| Security: | The Note is being issued pursuant to Section 67.12(12) of the Wisconsin Statutes. The Note will be a general obligation of the School District of Altoona (the "District") for which its full faith, credit and unlimited taxing powers are pledged. |


| Purpose: | The proceeds from the sale of the Note will be used for the public purpose of constructing and equipping a sports complex and related facilities at the High School and improvements to the current High School athletic facilities (the "Project"). |
| :---: | :---: |
| Tax Status: | Under existing law, interest on the Note is excludable from gross income and is not an item of tax preference for federal income tax purposes. Interest on the Note is not exempt from present Wisconsin income or franchise taxes. |
| Bank Qualification: | The Note shall be designated as a "qualified tax-exempt obligation." |
| Authorization: | By way of a resolution (the "Authorizing Resolution") adopted on November 19, 2018 the School Board authorized the issuance of general obligation promissory notes in an amount not to exceed $\$ 3,200,000$ for the purpose of paying the cost of the Project. |
|  | As required by Wisconsin Statute, notice of the adoption of the Authorizing Resolution was published in the District's official newspaper on November 23, 2018. The Authorizing Resolution was subject to referendum if, within 30 days after publication of notice of the adoption of the Authorizing Resolution, a sufficient petition requesting a referendum was filed by the electors of the District with regard to the issuance of the Notes to finance the Project. The petition period expired on December 26, 2018 without the filing of a petition for referendum. |
|  | The Note will be issued pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, the Authorizing Resolution and the Award Resolution to be adopted on April 15, 2019. Copies of the Resolutions will be available upon request. |
| Type of Note: | Typewritten note (Not DTC eligible) |
| Legal Opinion: | Ms. Allison Buchanan, Quarles \& Brady LLP |
|  | Telephone: (414) 277-5641 Fax: (414) 978-8381 |
|  | E-mail: Allison.buchanan@quarles.com |
|  | Legal matters incident to the authorization and issuance of the Note is subject to the unqualified approving legal opinion of Quarles \& Brady LLP, Bond Counsel. Such opinion will be issued on the basis of the law existing at the time of the issuance of the Note. A copy of such opinion will be available at the time of the delivery of the Note. Bond Counsel has not assumed responsibility for this Private Placement Memorandum nor participated in its preparation and has not performed any investigation as to Its accuracy, completeness or sufficiency. |


| Exemption from Continuing Disclosure: |  |
| :---: | :---: |
|  | The continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") are not applicable to the Note because the Note is being placed with the Purchaser, which is buying the Note for investment purposes, without a present view to resell or reoffer the Note. No continuing disclosure undertaking will be entered into with respect to the Note. |
|  | The District expects to voluntarily submit information about the transaction through the Electronic Municipal Market Access ("EMMA") system's continuing disclosure service, located in the voluntary continuing disclosure category of "Finaricial/Operating Data - Investments/Debt/Financial Policy" (www.emma.msrb.org). However, there is no requirement to submit such information and the District may discontinue this practice in the future. |
| Issuer Contact: | Mr. Michael Markgren, Business Manager <br> Telephone: (715) 839-6063, ext. 503 <br> E-mail: mmarkgren@altoona.k12.wi.us |
| Purchaser: | CCF Bank |
| Signature and Date: | $4 / 9110$ |
|  | Semes S Breucell EvPRCFO |
| District: | School District of Altoona, Wisconsin |
| Signature and Date: | . |
|  | April 15, 2019 |
|  | Robin Elvig, District President Date |
|  | April 15, 2019 |
|  | David Rowe, District Clerk Date |

## EXHIBIT B

## Debt Service Schedule and Irrepealable Tax Levies

To be provided by Hutchinson, Shockey, Erley \& Co. and incorporated into the Resolution.
(See Attached)

Altoona Schools
Athletic Facilities
CCF Bank Loan

## Debt Service Schedule

| Date | Principal | Coupon | Interest | Total P+1 | Fiscal Total |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 05/01/2019 | - | - | - | - | $\cdot$ |
| 10/01/2019 | - | - | 37,333.33 | 37,333.33 | 37,333.33 |
| 0.4/01/2020 | 150,000.00 | 2.800\% | 44,800,00 | 194.800 .00 | - |
| 10/01/2020 | - | - | 42,700.00 | 42,700.00 | 237,500.00 |
| 04/01/2029 | 125,000.00 | 2.800\% | 42,700.00 | 167.700 .00 |  |
| 10/01/2021 | - | - | 40,950.00 | 40,950.00 | 208,650,00 |
| 04/01/2022 | 125,000.00 | 2.800\% | 40,950.00 | 165,950.00 | - |
| 10/01/2022 | - | - | 39,200.00 | 39,200.00 | 205.150.00 |
| 04/01/2023 | 130,000.00 | 2.800\% | 39,200.00 | 169,200,00 |  |
| 10/01/2023 | - | . | 37.380 .00 | 37,380.00 | 206,580.00 |
| 04/01/2024 | 130,000,00 | 2,800\% | 37,380,00 | 167,380,00 |  |
| 10/01/2024 | - | - | 35,360.00 | 35,560,00 | 202,940.00 |
| 04/01/2025 | 135,000.00 | 2.800\% | 35,560.00 | 170,560.00 | - |
| 10/01/2025 | - | - | 33,670.00 | 33,670,00 | 204,230.00 |
| 04/01/2026 | 140,000.00 | 2.800\% | 33.670 .00 | 173.670 .00 | - |
| 10/01/2026 | - | - | 31,710,00 | 31.710 .00 | 205,380.00 |
| 04/01/2027 | 145,000.00 | 2.800\% | 31.71000 | 176,710.00 | - |
| 10/01/2027 | - | . | 29,680,00 | 29,680.00 | 206,390.00 |
| 04/01/2028 | 2,120,000,00 | 2.800\% | 29,680.00 | 2,149,680.00 | - |
| 10/01/2028 | - | . | . | - | 2.149,680.00 |
| Total | S3,200,000.00 | - | 5663,833.33 | 53,863,833.33 | - |

Yield Statistics

| Bond Year Dollars |
| :--- |
| AveraRe Life |
| Average Coupon |
| Net Interest Cost (NIC) |
| True Intcrest Cost (TIC) |
| Bond Yield for Arbitrge Purposes |

## IRS Form 8038


Weighted Average Malurity ___ 7.409 Years

## EXHIBIT C

(Form of Note)
UNITED STATES OF AMERICA
STATE OF WISCONSIN
DOLLARS
EAU CLAIRE COUNTY
SCHOOL DISTRICT OF ALTOONA
RGENERAL OBLIGATION PROMISSORY NOTE
\$ $\qquad$
MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE:
April 1,20__

## REGISTERED OWNER: CCF BANK

PRINCIPAL AMOUNT:
May 1, 2019


FOR VALUE RECEIVED, the School District of Altoona, Eau Claire County, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the registered owner identified above (or to registered assigns) the principal amount identified above, in installments of principal due on the dates and in the amounts provided on Schedule A attached hereto, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and Octaber 1 of each year commencing on October 1, 2019 until the aforesaid principal amount is paid in full.

Both the principal of and interest on this Note are payable in lawful money of the United States by the District Clerk or District Treasurer.

Payment of each installment of principal hereof and interest hereon (except the last) shall be made to the registered owner hereof who shall appear on the registration books of the District maintained by the District Clerk or District Treasurer at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date") and shall be paid by check or draft of the District mailed to such registered owner at his address as it appears on such registration books or at such other address as may be furnished in writing by such registered owner to the District Clerk or District Treasurer. The final installment of principal and interest on this Note shall be payable only upon presentation and surrender of this Note to the District Clerk or District Treasurer.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of paying the cost of constructing and equipping a sports complex and related facilities at the High School and improvements to the current High School athletic facilities, as authorized by resolutions adopted on November 19, 2018 and April 15, 2019 (collectively, the "Resolutions"). Said Resolutions are recorded in the official minutes of the School Board for said date.

On each April 1, the District will have the option to prepay a portion of the outstanding principal balance of the Notes up to a maximum of 15 percent of the original principal amount of the Notes.

Before the redemption of any of the Note, unless waived by the registered owner, the District shall give notice of such redemption by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the registered owner of each Note to be redeemed, in whole or in part, at the address shown on the registration books. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Note shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit with the registered owner at that time. Upon such deposit of funds for redemption the Note shall no longer be deemed to be outstanding.

The Note is issued in registered form in the denomination of $\$ 100,000$ or more. This Note may be exchanged at the office of the District Clerk or District Treasurer for a like aggregate principal amount of Notes of the same maturity in other authorized denominations.

This Note is transferable by a written assignment duly executed by the registered owner hereof or by such owner's duly authorized legal representative. Upon such transfer a new registered Note, in authorized denomination or denominations and in the same aggregate principal amount, shall be issued to the transferee in exchange hereof.

The District may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof, premium, if any, hereon and interest due hereon and for all other purposes, and the District shall not be affected by notice to the contrary.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the School Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the School District of Altoona, Eau Claire County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified District President and District Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

SCHOOL DISTRICT OF ALTOONA EAU CLAIRE COUNTY, WISCONSIN

By:
Robin E. Elvig
District President
(SEAL)

By:
David Rowe
District Clerk

## SCHEDULE A

## DEBT SERVICE SCHEDULE



## Altoona Schools

Athletic Facilities
CCF Bank Loan

## Debt Service Schedule

| Date | Principal | Coupon | Interest | Total P +1 | Fiscal Total |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 05/01/2019 | . | - | - | - | - |
| 10/01/2019 | - | - | 37,333,33 | 37,333.33 | 37,333,33 |
| 04/01/2020 | 150,000.00 | 2.800\% | 4,4,800,00 | 194,800.00 | - |
| 10/01/2030 | - | - | 42,700,00 | 42.700.00 | 237,500.00 |
| 04/01/2021 | 125.000.00. | 2.800\% | 42,700.00 | 167,700.00 |  |
| 10/01/2031 | $\cdot$ | - | 40,950.00 | 40,950,00 | 208,650.00 |
| 04/01/2022 | 125,000.00 | 2.800\% | 40,950.00 | 165,950.00 | - |
| 10/01/2022 | - | - | 39,200.00 | 39,200,00 | 205,150.00 |
| 04/01/2023 | 130,000.00 | 2.800\% | 39,200.00 | 169,200.00 | . |
| 10/01/2023 | - | - | 37,380,00 | 37.380.00 | 206,580.00 |
| 04/01/2024 | 130,000.00 | 2.800\% | 37,380,00 | 167,380.00 | - |
| 10\%1/2024 | , | - | 35,560,00 | 35,560.00 | 202,940.00 |
| 04/01/2025 | 135,000.00 | 2.800\% | 35,560.00 | 170,560.00 | - |
| 10/01/2025 | - | - | 33,670.00 | 33,670.00 | 204,230,00 |
| 04/01/2026 | 140,000.00 | 2.800\% | 33,670.00 | 173,670,00 | - - |
| 10/01/2026 | - | - | 31,710.00 | 31,710.00 | 205.380.00 |
| 04/01/2027 | 145.000.00 | 2.800\% | $31,710.00$ | 176,710.00 | - |
| 10/01/2027 | - | - | 29,680,00 | 29,680.00 | 206,390.00 |
| 04/01/2028 | 2,120,000,00 | 2.800\% | 29,680.00 | 2, 149,680.00 | 206,30.00 |
| 10/01/2028 | - | - | - | - | 2,149,680.00 |
| Total | \$3,200,000,00 | - | S663,833.33 | \$3,863,833,33 | - |

## Yield Statlstics

| Bond Year Dollars | \$23.708.33 |
| :---: | :---: |
| Average Life | 7.409 Years |
| Average Couporn | 2.8000000\% |
| Net Interest Cost (NIC) | 2.8000000\% |
| True Interest Cost (TIC) | 2.8002035\% |
| Bond Yield for Arbirrage Purposes | 2.8002035\% |
| All Inclusive $\operatorname{Cost}$ ( AIC) | 2.8002035\% |

IRS Form 8038
Net Interest Cost
Weighted Average Maturity $\quad 7.409$ Years

## ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

> (Name and Address of Assignee)
(Social Security or other Identifying Number of Assignee)
the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: $\qquad$ Signature Guaranteed:
(e.g. Bank, Trust Company or Securities Firm)

## (Registered Owner)

NOTICE: This signature must correspond with the name of the registered owner as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.
(Authorized Officer)
*The Internal Revenue Code of 1986 (IRC Section 149) requires that for interest on a municipal obligation with a term greater than one year to be exempt from federal income tax, the obligation must be issued and remain in registered form.

Section 67.09, Wisconsin Statutes provides that the District Clerk of the District when acting as the registrar shall record the registration of each note or bond in its bond registrar. Therefore, if this Note is to be assigned, the District Clerk of the District should be notified and a copy of this Assignment should be sent to the District Clerk of the District for his or her records.


[^0]:    PHOTO CREDIT: SCHOOLDISTRICT OF ALTOONA

