## School District of <br> Altoona

Dr. Connie Biedron, Superintendent

ALTOONA BOARD OF EDUCATION<br>Regular Meeting<br>Altoona Commons Addition<br>June 3, 2013<br>6:30 p.m.<br>Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
a. May 20, 2013 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
a. Non-Agenda items - public comment and concern
b. Agenda items - public comment and concern
8. Exchange of Proposals with the Altoona Education Association
9. Treasurer's Report
a. Approval of Checks for Payment
(1) General fund checks totaling \$905,137.21
(2) Student activity fund checks totaling $\$ 3,874.92$
10. Information
a. School Showcase
(1) High School English Curriculum Changes, Jeff Pepowski
(2) Summer Program Change for Grades 5-6, Gary Pszeniczny
b. Committee Reports
(1) Negotiation Committee May 29
(2) Demographic Trends \& Facility Planning Committee, June 4
c. General Information
(1) Policy Development: 153-Rule - Board Evaluation, 841 - Sponsorships, 841-Rule, 841-Exhibit
d. President's Report
(1) June 6 Meeting: Strategic Goals Process
(2) Student Representative to the Board

Altoona Board of Education, June 3, 2013
e. Superintendent's Report
(1) Monthly Enrollment Update Report
(2) Recommendation for Restructuring and Additional Positions
(3) Project Based Learning School Update
(4) Conversations with Connie, May 28
(5) Coffee with Connie, June 5
(6) Other News, Meeting and Events
11. Board Action after Consideration and Discussion
a. Consider Retirement of High School Spanish Teacher
b. Consider Resignation of Food Service Employee
c. Consider Resignation of Food Service Employee
d. Consider Recommendation to Fill Extracurricular Positions
e. Consider Recommendation for Increased FTE for Special Education Aide
f. Consider Recommendation for Increased FTE for Special Education Teacher
g. Consider Recommendation for Interventionist Position
h. Consider Approval of 2012/13 Parent Transportation Contract Payments
i. Consider Recommendation for Approval of 2013/14 Open Enrollment Applications
j. Consider Approval of 538.12-Rule - Advisor Evaluation
k. Consider Approval of 538.1-Exhibit 4 - Advisor’s Evaluation Post Season
l. Consider Approval of 538.1-Exhibit 5 - Advisor Evaluation Student Survey
m. Consider Approval of 763-Rule - Notification and Collection Procedure for Meal Accounts
12. Anticipated Closed Session as Per Section 19.85 (1) (c), (1) (e) - Wisc. Statutes
a. Consider Closed Session Minutes for May 20, 2013
b. Conducting specified public business - Discuss salary/wage recommendations and any pertinent performance evaluation data (Administration, District Office Staff, Supervisory Staff, Program Coordinators, Clerical/Aides Union, Maintenance/Custodial Union, Food Service Employees); review proposals to and from the AEA - 19.85 (1)(c), (1) (e)
c. Considering employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - 19.85 (1) (c)
13. Reconvene into Open Session and Take Necessary Action
a. Consider 2013/14 Salary for District Administrator
b. Consider 2013/14 Salary for Business Manager
c. Consider 2013/14 Salary for Pupil Services/Curriculum Director
d. Consider 2013/14 Salary for Intermediate/Middle School Principal
e. Consider 2013/14 Salary for High School Principal
f. Consider 2013/14 Wage Increase for Executive Assistant
g. Consider 2013/14 Wage Increase for Payroll/Personnel Specialist
h. Consider 2013/14 Wage Increase for Financial/Student Information Assistant
i. Consider 2013/14 Wage Increase for Technology Coordinator
j. Consider 2013/14 Wage Increase for Maintenance/Custodial Team Supervisor
k. Consider 2013/14 Wage Increase for Food and Nutrition Team Supervisor
l. Consider 2013/14 Wage Increase for School Nurse
m. Consider 2013/14 Wage Increase for School Psychologist
n. Consider 2013/14 Wage Increase for Gifted and Talented Program Coordinator
o. Consider 2013/14 Wage Increase for Clerical/Aides Union
p. Consider 2013/14 Wage Increase for Maintenance/Custodial Union
q. Consider 2013/14 Wage Increase for Food and Nutrition Employees
14. Adjournment

## ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of "we can't," to "how can we?"

Adopted: 9/19/11
Amended: 1/21/13


# School District of <br> Altoona 

1903 Bartlett Avenue Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent
www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION<br>Regular Meeting<br>Altoona Commons Addition<br>May 20, 2013<br>6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President Helen Drawbert at 6:31 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:

Helen S. Drawbert, President
Robin E. Elvig, Vice President
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Dr. Connie M. Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. May 6, 2013 Organizational Meeting. Motion by Elvig to approve the May 6 Organizational Meeting minutes as presented, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. b. May 6, 2013 Regular Meeting. Motion by Rowe to approve the May 6 Regular Meeting minutes as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. c. May 14, 2013 Special Meeting/Expulsion Hearing. Motion by Elvig to approve the May 14 minutes as presented, seconded by Poquette. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Kathy Dahl, business manager, informed the board of her participation on a panel that discussed the potential impact of vouchers on the K-12 education budget. (2) Dave Rowe noted the recent high school band and choir performances. (3) Helen Drawbert asked board members to watch for fan email from Dan Rossmiller, WASB.
b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Elvig to approve General fund checks totaling \$502,732.15 and Student activity fund checks totaling \$2,919.05 as presented, seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. b. Approval of Treasurer's Report. Motion by Hilger to approve the Treasurer's Report as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.
9. Building Assessments Report. David Cihasky, ADG Architects, presented building assessment reports providing an overview of all components of buildings and grounds (not including outbuildings) and recommendations to address his findings. Priority levels will be assigned by the Demographic Trends and Facility Planning Committee. Project costs will also be identified at a later time.
10. Information. a. Committee Reports. (1) Planning Council Meeting. The May 8 planning council meeting was reviewed. Structural changes such as representation, terms and a name change were among the topics of discussion. As of next year, planning council will be known as the Community Education Partnership Council. Community and parent representation will be increased, and teacher representation will be reduced to one per building as terms expire. The council will meet three times during the school year in October, January and April. (2) Altoona Area Foundation Meeting. The most recent foundation meeting on May 8 was reviewed. b. General Information. (1) Policy Development. The following were discussed: 538.12-Rule - Advisor Evaluation, 538.1-Exhibit 4 - Advisor's Evaluation Post Season, 538.1Exhibit 5 - Advisor Evaluation Student Survey, 763-Rule - Notification and Collection Procedure for Meal Accounts. 185-Rule - Board Committees and 840 - Sponsorships were not reviewed. c. President's
Report. (1) Committee Appointments May 2013 - April 2014. Committee appointments were made.
(2) Proposed Board Calendar July 2013 - June 2014. The 2013/14 board calendar was reviewed.
(3) Strategic Goals Process. A work session was scheduled for June 6, 8:30 to 11:30 a.m. (4) Discuss

School Board Book Study. Professional development time will be scheduled to discuss "The School Board Fieldbook, Leading with Vision" by Mark Van Clay and Perry Soldwedel. d. Superintendent’s Report. (1) Notice of Commencement of Contract Negotiations. The Altoona Education Association has filed the Notice of Commencement of Contract Negotiations. The Negotiation committee will meet on May 29 to develop a proposal for exchange on June 3. (2) Food and Nutrition Program Update. Peggy Ehrhard, food and nutrition supervisor shared a program update including meals served as well as current and new regulations for the upcoming year. As per the paid lunch equity calculation our district is required to increase all regular price student and adult lunch meals by ten cents (\$.10) for 2013/14. See 11.0. (3) Facilities Manager Core Certification. Greg Johnson, maintenance team supervisor, has completed the required curriculum for the WASBO Core Facilities Manager Certification Program. (4) Energy Management Quarterly Update. The quarterly report for Spring 2013 was reviewed. The report showed a total energy savings of $\$ 9,820$ from June 2012 to February 2013. (5) Project Based Learning (PBL) School Update. The PBL team will work on curriculum development on May 21. (6) Recommendation for Additional Positions. Recommendations and rationale for additional positions were reviewed. They include two classroom aide positions for grade 7 (limited-term for 2013/14 and 20014/15), an additional section for grades 4-5 (teacher position), and increased FTE of .33 for middle school phy. ed. See 11.c. d. e. (7) Change in Elementary Specials' to Spanish. The two-year elementary science pilot will be replaced by Spanish due to the resignation of the pilot's teacher. (8) Online Class Offerings. Thirteen teachers have indicated interest in teaching/monitoring online classes. (9) Budget Update. Expenditures and revenues as of May 14 were included in packets. The 2013/14 budget includes funding to support the new positions/FTE increases. See 10.d.(6) and 11.c. d. e. (10) Other News, Meetings and Events. Other relevant news shared included the May 22 graduation, the May 23 evacuation drill, and June 30 interviews for kindergarten and first grade teacher positions. The police will take advantage of the evacuation on May 23 to practice tactical operations.
11. Board Action after Consideration and Discussion. a. Consider Resignation of High School Office Assistant. Motion by Elvig to accept the resignation of Sandra Nemec, high school office assistant, effective May 25, 2013, seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. b. Consider Change in Summer Program Employment. Motion by Elvig to approve summer program changes as presented: Danielle Lahr, RAIL session 2 to replace Cathy Seipel, and the addition of Brittany Torud to RAIL sessions 1 and 2, as recommended, seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
c. Consider Recommendation for Additional Aide Positions. Motion by Hilger to approve the recommendation for two additional classroom aide limited term positions for grade 7 effective for the 2013/14 and 2014/15 school years as presented, seconded by Elvig. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. d. Consider Recommendation for Additional Intermediate School Class Section. Motion by Elvig to approve the recommendation for a ninth ( $\left.9^{\text {th }}\right)$ intermediate school section (teacher position) as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. e. Consider Recommendation for Increased FTE for Physical Education. Motion by Rowe to approve the recommendation to increase physical education teacher FTE by .33 at the middle school as presented, second by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. f. Consider Approval of Job Description for Computer/Network Support Technician. Motion by Elvig to approve the job description as presented, with the addition of the "Reports to" category, seconded by Poquette. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. g. Consider Approval of 441.2-Exhibit - Application for Student Representative to the Board. Motion by Rowe to approve 441.2-Exhibit as presented, seconded by Elvig. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. h. Consider
Approval of 538.1-Exhibit 1 - Coach’s/Advisor’s Self-Evaluation. Motion by Drawbert to approve 538.1Exhibit 1 as presented, seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. i. Consider Approval of 538.1-Exhibit 2 - Coach’s Evaluation Post-Season. Motion by Elvig to approve 538.1-Exhibit 2 as presented, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. j. Consider Approval of 538.1-Exhibit 3 Coaching Evaluation Student Survey. Motion by Elvig to approve 538.1-Exhibit 3 as presented, seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
k. Consider Final Adoption of Policy 522.71 - Electronic Media and Social Media. Motion by Elvig to approve final adoption of Policy 522.71 as presented, seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. 1. Consider Amendment of Policy 830 - Community Use of School Facilities. Motion by Elvig to amend Policy 830 as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. m. Consider Approval of $\underline{2013 / 14 ~ S t u d e n t ~ I n s u r a n c e ~ P r e m i u m . ~ M o t i o n ~ b y ~ R o w e ~ t o ~ a p p r o v e ~ t h e ~ 2013 / 14 ~ s t u d e n t ~ i n s u r a n c e ~ r e n e w a l ~}$ with $1^{\text {st }}$ Agency at a premium of $\$ 18,002$ ( $\$ 1,000$ deductible), seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. n. Consider Recommendation for Milk Bid Award for 2013/14. Motion by Elvig to approve the milk bid from Dean Foods as recommended, seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. o. Consider Recommendation to Increase Lunch Prices for 2013/14. Motion by Elvig to approve the increase of $\$ .10$ per lunch meal for 2013/14 as required (2013/14 prices: K-5, \$2.10; 6-12, \$2.25; second meal, \$2.65; and adult meal, \$3.20), seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. (See 10.d.(2)). p. Consider 66.0301 Cooperative Agreement with the Menomonie School District for Special Education Services for 2013/14. Motion by Rowe to approve the 66.0301 Agreement with the Menomonie School District as presented, seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. q. Consider Approval of Continuing Education Rental Agreement for 2013/14. Motion by Rowe to approve the rental agreement for 2013/14 with CVTC as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0.r. Consider Audit Contract for the Year Ended June 30, 2013. Motion by Rowe to approve the audit contract with Wipfli LLP for the year ended June 30, 2013 as presented, seconded by Poquette. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
s. Resolution Providing for the Defeasance of a Portion of the Outstanding Debt of the District. Motion by Elvig to approve the Resolution Providing for the Defeasance of a Portion of the Outstanding Debt of the District as presented, seconded by Hilger. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.
12. Anticipated Closed Session as Per Section 19.85 (1) (c) - Wisc. Statutes. Motion by Rowe to adjourn into closed session at 9:28 p.m., seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. a. Consider Closed Session Minutes for May 6, 2013;
b. Consider Closed Session Minutes for May 14, 2013; c. Considering employment and performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility - 19.85 (1) (c).
13. Reconvene into Open Session and Take Necessary Action. Motion by Rowe to reconvene at 9:49 p.m. and take no action, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0.
14. Adjournment. Motion by Rowe to adjourn at 9:50 p.m., seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, June 3, 2013 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CAP, Board Secretary

## District Clerk

## Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.



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| Payroll accrual | 150.40 |
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| Payroll accrual | 9.60 |
| Payroll accrual | 745.40 |
| Payroll accrual | 64.60 |
| Totals for 121321018 | 970.00 |


| Payroll accrual | $9,976.17$ |
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| Payroll accrual | $1,840.12$ |
| Payroll accrual | 97.99 |
| Payroll accrual | 42.84 |
| Payroll accrual | $70,916.14$ |
| Payroll accrual | $14,761.37$ |
| Payroll accrual | $7,916.17$ |
| Payroll accrual | $1,371.46$ |
| Payroll accrual | 72.56 |
| Payroll accrual | $1,173.03$ |
| Payroll accrual | 180.58 |
| Payroll accrual | 7.09 |
| Payroll accrual | 0.00 |
| Payroll accrual | $4,096.65$ |
| Payroll accrual | 600.35 |
| Payroll accrual | 283.92 |
| Payroll accrual | 40.08 |
| Payroll accrual | 2.70 |
| Payroll accrual | $9,976.17$ |
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| Payroll accrual | 97.99 |
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| Payroll accrual | 42.84 |
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| Payroll accrual | $14,761.37$ |
| Payroll accrual | $7,916.17$ |
| Payroll accrual | $1,371.46$ |
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## Totals for 121321047

726.81

Planned service service
3,757.00
agreement. May 1st thru oct 31st 2013.

Planned service service 3,757.00
agreement. May 1st thru oct 31st 2013.

Planned service service 3,757.00
agreement. May 1st thru oct 31st 2013.

Totals for 121321048
11,271. 00
repair roof leaks at High 686.74 School.
Totals for $121321049 \quad 686.74$

| General Supplies | 32.64 |
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| General Supplies | 64.38 |
| General Supplies | 10.19 |
| Totals for 121321050 | 107.21 |


| ROUTES 02/19-03/15 | 24,057.04 |
| :---: | :---: |
| SPECIAL EDUCATION | 5,953.75 |
| MONITORS | 6,099.52 |
| MONITORS | 3,491.52 |
| MID DAY ROUTES | 4,290.00 |
| CHARTERS - GBB BB | 2,665.38 |
| CHARTER - REGIS - FORENSICS | 168.00 |
| EXTRA ROUTING COST - EARLY | 337.22 |
| RELEASE 03/06/13 |  |
| CHARTER - PEDERSON, ICE AGE | 222.75 |
| TRAIL 4TH GR - LEGACY FRAMS |  |
| 2ND GR |  |
| CHARTER - PEDERSON, ICE AGE | 258.65 |
| TRAIL 4TH GR - LEGACY FRAMS |  |
| 2ND GR |  |
| ALTOONA CONTRACT 04/15-05/17 | 35,378.00 |
| ALTOONA CONTRACT ELEMENTARY | 17,131.66 |
| 04/15-05/17 |  |
| ALTOONA MID-DAY ROUTES | 6,600.00 |
| ELEMENTARY ROUTES | 11,512.06 |
| SPECIAL EDUCATION | 3,973.75 |
| CHARTERS - CVTC, OAKWOOD | 105.00 |
| VILLA |  |
| CHARTER - CHILDREN'S THEATER | 175.25 |
| 02/08 |  |
| CHARTER ALTOONA EARLY - | 168.00 |
| GROUPS TO PED ELE |  |
| CHARTE - 02/26/13 CVTC | 147.87 |
| CHARTER 02/21/13 SOUTH MS | 239.13 |
| FORENSICS |  |
| CHARTER - 02/07/2013 MATH | 242.60 |
| COUNTS, 02/16/2013 4TH GR ICE |  |
| AGE TRAIL |  |
| CHARTER - 02/07/2013 MATH | 42.00 |



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05/23/2013 20120047310 L 000000811622000 20120047327 L 000000811622000 20120047350 L 000000811622000 20120047380 L 000000811622000 20120047310 L 000000811621000 20120047327 L 000000811621000 20120047380 L 000000811621000 20120047310 L 000000811621000 20120047327 L 000000811621000 20120047380 L 000000811621000 20120047350 L 000000811622000

WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM WISCONSIN RETIREMENT SYSTEM

INVOICE

| DESCRIPTION |
| :--- |
| COUNTS, 02/16/2013 4TH GR ICE |
| AMOUNT <br> AGE TRAIL <br> Totals for 121321054 |

Payroll accrual 1,438.00
Payroll accrual 500.00
Totals for 201200469 1,938.00

| Payroll accrual | $4,472.33$ |
| :--- | ---: |
| Payroll accrual | 665.79 |
| Payroll accrual | 147.77 |
| Payroll accrual | 54.28 |
| Payroll accrual | $19,122.81$ |
| Payroll accrual | $2,846.95$ |
| Payroll accrual | 631.93 |
| Payroll accrual | 232.08 |
| Payroll accrual | 729.90 |
| Payroll accrual | 9.60 |
| Payroll accrual | 10.00 |
| Payroll accrual | 7.50 |
| Payroll accrual | $28,683.65$ |
| Payroll accrual | $3,202.95$ |
| Payroll accrual | 554.29 |
| Payroll accrual | 345.73 |
|  | Totals for 201200470 |

Payroll accrual
Payroll accrual 665.79
Payroll accrual 147.77
Payroll accrual 54.28
Payroll accrual 19,122.81
Payroll accrual 2,846.95
Payroll accrual 631.93
Payroll accrual 232.08
Totals for $201200471 \quad 28,173.94$

Payroll accrual 15,824.82
Payroll accrual 2,192.08
Payroll accrual 346.33
Payroll accrual 166.64
Payroll accrual 102.50
Payroll accrual 55.00
Payroll accrual 7.50
Totals for 201200472
18,694.87

Payroll accrual
3,112.16
Payroll accrual 812.37
Payroll accrual 104.69
Payroll accrual 46.54
Payroll accrual
Payroll accrual
15,771.98
2,016.42
107.57

15,771.98
2, 016.42
107.57
480.63


| VENDOR | DES |
| :--- | :--- |
| WISCONSIN RETIREMENT SYSTEM | Pay |
| WISCONSIN RETIREMENT SYSTEM | Payr |
| WISCONSIN RETIREMENT SYSTEM | Pay |
| WISCONSIN RETIREMENT SYSTEM | Pay |

05/23/2013 20120047410 L 000000811691000 20120047427 L 000000811691000 20120047410 L 000000811691000 20120047410 L 000000811691000 20120047410 L 000000811691000 20120047410 L 000000811691000 20120047427 L 000000811691000 20120047410 L 000000811691000 20120047427 L 000000811691000 20120047480 L 000000811691000 20120047410 L 000000811691000

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INVOICE

| DESCRIPTION | AMOUNT |  |
| :--- | ---: | ---: |
| Payroll accrual |  | $3,112.16$ |
| Payroll accrual | 812.37 |  |
| Payroll accrual |  | 585.32 |
| Payroll accrual |  | 46.54 |
| Totals for 201200473 |  | $44,904.72$ |


| Payroll accrual | 64.14 |
| :--- | ---: |
| Payroll accrual | 45.75 |
| Payroll accrual | 233.00 |
| Payroll accrual | 10.44 |
| Payroll accrual | $2,775.00$ |
| Payroll accrual | 98.23 |
| Payroll accrual | 64.86 |
| Payroll accrual | $5,523.75$ |
| Payroll accrual | 500.00 |
| Payroll accrual | 78.25 |
| Payroll accrual | $2,707.50$ |
| Totals for 201200474 | $12,100.92$ |

WELLS FARGO BANK/NET PR \& DIRECT DE PR \& DIRECT DEPOSIT 05/23/13 202,429.14
WELLS FARGO BANK/NET PR \& DIRECT DE PR \& DIRECT DEPOSIT 05/23/13 32,123.49 WELLS FARGO BANK/NET PR \& DIRECT DE PR \& DIRECT DEPOSIT 05/23/13 WELLS FARGO BANK/NET PR \& DIRECT DE PR \& DIRECT DEPOSIT 05/23/13

Totals for 201200475
8,315.64
2,741.59
245,609.86

05/22/2013 20120048010 L 000000811614000

05/20/2013 20120048110 E 800358221910000

05/20/2013 20120048210 E 100320254490000 20120048210 E 200320254490000 20120048210 E 400320254490000 20120048210 E 800320254490000 20120048250 E 800320257220000

05/20/2013 20120048310 E 800355263300000

05/20/2013 20120048410 E 800355263300000

05/20/2013 20120048510 E 100310254300000 20120048510 E 200310254300000 20120048510 E 400310254300000

WM OF NORTHERN WISCONSIN, INC WM OF NORTHERN WISCONSIN, INC WM OF NORTHERN WISCONSIN, INC

05/20/2013 20120048610 E 100331253300000 20120048610 E 100336253300000 20120048610 E 400331253300000 20120048610 E 400336253300000

XCEL ENERGY

XCEL ENERGY

XCEL ENERGY

XCEL ENERGY

| Flex plan charges | 806.40 |
| :---: | ---: |
| Totals for 201200480 | 806.40 |
|  |  |
| INTERNET - DAHL | 58.01 |
| Totals for 201200481 | 58.01 |
|  |  |
| Printer/copier lease | $2,133.99$ |
| Printer/copier lease | $1,467.20$ |
| Printer/copier lease | $2,254.79$ |
| Printer/copier lease | 189.73 |
| Printer/copier lease | 54.90 |
| Totals for 201200482 | $6,100.61$ |

Early Childhood 91.78

Totals for $201200483 \quad 91.78$

DO fax 255.85
Totals for $201200484 \quad 255.85$

| Garbage pickup | 516.12 |
| :--- | ---: |
| Garbage pickup | 516.12 |
| Garbage pickup | 516.11 |
| Totals for 201200485 | $1,548.35$ |


| MONTHLY UTILITIES-EARLY | 81.83 |
| :--- | :---: |
| CHILDHOOD \& Storage |  |
| MONTHLY UTILITIES-EARLY | 227.76 |
| CHILDHOOD \& Storage |  |
| MONTHLY UTILITIES-EARLY | 209.64 |
| CHILDHOOD \& Storage |  |
| MONTHLY UTILITIES-EARLY | 70.95 |


| СНесК DATE | CHECK NUMBER | ACCOUNT NUMBER |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 05/20/2013 | 201200487 | 10 E 100 | 331 | 253300 | 000 |
|  | 201200487 | 10 E 100 | 336 | 253300 | 000 |
|  | 201200487 | 10 E 200 | 331 | 253300 | 000 |
|  | 201200487 | 10 E 200 | 336 | 253300 | 000 |
|  | 201200487 | 10 E 400 | 331 | 253300 | 000 |
|  | 201200487 | 10 E 400 | 336 | 253300 | 000 |

05/20/2013 20120048810 E 100249110000000 20120048810 E 100249110100000 20120048810 E 100249110101000 20120048810 E 100249110200000 20120048810 E 100249110300000 20120048810 E 100249110400000 20120048810 E 100249143000000 20120048810 E 100249213000000 20120048810 E 100249222200000 20120048810 E 100249241000000 20120048810 E 100249253300000 20120048810 E 100249110100332 20120048810 E 100249110101332 20120048810 E 100249110200332 20120048810 E 100249110300365 20120048810 E 200249120000000 20120048810 E 200249120500000 20120048810 E 200249120600000 20120048810 E 200249121000000 20120048810 E 200249122000000 20120048810 E 200249123000000 20120048810 E 200249124000000 20120048810 E 200249125400000 20120048810 E 200249125500000 20120048810 E 200249125510000 20120048810 E 200249126000000 20120048810 E 200249127000000 20120048810 E 200249132700000 20120048810 E 200249136320000 20120048810 E 200249141000000 20120048810 E 200249143000000 20120048810 E 200249213000000 20120048810 E 200249222200000 20120048810 E 200249241000000 20120048810 E 200249241100000 20120048810 E 200249253300000 20120048810 E 200249254300000 20120048810 E 400249121000000 20120048810 E 400249122000000 20120048810 E 400249123000000 20120048810 E 400249124000000 20120048810 E 400249125400000 20120048810 E 400249125500000 20120048810 E 400249126000000 20120048810 E 400249127000000

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DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC

INVOICE

| DESCRIPTION |  |  | AMOUNT |
| ---: | :--- | :--- | :--- |
| CHILDHOOD \& Storage |  |  |  |
| Totals for 201200486 |  |  |  |

MONTHLY UTILITIES 2,506.49
MONTHLY UTILITIES $3,517.47$
MONTHLY UTILITIES 1,627.34
MONTHLY UTILITIES 4,990.88
MONTHLY UTILITIES 3,019.59
MONTHLY UTILITIES 5,370.12
Totals for 201200487 21,031.89
HRA PAYMENTS
HRA PAYMENTS 36.48

HRA PAYMENTS 53.33
HRA PAYMENTS 32.41
HRA PAYMENTS 38.19
HRA PAYMENTS 21.82
HRA PAYMENTS 6.93
HRA PAYMENTS 10.37
HRA PAYMENTS 7.92
HRA PAYMENTS 37.80
HRA PAYMENTS 12.50
HRA PAYMENTS 10.82
HRA PAYMENTS 11.39
HRA PAYMENTS 18.20
HRA PAYMENTS 9.10
HRA PAYMENTS 4.30
HRA PAYMENTS 24.64
HRA PAYMENTS 20.79
HRA PAYMENTS 1.32
HRA PAYMENTS 25.94
HRA PAYMENTS 2.37
HRA PAYMENTS 10.23
HRA PAYMENTS 0.51
HRA PAYMENTS 4.55
HRA PAYMENTS 9.14
HRA PAYMENTS 11.90
HRA PAYMENTS 16.42
HRA PAYMENTS 5.15
HRA PAYMENTS 1.18
HRA PAYMENTS 1.14
HRA PAYMENTS 9.42
HRA PAYMENTS 18.23
HRA PAYMENTS 15.21
HRA PAYMENTS 23.73
HRA PAYMENTS 0.19
HRA PAYMENTS 16.90
HRA PAYMENTS 8.23
HRA PAYMENTS 6.74
HRA PAYMENTS 36.46
HRA PAYMENTS 15.88
HRA PAYMENTS 21.11
HRA PAYMENTS 0.51
HRA PAYMENTS 4.55
HRA PAYMENTS 30.50
HRA PAYMENTS 29.57

| CHECK <br> DATE | CHECK ACCOUNT |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | NUMBER |  | MBER |  |  |  |
| 05/20/2013 | 201200488 | 10 | E 400 | 249 | 141000 | 000 |
|  | 201200488 | 10 | E 400 | 249 | 143000 | 000 |
|  | 201200488 | 10 | E 400 | 249 | 213000 | 000 |
|  | 201200488 | 10 | E 400 | 249 | 222200 | 000 |
|  | 201200488 | 10 | E 400 | 249 | 241000 | 000 |
|  | 201200488 | 10 | E 400 | 249 | 241100 | 000 |
|  | 201200488 | 10 | E 400 | 249 | 253300 | 000 |
|  | 201200488 | 10 | E 400 | 249 | 254300 | 000 |
|  | 201200488 | 10 | E 400 | 249 | 132700 | 400 |
|  | 201200488 | 10 | E 400 | 249 | 136320 | 400 |
|  | 201200488 | 10 | E 700 | 249 | 172000 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 211100 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 214400 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 221910 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 223100 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 232100 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 252000 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 254200 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 254300 | 000 |
|  | 201200488 | 10 | E 800 | 249 | 122000 | 141 |
|  | 201200488 | 10 | E 800 | 249 | 239000 | 141 |
|  | 201200488 | 27 | E 700 | 249 | 152000 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158100 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158310 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158320 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158330 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158340 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158510 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158520 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158530 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158710 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158730 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158750 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 158760 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 159110 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 213000 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 214400 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 223300 | 011 |
|  | 201200488 | 27 | E 700 | 249 | 223300 | 341 |
|  | 201200488 | 10 | E 100 | 249 | 110300 | 332 |

VENDOR

DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC

INVOICE

| DESCRIPTION | AMOUNT |
| :---: | :---: |
| HRA PAYMENTS | 1.73 |
| HRA PAYMENTS | 9.51 |
| HRA PAYMENTS | 12.82 |
| HRA PAYMENTS | 15.19 |
| HRA PAYMENTS | 22.31 |
| HRA PAYMENTS | 0.61 |
| HRA PAYMENTS | 15.64 |
| HRA PAYMENTS | 8.23 |
| HRA PAYMENTS | 14.89 |
| HRA PAYMENTS | 7.92 |
| HRA PAYMENTS | 11.64 |
| HRA PAYMENTS | 5.06 |
| HRA PAYMENTS | 6.04 |
| HRA PAYMENTS | 15.86 |
| HRA PAYMENTS | 4.85 |
| HRA PAYMENTS | 17.15 |
| HRA PAYMENTS | 13.65 |
| HRA PAYMENTS | 8.23 |
| HRA PAYMENTS | 8.52 |
| HRA PAYMENTS | 11.22 |
| HRA PAYMENTS | 0.26 |
| HRA PAYMENTS | 11.64 |
| HRA PAYMENTS | 2.65 |
| HRA PAYMENTS | 9.13 |
| HRA PAYMENTS | 9.10 |
| HRA PAYMENTS | 2.31 |
| HRA PAYMENTS | 1.78 |
| HRA PAYMENTS | 0.73 |
| HRA PAYMENTS | 9.10 |
| HRA PAYMENTS | 9.12 |
| HRA PAYMENTS | 11.69 |
| HRA PAYMENTS | 9.11 |
| HRA PAYMENTS | 9.12 |
| HRA PAYMENTS | 9.12 |
| HRA PAYMENTS | 107.35 |
| HRA PAYMENTS | 3.39 |
| HRA PAYMENTS | 2.47 |
| HRA PAYMENTS | 4.30 |
| HRA PAYMENTS | 6.35 |
| HRA PAYMENTS | 9.06 |
| Totals for 201200488 | 1,147.44 |

05/24/2013 20120048910 E 100249110000000 20120048910 E 100249110100000 20120048910 E 100249110101000 20120048910 E 100249110200000 20120048910 E 100249110300000 20120048910 E 100249110400000 20120048910 E 100249143000000 20120048910 E 100249213000000 20120048910 E 100249222200000 20120048910 E 100249241000000 20120048910 E 100249253300000 20120048910 E 100249110100332 20120048910 E 100249110101332 20120048910 E 100249110200332

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| HRA PAYMENTS | 62.73 |
| :--- | ---: |
| HRA PAYMENTS | 93.31 |
| HRA PAYMENTS | 136.43 |
| HRA PAYMENTS | 82.91 |
| HRA PAYMENTS | 97.69 |
| HRA PAYMENTS | 55.82 |
| HRA PAYMENTS | 17.72 |
| HRA PAYMENTS | 26.54 |
| HRA PAYMENTS | 20.27 |
| HRA PAYMENTS | 96.69 |
| HRA PAYMENTS | 31.97 |
| HRA PAYMENTS | 27.69 |
| HRA PAYMENTS | 29.14 |
| HRA PAYMENTS | 46.55 |


| CHECK | CHECK ACCOUNT |
| :--- | ---: |
| DATE | NUMBER NUMBER |
|  |  |

05/24/2013 20120048910 E 100249110300365 20120048910 E 200249120000000 20120048910 E 200249120500000 20120048910 E 200249120600000 20120048910 E 200249121000000 20120048910 E 200249122000000 20120048910 E 200249123000000 20120048910 E 200249124000000 20120048910 E 200249125400000 20120048910 E 200249125500000 20120048910 E 200249125510000 20120048910 E 200249126000000 20120048910 E 200249127000000 20120048910 E 200249132700000 20120048910 E 200249136320000 20120048910 E 200249141000000 20120048910 E 200249143000000 20120048910 E 200249213000000 20120048910 E 200249222200000 20120048910 E 200249241000000 20120048910 E 200249241100000 20120048910 E 200249253300000 20120048910 E 200249254300000 20120048910 E 400249121000000 20120048910 E 400249122000000 20120048910 E 400249123000000 20120048910 E 400249124000000 20120048910 E 400249125400000 20120048910 E 400249125500000 20120048910 E 400249126000000 20120048910 E 400249127000000 20120048910 E 400249141000000 20120048910 E 400249143000000 20120048910 E 400249213000000 20120048910 E 400249222200000 20120048910 E 400249241000000 20120048910 E 400249241100000 20120048910 E 400249253300000 20120048910 E 400249254300000 20120048910 E 400249132700400 20120048910 E 400249136320400 20120048910 E 700249172000000 20120048910 E 800249211100000 20120048910 E 800249214400000 20120048910 E 800249221910000 20120048910 E 800249223100000 20120048910 E 800249232100000 20120048910 E 800249252000000 20120048910 E 800249254200000 20120048910 E 800249254300000 20120048910 E 800249122000141 20120048910 E 800249239000141 20120048927 E 700249152000011 20120048927 E 700249158100011 20120048927 E 700249158310011 20120048927 E 700249158320011

VENDOR
DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC DIVERSIFIED BENEFIT SERVICES INC

INVOICE

| DESCRIPTION | AMOUNT |
| :---: | :---: |
| HRA PAYMENTS | 23.27 |
| HRA PAYMENTS | 11.00 |
| HRA PAYMENTS | 63.03 |
| HRA PAYMENTS | 53.17 |
| HRA PAYMENTS | 3.39 |
| HRA PAYMENTS | 66.36 |
| HRA PAYMENTS | 6.07 |
| HRA PAYMENTS | 26.17 |
| HRA PAYMENTS | 1.31 |
| HRA PAYMENTS | 11.65 |
| HRA PAYMENTS | 23.38 |
| HRA PAYMENTS | 30.43 |
| HRA PAYMENTS | 42.00 |
| HRA PAYMENTS | 13.18 |
| HRA PAYMENTS | 3.03 |
| HRA PAYMENTS | 2.91 |
| HRA PAYMENTS | 24.09 |
| HRA PAYMENTS | 46.63 |
| HRA PAYMENTS | 38.91 |
| HRA PAYMENTS | 60.70 |
| HRA PAYMENTS | 0.49 |
| HRA PAYMENTS | 43.22 |
| HRA PAYMENTS | 21.05 |
| HRA PAYMENTS | 17.23 |
| HRA PAYMENTS | 93.26 |
| HRA PAYMENTS | 40.61 |
| HRA PAYMENTS | 54.01 |
| HRA PAYMENTS | 1.31 |
| HRA PAYMENTS | 11.65 |
| HRA PAYMENTS | 78.03 |
| HRA PAYMENTS | 75.63 |
| HRA PAYMENTS | 4.42 |
| HRA PAYMENTS | 24.32 |
| HRA PAYMENTS | 32.80 |
| HRA PAYMENTS | 38.86 |
| HRA PAYMENTS | 57.08 |
| HRA PAYMENTS | 1.56 |
| HRA PAYMENTS | 40.02 |
| HRA PAYMENTS | 21.05 |
| HRA PAYMENTS | 38.08 |
| HRA PAYMENTS | 20.25 |
| HRA PAYMENTS | 29.77 |
| HRA PAYMENTS | 12.94 |
| HRA PAYMENTS | 15.44 |
| HRA PAYMENTS | 40.57 |
| HRA PAYMENTS | 12.41 |
| HRA PAYMENTS | 43.86 |
| HRA PAYMENTS | 34.92 |
| HRA PAYMENTS | 21.05 |
| HRA PAYMENTS | 21.79 |
| HRA PAYMENTS | 28.70 |
| HRA PAYMENTS | 0.66 |
| HRA PAYMENTS | 29.77 |
| HRA PAYMENTS | 6.77 |
| HRA PAYMENTS | 23.35 |
| HRA PAYMENTS | 23.29 |



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05/22/2013 20120049010 E 800411252000000 MAGIC-WRIGHTER

05/22/2013 20120049110 E 800411252000000

05/28/2013 20120049210 E 100249110000000 20120049210 E 100249110100000 20120049210 E 100249110101000 20120049210 E 100249110200000 20120049210 E 100249110300000 20120049210 E 100249110400000 20120049210 E 100249143000000 20120049210 E 100249213000000 20120049210 E 100249222200000 20120049210 E 100249241000000 20120049210 E 100249253300000 20120049210 E 100249110100332 20120049210 E 100249110101332 20120049210 E 100249110200332 20120049210 E 100249110300365 20120049210 E 200249120000000 20120049210 E 200249120500000 20120049210 E 200249120600000 20120049210 E 200249121000000 20120049210 E 200249122000000 20120049210 E 200249123000000 20120049210 E 200249124000000 20120049210 E 200249125400000 20120049210 E 200249125500000 20120049210 E 200249125510000 20120049210 E 200249126000000 20120049210 E 200249127000000 20120049210 E 200249132700000 20120049210 E 200249136320000 20120049210 E 200249141000000 20120049210 E 200249143000000 20120049210 E 200249213000000 20120049210 E 20024922200000

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INVOICE

| DESCRIPTION | AMOUNT |
| :---: | :---: |
| HRA PAYMENTS | 5.92 |
| HRA PAYMENTS | 4.56 |
| HRA PAYMENTS | 1.86 |
| HRA PAYMENTS | 23.29 |
| HRA PAYMENTS | 23.33 |
| HRA PAYMENTS | 29.89 |
| HRA PAYMENTS | 23.31 |
| HRA PAYMENTS | 23.32 |
| HRA PAYMENTS | 23.33 |
| HRA PAYMENTS | 274.61 |
| HRA PAYMENTS | 8.66 |
| HRA PAYMENTS | 6.31 |
| HRA PAYMENTS | 11.00 |
| HRA PAYMENTS | 16.25 |
| HRA PAYMENTS | 23.25 |
| Totals for 201200489 | 2,935.25 |

Service fees and CC fees 18.60

Service fees 624.03
Totals for $201200491 \quad 624.03$

HRA PAYMENTS 121.24
HRA PAYMENTS 180.34
HRA PAYMENTS 263.68
HRA PAYMENTS 160.25
HRA PAYMENTS 188.82
HRA PAYMENTS 107.89
HRA PAYMENTS 34.26
HRA PAYMENTS 51.29
HRA PAYMENTS 39.17
HRA PAYMENTS 186.88
HRA PAYMENTS 61.80
HRA PAYMENTS 53.51
HRA PAYMENTS 56.32
HRA PAYMENTS 89.97
HRA PAYMENTS 44.98
HRA PAYMENTS 21.26
HRA PAYMENTS 121.82
HRA PAYMENTS 102.77
HRA PAYMENTS 6.55
HRA PAYMENTS 128.26
HRA PAYMENTS 11.73
HRA PAYMENTS 50.58
HRA PAYMENTS 2.52
HRA PAYMENTS 22.52
HRA PAYMENTS 45.19
HRA PAYMENTS 58.82
HRA PAYMENTS 81.18
HRA PAYMENTS 25.47
HRA PAYMENTS 5.85
HRA PAYMENTS 5.62
HRA PAYMENTS 46.56
HRA PAYMENTS 90.12
HRA PAYMENTS 75.20

| CHECK | CHECK ACCOUNT |
| :--- | ---: |
| DATE | NUMBER NUMBER |

05/28/2013 20120049210 E 200249241000000 20120049210 E 200249241100000 20120049210 E 200249253300000 20120049210 E 200249254300000 20120049210 E 400249121000000 20120049210 E 400249122000000 20120049210 E 400249123000000 20120049210 E 400249124000000 20120049210 E 400249125400000 20120049210 E 400249125500000 20120049210 E 400249126000000 20120049210 E 400249127000000 20120049210 E 400249141000000 20120049210 E 400249143000000 20120049210 E 400249213000000 20120049210 E 40024922200000 20120049210 E 400249241000000 20120049210 E 400249241100000 20120049210 E 400249253300000 20120049210 E 400249254300000 20120049210 E 400249132700400 20120049210 E 400249136320400 20120049210 E 700249172000000 20120049210 E 800249211100000 20120049210 E 800249214400000 20120049210 E 800249221910000 20120049210 E 800249223100000 20120049210 E 800249232100000 20120049210 E 800249252000000 20120049210 E 800249254200000 20120049210 E 800249254300000 20120049210 E 800249122000141 20120049210 E 800249239000141 20120049227 E 700249152000011 20120049227 E 700249158100011 20120049227 E 700249158310011 20120049227 E 700249158320011 20120049227 E 700249158330011 20120049227 E 700249158340011 20120049227 E 700249158510011 20120049227 E 700249158520011 20120049227 E 700249158530011 20120049227 E 700249158710011 20120049227 E 700249158730011 20120049227 E 700249158750011 20120049227 E 700249158760011 20120049227 E 700249159110011 20120049227 E 700249213000011 20120049227 E 700249214400011 20120049227 E 700249223300011 20120049227 E 700249223300341 20120049210 E 100249110300332

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## INVOICE

| DESCRIPTION | AMOUNT |
| :---: | :---: |
| HRA PAYMENTS | 117.32 |
| HRA PAYMENTS | 0.95 |
| HRA PAYMENTS | 83.54 |
| HRA PAYMENTS | 40.69 |
| HRA PAYMENTS | 33.31 |
| HRA PAYMENTS | 180.24 |
| HRA PAYMENTS | 78.49 |
| HRA PAYMENTS | 104.38 |
| HRA PAYMENTS | 2.52 |
| HRA PAYMENTS | 22.52 |
| HRA PAYMENTS | 150.81 |
| HRA PAYMENTS | 146.18 |
| HRA PAYMENTS | 8.54 |
| HRA PAYMENTS | 47.01 |
| HRA PAYMENTS | 63.39 |
| HRA PAYMENTS | 75.10 |
| HRA PAYMENTS | 110.32 |
| HRA PAYMENTS | 3.02 |
| HRA PAYMENTS | 77.34 |
| HRA PAYMENTS | 40.69 |
| HRA PAYMENTS | 73.60 |
| HRA PAYMENTS | 39.14 |
| HRA PAYMENTS | 57.53 |
| HRA PAYMENTS | 25.01 |
| HRA PAYMENTS | 29.84 |
| HRA PAYMENTS | 78.41 |
| HRA PAYMENTS | 23.98 |
| HRA PAYMENTS | 84.78 |
| HRA PAYMENTS | 67.49 |
| HRA PAYMENTS | 40.68 |
| HRA PAYMENTS | 42.11 |
| HRA PAYMENTS | 55.47 |
| HRA PAYMENTS | 1.28 |
| HRA PAYMENTS | 57.53 |
| HRA PAYMENTS | 13.08 |
| HRA PAYMENTS | 45.13 |
| HRA PAYMENTS | 45.01 |
| HRA PAYMENTS | 11.43 |
| HRA PAYMENTS | 8.81 |
| HRA PAYMENTS | 3.59 |
| HRA PAYMENTS | 45.01 |
| HRA PAYMENTS | 45.08 |
| HRA PAYMENTS | 57.77 |
| HRA PAYMENTS | 45.05 |
| HRA PAYMENTS | 45.08 |
| HRA PAYMENTS | 45.10 |
| HRA PAYMENTS | 530.74 |
| HRA PAYMENTS | 16.74 |
| HRA PAYMENTS | 12.19 |
| HRA PAYMENTS | 21.26 |
| HRA PAYMENTS | 31.40 |
| HRA PAYMENTS | 44.99 |
| Totals for 201200492 | 5,673.09 |

Flex plan charges
459.64 Totals for 201200493


## F U N D S U M M A R Y

| FUND | DESCRIPTION | BALANCE SHEET | REVENUE | EXPENSE | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 10 | GENERAL | 564,952.74 | 0.00 | 202,388. 33 | 767,341.07 |
| 27 | SPECIAL EDUCATION FUND | 89,743.59 | 0.00 | 16,250.03 | 105,993.62 |
| 50 | FOOD SERVICE | 12,176.00 | 0.00 | 15, 014.40 | 27,190.40 |
| 80 | COMMUNITY SERVICE | 4,230.99 | 0.00 | 381.13 | 4,612.12 |
| *** | und Summary Totals *** | 671,103.32 | 0.00 | 234,033.89 | 905,137.21 |



## FUND SUMMARY

| FUND | DESCRIPTION |  | BALANCE SHEET |  | REVENUE |
| :--- | :--- | :--- | :--- | :--- | :--- |

End of report **********************

## School District of Altoona - Summer Program 2013

For Information Only: See change in Summer Program for Grades 5-6

| Course | Grades | Instructors (Pending Registrations) | Dates |
| :---: | :---: | :---: | :---: |
| RAIL Session 1 | K-6 | Deb Stuckert, Liz Tice, Cathy Seipel, Lisa Matz, Teresa Druckrey, Sara Beach, Andy Schrader, Paula Gorski, Amy Kimmes, Brittany Torud | June 17-28 |
| RAIL Session 2 | K-6 | Dee Halverson, Robin Lockrey, Danielle Lahr, Lisa Matz, Teresa Druckrey, Sara Beach, Andy Schrader, Paula Gorski, Amy Kimmes, Brittany Torud | July 8-26 |
| Jump Start | 1 | Robin Lockrey, Teresa Druckrey | July 29-August 15 (M-Th) |
| Jump Start | 2 | Lisa Matz | July 29-August 15 (M-Th) |
| Jump Start | 3 | Georgia Mollerud | July 29-August 15 (M-Th) |
| Jump Start | 4 | Julie Scott | July 29-August 15 (M-Th) |
| Middlle School Remediation Jump Start | 5-6 | Melissa Martin, Mary Stamos | June 1728 July 29-Aug 15 (M-Th) |
| Middle School Remediation | 7-8 | Jo Adrian, Kim Wardean | June 17-28 |
| Outdoor Adventures | 5-9 | Shalyn Gagnon, Nick Gagnon | June 20-July 3 |
| Band and Band Lessons | 6-12 | Bob Baldwin | June 17-28, August 12-23 |
| High School Online Core Credit Recovery | 9-12 | Greg Power, Jen Robertson | June 13-July 12 |
| Tennis | 4-12 | Greg Emerson | June 12-27 |
| Tennis | 7-12 | Krystle Ricci | July 8-26 |
| Weight Training Girls | 7-12 | Ryan Wundrow | June 17 - August 3 |
| Weight Training Boys | 7-12 | Ryan Wundrow | June 17 - August 3 |
| WYSP | Ages 10-16 | UWEC Staff | $\begin{aligned} & \text { June } 11 \text { - July } 12 \\ & \text { (exception July 3-5) } \end{aligned}$ |
| Boys \& Girls Club | Ages 6-18 | To be determined | June 17-August 23 |
| Beaver Creek Reserve | 7-8 | Beaver Creek Staff | July 11, 25, 30; August 15 |

Some dates listed do not reflect days off for July 4

Some starting dates could be delayed depending on any additional inclement weather make-up days

## 3/14/13

Update: 6/3/13

Dr. Connie Biedron, Superintendent

ALTOONA BOARD OF EDUCATION<br>Negotiation Committee<br>District Board Room<br>May 29, 2013<br>9:00 a.m.<br>Agenda

1. Call to Order
2. Roll Call
3. Report of Public Notice
4. Anticipated Closed Session as Per Section 19.85(1)(e) - Wisc. Statutes
a. To discuss contract negotiations parameters and proposal(s) for all employee groups19.85(1)(e)
5. Reconvene into Open Session and Take Necessary Action
6. Adjourn

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students.

We are dedicated to offering large school opportunities with a small school approach
on our unique, single campus setting.

School District of Altoona

ALTOONA BOARD OF EDUCATION<br>Demographic Trends \& Facility Planning Committee<br>District Board Room<br>June 4, 2013<br>7:30 a.m.<br>Agenda

1. Call to Order
2. Roll Call
3. Report of Public Notice
4. Overview of Committee
5. Overview of Enrollment Projections and Findings Report, March 2013
6. Review Building Assessment Reports, May 2013
a. Discuss/Assign of Priority Levels
7. Discuss Next Steps
8. Schedule Meetings
9. Adjournment

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.

Board of Education member evaluation will be completed:

1. semi-a nnually or a nnually;
2. will be used to evaluate yourself individually and as a whole;
3. summarizing and reporting the completed forms to the Board will altemate among the members or board secretary;
4. Responses will be disc ussed in a closed session

The Altoona School Board is appreciative and proud of the civic-minded and socially responsible people/organizations that provide sponsorships to support and further public education. The School Board recognizes the financial benefits, and hence student benefits, of allowing paid sponsorships. All sponsorships shall meet the criteria set forth herein which provides, among other things, that the sponsorship shall not be contrary to the District's mission, conflict with Board Policy or undermine the District's educational objectives. No sponsorship shall be construed as or constitute an endorsement by the District, Board, or school of the sponsor or its product, service, or program, etc. The Board and the schools reserve the right to refuse or decline the offer of any sponsor for any reason.

Sponsorship is defined as a person, company, business, corporation, or other entity providing money, goods and/or services to support the District, its' schools, school activities, etc. in return for the sponsor receiving an acknowledgement by the District or school indicating that money, services and/or goods were donated by the sponsor or the activity was paid for by the sponsor.

Acknowledgement is defined as the recognition of the support provided to the District or a specific school by the sponsor. An example of the Acknowledgement of a Sponsorship is the placement of a sponsor's logo or the sponsor's name, address, web site, internet address on the District's web site, a yearbook, newsletter, program of an event, etc. Acknowledgement does not include endorsement, price information or an indication of savings or value and/or quality of the sponsor's product or services, such as the sponsor has the lowest prices, makes the greatest product or that the sponsor is having a sale.

No sponsorship agreement shall require that the District's programs and services be delivered in a specific manner. The Acknowledgement shall be tasteful and not minimize the District's role or responsibility for the activity or service.

No acknowledgement/advertisement as defined or allowed by this policy shall be associated with tobacco, alcohol, illegal drugs, harmful substances, or weapons; contain vulgar and plainly offensive, obscene, or sexually explicit language or graphics; advocate the violation of law or District policy; advance any religious or political organization; promote, favor or oppose a candidate for elected office or a ballot measure; be associated with any company or individual whose actions are inconsistent with the District's mission and goals or community values; or otherwise be in violation of law. This does not prohibit advertising from establishments whose business is related to the sale of alcohol or tobacco products (i.e., restaurants, bowling alleys, grocery stores, etc.).

Any advertisement allowed by this policy shall be respectful of all people without regard to disability, race, color, gender, national origin, ethnicity, sexual orientation, age, religion, marital status, socioeconomic status, cultural background, familial status, physical characteristics or linguistic characteristics.

No sponsorship, regardless of its monetary value, may be considered for approval without an Agreement (see 840-Exhibit) between the sponsor and the District regarding the form, number and/or duration of the acknowledgement(s) to be provided. Such Agreement may be, for example, to print an acknowledgement of the sponsorship on the printed program for each home football game during the current school year, or to display the sponsor's name on the scoreboards in the football stadium at the high school for an agreed upon period of time. An Agreement with a term of more than one year shall also indicate whether the Agreement will extend to the sponsor's successors, heirs, or administrators.

The District shall provide no personally identifiable data about a student to the sponsor of a commercial activity without the written consent of the student's parent/guardian and approval of the Superintendent or his/her designee. Likewise, no student, in order to participate in a school program or school-sponsored activity, shall be required to provide personally identifiable data to the sponsor of a commercial activity without the written consent of the student's parent/guardian and approval of the Superintendent or his/her designee. Students shall not be required to complete any survey or questionnaire that is designed to provide marketing information to a vendor or business about their interests or preferences for a particular vendor, business, or product.

The District shall require, among other things that the goods, services or money be given to the District prior to the District making the acknowledgement.

CROSS REF: Administrative Rule 852; Exhibit for Policy 852

## ADOPTED:

I. Sponsorship Allowed with Site-Level Approval

To request a sponsorship in which an acknowledgement is given by a designated school for that school, school event, school program, school calendar, school schedules, yearbook, school newspaper or school newsletter in exchange for money, goods, or services, the Sponsor shall contact the Principal of the specific school or his/her designee to make arrangements for the sponsorship. Provided the sponsorship meets the criteria that are stated in section III, the Principal may determine, without Board approval, whether or not to allow the sponsorship.
II. Sponsorship Requiring District-Level Approval

To request a sponsorship in which an acknowledgement is given by the District in exchange for the provision of money, goods, and/or services, a prospective Sponsor shall notify the Superintendent or his/her designee of its interest in being a sponsor by indicating:
A. the nature of the goods, services, and/or the amount of money to be provided to the District that is valued at no less than $\$ 1,000$
B. how the sponsor would like the acknowledgement to be made. The acknowledgement choices include, but are not limited to, making an announcement at a District event, the placement of a sponsor's logo, and/or name, address, web site, internet address in a District program of a District event, in a District publication, on the District's web site, in a District news release, etc. and notwithstanding the right to name a District building, facility, or area within a school or school grounds. When there is uncertainty as to whether the criteria in Section III have been met the Superintendent will refer the request for acknowledgement to the School Board.
III. Criteria

Taking into consideration on a case-by-case basis the criteria set forth below, the Principal or his/her designee shall review all the sponsorship requests made pursuant to Site-Level Approval (section I), the Superintendent or his/her designee shall review all the sponsorship requests made pursuant to District-Level Approval (section II).

- The sponsorship should not be a conflict with District or Board policies.
- The sponsorship should not adversely affect the District's reputation or image.
- The sponsorship should not promote the engagement of illegal activity.
- The sponsorship should not be contrary to ethical principles and beliefs of the District or the Board.
- The sponsorship should not create an endorsement of a political cause, political activity, candidate for political office or political position, etc.
- The sponsorship should not appear to exploit or demean a person based upon, among other things, a person's protected status.
- The sponsorship should not promote the use of tobacco products, gambling, or alcohol.
- The sponsorship should not promote the consumption of unhealthy food choices.
- The sponsorship should provide a fiscal benefit to the District, a specific school, school program, school activity, students, employees, or community.
- The sponsorship should not put financial limitations on the District.
- The sponsorship should not be in conflict with the mission of the District or the District's curriculum and instructional programs.
- The sponsorship should be consistent and compatible with District and Board priorities and educational objectives.
- The acceptance of the sponsorship should have a neutral or positive effect on the District, a specific school, students, employees, and the community.
IV. Board Approval

In accordance with Section II above, if the Superintendent or his/her designee determines that the sponsorship should be approved by the Board, the Superintendent or his/her designee shall recommend that the Board approve the sponsorship. If the Board approves the sponsorship, the District shall enter into a written agreement with the sponsor which shall require, among other things, that the goods, services, or money be given to the District prior to the District making the acknowledgement.

## APPROVED:

Name and Address of Sponsor.

## Details of Sponsorship:

(Insert details of goods/services/money provided by sponsor together with educational rationale)

## Sponsor's preferred means of District acknowledgement

(Insert details of any obligations, acknowledgments, undertakings, and activities which the school/District must provide for sponsor)

Timeframe of Sponsorship: From $\qquad$ to $\qquad$

## CONDITIONS OF SPONSORSHIP.

1. The Altoona School Board (school/District) may at any time cancel this sponsorship agreement with immediate effect:
a. should it become aware of any change in policy which may affect dealings with the Sponsor
b. should it decide that the Sponsor is not an appropriate Sponsor of a public educational institution.
2. The Sponsor shall not hold itself out to the public as having authority to act on behalf of the Altoona School District by virtue of this Sponsorship Agreement.
3. The Sponsor acknowledges that by accepting this sponsorship the Altoona School District is not endorsing the Sponsor's products, services or business activities.

## Special Conditions, if applic able:

On behalf of the above named Sponsor I agree to provide the Sponsorship described above and agree to comply with the Conditions of Sponsorship and Special Conditions listed above.

## Signature

$\qquad$

Date: $\qquad$

## Position in Sponsor's Organization:



## School District of Altoona

# ALTOONA BOARD OF EDUCATION <br> Special Meeting/Work Session <br> District Board Room <br> June 6, 2013 <br> 8:30 a.m. <br> <br> Agenda 

 <br> <br> Agenda}

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Strategic Goals and Initiatives
5. Adjournment

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.

SCHOOL DISTRICT OF ALTOONA

## ENROLLMENT DATA FOR 2012/13

2011/12 September and J une Totals:

|  | K4 | K | K.5 | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | Gr 9 | Gr 10 | Gr 11 | Gr 12 | Totals |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| 16-Sep-2011 | 90 | 113 | 1 | 111 | 117 | 106 | 98 | 117 | 105 | 107 | 118 | 110 | 126 | 123 | 100 | 1542 |
| 4-J un-2012 | 85 | 111 | 1 | 111 | 117 | 100 | 97 | 117 | 107 | 113 | 117 | 109 | 121 | 115 | 99 | 1520 |

2012/13 Monthly District Totals:

|  | K4 | K | K. 5 | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | Gr 9 | Gr 10 | Gr 11 | Gr 12 | Totals |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 12-Sep-2012 | 131 | 118 | 0 | 107 | 105 | 113 | 95 | 92 | 118 | 101 | 116 | 120 | 107 | 115 | 119 | 1557 |
| 21-Sep-2012 | 133 | 121 | 0 | 109 | 107 | 116 | 97 | 92 | 117 | 101 | 116 | 121 | 104 | 115 | 115 | 1564 |
| 25-Oct-2012 | 136 | 125 | 0 | 108 | 107 | 114 | 97 | 92 | 118 | 102 | 116 | 122 | 106 | 115 | 113 | 1571 |
| 30-Nov-12 | 137 | 126 | 0 | 108 | 108 | 115 | 98 | 94 | 117 | 102 | 114 | 125 | 104 | 116 | 112 | 1576 |
| 20-Dec-12 | 135 | 127 | 0 | 109 | 109 | 117 | 98 | 95 | 117 | 107 | 114 | 124 | 104 | 116 | 112 | 1584 |
| 11-J an-13 | 129 | 124 | 0 | 106 | 107 | 116 | 98 | 95 | 117 | 105 | 113 | 120 | 103 | 113 | 112 | 1558 |
| 8-Feb-13 | 131 | 123 | 0 | 107 | 107 | 115 | 98 | 95 | 117 | 106 | 113 | 116 | 103 | 113 | 110 | 1554 |
| 15-Mar-13 | 132 | 123 | 0 | 107 | 107 | 118 | 98 | 96 | 117 | 107 | 113 | 115 | 103 | 114 | 110 | 1560 |
| 05-Apr-13 | 132 | 124 | 0 | 107 | 107 | 118 | 98 | 96 | 118 | 107 | 113 | 116 | 103 | 114 | 110 | 1563 |
| 16-May-13 | 131 | 125 | 0 | 107 | 108 | 116 | 100 | 96 | 117 | 106 | 112 | 116 | 103 | 113 | 110 | 1560 |
| $J$ une |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Average Enrollment:
1566


## School District of

 AltoonaMay 30, 2013

Dear School Board Members,
In accordance with a possible realignment of district Reading Specialist and Title I duties and placements, and to provide additional support for students and teachers as we continue to enrich our RtI programming, I would like to recommend the addition of a K-8 Interventionist
position. This is new position is one that is very much needed to support our efforts in providing our students with the assistance they need during target/intervention time. This position would also be a resource for teachers for best practices in interventions in both reading and mathematics that can be used in the classroom and beyond.

This position can offer growth, opportunity and leadership for the right candidate and for our district, a win-win for us all. The funding for this new position would come mainly from IDEA and Title funding sources.

Thank you for your consideration of this opportunity.

Sincerely,
D.. $A_{\text {min M M }}$

Connie Biedron


## School District of <br> Altoona

Dr. Connie Biedron, Superintendent

May 30, 2013
To: Altoona Board of Education

Fr: Dr. Connie Biedron, Superintendent Joyce Orth, Open Enrollment Coordinator

RE: Open Enrollment Applicant Recommendation

We are recommending that the board approve all Nonresident (IN) and Resident (OUT) open enrollment applications for 2013/14.

GRADE SPECIFIC APPLICATION SUMMARY AND TOTALS

| Nonresident Applications (IN) |  | Resident Applications (OUT) |  |
| :---: | :---: | :---: | :---: |
| Grade | Applications | Grade | Applications |
| K4 | 38 | K4 | 25 |
| K | 12 | K | 1 |
| 1 | 2 | 1 | 8 |
| 2 | 1 | 2 | 6 |
| 3 | 6 | 3 | 4 |
| 4 | 3 | 4 | 3 |
| 5 | 3 | 5 | 7 |
| 6 | 5 | 6 | 5 |
| 7 | 4 | 7 | 5 |
| 8 | 3 | 8 | 4 |
| 9 | 7 | 9 | 10 |
| 10 | 9 | 10 | 16 |
| 11 | 6 | 11 | 10 |
| 12 | 5 | 12 | 4 |
| Total <br> Applications <br> IN | 104 Applications | Total <br> Applications OUT | 108 Applications/86students |

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.

## Duties and responsibilities

## Professional Expertise

1. Instructs participants in fundamental skills, training and strategies necessary to compete or achieve results in the specific activity
2. Has strong knowledge of the specific activity: the rules, policies, and any regulations; demonstrates appropriate role as an advisor
3. Upholds the dignity, honor and integrity of an adult leader of students

## Personal Behavior

1. Students will receive instruction and guidance that will lead to positive values, acceptable behavior, and self-discipline
2. Advisor will exhibit responsible conduct both in and out of the activity area
3. Advisor will promote respect, fairness, and graciousness in winning or losing

## Community/Parent relationships

1. Organizes effective pre-season parent meeting that communicates the activity program and District philosophy
2. Holds an awards or end-of-season banquet at the culmination of the activity
3. Maintains clear and open lines of communication with student participants
4. Communicates to participant's parents if concerns arise regarding participant's academic or emotional issues

## Other responsibilities

1. Monitors activity area before and after the activity until the last student participant has been picked up
2. Develops in each participant a respect for school property and its care
3. Uses appropriate language and behavior
4. Respects the dignity of each participant as an individual
5. Promotes among participants circumstances that gives each participant the opportunity to reach his/her full potential.
6. Promotes time demands that acknowledge the primary importance of each participant's academic and family responsibilities
7. Promotes a solid sense of team membership
8. Reflects in his/her advising the best and most recent thinking/strategies of the activity
9. Is available to parents at mutually convenient times
10. Works with other school personnel, guidance, teachers, administrators, etc. to guarantee the best interests of each student participant
(To be kept on file in Employee's District Office Personnel File)

## Rating Scale Summary

$0=$ Not observed/applicable
1 = Needs improvement to meet expectations
2 = Meets expectations
3 = Exceeds expectations
(Those items that receive a " 1 " indicate a need forimprovement and should be addressed in goal setting before the next season.)

Please provide any additional information in the comments section.

## ADVISOR EXPERIISE

Has an appropriate leadership style as an advisor for this specific activity. He or she was appropriately involved in the meetings and activities.

Self (Advisor) $\qquad$ Evaluator $\qquad$

Demonstrated up-to-date knowledge and expertise of the activity and subjects related to the activity

Self (Advisor) $\qquad$ Evaluator $\qquad$

Applied specific principles and strategies to improve individual and group performance
Self (Advisor) $\qquad$ Evaluator $\qquad$

Promotes among group members a solid sense of team membership
Self (Advisor) $\qquad$ Evaluator $\qquad$

Keeps the best interest of the whole student in mind by working with other school personnel when student academic progress/emotional needs are in question

Self (Advisor) $\qquad$ Evaluator $\qquad$

Organized effective pre-season parent meeting that communicated the specific activity program and District philosophy

Self (Advisor) ___ Evaluator ___
Provided proper supervision of student participants before, during, and after the activity and travel

Self (Advisor) $\qquad$ Evaluator $\qquad$
Made responsible budgetary decisions based upon program needs and fund availability
Self (Advisor) $\qquad$ Evaluator $\qquad$
Sought other opportunities for professional development to enhance advising/coaching expertise

Self (Advisor) $\qquad$ Evaluator $\qquad$
Comments on this section:

## PERSONAL BEHAVIOR/ PARIICIPANTDEVELOPMENT

Displayed sincere interest in the academic, emotional, and activity-specific development of participants in and out of the activity season

Self (Advisor) $\qquad$ Evaluator $\qquad$
Provided meaningful feedback to individual participants to help them improve
Self (Advisor) $\qquad$ Evaluator $\qquad$
Demonstrated ability to motivate participants to achieve their performance potential
Self (Advisor) $\qquad$ Evaluator $\qquad$
Communicated to parents any concerns regarding participant's academic and personal development

Self (Advisor) $\qquad$ Evaluator $\qquad$

Set and maintained a climate that promoted trust and a positive attitude; was open, responsive, and respectful to participants, parents, and other advisors/officials

Self (Advisor) $\qquad$ Evaluator $\qquad$
Maintained clear and open lines of communication with participants and their parents
Self (Advisor) $\qquad$ Evaluator $\qquad$
Displayed motivation and enthusiasm for advising participants
Self (Advisor) $\qquad$ Evaluator $\qquad$

Serves as a positive role model for students as an advisor and community member; uses appropriate language and behavior

Self (Advisor) ___ Evaluator____

Advised student participants in a manner that promotes positive values, acceptable behavior, healthy competition, and self-discipline
Self (Advisor) ___ Evaluator_____

Comments on this section:

Date

## Rating Scale Summary

0 = Not observed/applicable
1 = Needs improvement to meet expectations
2 = Meets expectations
3 = Exceeds expectations
(Those items that receive a " 1 " indicate a need for improvement and should be addressed in goal setting before the next season.)

Please provide any additional information in the comments section.
Advisor name: $\qquad$
Activity: $\qquad$
Year: $\qquad$

## MY ADVISOR:

___ Has an appropriate leadership style as an advisor for this specific activity. He or she was appropriately involved in the meetings and activities.
$\qquad$ Demonstrated up-to-date knowledge and expertise of the activity and subjects related to the activity
$\qquad$ Applied specific principles to improve my performance and/or my group's performance
$\qquad$ Allowed other participants and me to voice our concerns without fear of retaliation
$\qquad$ Was helpful to individual officers and members
$\qquad$ Held meetings that were valuable and effective
$\qquad$ Provided constructive criticism and meaningful feedback to help me improve
$\qquad$ Used positive methods and/or appropriate humor to motivate us
$\qquad$ Used Group/Individual discipline appropriately
$\qquad$ Provided clear explanations and demonstrations; clarified them if we requested it
$\qquad$ Was open to change if needed
$\qquad$ Communicated with my parents upon their request or as needed/appropriate
$\qquad$ Treated other student participants and me with respect both during the activity season and in the off-season

Acted and responded with consistency to all participants
$\qquad$ Is a positive role model
$\qquad$ Helped me learn more about positive values, acceptable behavior, and selfdiscipline
$\qquad$ Displayed consistency and decisiveness in his/her actions
$\qquad$ Cared about me personally, as well as a participant and part of the group
$\qquad$ Set individual and group goals that were realistic and challenging
$\qquad$ Respected other adult advisors (if applicable)
$\qquad$ Enhanced my performance through his/her advising

## OTHER AREAS

$\qquad$ The activity area in which we met was safe and adequate.
$\qquad$ I felt like a valued part of the group
$\qquad$ I felt like I could talk to my advisor regarding personal problems or for advice
$\qquad$ I respect my advisor's efforts
$\qquad$ I trust my advisor
$\qquad$ With this advisor, I want to do my best
$\qquad$ I would work with this advisor again in the future

## OVERALL

What did you like most about the program?

What did you like least or would have liked to change about the program?

What suggestions would you make to improve the program (long-range)?

Please add any additional comments below:

Money may be deposited into the family account by using the blue envelopes and sending it with students to give to the teaching staff, sending them to the foodservice via the US Postal System, or depositing them in the designated collection boxes in the school offices. Online payment by credit card, debit card or checking account is available.

Parents/guardians will be notified that a payment is needed when the family account is less than $\$ 10.00$. The school principal or designee will be notified if a negative balance occurs.

If after a period of time, no arrangements have been made, the foodservice department will make another parent contact to remind them that money needs to be put into the account and that no more meals can be charged. The school principal or designee will be notified again.

If no arrangements have been made and after a negative balance of $\$ 10.00$, students will be given a sandwich and milk, which will be charged to their account. If the parent/ guardian continues to fail to provide the student with a bag lunch or lunch money after district personnel have interceded on behalf of the student(s), the district will file a report with the Eau Claire County Health Department or other appropriate agency.

## Ala-Carte Choices

Ala-Carte items are cash only.

## End of the School Year

At the close of the school year negative statements will be mailed to parents. Payments need to be made within 10 days or with a payment plan approved by the administration.

If the family account is positive it will carry over into the next school year.
Upon request of a family or district staff member who leaves the school district during or at the end of a school year, the district foodservice shall refund account balances of $\$ 5.00$ or more.

