

# School District of Altoona

809 7<sup>th</sup> St West Altoona, WI 54720 715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

www.altoona.k12.wi.us

#### ALTOONA BOARD OF EDUCATION Regular Meeting District Board Room 809 7<sup>th</sup> Street West July 20, 2015 6:30 p.m.

Agenda

- 1. Call to Order
- 2. Roll Call
- 3. Reading of Public Notice
- 4. Pledge of Allegiance
- 5. Rules for Meeting
- Approval of Minutes

   July 7, 2015 Regular Meeting
- 7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
  - a. Non-Agenda items public comment and concern
  - b. Agenda items public comment and concern
- 8. Treasurer's Report
  - a. Approval of Checks for Payment
    - (1) General Fund checks totaling \$175,984.20
    - (2) Student Activity Fund checks totaling \$3,220.55
  - b. Approval of Treasurer's Report
  - c. Budget Update: Expenditures and Revenues
- 9. Information
  - a. Committee Reports
  - b. General Information
  - c. President's Report
  - d. Superintendent's Report
    - (1) Joint Review Board, July 13
    - (2) Alumni Reunion, August 1
    - (3) Layered Mentoring Program Update and Mentor Luncheon, August 11
    - (4) Marshfield Clinic Clairemont Center Update
    - (5) On Track for the Future! Building Projects Update
    - (6) High School Scoreboard Projects and Partnership Opportunities
    - (7) Other Meetings, News and Events (Items announced in this category are not intended for discussion)

Please note meeting location: NEW District Board Room 809 7<sup>th</sup> Street West Altoona Board of Education, July 20, 2015

- 10. Board Action after Consideration and Discussion
  - a. Consider Employment Recommendation to Fill Custodian Position
  - b. Consider Employment Recommendation to Fill Limited Term Kindergarten Teacher Position
  - c. Consider Employment Recommendation to Fill Extracurricular Positions
  - d. Consider WASB Membership Renewal 2015/16
  - e. Consider Policy Resource Guide Subscription Renewal 2015/16
  - f. Consider Bid for High School Scoreboard Projects
- 11. Adjournment

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.

## ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of "we can't," to "how can we?"

Adopted: 9/19/11 Amended: 1/21/13



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Dr. Connie Biedron, Superintendent

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#### ALTOONA BOARD OF EDUCATION Regular Meeting District Board Room 809 7<sup>th</sup> Street West Tuesday, July 7, 2015 6:30 p.m.

- 1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert at 6:31 p.m. in the District board room.
- Roll call was taken and the following were present: Helen S. Drawbert, President Robin E. Elvig, Vice President Michael J. Hilger, Clerk Bradley D. Poquette, Treasurer David A. Rowe, Member Dr. Connie M. Biedron, Superintendent Joyce M. Orth, Board Secretary
- 3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
- 4. Pledge of Allegiance
- 5. Rules for Meeting
- 6. Approval of Minutes. <u>a. June 15, 2015 Regular Meeting</u>. Motion by Elvig to approve the June 15 minutes as presented, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. <u>b. June 22, 2015 Special Meeting/Expulsion Hearing 1</u>. Motion by Rowe to approve the June 22 minutes for hearing 1 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. <u>c. June 22, 2015 Special Meeting/Expulsion Hearing 2</u>. Motion by Elvig to approve the June 22 minutes for hearing 2 as presented, seconded by Poquette. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
- Public Participation. <u>a. Non-Agenda items public comment and concern</u>. (1) The annual high school art exhibit is underway at the Janet Carson Gallery through July 31. (2) Chippewa Falls school board member Jim Dimock passed away recently. Flowers were sent and Robin and Helen paid their respects on behalf of the Altoona school board. <u>b. Agenda items - public comment and concern</u>. None.

#### Altoona Board of Education, July 7, 2015 – Page 2

- 8. Treasurer's Report. <u>a. Approval of Checks for Payment</u>. Motion by Elvig to approve General Fund checks totaling \$2,103,480.98 and Student Activity Fund checks totaling \$1,190.00 as presented, seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.
- 9. Information. a. School Showcase. None. b. Committee Reports. None. c. General Information. None. d. President's Report. None. e. Superintendent's Report. (1) Joint Review Board Meeting. The June 24 Joint Review Board meeting was reviewed. A follow-up meeting is scheduled for July 13 to discuss the proposed amendment to Tax Incremental District 3. (2) CESA 10 Legislative Issues Press Conference. CESA 10 hosted a press conference on June 25 to discuss the biennial budget and items specifically impacting public education. (3) School Resource Officer Update. Dr. Biedron announced that Altoona law enforcement officer Jon Lauscher will serve as the School Resource Officer starting this fall. (4) On Track for the Future! Building Projects Update. The current status of projects was reviewed. July 20 is the target date to pour the foundation for the gymnasium at the new elementary school. (5) Other Meetings, News and Events (Items announced in this category are not intended for discussion). (a) The Hamilton Avenue fields are available for rent at a cost of \$400 per year. (b) A Bremer Bank grant is being submitted to fund a Compass Learning system. The program would be implemented in January 2016, if the grant is awarded. (c) Summer school numbers were reviewed.
- 10. Board Action after Consideration and Discussion. a. Consider Employment Recommendation to Fill Special Education Teacher Position. Motion by Elvig to employ Katie King as special education teacher beginning in 2015/16 as recommended, seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. b. Consider Employment Recommendation to Fill Special Education Teacher Position. Motion by Elvig to employ Magdalyn Kufner as special education teacher beginning in 2015/16 as recommended, seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. c. Consider Employment Recommendation to Fill Special Education Teacher Position. Motion by Elvig to employ Emilee Planert as special education teacher beginning in 2015/16 as recommended, seconded by Poquette. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. d. Consider Employment Recommendation to Fill Library Media Director Position. Motion by Rowe to employ Elizabeth Kaetterhenry as library media director beginning in 2015/16 as recommended, seconded by Elvig. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. e. Consider Employment Recommendation to Fill Extracurricular Positions. Motion by Rowe to employ coaches for the 2015/16 season as recommended: Jacob Bernardy, high school football assistant; Josh Berg high school football assistant; and Logan Rosemeyer, high school football assistant; seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.
- 11. Anticipated Closed Session as Per Section 19.85 (1) (b), (1) (c), (1) (f) Wisc. Statutes. <u>a. Consider closed session minutes for June 16, 2014; January 5, 2015; January 8, 2015; June 22, 2015 Hearing 1; and June 22, 2015 Hearing 2; b. Consideration and update concerning a specific personnel problem (performance evaluation of and continued employment of administrative staff) 19.85 (1) (c), (1) (f); c. Consideration of a specific personnel problem and possible discipline of a public employee (professional educator) 19.82 (1) (b), (1) (f). Motion by Elvig to adjourn into closed session at 7:05 p.m., seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0.
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Altoona Board of Education, July 7, 2015 – Page 3

- 12. Reconvene into Open Session and Take Necessary Action. Motion by Rowe to adjourn into open session and take no action at 8:50 p.m., seconded by Elvig. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
- 13. Adjournment. Motion by Hilger to adjourn at 8:51 p.m., seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, July 20, 2015 at 6:30 p.m. in the District board room, 809 7<sup>th</sup> Street West, Altoona.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

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CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
07/07/2015	131510	10 L 000 000 811670	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	1,000.00
				Totals for 131510	1,000.00
07/07/2015	131517	10 E 800 358 221910	CHARTER COMMUNICATIONS	Learning Center Internet	34.99
				Totals for 131517	34.99
07/07/2015	131518	27 E 700 411 158000	DELL MARKETING L.P.	Chromebooks for AIS & AMS Special Ed Rooms Please email PO to nancy_guitierrez@dell.com	384.00
	131518	27 E 700 411 158000	DELL MARKETING L.P.	Chromebooks for AIS & AMS Special Ed Rooms Please email PO to nancy_guitierrez@dell.com	4,152.16
				Totals for 131518	4,536.16
07/07/2015	131519	10 E 800 435 120000	DREAMBOX LEARNING	DreamBox Math Program	6,000.00
				Totals for 131519	
07/07/2015	131520	10 E 800 310 232100	FRONTLINE TECHNOLOGIES GROUP,	Sub Calling	4,000.00
				Totals for 131520	4,000.00
07/07/2015	131521	10 L 000 000 811200	GREENWOOD/HEINEMANN	Reading intervention materials	435.04
				Totals for 131521	435.04
07/07/2015	131522	10 E 100 412 110000	PEARSON EDUCATION	PEARSON - WORDS THEIR WAY WORKBOOKS ATTN: LIZ HOLDEN	2,772.58
				Totals for 131522	2,772.58
07/07/2015	131523	10 L 000 000 811200	SCHOOL DISTRICT OF FALL CREEK	2014-2015	9,359.16
				Totals for 131523	·
07/07/2015	131524	10 E 800 435 221910	SHI INTERNATIONAL	Renewal of Microsoft EES Software Assurance package for 7/1/2015-6/30/2016 Please fax to Stefanie Weg Fax: 732-564-8224	579.00
				Totals for 131524	579.00
07/07/2015	131525	10 L 000 000 811200	SPECTRUM INSDUSTRIES	Chromebook cart	1,573.25
				Totals for 131525	1,573.25
07/07/2015	131526	27 L 000 000 811200	STEAMATIC OF WESTERN WI, LLC	Carpet Cleaning for the Center over Summer Break Totals for 131526	292.40 292.40
07/07/2015	131527	10 E 800 435 222200	VOCATIONAL BIOGRAPHIES	The renewal for Vocational Biographies for Altoona Middle School's site lease expires 6/30/2015. Altoona High School's site lease expires 6/30/2015. Sites are \$325 per school, or \$650 for both Ok to Pay Do not send PO	650.00

3frdtl01.p 05.15.06.00.00-010080 SCHOOL DISTRICT OF ALTOONA Bi-monthly Check List (Dates: 07/02/15 - 07/15/15)

CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
				Totals for 131527	650.00
07/07/2015	131528	10 L 000 000 811200	WELD, RILEY, PRENN & RICCI	legal statement #43 & #225	1,130.50
				Totals for 131528	1,130.50
07/07/2015	131529	10 L 000 000 811200	WORLD BOOK, INC.	Worldbook Online Subscription	1,440.00
				for 7/1/2015-6/30/2016 Please	
				fax to 1-888-922-3766.	
				Totals for 131529	1,440.00
07/07/2015	131530	21 E 800 411 213000	YOUTH FRONTIERS, INC.	7th grade Courage Retreat	750.00
				deposit for 2015-16, acct. #	
				21 E 411 213000 814 invoice	
				#65575 Totals for 131530	750.00
07/13/2015	131531	10 R 800 295 500000	ANDERSON, KEVIN	REFUND RAILS SESSION	20.00
07,10,1010	101001	10 11 000 100 000000		#2,LILIAN	20100
				Totals for 131531	20.00
07/13/2015	131532	10 E 200 411 120000	CULLIGAN WATER SERVICE	Open PO for Culligan Water	8.60
				Totals for 131532	8.60
07/13/2015	131533	10 E 200 411 120000	GAGNON, SHALYN	REIMBURSE FOR SAMS CLUB	160.17
				(\$126.21), ACE HARDWARE	
				(\$20.00, \$113.96) RECEIPTS	
				Totals for 131533	160.17
07/13/2015	131534	10 R 800 295 500000	GOLDBACH, DEBRA	REFUND RAILS SESSION 2,	45.00
				JANAYA PROGRAMS:GAMES GALORE,	
				COMPUTER FUN,	
				DRUMS, DRUMS, DRUMS!	
				Totals for 131534	45.00
07/13/2015	131535	27 E 700 411 156600	MAYER-JOHNSON, LLC	Velcro for Speech/Langauge	151.90
				projects	
				Totals for 131535	151.90
07/13/2015	131536	10 E 200 434 222200	PROFESSIONAL MARKETING ASSOCIA	-	521.19
				school CSF Totals for 131536	521.19
07/13/2015	131537	10 E 100 411 241000	SAM'S CLUB	RENEWAL: BIEDRON, PEPOWSKI,	45.00
07,10,2010	101007	10 2 100 111 211000		PSZENICZNY, WALKER	15100
	131537	10 E 200 411 241000	SAM'S CLUB	RENEWAL: BIEDRON, PEPOWSKI, PSZENICZNY, WALKER	45.00
	131537	10 E 400 411 241000	SAM'S CLUB	RENEWAL: BIEDRON, PEPOWSKI,	45.00
				PSZENICZNY, WALKER	
	131537	10 E 800 411 232100	SAM'S CLUB	RENEWAL: BIEDRON, PEPOWSKI, PSZENICZNY, WALKER	45.00
				Totals for 131537	180.00
07/13/2015	131538	10 E 150 411 110450	TEACHER DIRECT	classroom supplies	59.68
	131538	10 E 100 411 110300	TEACHER DIRECT	Classroom Supplies	345.58
				Totals for 131538	405.26

CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
07/13/2015	131539	10 E 800 358 221910	VERIZON WIRELESS	7152256705 JET PACK	51.76
				Totals for 131539	51.76
07/07/2015	151600004	10 L 000 000 811200	CDW GOVERNMENT, INC.	Laptops for LMC Checkout	4,584.98
				Totals for 151600004	4,584.98
07/07/2015	151600005	50 L 000 000 811200	CERTIFIED REFRIG & MECHANICAL	WALK IN COOLER,REFRIDERANT, UV DYE KIT	514.49
				Totals for 151600005	514.49
07/07/2015	151600006	10 E 800 411 221910	E O JOHNSON COMPANY	2 rolls of the 2047V123 36" x 100' Satin Photo paper 170gsm 1 roll of 1100V104 36" x 100' Premium RC Photo Luster 255gsm for large format printer	454.07
	151600006	10 L 000 000 811200	E O JOHNSON COMPANY	LEASE#449068 FINAL BILLING, ORDER #2647899	1,997.84
				Totals for 151600006	2,451.91
07/07/2015	151600007	10 L 000 000 811200	FIRST CHOICE COMPUTER	Blanket PO for recycling computers and electronics 2014-15	89.00
				Totals for 151600007	89.00
07/07/2015	151600008	10 E 150 411 110450	SCHOOL SPECIALTY INC.	2015-16 project supplies	1,835.40
				Totals for 151600008	1,835.40
07/07/2015	151600009	10 L 000 000 811200	SHRED AWAY	District Wide Shredding - 2014/15 BLANKET	67.50
				Totals for 151600009	67.50
07/07/2015	151600010	10 E 100 411 110101	STAPLES	2015-16 Various items	47.24
	151600010	10 E 400 411 126000	STAPLES	2015-16 classroom supplies	321.04
				Totals for 151600010	368.28
07/13/2015	151600012	10 E 400 411 122000	APPLIED PRACTICE	Books	200.42
				Totals for 151600012	200.42
07/13/2015	151600013	10 E 150 411 110450	DEMCO, INC .	2015-16 Project supplies	181.61
				Totals for 151600013	181.61
07/13/2015	151600014	10 E 800 411 221910	E O JOHNSON COMPANY	INTERNAL FINISHER SR313 #416543, SERIAL: E565Q312542	425.00
				Totals for 151600014	425.00
07/13/2015	151600015	10 E 400 411 126000	FLINN SCIENTIFIC INC.	2015-16 classroom supplies INV#'S 1870165, 1869196	1,066.85
				Totals for 151600015	1,066.85
07/13/2015	151600016	10 E 800 320 254200	PREMIUM LAWN SERVICE LLC	LATE SPRING APPLICATION, INCLUDES 4-27-15 INVOICE ALSO	682.00
				Totals for 151600016	682.00
07/13/2015	151600017	10 E 150 411 110450	REALLY GOOD STUFF, INC.	classsroom supplies	110.64
	151600017	10 E 100 411 110300	REALLY GOOD STUFF, INC.	Classroom Supplies 15-16	767.84

CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
			REALLY GOOD STUFF, INC.	Classroom Supplies	115.92
				Totals for 151600017	994.40
07/13/2015	151600019	10 E 100 411 110000	STAPLES	2015-16 DRY ERASE BLACK MARKERS	200.00
	151600019	10 E 400 411 124000	STAPLES	Classroom Supplies 2015-2016	109.87
	151600019	27 E 700 310 152000	STAPLES	student/classroom supplies	190.93
				Totals for 151600019	500.80
07/13/2015	151600020	10 E 800 341 256710	STUDENT TRANSIT EAU CLAIRE, IN	INTRA-DAYSERVICE, SE W/ TENDERCARE FOR MAY, 2015 INVOICE # 23695, 23696	2,113.99
	151600020	27 E 800 341 256750	STUDENT TRANSIT EAU CLAIRE, IN	INTRA-DAYSERVICE, SE W/ TENDERCARE FOR MAY, 2015 INVOICE # 23695, 23696	117.52
	151600020	10 E 800 341 256710	STUDENT TRANSIT EAU CLAIRE, IN		352.58
	151600020	27 E 800 341 256750	STUDENT TRANSIT EAU CLAIRE, IN		17.92
				Totals for 151600020	2,602.01
07/07/2015	151600021	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	466.40
	151600021	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	103.06
	151600021	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	186.75
	151600021	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	37.49
	151600021	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	316.42
	151600021	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	99.09
	151600021	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	138.04
	151600021	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	35.09
	151600021	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	119.89
	151600021	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	3.97
	151600021	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	36.16
	151600021	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	2.40
	151600021	50 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	19.77
	151600021	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	AUGUST LIFE INSURANCE-PD IN JULY	-87.34
	151600021	50 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	Payroll accrual	2.72
				Totals for 151600021	1,479.91
07/07/2015	201500001	10 L 000 000 811612	WELLS FARGO BANK	Payroll accrual	140.00
	201500001	10 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	4,709.29
	201500001	27 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	278.41
	201500001	50 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	7.91
	201500001	10 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	1,101.42
	201500001	27 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	65.10
	201500001	50 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	1.85
	201500001	10 L 000 000 811612	WELLS FARGO BANK	Payroll accrual	6,277.08
		27 L 000 000 811612		Payroll accrual	438.14
	201500001	50 L 000 000 811612	WELLS FARGO BANK	Payroll accrual	0.00
				Totals for 201500001	13,019.20
07/07/2015	201500002	10 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	1,101.42
	201500002	27 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	65.10
	201500002	50 L 000 000 811611	WELLS FARGO BANK	Payroll accrual	1.85

CHECK	CHECK	ACCOUNT			INVOICE	
DATE	NUMBER	NUMBER		VENDOR	DESCRIPTION	AMOUNT
07/07/2015	201500002	10 L 000 00	0 811611	WELLS FARGO BANK	Payroll accrual	4,709.29
	201500002	27 L 000 00	0 811611	WELLS FARGO BANK	Payroll accrual	278.41
	201500002	50 L 000 00	0 811611	WELLS FARGO BANK	Payroll accrual	7.91
					Totals for 201500002	6,163.98
07/07/2015	201500003	10 L 000 00	0 811613	WISCONSIN DEPT OF REVENUE	Payroll accrual	10.00
	201500003	10 L 000 00	0 811613	WISCONSIN DEPT OF REVENUE	Payroll accrual	3,029.89
	201500003	27 L 000 00	0 811613	WISCONSIN DEPT OF REVENUE	Payroll accrual	232.01
	201500003	50 L 000 00	0 811613	WISCONSIN DEPT OF REVENUE	Payroll accrual	0.00
					Totals for 201500003	3,271.90
07/07/2015	201500005	10 L 000 00	0 811691	WEA TRUST ADVANTAGE	Payroll accrual	200.00
					Totals for 201500005	200.00
07/07/2015	201500006	10 A 000 00	00 711100	WELLS FARGO BANK/NET PR & DIRE	NET PR-7/7/15 (12 MO)	55,473.51
	201500006	27 A 000 00	0 711100	WELLS FARGO BANK/NET PR & DIRE	NET PR-7/7/15 (12 MO)	3,193.13
	201500006	50 A 000 00	0 711100	WELLS FARGO BANK/NET PR & DIRE	NET PR-7/7/15 (12 MO)	117.74
					Totals for 201500006	58,784.38
07/03/2015	201500007	10 E 100 24	19 110000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	189.22
	201500007	10 E 100 24	19 110100	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	359.20
	201500007	10 E 100 24	19 110101	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	517.42
	201500007	10 E 100 24	19 110200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	250.16
	201500007	10 E 100 24	19 110300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	293.99
	201500007	10 E 100 24	19 143000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	63.07
	201500007	10 E 100 24	19 213000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	95.25
	201500007	10 E 100 24	19 222200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	72.70
	201500007	10 E 100 24	19 241000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	346.37
	201500007	10 E 100 24	19 253300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	114.39
	201500007	10 E 100 24	19 110100	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	83.39
	201500007	10 E 100 24	19 110101	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	87.66
	201500007	10 E 100 24	10200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	140.11
	201500007	10 E 100 24	110300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	70.56
	201500007	10 E 200 24	120000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	33.14
	201500007	10 E 200 24	19 120600	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	160.36
	201500007	10 E 200 24	121000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	10.69
	201500007	10 E 200 24	122000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	238.40
	201500007	10 E 200 24	123000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	21.38
	201500007	10 E 200 24	19 124000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	94.08
	201500007	10 E 200 24	19 125400	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	4.28
	201500007	10 E 200 24	125500	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	41.69
	201500007	10 E 200 24	19 125510	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	83.39
	201500007	10 E 200 24	19 126000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	109.04
	201500007	10 E 200 24	19 127000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	150.74
	201500007	10 E 200 24	132700	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	47.04
	201500007	10 E 200 24	136320	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	10.69
	201500007	10 E 200 24	19 141000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	10.69
	201500007	10 E 200 24	19 143000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	86.59
	201500007	10 E 200 24	19 213000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	166.77
	201500007	10 E 200 24	19 222200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	140.05
	201500007	10 E 200 24	19 241000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	218.09
	201500007	10 E 200 24	19 241100	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	2.14
	201500007	10 E 200 24	19 253300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	155.01
	201500007	10 E 200 24	19 254300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	75.90
	201500007	10 E 400 24	19 121000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	52.38
	201500007	10 E 400 24	122000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	334.61

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CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
07/03/2015	201500007	10 E 400 249 123000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	145.39
	201500007	10 E 400 249 124000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	193.50
	201500007	10 E 400 249 125400	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	4.28
	201500007	10 E 400 249 125500	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	41.69
	201500007	10 E 400 249 126000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	280.09
	201500007	10 E 400 249 127000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	271.54
	201500007	10 E 400 249 141000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	16.04
	201500007	10 E 400 249 143000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	87.66
	201500007	10 E 400 249 213000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	117.60
	201500007	10 E 400 249 222200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	138.98
	201500007	10 E 400 249 241000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	205.26
	201500007	10 E 400 249 241100	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	5.35
	201500007	10 E 400 249 253300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	143.25
	201500007	10 E 400 249 254300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	75.90
	201500007	10 E 400 249 132700	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	136.84
	201500007	10 E 400 249 136320	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	72.70
	201500007	10 E 700 249 172000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	106.91
		10 E 800 249 211100	DIVERSIFIED BENEFIT SERVICES I		45.97
		10 E 800 249 214400	DIVERSIFIED BENEFIT SERVICES I		55.59
		10 E 800 249 221910	DIVERSIFIED BENEFIT SERVICES I		145.39
		10 E 800 249 223100	DIVERSIFIED BENEFIT SERVICES I		44.90
		10 E 800 249 223100	DIVERSIFIED BENEFIT SERVICES I		159.29
		10 E 800 249 252000	DIVERSIFIED BENEFIT SERVICES I		125.08
		10 E 800 249 254200	DIVERSIFIED BENEFIT SERVICES I		75.90
		10 E 800 249 254300	DIVERSIFIED BENEFIT SERVICES I		78.04
	201500007	27 E 700 249 152000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	106.91
	201500007	27 E 700 249 158100	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	24.59
	201500007	27 E 700 249 158320	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	83.39
	201500007	27 E 700 249 158330	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	21.38
	201500007	27 E 700 249 158340	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	16.04
	201500007	27 E 700 249 158510	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	6.41
	201500007	27 E 700 249 158520	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	83.39
	201500007	27 E 700 249 158530	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	83.39
	201500007	27 E 700 249 158710	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	106.91
	201500007	27 E 700 249 158730	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	83.39
	201500007	27 E 700 249 158750	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	83.39
	201500007	27 E 700 249 158760	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	83.39
	201500007	27 E 700 249 159110	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	985.03
	201500007	27 E 700 249 213000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	31.00
	201500007	27 E 700 249 214400	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	22.45
	201500007	27 E 700 249 223300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT	39.55
		27 E 700 249 223300	DIVERSIFIED BENEFIT SERVICES I		58.80
		10 E 100 249 110300	DIVERSIFIED BENEFIT SERVICES I		70.56
		10 E 150 249 110300			810.77
		27 E 700 249 158310	DIVERSIFIED BENEFIT SERVICES I		83.39
		10 E 200 249 122000			51.31
			DIVERSIFIED BENEFIT SERVICES I		
	201500007	IU E 100 249 122000	DIVERSIFIED BENEFIT SERVICES I		51.31
				Totals for 201500007	10,690.53
07/10/2015	201500008	10 E 100 249 110000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS	137.08
	201500008	10 E 100 249 110100	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS	260.21
	201500008	10 E 100 249 110101	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS	374.83
	201500008	10 E 100 249 110200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS	181.22
	201500008	10 E 100 249 110300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS	212.97
		10 E 100 249 143000	DIVERSIFIED BENEFIT SERVICES I		45.69
			DIVERSIFIED BENEFIT SERVICES I		69.00
		21, 21,000			09.00

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CHECK		ACCOUN	г					-	INV	DICE	
DATE	NUMBER	NUMBER			VENDOR					CRIPTION	AMOUNT
07/10/2015										REIMBURSEMENTS	52.66
										REIMBURSEMENTS	250.92
										REIMBURSEMENTS	82.87
										REIMBURSEMENTS	60.41
										REIMBURSEMENTS	63.50
										REIMBURSEMENTS	101.45
										REIMBURSEMENTS	51.11
										REIMBURSEMENTS	24.01
										REIMBURSEMENTS	116.17
										REIMBURSEMENTS	7.74
										REIMBURSEMENTS	172.70
										REIMBURSEMENTS	15.49
										REIMBURSEMENTS	68.15
										REIMBURSEMENTS	3.10
	201500008									REIMBURSEMENTS	30.20
										REIMBURSEMENTS	60.41
										REIMBURSEMENTS	78.99
										REIMBURSEMENTS	109.20
										REIMBURSEMENTS	34.08
										REIMBURSEMENTS	7.74
										REIMBURSEMENTS	7.74
										REIMBURSEMENTS	62.73
										REIMBURSEMENTS	120.81
										REIMBURSEMENTS	101.45
	201500008	10 E 2	00 249	241000	DIVERSIFIED	BENEFIT	SERVICES	ΙH	HRA	REIMBURSEMENTS	157.99
										REIMBURSEMENTS	1.55
										REIMBURSEMENTS	112.29
										REIMBURSEMENTS	54.99
										REIMBURSEMENTS	37.95
										REIMBURSEMENTS	242.40
										REIMBURSEMENTS	105.32
										REIMBURSEMENTS	140.17
										REIMBURSEMENTS	3.10
										REIMBURSEMENTS	30.20
										REIMBURSEMENTS	202.90
										REIMBURSEMENTS	196.71
										REIMBURSEMENTS	11.62
										REIMBURSEMENTS	63.50
										REIMBURSEMENTS	85.19
										REIMBURSEMENTS	100.68
										REIMBURSEMENTS	148.69
										REIMBURSEMENTS	3.87
										REIMBURSEMENTS	103.78
	201500008	10 E 4	00 249	254300	DIVERSIFIED	BENEFIT	SERVICES	ΙH	HRA	REIMBURSEMENTS	54.99
										REIMBURSEMENTS	99.13
										REIMBURSEMENTS	52.66
	201500008	10 E 7	00 249	172000	DIVERSIFIED	BENEFIT	SERVICES	Ιŀ	HRA	REIMBURSEMENTS	77.44
	201500008	10 E 8	00 249	211100	DIVERSIFIED	BENEFIT	SERVICES	Ιŀ	HRA	REIMBURSEMENTS	33.30
										REIMBURSEMENTS	40.27
										REIMBURSEMENTS	105.32
										REIMBURSEMENTS	32.53
	201500008	10 E 8	00 249	232100	DIVERSIFIED	BENEFIT	SERVICES	ΙH	HRA	REIMBURSEMENTS	115.39
	201500008	10 E 8	00 249	252000	DIVERSIFIED	BENEFIT	SERVICES	Ιŀ	HRA	REIMBURSEMENTS	90.61
	201500008	10 E 8	00 249	254200	DIVERSIFIED	BENEFIT	SERVICES	ΙI	HRA	REIMBURSEMENTS	54.99
	201500008	10 E 8	00 249	254300	DIVERSIFIED	BENEFIT	SERVICES	ΙI	HRA	REIMBURSEMENTS	56.53
	201500008	27 E 7	00 249	152000	DIVERSIFIED	BENEFIT	SERVICES	ΙH	HRA	REIMBURSEMENTS	77.44

3frdt101.p	SCHOOL DISTRICT OF ALTOONA	7:51 AM	07/16/15
05.15.06.00.00-010080	Bi-monthly Check List (Dates: 07/02/15 - 07/15/15)	PAGE	8

CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
07/10/2015	201500008	27 E 700 249 158100	DIVERSIFIED BENEFIT SERVICES 1	L HRA REIMBURSEMENTS	17.81
	201500008	27 E 700 249 158320	DIVERSIFIED BENEFIT SERVICES ]	I HRA REIMBURSEMENTS	60.41
	201500008	27 E 700 249 158330	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	15.49
	201500008	27 E 700 249 158340	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	11.62
	201500008	27 E 700 249 158510	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	4.80
	201500008	27 E 700 249 158520	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	60.41
	201500008	27 E 700 249 158530	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	60.41
	201500008	27 E 700 249 158710	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	77.44
	201500008	27 E 700 249 158730	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	60.41
	201500008	27 E 700 249 158750	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	60.41
	201500008	27 E 700 249 158760	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	60.41
	201500008	27 E 700 249 159110	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	713.52
	201500008	27 E 700 249 213000	DIVERSIFIED BENEFIT SERVICES ]	I HRA REIMBURSEMENTS	22.46
	201500008	27 E 700 249 214400	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	16.26
	201500008	27 E 700 249 223300	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	28.65
	201500008	27 E 700 249 223300	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	42.59
	201500008	10 E 100 249 110300	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	51.11
	201500008	10 E 150 249 110450	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	587.34
	201500008	27 E 700 249 158310	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	60.41
	201500008	10 E 200 249 122000	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	37.17
	201500008	10 E 100 249 122000	DIVERSIFIED BENEFIT SERVICES 1	I HRA REIMBURSEMENTS	37.17
				Totals for 201500008	7,744.43
07/10/2015	201500013	10 E 800 355 263300	AT&T	TELEPHONE - 2014/15 BLANKET	138.37
				ORDER	
				Totals for 201500013	138.37
07/10/2015	201500014	10 E 100 331 253300	XCEL ENERGY	HS, FB FIELD, MS LAB, MS, ES	573.52
	201500014	10 E 100 336 253300	XCEL ENERGY	HS, FB FIELD, MS LAB, MS, ES	5,385.08
	201500014	10 E 200 331 253300	XCEL ENERGY	HS, FB FIELD, MS LAB, MS, ES	299.73
	201500014	10 E 200 336 253300	XCEL ENERGY	HS, FB FIELD, MS LAB, MS, ES	6,254.99
	201500014	10 E 400 331 253300	XCEL ENERGY	HS, FB FIELD, MS LAB, MS, ES	784.25
	201500014	10 E 400 336 253300	XCEL ENERGY	HS, FB FIELD, MS LAB, MS, ES	8,028.48
	201500014	10 E 100 331 253300	XCEL ENERGY	EEC, DO, STORAGE	20.00
	201500014	10 E 100 336 253300	XCEL ENERGY	EEC, DO, STORAGE	195.28
	201500014	10 E 800 331 253300	XCEL ENERGY	EEC, DO, STORAGE	44.11
	201500014	10 E 800 336 253300	XCEL ENERGY	EEC, DO, STORAGE	244.45
				Totals for 201500014	21,829.89

Totals for checks 175,984.20

#### FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL	99,605.49	65.00	61,297.49	160,967.98
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	750.00	750.00
27	SPECIAL EDUCATION FUND	5,123.80	0.00	8,468.18	13,591.98
50	FOOD SERVICE	674.24	0.00	0.00	674.24
*** F	und Summary Totals ***	105,403.53	65.00	70,515.67	175,984.20

CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
07/09/2015	8167	61 L 000 000 814228 000	PLANERT, EMILEE	RECEIPTS FROM SAMS AND	375.05
				DICKEY'S BBQ PIT, SOFTBALL	
				BANQUET	
				Totals for 8167	375.05
07/14/2015	8168	61 L 000 000 814212 000	EQUAL RIGHTS DIVISIO	work permit	142.50
				Totals for 8168	142.50
07/09/2015	?????????	61 L 000 000 814204 000	SCHOOL SPECIALTY INC	2014-2015 Premier - student	1,120.00
				school handbooks Please	
				charge to account# 61 L 000 $$	
				000 814204 ORDER DATE	
				04-16-205	
				Totals for 151600011	1,120.00
07/14/2015	?????????	61 L 000 000 814228 000	CHIPPEWA VALLEY SPOR	awards for SB Banquet 2015	99.00
07/14/2015	?????????	61 L 000 000 814231 000	CHIPPEWA VALLEY SPOR	LS TSHIRT, HOODED SWEATSHIRT,	1,484.00
				TENNIS OVERGRIPS, JACKET,	
				PANTS, INV#212535 TEE, POLOS,	
				SCOREBOOK	
				Totals for 151600022	1,583.00

Totals for checks 3,220.55

#### FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
61 EXTRA CURRICULAR FUND	3,220.55	0.00	0.00	3,220.55
*** Fund Summary Totals ***	3,220.55	0.00	0.00	3,220.55

Used By	Name			Tran Date	Tran ID	Card Number	Where Used		Purch Vendor	Imp Date	Post Date	Status	App	Amount
	1	Line	Descript	ion			PO Number	Invoice Number	Invoice Dt	Amo	ount			
				05/22/2015	391006882	******	Amazon.com	, AMZN.COM/BILL, WA,		06/30/2015	5	Batch		223.80
		1								223	8.80			
ALLEJEF00	0 BALLENTINE JI			05/15/2015	390340821	XXXXXXXXXXXXXXXXXXX		IGHT TOOLS 2, EAU CLA		05/29/2015		Invoiced	A	112.8
		2	SUPPLIES					PCARD 05201500080		112				
				05/14/2015	390115103	*****		CHIPPEWA FL, CHIPPEW		05/29/2015		Invoiced	A	299.0
		2	CABINET						05/27/2015		.00			
				05/13/2015	389974128	*****	MENARDS EAU	J CLAIRE EAS, EAU CLA		05/29/2015		Invoiced	A	50.9
		2		UNCH, SIDIN					05/27/2015	50	0.91			
				05/12/2015	389854688	*****	MENARDS EAU	J CLAIRE EAS, EAU CLA		05/29/2015	5	Invoiced	A	14.0
		2	SWITCHES	, SWITCH PL	ATES, J CH	ANNEL	4101500013	PCARD 05201500083	05/27/2015	14	.09			
				05/01/2015	388766281	*****	MENARDS EAU	J CLAIRE EAS, EAU CLA		05/29/2015	5	Invoiced	A	35.4
		2	SIDING S	UPPLIES			4101500013	PCARD 05201500084	05/27/2015	35	5.41			
								5 transaction(	s) for BALLEJ	EF000. Tot	al Amount =	===>		512.2
TEDRCON00	0 BIEDRON CONST	PANCE	εM	05/29/2015	391735943	****	GRIZZLYS G	RILL N SALOO, FARGO,		06/30/2015	5	Batch		33.9
		1		,,						, ,	.98			
		-		05/29/2015	391735942	****	T.TMAXX #06	78, EAU CLAIR, WI, 54		06/30/2015		Batch		5.9
		1		00, 19, 2010	551,555,12		10111111 (100	, , , , , , , , , , , , , , , , , , , ,			.99	Dation		5.5
		-		05/19/2015	390538875	****	THE POTTING	G SHED, ALTOONA, WI,		05/29/2015		Invoiced	۵	152.5
		1		FOR STAFF A				PCARD 05201500001	05/27/2015		2.50	111101004		10210
		-					TOHNNY S T	TALIAN S, EAU CLAIRE,		05/29/2015		Invoiced	δ	49.4
		1	LUNCH -		505750070	AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA		PCARD 05201500001			.48	IIIVOICCU	л	17.1
		T	LUNCH -	5 601515				4 transaction(						241.9
								+ transaction()	5) IOI BIEDRO	011000. 100	ai Amount -	/		241.9
OSS LIS00	0 BOSS LISA M			05/21/2015	390782603	*****	SSI*SCHOOL	SPECIALTY, 888-388-3		06/30/2015	5	Batch		269.3
		1								269	.32			
				05/21/2015	390782602	*****	MEGA FOODS	EAST, EAU CLAIRE, WI		06/30/2015	5	Batch		40.9
		1								40	.90			
				05/15/2015	390340832	*****	WAL-MART #5	5373, CHIPPEWA FALL,		05/29/2015	5	Invoiced	А	21.4
		1	BINDERS,	CRACKERS				PCARD 05201500001	05/27/2015	21	.42			
				05/15/2015	390340831	****	CAMILLE S S	SIDEWALK, CHIPPEWA FA		05/29/2015	5	Invoiced	A	64.6
		2	PE INTER						05/27/2015		.63			
					390340830	xxxxxxxxxxxxxxxx		82800008284, ALTOONA		05/29/2015		Invoiced	А	30.0
		2		FOR HOMELE				PCARD 05201500120	05/27/2015		.00			50.0
		-				*****		DISCOVERY, AUBURN HIL		05/29/2015		Invoiced	А	315.1
		2	SPANISH		202024091			PCARD 05201500121	05/27/2015		, 5.14	THADTCED	A	1.0.1
		4	SPANISH	SOLLTTES			T70T20000T	FCARD 03201300121	03/21/2015	315				

#### SCHOOL DISTRICT OF ALTOONA Credit Card Transaction Report

Used By	Name		Tran Date	Tran ID	Card Number	Where Used	1	Purch Vendor	Imp Date	Post Date	Status	App	Amount
		Line Desc	ription			PO Number	Invoice Number	Invoice Dt	Amo	ount			
BOSS LIS00	0 BOSS LISA M	contin	ued										
			05/08/2015	389590606	*****	MEGA FOODS	S EAST, EAU CLAIRE, WI	:	05/29/201	5	Invoiced	A	34.98
		2 FLOW	ERS AND SODA			1111500028	9 PCARD 05201500122	05/27/2015	34	4.98			
			05/04/2015	388948245	*****	Amazon.com	n, AMZN.COM/BILL, WA,		05/29/201	5	Invoiced	A	35.97
		2 Mamm	a, Do you Love	me		1600015005	5 PCARD 05201500123	05/27/2015		7.99			
		3 Eati	ng the Alphabet	:		1600015005	9 PCARD 05201500123	05/27/2015		7.00			
		4 Cord	uroy			1600015005	9 PCARD 05201500123	05/27/2015		6.99			
		5 Good	night Moon			1600015005	9 PCARD 05201500123	05/27/2015		6.00			
		6 Chic	a Chica Boom Bo	oom		1600015005	9 PCARD 05201500123	05/27/2015		7.99			
			05/01/2015	388766286	*****	AMAZON MKI	PLACE PMTS, AMZN.COM/		05/29/201	5	Invoiced	А	65.38
		2 RUBB	ER BANDS, APPLI	E CABLE, LE	GAL PADS X2, STAP	2041500016	5 PCARD 05201500124	05/27/2015	6	5.38			
			05/01/2015	388766285	*****	Amazon.com	n, AMZN.COM/BILL, WA,		05/29/201	5	Invoiced	А	13.92
		2 The	Napping House			1600015005	9 PCARD 05201500125	05/27/2015	1	3.92			
			05/01/2015	388766284	*****	AMAZON MKI	PLACE PMTS, AMZN.COM/		05/29/201	5	Invoiced	А	56.23
		2 LAMI	NATING POUCHES	WHITEBOAR	D CLEANER	2041500016	5 PCARD 05201500126	05/27/2015	50	6.23			
							11 transaction	n(s) for BOSS	LISOOO. To	otal Amount	====>		947.89
HAYDESCO00	0 HAYDEN SCOT	ГА	05/29/2015	391735941	*****	JIMMY JOHN	IS - 527, EAU CLAIRE,		06/30/201	5	Batch		28.66
		1							28	8.66			
			05/29/2015	391735940	*****	FESTIVAL F	FOODS, EAU CLAIRE, WI,		06/30/201	5	Batch		27.14
		1							2'	7.14			
			05/27/2015	391358788	*****	LITTLE CAE	SARS 1320 00, EAU CLA	1	06/30/201	5	Batch		21.10
		1							23	1.10			
							3 transaction(	s) for HAYDES	C0000. Tot	tal Amount =	====>		76.90
HINTGSUS00	0 HINTGEN SUSA	AN	05/14/2015	390115099	*****	50-50 FACT	CORY OUTLET, EAU CLAIR	2	05/29/201	5	Invoiced	A	62.42
		2 Supp	lies for 4K End	l-of-the-Ye	ar family picnic.	0001500117	PCARD 05201500000	05/27/2015	62	2.42			
JOHNSGRE00	0 JOHNSON GRE	GORY L	05/29/2015	391735938	*****	MENARDS EA	AU CLAIRE EAS, EAU CLA	1	06/30/201	5	Batch		97.82
		1							9'	7.82			
			05/28/2015	391501180	*****	MENARDS EA	AU CLAIRE EAS, EAU CLA	1	06/30/201	5	Batch		82.86
		1							82	2.86			
			05/22/2015	391006877	*****	KWIK TRIP	45900004598, EAU CLA	1	06/30/201	5	Batch		63.56
		1							63	3.56			
			05/20/2015	390652296	*****	MENARDS EA	AU CLAIRE EAS, EAU CLA	1	05/29/201	5	Invoiced	A	57.37
		2 FURR	ING STRIP, CORN	NER BRACE,	DECK SCREWS	0001500154	PCARD 05201500011	05/27/2015	5'	7.37			
			05/13/2015	389974125	*****	KWIK TRIP	39000003905, EAU CLA	1	05/29/201	5	Invoiced	A	73.12
		2 FUEL				0001500154	PCARD 05201500012	05/27/2015	73	3.12			

Used By Name Tran Date Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
Line Description		PO Number Invoice Number	Invoice Dt	Amo	unt			
JOHNSGRE000 JOHNSON GREGORY L continued								
05/08/2015 38959060	*****	: KWIK TRIP 45900004598, EAU CL	A	05/29/2015		Invoiced	A	102.99
2 FUEL		0001500154 PCARD 05201500013	05/27/2015	102	.99			
05/07/2015 38935481	*****	. KWIK TRIP 45900004598, EAU CL	A	05/29/2015		Invoiced	A	125.00
2 FUEL		0001500154 PCARD 05201500014	05/27/2015	125	.00			
05/06/2015 38921647	*****	TRACTOR CENTRAL LLC CH, CHIPPE	W	05/29/2015		Invoiced	A	104.81
2 DRY CHARGED BATTERY		0001500154 PCARD 05201500015	05/27/2015	104	.81			
		8 transaction	(s) for JOHNSG	RE000. Tot	al Amount =	===>		707.53
KUCHTROB000 KUCHTA ROBERTA A 05/14/2015 39011510	*****	DEMCO INC, 800-9624463, WI, 53	7	05/29/2015		Invoiced	A	526.79
2 Paper cutter, book cart, lab	ls	2001500070 PCARD 05201500087	05/27/2015	526	.79			
05/08/2015 38959060	*****	Amazon.com, AMZN.COM/BILL, WA,		05/29/2015		Invoiced	A	641.98
2 Two cameras and cases for us	in LMC	2001500067 PCARD 05201500088	05/27/2015	641	.98			
05/04/2015 38894823	*****	Amazon.com, AMZN.COM/BILL, WA,		05/29/2015		Invoiced	A	20.11
2 WRITING ABOUT READING X1		2001500068 PCARD 05201500089	05/27/2015	20	.11			
		3 transaction	(s) for KUCHTRO	DB000. Tot	al Amount =	===>		1,188.88
MARKOKAT000 MARKO KATHY J 05/22/2015 39100688	*****	WM SUPERCENTER #1669, EAU CLAI	R	06/30/2015		Batch		35.48
1				35	.48			
05/21/2015 39078260	* *****	SCHEELS EAU CLAIRE, EAU CLAIRE	,	06/30/2015		Batch		149.50
1				149	.50			
05/14/2015 39011510	*****	NELCO, GRAND RAPIDS, MI, 49544	,	05/29/2015		Invoiced	A	239.50
2 W-2/1099 forms and envelopes		0001500135 PCARD 05201500043	05/27/2015	239	.50			
		3 transaction	(s) for MARKOKA	AT000. Tot	al Amount =	===>		424.48
MARKWRON000 MARKWELL RONALD E 05/29/2015 39173594	*****	INDIANHEAD FOODSER, EAU CLAIRE	,	06/30/2015		Batch		8.43
1				8	.43			
05/29/2015 39173594	*****	USPS 56249000733403965, EAU CL	A	06/30/2015		Batch		1.40
1				1	.40			
05/29/2015 39173594	*****	MEGA FOODS EAST, EAU CLAIRE, W	I	06/30/2015		Batch		14.34
1				14	.34			
		3 transaction	(s) for MARKWR	ON000. Tot	al Amount =	===>		24.17
MCCUTDON000 MCCUTCHEON DONALD ALAN 05/29/2015 39173594	*****	408615 OAKWOOD 12, EAU CLAIRE,		06/30/2015		Batch		90.00
1				90	.00			
05/15/2015 39034082	*****	FAMOUS DAVE S BBQ, EAU CLAIRE,		05/29/2015		Invoiced	A	158.79
2 Lunch for SPDG grant meeting		7171500035 PCARD 05201500049	05/27/2015	158	.79			

2 SUPPLIES

#### SCHOOL DISTRICT OF ALTOONA Credit Card Transaction Report

Invoiced A

14.71

14.71

05.15.06.00.01-010013	Credit	Card Transaction Report		PAGE	: 4
IIrod Dr. Nowo	There Dates The Cand Musican	Whome Hand Dunch M	Iondou Ten Data Data Chata		Amourat
Used By Name	Tran Date Tran ID Card Number		Vendor Imp Date Post Date Statu	is <u>App</u>	Amount
MCCUTDON000 MCCUTCHEON DON	e Description	PO Number Invoice Number Invoice	e Dt Amount		
MCCUIDONUUU MCCUICHEON DON.	05/01/2015 388766280 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		05/29/2015 Invoi	lced A	75.00
	2 Lunches provided for two SPDG grant meetings.			.ceu A	75.00
	indicites provided for two srbd grant meetings.		ACCUTDON000. Total Amount ====>		323.79
		5 clansaction(b) for m	ACCIDENTED TOTAL AMOUNT		525.75
MITCHMIC000 MITCH MICHELLE	L 05/27/2015 391358800 XXXXXXXXXXXXXXX	X MEGA FOODS EAST, EAU CLAIRE, WI	06/30/2015 Batch	1	257.74
			257.74		
	05/21/2015 390782601 XXXXXXXXXXXXXXXX	X Amazon.com, AMZN.COM/BILL, WA,	06/30/2015 Batch	1 .	1,081.70
			1,081.70		
	05/20/2015 390652299 XXXXXXXXXXXXXXX	X OFFICEMAX/OFFICEDEPOT6, EAU CLA	05/29/2015 Invoi	iced A	-1.04
	CREDIT	PCARD 05201500001 05/27/20	2015 -1.04		
	05/19/2015 390538876 XXXXXXXXXXXXXXX	X CAMILLE S SIDEWALK, CHIPPEWA FA	05/29/2015 Invoi	lced A	-7.49
	2 CREDIT PBIS lunch - CLUB MED HOTWRAP	4101500045 PCARD 05201500096 05/27/20	2015 -7.49		
	05/15/2015 390340829 XXXXXXXXXXXXXXX	X CANCUN MEXICAN RESTAUR, EAU CLA	05/29/2015 Invoi	iced A	10.00
	2 Materials for our annual field trip - GIFT CA	R 4031500007 PCARD 05201500097 05/27/20	2015 10.00		
	05/15/2015 390340828 XXXXXXXXXXXXXXX	X CANCUN MEXICAN RESTAUR, EAU CLA	05/29/2015 Invoi	iced A	10.00
	2 Materials for our annual field trip - GIFT CA	R 4031500007 PCARD 05201500098 05/27/20	2015 10.00		
	05/15/2015 390340827 XXXXXXXXXXXXXX	X CANCUN MEXICAN RESTAUR, EAU CLA	05/29/2015 Invoi	iced A	10.00
	2 Materials for our annual field trip GIFT CARD	4031500007 PCARD 05201500099 05/27/20	2015 10.00		
	05/15/2015 390340826 XXXXXXXXXXXXXXX	X CANCUN MEXICAN RESTAUR, EAU CLA	05/29/2015 Invoi	lced A	10.00
	2 Materials for our annual field trip	4031500007 PCARD 05201500100 05/27/20	2015 10.00		
	05/15/2015 390340825 XXXXXXXXXXXXXX	X CANCUN MEXICAN RESTAUR, EAU CLA	05/29/2015 Invoi	lced A	10.00
	2 Materials for our annual field trip	4031500007 PCARD 05201500101 05/27/20	2015 10.00		
	05/15/2015 390340824 XXXXXXXXXXXXXX	X CANCUN MEXICAN RESTAUR, EAU CLA	05/29/2015 Invoi	iced A	10.00
	? Materials for our annual field trip	4031500007 PCARD 05201500102 05/27/20			
	05/15/2015 390340823 XXXXXXXXXXXXXXXX			lced A	10.00
	2 Materials for our annual field trip	4031500007 PCARD 05201500103 05/27/20			
	05/15/2015 390340822 XXXXXXXXXXXXXXXX			lced A	86.81
	2 2014-2015 PBIS lunch	4101500045 PCARD 05201500104 05/27/20			
	05/14/2015 390115105 XXXXXXXXXXXXXX			lced A	40.64
	2 BAGS, NAPKINS, PLATES. PALM ORIG, CUPS, OLIVE			_	
	05/13/2015 389974130 XXXXXXXXXXXXXXX			lced A	19.99
	GRADUATION SUPPLIES	6021500004 PCARD 052015 EX00009 05/27/20			10 50
	05/13/2015 389974129 XXXXXXXXXXXXXXXX			lced A	19.53
	2 FOOD	4001500047 PCARD 05201500106 05/27/20	2015 19.53		

4031500008 PCARD 05201500107 05/27/2015

05/12/2015 389854690 XXXXXXXXXXXX 50-50 FACTORY OUTLET, EAU CLAIR 05/29/2015

#### SCHOOL DISTRICT OF ALTOONA Credit Card Transaction Report

ed By Name	Tran Date Tran ID Card Number		Purch Vendor Imp Date		Amo Amo
	Description	PO Number Invoice Number I	nvoice Dt Amor	unt	
ICHMIC000 MITCH MICHELLE					
		XXXX WM SUPERCENTER #1669, EAU CLAIR	05/29/2015		12
	2 prizes		5/27/2015 129		
	05/05/2015 389083387 XXXXXXXXXX		05/29/2015		3
	2 Yoga Pretzels (Yoga Cards) Cards		-, ,	.75	
		XXXX WM SUPERCENTER #1669, EAU CLAIR	05/29/2015		Ę
	2 CANDY, BAGS, FLOWERS			.14	
	05/04/2015 388948244 XXXXXXXXXXX	XXXX GRADECAM, LLC, 8664723339, CA,	05/29/2015	Invoiced A	1
	I GRADECAM - HS SCIENCE	PCARD 05201500001 0	5/27/2015 15	.00	
	05/04/2015 388948243 XXXXXXXXXX	XXXX GRADECAM, LLC, 8664723339, CA,	05/29/2015	Invoiced A	-
	l GRADECAM - HS SCIENCE	PCARD 05201500001 0	5/27/2015 15	.00	
	05/04/2015 388948242 XXXXXXXXXX	XXXX GRADECAM, LLC, 8664723339, CA,	05/29/2015	Invoiced A	
	l gradecam	PCARD 05201500001 0	5/27/2015 15	.00	
	05/04/2015 388948241 XXXXXXXXXX	XXXX OFFICEMAX/OFFICEDEPOT6, EAU CLA	05/29/2015	Invoiced A	
	2 TOTE, FOLDERS, PENCILS	4441500003 PCARD 05201500111 0	5/27/2015 44	.76	
	05/04/2015 388948240 XXXXXXXXXX	XXXX WM SUPERCENTER #1669, EAU CLAIR	05/29/2015	Invoiced A	
	2 SUPPLIES	4441500003 PCARD 05201500112 0	5/27/2015 31	. 29	
	05/04/2015 388948239 xxxxxxxxxx	XXXX OFFICEMAX/OFFICEDEPOT6, EAU CLA	05/29/2015	Invoiced A	
	2 JDA GMILL ORDER PROC	4101500008 PCARD 05201500113 0	5/27/2015 20	.02	
	05/04/2015 388948238 XXXXXXXXXXX	XXXX OFFICEMAX/OFFICEDEPOT6, EAU CLA	05/29/2015	Invoiced A	3
	2 Office Supplies	4101500008 PCARD 05201500114 0	5/27/2015 358	. 35	
	05/01/2015 388766283 XXXXXXXXXXX	XXXX WAL-MART #1669, EAU CLAIRE, WI,	05/29/2015	Invoiced A	
	2 Cooking Supplies	7001500014 PCARD 05201500115 0	5/27/2015 79	.04	
		27 transaction(s	) for MITCHMIC000. To	tal Amount ====>	2,3
BEBON000 NORBERG BONITA	R 05/22/2015 391006881 XXXXXXXXXX	XXXX CHIPPEWA VALLEY SPT GD, EAU CLA	06/30/2015	Batch	
	L		49	.75	
	05/21/2015 390782600 XXXXXXXXXXX	XXXX VZWRLSS*PREPAID PYMNT, 888-294-	06/30/2015	Batch	
	L		74	. 23	
	05/20/2015 390652298 XXXXXXXXXXX	XXXX FITNESS FINDERS INC, 517-905101	05/29/2015	Invoiced A	
	l COLOR BEADED CHAINS, BIKER AWARD 250	PCARD 05201500001 0	5/27/2015 53	.95	
	05/13/2015 389974127 XXXXXXXXXXX	XXXX AMAZON MKTPLACE PMTS, AMZN.COM/	05/29/2015	Invoiced A	2
	L LAMINATING POUCHES, COLOR CARD STOCK, LANY	ARDS PCARD 05201500001 0	5/27/2015 233	. 45	
			for NORBEBON000. Tota		4
TH JOY000 ORTH JOYCE MAR	FF 0E/12/201E 2000E/202 VVVVVVVVVVV		05/29/2015	Invoiced A	31
					3
	2 Survey Monkey subscription	8311500018 PCARD 05201500041 0	5/27/2015 300	.00	

#### SCHOOL DISTRICT OF ALTOONA Credit Card Transaction Report

Line         Description         PO_Header         Invalian         Assume           OWTH JUYGD DER JOYCE MARIE         cestionsci         55/21/2015         388766282 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Used By	Name	Tran Date	Tran ID	Card Number	Where Used		Purch Vendor	Imp Date	Post Date	Status	App	Amount
B         D		Line	Description			PO Number	Invoice Number	Invoice Dt	Amc	ount			
2         remarks for track "personal basis" WHIT AND C 400500003 CGAND 050010004 05/27/2015 70.2         71.2         21 remarksting) for 060000000. Tital hourst ===>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	ORTH JOY000	) ORTH JOYCE MARIE	continued										
2 transaction(s) for ORTH JOYOND. Total AROUN SHOULD SHO			05/01/2015	388766282	*****	SAMS CLUB	#8185, EAU CLAIRE, WI		05/29/2015	i	Invoiced	A	73.22
SCHEPPAROOD SCHEPPER NARK J         09/29/2015         301735939         XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		2	rewards for track	"personal b	ests" FRUIT AND C	4101500033	PCARD 05201500094	05/27/2015	73	.22			
=							2 transaction(s	s) for ORTH JO	DY000. Tot	al Amount =	:===>		373.22
=													
05/28/2015         07/28/2015         07/28/2	SCHEPMAR000	) SCHEPPKE MARK J	05/29/2015	391735939	*****	AMAZON MKT	PLACE PMTS, AMZN.COM/		06/30/2015		Batch		-132.99
1       1		1							-132	.99			
0         0			05/28/2015	391501181	*****	UPS*1ZT084	340397853057, 800-811		06/30/2015		Batch		17.48
1         259.98         259.98         259.98         259.98         259.98         259.98         259.99		1							17	.48			
10,22/2015 391006879 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			05/27/2015	391358783	*****	AMAZON MKT	PLACE PMTS, AMZN.COM/		06/30/2015	i	Batch		259.98
1         129.99           05/22/2015 391006878 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		1							259	.98			
0         0			05/22/2015	391006879	******	AMAZON MKT	PLACE PMTS, AMZN.COM/		06/30/2015	i	Batch		129.99
1       92,000       95,297,000       90,727,000		1							129	.99			
05/19/2015       390538674       XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			05/22/2015	391006878	******	IN *ONE SOU	URCE IMAGING, 715-838		06/30/2015		Batch		92.60
2       CABLES AND SPLITTERS       B01050066 PCARD 052015002       05/27/2015       288.45         05/15/2015       39034017 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		1							92	.60			
05/15/2015       390340817       XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			05/19/2015	390538874	*****	AMAZON MKT	PLACE PMTS, AMZN.COM/		05/29/2015		Invoiced	A	288.54
2       Sewell Direct SW-29969-PRO HD-Link HDMI Over S 8101500066 PCRD 05201500021       05/27/2015       382.06         05/14/2015 390115101 XXXXXXXXXXX SMARTSIGN, 07187971900, NY, 112       05/29/2015       Invoiced A       376.00         2       METAL ASSET LABELS X800       8101500066 PCARD 05201500022       05/27/2015       376.00       05/14/2015       390115100 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		2	CABLES AND SPLITTE	RS		8101500066	PCARD 05201500020	05/27/2015	288	.54			
05/14/2015       390115101       XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			05/15/2015	390340817	******	AMAZON MKT	PLACE PMTS, AMZN.COM/		05/29/2015		Invoiced	A	382.06
2       METAL ASSET LABELS X800       8101500066 PCARD 0520150022       05/27/2015       376.00         05/14/2015       390115100 XXXXXXXXXXXXX INSTOCKLABELS.COM, 08016342400,       05/29/2015       Invoiced A       161.01         2       LABELS       8101500066 PCARD 0520150023       05/27/2015       161.01         05/13/2015       389974126 XXXXXXXXXXXXX B E PUBLISHING, 865-9664553, RI       05/29/2015       Invoiced A       140.78         2       KEYBOARD COVERS X5       8101500066 PCARD 05201500024       05/27/2015       140.78         2       KEYBOARD COVERS X5       8101500066 PCARD 05201500024       05/27/2015       140.78         2       LOT OF 5 SAMSUNG CHROMEBOOK VIDEO CABLE X1       8101500066 PCARD 05201500026       05/27/2015       140.99         05/06/2015       389216475 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		2	Sewell Direct SW-2	9969-PRO HD	-Link HDMI Over S	8101500066	PCARD 05201500021	05/27/2015	382	.06			
0.5/14/2015       300115100       XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			05/14/2015	390115101	******	SMARTSIGN,	07187971900, NY, 112		05/29/2015		Invoiced	A	376.00
2       LABELS       B101500066 PCARD 05201500023       05/27/2015       161.01         05/13/2015       389974126 XXXXXXXXXX B E PUBLISHING, 865-9664553, RI       05/29/2015       Invoiced A       140.78         2       KEYBOARD COVERS X5       8101500066 PCARD 05201500024       05/27/2015       140.78         05/08/2015       389590602 XXXXXXXXXXX PAYPAL *WHOLESALEEL, 4029357733       05/29/2015       Invoiced A       44.99         2       LOT OF 5 SAMSUNG CHROMEBOOK VIDEO CABLE XI       8101500066 PCARD 05201500025       05/27/2015       44.99       267.00         2       DELL CHROMEBOOK 11 X1       8101500066 PCARD 05201500026       05/27/2015       267.00       1nvoiced A       268.61         2       CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066 PCARD 05201500027       05/27/2015       268.61       13 transaction(s) for SCHEPMAR000. Total Amount ====>       2,296.05         SIVERSUS000 SIVERTSON SUSAN K       05/28/2015       391501183 XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       74.95         1       74.95         1       74.95		2	METAL ASSET LABELS	X800		8101500066	PCARD 05201500022	05/27/2015	376	.00			
05/13/2015       389974126       XXXXXXXXXXX B       B E       PUBLISHING, 865-9664553, RI       05/29/2015       Invoiced A       140.78         2       KEYBOARD COVERS X5       8101500066       PCARD 05201500024       05/27/2015       140.78         2       LOT OF 5       SAMSUNG CHROMEBOOK VIDEO CABLE X1       8101500066       PCARD 05201500025       05/27/2015       44.99         2       LOT OF 5       SAMSUNG CHROMEBOOK VIDEO CABLE X1       8101500066       PCARD 05201500025       05/27/2015       44.99         05/06/2015       389216475       XXXXXXXXXXXXXXXXXX DMI* DELL K-12       PTR, 888-977-335       05/29/2015       Invoiced A       267.00         2       DELL CHROMEBOOK 11 X1       8101500066       PCARD 05201500027       05/27/2015       268.61       268.61         2       CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066       PCARD 05201500027       05/27/2015       268.61       13       13       transaction(s) for SCHEPMAR000.       Total Amount ====>       2,296.05         2       SIVERSUS000       SIVERTSON SUSAN K       05/28/2015       391501183       XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       74.95         1       C/27/2015       SIVERSUS0025       05/27/2015       Batch       1			05/14/2015	390115100	******	INSTOCKLAB	ELS.COM, 08016342400,		05/29/2015		Invoiced	A	161.01
2       KEYBOARD COVERS X5       8101500066 PCARD 05201500024       05/27/2015       140.78         2       LOT OF 5 SAMSUNG CHROMEBOOK VIDEO CABLE X1       8101500066 PCARD 05201500025       05/27/2015       44.99         2       LOT OF 5 SAMSUNG CHROMEBOOK VIDEO CABLE X1       8101500066 PCARD 05201500025       05/27/2015       44.99         2       DELL CHROMEBOOK 11 X1       8101500066 PCARD 05201500026       05/27/2015       267.00         2       DELL CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066 PCARD 05201500026       05/27/2015       268.61         2       CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066 PCARD 05201500027       05/27/2015       268.61         13       transaction(s) for SCHEPMAR000. Total Amount ====>       2,2296.05         2       SIVERSUS000 SIVERTSON SUSAN K       05/28/2015       391501183 XXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       74.95         1       74.95         1       74.95		2	LABELS			8101500066	PCARD 05201500023	05/27/2015	161	.01			
05/08/2015       389590602       XXXXXXXXXX PAYPAL *WHOLESALEEL, 4029357733       05/29/2015       Invoiced A       44.99         2       LOT OF 5       SAMSUNG CHROMEBOOK VIDEO CABLE X1       8101500066       PCARD 0520150025       05/27/2015       44.99         2       DELL CHROMEBOOK 11 X1       8101500066       PCARD 0520150026       05/27/2015       267.00         2       DELL CHROMEBOOK 11 X1       8101500066       PCARD 0520150026       05/27/2015       267.00         2       CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066       PCARD 05201500027       05/27/2015       268.61         2       CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066 PCARD 05201500027       05/27/2015       268.61         3       Taransaction(s) for SCHEPMAR000.       Total Amount ====>       2,296.05         1       O5/27/2015       391501183       XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       74.95         1       O5/27/2015       391358793       XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       19.44			05/13/2015	389974126	*****	B E PUBLIS	HING, 865-9664553, RI		05/29/2015	i	Invoiced	A	140.78
2       LOT OF 5 SAMSUNG CHROMEBOOK VIDEO CABLE X1       8101500066 PCARD 05201500025       05/27/2015       44.99         05/06/2015       389216475 XXXXXXXXXXX       DMI* DELL K-12 PTR, 888-977-335       05/29/2015       Invoiced A       267.00         2       DELL CHROMEBOOK 11 X1       8101500066 PCARD 05201500026       05/27/2015       267.00         05/05/2015       389083385 XXXXXXXXXXXX COMPUTER TECHNOLOGY LI, 5036463       05/29/2015       Invoiced A       268.61         2       CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066 PCARD 05201500027       05/27/2015       268.61       3296.05         3       transaction(s) for SCHEPMAR000.       Total Amount ====>       2,296.05         1       05/27/2015       391501183 XXXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       74.95         05/27/2015       391358793 XXXXXXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       19.44		2	KEYBOARD COVERS X5			8101500066	PCARD 05201500024	05/27/2015	140	.78			
05/06/2015 389216475 XXXXXXXXXX DM1* DELL K-12 PTR, 888-977-335       05/29/2015       Invoiced A       267.00         2       DELL CHROMEBOOK 11 X1       8101500066 PCARD 0520150026       05/27/2015       267.00         05/05/2015 389083385 XXXXXXXXXXXX COMPUTER TECHNOLOGY LI, 5036463       05/29/2015       Invoiced A       268.61         2       CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066 PCARD 05201500027       05/27/2015       268.61         1       13 transaction(s) for SCHEPMAROOL. Total Amount ====>       2,296.05         1       05/27/2015 391501183 XXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       74.95         05/27/2015 391358793 XXXXXXXXXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       19.44			05/08/2015	389590602	*****	PAYPAL *WHO	DLESALEEL, 4029357733		05/29/2015		Invoiced	A	44.99
2 DELL CHROMEBOOK 11 X1 3 DELL CHROMEBOOK 11 X1 05/05/2015 389083385 XXXXXXXXX COMPUTER TECHNOLOGY LI, 5036463 2 CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE 2 CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE 13 transaction(s) for SCHEPMAR000. Total Amount ====> 2,296.05 SIVERSUS000 SIVERTSON SUSAN K 05/28/2015 391501183 XXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 05/27/2015 391358793 XXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 05/27/2015 391358793 XXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 05/27/2015 391358793 XXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 06/30/2015 Batch 19.44		2	LOT OF 5 SAMSUNG C	HROMEBOOK V	IDEO CABLE X1	8101500066	PCARD 05201500025	05/27/2015	44	.99			
05/05/2015 389083385 XXXXXXXXXX COMPUTER TECHNOLOGY LI, 5036463       05/29/2015       Invoiced A       268.61         2 CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066 PCARD 0520150027       05/27/2015       268.61         13 transaction(s) for SCHEPMAR000. Total Amount ====>       2,296.05         1       74.95         1       05/27/2015 391358793 XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       74.95         05/27/2015 391358793 XXXXXXXXXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015       Batch       19.44			05/06/2015	389216475	*****	DMI* DELL H	K-12 PTR, 888-977-335		05/29/2015		Invoiced	A	267.00
2 CTL RUGGED CHROMEBOOK AND MANAGEMENT CONSOLE       8101500066 PCARD 05201500027 05/27/2015 268.61 13 transaction(s) for SCHEPMAR000. Total Amount ====>       2,296.05         SIVERSUS000 SIVERTSON SUSAN K       05/28/2015 391501183 XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 06/30/2015 Batch 74.95       74.95         1       05/27/2015 391358793 XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 06/30/2015 Batch 19.44       19.44		2	DELL CHROMEBOOK 11	X1		8101500066	PCARD 05201500026	05/27/2015	267	.00			
13 transaction(s) for SCHEPMAR000. Total Amount ====>       2,296.05         SIVERSUS000 SIVERTSON SUSAN K       05/28/2015 391501183 XXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015 Batch       74.95         1       05/27/2015 391358793 XXXXXXXXX Amazon.com, AMZN.COM/BILL, WA,       06/30/2015 Batch       19.44			05/05/2015	389083385	*****	COMPUTER TI	ECHNOLOGY LI, 5036463		05/29/2015		Invoiced	A	268.61
SIVERSUS000 SIVERTSON SUSAN K 05/28/2015 391501183 XXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 06/30/2015 Batch 74.95 1 05/27/2015 391358793 XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 06/30/2015 Batch 19.44		2	CTL RUGGED CHROMEB	OOK AND MAN	AGEMENT CONSOLE	8101500066	PCARD 05201500027	05/27/2015	268	.61			
1 74.95 05/27/2015 391358793 XXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 06/30/2015 Batch 19.44							13 transaction	(s) for SCHEPN	MAR000. To	tal Amount	====>		2,296.05
05/27/2015 391358793 XXXXXXXXXXXX Amazon.com, AMZN.COM/BILL, WA, 06/30/2015 Batch 19.44	SIVERSUS000	) SIVERTSON SUSAN H	x 05/28/2015	391501183	*****	Amazon.com	, AMZN.COM/BILL, WA,		06/30/2015	i	Batch		74.95
		1							74	.95			
1 19.44			05/27/2015	391358793	*****	Amazon.com	, AMZN.COM/BILL, WA,		06/30/2015	i	Batch		19.44
		1							19	.44			

SCHOOL DISTRICT OF ALTOONA Credit Card Transaction Report

Jsed By	Name	Tran Date	Tran ID	Card Number	Where Used		Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amo	ount			
SIVERSUS00	0 SIVERTSON SUSAN K	continued										
		05/27/2015	391358792	*****	AMAZON MKT	PLACE PMTS, AMZN.COM/		06/30/2015	5	Batch		35.81
	1							35	5.81			
		05/27/2015	391358791	*****	OFFICEMAX/	OFFICEDEPOT6, EAU CLA		06/30/2015	5	Batch		54.62
	1							54	1.62			
		05/20/2015	390652297	*****	AMAZON MKT	PLACE PMTS, AMZN.COM/		05/29/2015	5	Invoiced	A	25.25
	2	2 professional book	s for TAG	teaching	0001500137	PCARD 05201500045	05/27/2015	25	5.25			
		05/15/2015	390340819	*****	CHERRYBERR	Y, EAU CLAIRE, WI, 54		05/29/2015	5	Invoiced	A	34.17
	2	SCHOOL PBIS			0001500148	PCARD 05201500046	05/27/2015	34	1.17			
		05/15/2015	390340818	******	DOLRTREE 3	571 00035717, EAU CLA		05/29/2015	5	Invoiced	A	37.00
	2	PBIS material and T	AG noteboo	ks for teachers	0001500148	PCARD 05201500047	05/27/2015	37	7.00			
						7 transaction(	s) for SIVERSU	JS000. Tot	al Amount =	===>		281.24
STEFFAND000	0 STEFFEN ANDREA M	05/12/2015	389854687	*****	DIGICOPY,	EAU CLAIRE, WI, 54701		05/29/2015	5	Invoiced	A	199.60
	2	AIS- OEU 4B The Red	Caboose (	Altoona Memoirs o	0001500132	PCARD 05201500052	05/27/2015	199	9.60			
WALKEJOA00	0 WALKER JOANN B	05/28/2015	391501182	*****	WM SUPERCE	NTER #1669, EAU CLAIR		06/30/2015	5	Batch		32.04
	1							32	2.04			
		05/22/2015	391006880	*****	50-50 FACT	ORY OUTLET, EAU CLAIR		06/30/2015	5	Batch		7.98
	1							5	1.98			
		05/11/2015	389736079	*****	MICHAELS S	TORES 9166, EAU CLAIR		05/29/2015	5	Invoiced	A	23.74
	1	RED RIBBON				PCARD 05201500001	05/27/2015	23	3.74			
		05/08/2015	389590604	*****	PANERA BRE	AD, EAU CLAIRE, WI, 5		05/29/2015	5	Invoiced	A	55.96
	1	BAGELS AND CREAM C	HEESE			PCARD 05201500001	05/27/2015	55	5.96			
		05/08/2015	389590603	*****	FESTIVAL F	OODS, EAU CLAIRE, WI,		05/29/2015	5	Invoiced	A	46.91
	1	GRANOLA, CUPS, PLAT	ES, SPOONS	, BANANAS, YOGURT		PCARD 05201500001	05/27/2015	46	5.91			
		05/01/2015	388766279	*****	SAMS CLUB	#8185, EAU CLAIRE, WI		05/29/2015	5	Invoiced	A	80.35
	1	PRETZELS, CUPS, COF	FEE, NAPKI	NS, SUPPLIES		PCARD 05201500001	05/27/2015	80	.35			
						6 transaction(	s) for WALKEJO	DA000. Tot	al Amount =	===>		246.98
WALTHDON00	0 WALTHER DONNA S	05/13/2015	389974124	*****	WAL-MART #	1669, EAU CLAIRE, WI,		05/29/2015	5	Invoiced	A	104.30
	2	Art Supplies			1071500011	PCARD 05201500002	05/27/2015	104	1.30			
		05/08/2015	389590600	*****	MICHAELS S	TORES 9166, EAU CLAIR		05/29/2015	5	Invoiced	A	212.31
	2	Art Supplies			1071500011	PCARD 05201500003	05/27/2015	79	0.02			
	3	SUPPLIES				PCARD 05201500001	05/27/2015	133	3.29			
		05/07/2015	389354817	*****	GORDY S CO	UNTY MARKE, EAU CLAIR		05/29/2015	5	Invoiced	A	29.33
	2	CORN STARCH, ALUM F		TEO		PCARD 05201500004	05/27/2015		9.33			

#### SCHOOL DISTRICT OF ALTOONA Credit Card Transaction Report

lsed By	Name	Tran Date	Tran ID Card Number	Where Used		Purch Vendor	Imp Date Post Date	Status	App	Amour
	Line	Description		PO Number	Invoice Number	Invoice Dt	Amount			
ALTHDON00	0 WALTHER DONNA S	continued								
		05/06/2015	389216473 XXXXXXXXXXXXXXXXX	JO-ANN STO	RE #1866, EAU CLAIRE,		05/29/2015	Invoiced	A	14.
	2	MOLD MAKER		1071500011	PCARD 05201500005	05/27/2015	14.38			
		05/06/2015	389216472 XXXXXXXXXXXXXXXXX	OFFICEMAX/	OFFICEDEPOT6, EAU CLA		05/29/2015	Invoiced	A	118.
	2	TAPE, HP INK, WHITE	INDEX STOCK	1071500011	PCARD 05201500006	05/27/2015	118.40			
		05/04/2015	388948236 xxxxxxxxxxxxxx	MENARDS EA	U CLAIRE WES, EAU CLA		05/29/2015	Invoiced	A	11
	2	ESSEX BOWL X12		1071500011	PCARD 05201500007	05/27/2015	11.88			
		05/01/2015	388766278 XXXXXXXXXXXXXXXXX	MENARDS EA	U CLAIRE EAS, EAU CLA		05/29/2015	Invoiced	A	48
	2	BATTERIES, ESSEX BO	WL	1071500011	PCARD 05201500008	05/27/2015	48.69			
					7 transaction(	s) for WALTHD	ON000. Total Amount =	===>		539.
ATT LOR00(	0 WATT LORI D	05/25/2015	391150624 xxxxxxxxxxxxxxx	WAL-MART #	5373, CHIPPEWA FALL,		06/30/2015	Batch		12.
	1						12.04			
		05/25/2015	391150623 xxxxxxxxxxxxxxx	WAL-MART #	5373, CHIPPEWA FALL,		06/30/2015	Batch		73
	1						73.08			
		05/22/2015	391006883 xxxxxxxxxxxxxxx	MEGA FOODS	EAST, EAU CLAIRE, WI		06/30/2015	Batch		26
	1						26.46			
		05/20/2015	390652301 XXXXXXXXXXXXXXXX	50-50 FACT	ORY OUTLET, EAU CLAIR		05/29/2015	Invoiced	A	72
	2	Plates, Napkins, et	c. for Academic Awards	2001500036	PCARD 05201500139	05/27/2015	72.66			
		05/20/2015	390652300 xxxxxxxxxxxxxx	MEGA FOODS	EAST, EAU CLAIRE, WI		05/29/2015	Invoiced	A	151
	2	BAKERY AND PUNCH		2001500036	PCARD 05201500140	05/27/2015	151.57			
		05/15/2015	390340833 xxxxxxxxxxxxxx	WORTHINGTO	N DIRECT INC, 214-824		05/29/2015	Invoiced	A	679
	1	CLAYTON'S BENCH			PCARD 05201500001	05/27/2015	679.06			
		05/13/2015	389974132 XXXXXXXXXXXXXXXXX	MICHAELS S	TORES 9166, EAU CLAIR		05/29/2015	Invoiced	A	31
	2	supplies for memoir	project	1501500050	PCARD 05201500141	05/27/2015	31.41			
		05/13/2015	389974131 XXXXXXXXXXXXXXXXX	TARGET	00017749, EAU CLA		05/29/2015	Invoiced	A	3
	2	SAND TOY		1501500050	PCARD 05201500142	05/27/2015	3.98			
		05/11/2015	389736083 xxxxxxxxxxxxxxx	OFFICE DEP	OT #405, LACROSSE, WI		05/29/2015	Invoiced	A	50
	2	TAPE, PAPER, MARKER	S, LETTERS	2031500009	PCARD 05201500143	05/27/2015	50.92			
		05/07/2015	389354823 xxxxxxxxxxxxxxx	GOVOLUTION	* SERVICE F, ARLINGT		05/29/2015	Invoiced	A	2
	2	CONVENIENCE FEE FOR	ORDERING BUS PASSES FOR HO	2101500012	PCARD 05201500144	05/27/2015	2.25			
		05/07/2015	389354822 xxxxxxxxxxxxxxx	CITY OF EA	U CLAIRE, EAU CLAIRE,		05/29/2015	Invoiced	A	90
	2	Bus passes for home	less student	2101500012	PCARD 05201500145	05/27/2015	90.00			
		05/07/2015	389354821 XXXXXXXXXXXXXXXX	MICHAELS S	TORES 9166, EAU CLAIR		05/29/2015	Invoiced	A	25
	2	MAGNETS, MOD PODGE,	SUPPLIES	2600015004	PCARD 05201500146	05/27/2015	25.27			
		05/07/2015	389354820 xxxxxxxxxxxxxxx	WM SUPERCE	NTER #1669, EAU CLAIR		05/29/2015	Invoiced	A	3
	2	Supplied for Class	oom/change acct # to walmar	2600015004	DONDD 05201500147	05/27/2015	3.64			

WATT LOR000 WATT		Description										
WATT LOR000 WATT	LORID C				PO Number	Invoice Number	Invoice Dt	Amo	ount			
		continued										
		05/07/2015	389354819	*****	GRACE HOME	RESPIRATORY, ALTOONA		05/29/2015		Invoiced	A	26.64
	2	Grab bar for a stude	ent to assi	lst transitioning	7001500015	PCARD 05201500148	05/27/2015	26	.64			
		05/05/2015	389083389	*****	DOLRTREE 3	571 00035717, EAU CLA		05/29/2015		Invoiced	A	72.00
	2	TRIFOLD BOARDS, LAB	ELS, ENVELO	OPES, INDEX CARDS	2031500009	PCARD 05201500149	05/27/2015	72	.00			
		05/05/2015	389083388	******	DOLRTREE 52	297 00052977, EAU CLA		05/29/2015		Invoiced	A	44.00
	2	TRIFOLD DISP BOARDS	, GREETING	CARDS	2031500009	PCARD 05201500150	05/27/2015	44	.00			
						16 transaction	(s) for WATT	LOR000. To	tal Amount	====>		1,364.98

128 transaction(s). Total Amount ====> 12,829.14

## SCHOOL DISTRICT OF ALTOONA Bank Balances June 2015

## GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

<u>Wells Fargo Bank</u>		
Beginning balance	\$	603,813.12
Receipts	\$	25,027.27
Disbursements	\$	(2,744,294.19)
Transfers in	\$	1,500,000.00
Transfers out	\$	-
Ending Balance	<u>\$</u>	(615,453.80)
Wells Fargo Bank Savings		
Beginning balance	\$	(0.57)
Transfers in	\$	-
Transfers out	\$	-
Interest	\$	-
Ending Balance	<u>\$</u>	(0.57)
State Government Pool		
Beginning balance	\$	1,050,032.98
Receipts	\$	4,626,729.44
Transfers in	\$	-
Transfers out	\$	(1,500,000.00)
Interest	\$	-
Ending Balance	<u>\$</u>	4,176,762.42
Wisconsin Liquid Asset Fund		
Beginning balance	\$	2,146.74
Interest	\$	(0.57)
Ending Balance	<u>\$</u>	2,146.17
GENERAL ACCOUNTS TOTAL	\$	3,563,454.22

## SCHOOL DISTRICT OF ALTOONA Bank Balances June 2015

## **DEBT SERVICE FUND 39**

<u>Wells Fargo Bank</u>		
Beginning balance	\$	594,026.88
Receipts	\$	-
Disbursements	\$	-
Interest	\$	61.12
Service Fees	\$	-
Ending Balance	<u>\$</u>	594,088.00
<b>CONSTRUCTION FUND 49</b>		
<u>Wells Fargo Bank</u>		
Beginning balance	\$	214,067.19
Receipts	\$	-
Disbursements	\$	-
Interest	\$	1.58
Ending Balance	<u>\$</u>	214,068.77
STUDENT ACTIVITY FUND 60		
<u>Wells Fargo Bank</u>		
Beginning balance	\$	91,298.11
Receipts	\$	7,906.87
Disbursements	\$	(2,649.61)
Interest	\$ \$	-
Service Fees	\$	-
Ending Balance	\$	96,555.37
Employee Benefit Trust Fund 73		
Mid America		
Beginning balance	\$	539,583.03
Receipts	\$	-
Disbursements	\$	-
Gain or Loss	\$	-
Ending Balance	<u>\$</u>	<u>539,583.03</u>

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SCHOOL DISTRICT OF ALTOONA

05.15.06.00.00-010 Board approved budget-Expenditures-Original-Revised-Actual (Date: 6/2015)

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	2014-15	2014-15	2014-15	Unexpended
				-
Fd T Loc Obj Func	Original Budget	Revised Budget	FY Activity	Balance
10 E 11 UNDIFF CURRICULUM	3,769,317.00	3,769,317.00	3,528,095.22	241,221.78
10 E 12 REGULAR CURRICULUM	4,075,993.00	4,075,993.00	3,762,710.35	313,282.65
10 E 13 VOCATIONAL CURRICULUM	380,720.00	380,720.00	363,850.70	16,869.30
10 E 14 PHYSICAL CURRICULUM	434,157.00	434,157.00	410,313.70	23,843.30
10 E 16 CO-CURRICULAR ACTIVITIES	253,413.00	253,413.00	211,604.42	41,808.58
10 E 17 SPECIAL NEEDS	95,044.00	95,044.00	82,526.89	12,517.11
10 E 21 PUPIL SERVICES	617,188.00	617,188.00	581,948.10	35,239.90
10 E 22 INSTRUCTIONAL STAFF SERVICES	999,622.00	999,622.00	910,177.58	89,444.42
10 E 23 GENERAL ADMINISTRATION	418,619.00	418,619.00	357,673.42	60,945.58
10 E 24 SCHOOL BUILDING ADMINISTRATION	755,471.00	755,471.00	754,316.81	1,154.19
10 E 25 BUSINESS ADMINISTRATION	2,718,833.00	2,718,833.00	2,538,810.59	180,022.41
10 E 26 CENTRAL SERVICES	80,540.00	80,540.00	99,321.26	-18,781.26
10 E 27 INSURANCE/DISTRICT	158,451.00	158,451.00	148,398.03	10,052.97
10 E 28 DEBT SERVICES - SHORT TERM	40,300.00	40,300.00	1,439.99	38,860.01
10 E 29 OTHER SUPPORT SERVICES	37,590.00	37,590.00	60,146.30	-22,556.30
10 E 41 INTERFUND TRANSFERS	2,018,139.00	2,018,139.00		2,018,139.00
10 E 43 GENERAL TUITION PAYMENTS	1,150,000.00	1,150,000.00	917,995.14	232,004.86
10 E 49 OTHER NON-PROGRAM TRANSACTIONS	1,000.00	1,000.00	683.20	316.80
10 GENERAL	18,004,397.00	18,004,397.00	14,730,011.70	3,274,385.30
21 E 11 UNDIFF CURRICULUM	275.00	275.00	405.40	-130.40
21 E 12 REGULAR CURRICULUM	1,217.00	1,217.00	301.05	915.95
21 E 14 PHYSICAL CURRICULUM			177.23	-177.23
21 E 16 CO-CURRICULAR ACTIVITIES	210.00	210.00	57.14	152.86
21 E 21 PUPIL SERVICES	7,790.00	7,790.00	10,099.61	-2,309.61
21 E 22 INSTRUCTIONAL STAFF SERVICES	2,101.00	2,101.00	380.00	1,721.00
21 E 22 INSTRUCTIONAL STAFF SERVICES 21 E 26 CENTRAL SERVICES			500.00	
	268.00	268.00	11 400 40	268.00
21 SPECIAL REVENUE TRUST FUND	11,861.00	11,861.00	11,420.43	440.57
27 E 15 SPECIAL ED CURRICULUM	1,899,492.00	1,899,492.00	1,853,177.25	46,314.75
27 E 17 SPECIAL NEEDS			75.00	-75.00
27 E 21 PUPIL SERVICES	399,391.00	399,391.00	337,931.30	61,459.70
27 E 22 INSTRUCTIONAL STAFF SERVICES	200,718.00	200,718.00	146,635.52	54,082.48
27 E 25 BUSINESS ADMINISTRATION	70,023.00	70,023.00	89,759.41	-19,736.41
27 E 43 GENERAL TUITION PAYMENTS	33,439.00	33,439.00	71,369.33	-37,930.33
27 SPECIAL EDUCATION FUND	2,603,063.00	2,603,063.00	2,498,947.81	104,115.19
39 E 28 DEBT SERVICES - SHORT TERM	1,329,959.00	1,329,959.00	352,068.30	977,890.70
39 REFERENDUM APPROVED DEBT SERV	1,329,959.00	1,329,959.00	352,068.30	977,890.70
	_,,	_,,	,	,
49 E 25 BUSINESS ADMINISTRATION			222,023.66	-222,023.66
49 E 28 DEBT SERVICES - SHORT TERM			178,375.00	-178,375.00
49 E 49 OTHER NON-PROGRAM TRANSACTIONS			15.00	-15.00
49 OTHER CAPITAL PROJECTS			400,413.66	-400,413.66
50 E 25 BUSINESS ADMINISTRATION	647,852.00	647,852.00	513,903.54	133,948.46
50 E 27 INSURANCE/DISTRICT	8,400.00	8,400.00		8,400.00
50 FOOD SERVICE	656,252.00	656,252.00	513,903.54	142,348.46
73 E 42 Fiduciary Fund Expenditures	454,300.00	454,300.00		454,300.00
73 Employee Benefit Trust Fund	454,300.00	454,300.00		454,300.00
80 E 12 REGULAR CURRICULUM	190.00	190.00	256.97	-66.97
80 E 16 CO-CURRICULAR ACTIVITIES			26.25	-26.25
80 E 15 EUSINESS ADMINISTRATION	2,000.00	2,000.00	2,832.25	-832.25
80 E 29 OTHER SUPPORT SERVICES	2,000.00	2,000.00		
	01 100 00	01 100 00	10,080.00	-10,080.00
80 E 31 COMMUNITY SERVICE	21,120.00	21,120.00	18,475.53	2,644.47

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05.15.06.00.00-010 <b>B6</b> ard approved budget-Exp	06.00.00-010 <b>B</b> ward approved budget-Expenditures-Original-Revised-Actual (Date: 6/2015)				2
	2014-15	2014-15	2014-15	Unexpended	
Fd T Loc Obj Func	Original Budget	Revised Budget	FY Activity	Balance	
80 E 39	41,690.00	41,690.00	41,365.45	324.55	
80 COMMUNITY SERVICE	65,000.00	65,000.00	73,036.45	-8,036.45	
99 E 22 INSTRUCTIONAL STAFF SERVICES			739.20	-739.20	
99 Cooperative Programs			739.20	-739.20	
Grand Expense Tota	23,124,832.00	23,124,832.00	18,580,541.09	4,544,290.91	

Number of Accounts: 1790

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SCHOOL DISTRICT OF ALTOONA

05.15.06.00.00-01016Board approved budget-Revenues-Original-Revised-Actual (Date: 6/2015)

05.15.00.00.00 01010 Doard approved budget	Revenues origina	I NEVISEU ACCUAI	(Date: 0/2013)	FAGE ·
	2014-15	2014-15	2014-15	Unexpended
Fd T Loc Obj Fu Src	Original Budget	Revised Budget	FY Activity	Balance
10 R 800 21 TAXES	5,316,922.00	5,316,922.00	3,451,033.10	1,865,888.90
10 R 800 24 GENERAL TUITION			50.00	-50.00
10 R 800 26 NON-CAPITAL SALES	2,500.00	2,500.00	588.64	1,911.36
10 R 800 27 SCHOOL ACTIVITY-INCOME	35,700.00	35,700.00	41,499.25	-5,799.25
10 R 800 28 INTEREST ON INVESTMENT	2,000.00	2,000.00	3,146.23	-1,146.23
10 R 800 29 OTHER REVENUES-LOCAL SOURCES	77,043.00	77,043.00	38,860.58	38,182.42
10 R 800 31 TRANSIT OF AIDS-INTERDISTRICT			3,606.28	-3,606.28
10 R 800 34 GRANTS-OTHER SCHOOL DISTRICTS	1,360,175.00	1,360,175.00	1,266,117.26	94,057.74
10 R 800 51 TRANSIT OF AIDS-INTERMED SRCES	55,241.00	55,241.00	25,363.76	29,877.24
10 R 800 58 MEDICAL SERVICE REIMBURSEMENTS	80,000.00	80,000.00		80,000.00
10 R 800 61 STATE AID-CATEGORICAL	297,500.00	297,500.00	306,268.91	-8,768.91
10 R 800 62 STATE AID-GENERAL	9,971,361.00	9,971,361.00	9,796,321.00	175,040.00
10 R 800 63 SPECIAL PROJECTS GRANT	29,222.00	29,222.00		29,222.00
10 R 800 65 SAGE GRANT	475,000.00	475,000.00	575,325.08	-100,325.08
10 R 800 69 OTHER REVENUE - STATE SOURCES	41,228.00	41,228.00		41,228.00
10 R 800 73 SPECIAL PROJECTS GRANTS	148,755.00	148,755.00		148,755.00
10 R 800 75 TITLE I	280,000.00	280,000.00	242,197.61	37,802.39
10 R 800 96 ADJUSTMENTS	15,000.00	15,000.00	972.70	14,027.30
10 R 800 97 REFUND OF DISBURSEMENT	10,000.00	10,000.00	15,831.42	-5,831.42
10 R 800 99 Other Miscellaneous Revenue	500.00	500.00	169.66 15,767,351.48	330.34
10 R Revenue 10 GENERAL	18,198,147.00	18,198,147.00		2,430,795.52
10 GENERAL	18,198,147.00	18,198,147.00	15,767,351.48	2,430,795.52
21 R 150 29 OTHER REVENUES-LOCAL SOURCES			250.00	-250.00
21 R 400 29 OTHER REVENUES-LOCAL SOURCES			1,700.00	-1,700.00
21 R 800 29 OTHER REVENUES-LOCAL SOURCES	12,000.00	12,000.00	12,682.66	-682.66
21 R Revenue	12,000.00	12,000.00	14,632.66	-2,632.66
21 SPECIAL REVENUE TRUST FUND	12,000.00	12,000.00	14,632.66	-2,632.66
27 R 800 11 OPERATING TRANSFERS-IN	1,618,139.00	1,618,139.00		1,618,139.00
27 R 800 34 GRANTS-OTHER SCHOOL DISTRICTS	48,520.00	48,520.00	27,723.03	20,796.97
27 R 800 51 TRANSIT OF AIDS-INTERMED SRCES	90,000.00	90,000.00	174.00	89,826.00
27 R 800 58 MEDICAL SERVICE REIMBURSEMENTS	110,000.00	110,000.00	2,211.67	107,788.33
27 R 800 61 STATE AID-CATEGORICAL	518,420.00	518,420.00	451,375.00	67,045.00
27 R 800 73 SPECIAL PROJECTS GRANTS	217,984.00	217,984.00		217,984.00
27 R Revenue	2,603,063.00	2,603,063.00	481,483.70	2,121,579.30
27 SPECIAL EDUCATION FUND	2,603,063.00	2,603,063.00	481,483.70	2,121,579.30
38 R 800 21 TAXES	50,000.00	50,000.00	50,000.00	
38 R 800 29 OTHER REVENUES-LOCAL SOURCES			571.00	-571.00
38 R Revenue	50,000.00	50,000.00	50,571.00	-571.00
38 NON-REFERENDUM DEBT	50,000.00	50,000.00	50,571.00	-571.00
20 p 000 11 OPERATING TRANSPORT IN	400,000,00	400,000,00		400,000,00
39 R 800 11 OPERATING TRANSFERS-IN	400,000.00	400,000.00	0.26 407 00	400,000.00
39 R 800 21 TAXES 39 R 800 28 INTEREST ON INVESTMENT	926,497.00	926,497.00	926,497.00	250 00
39 R 800 26 INIERESI ON INVESIMENT 39 R 800 96 ADJUSTMENTS			258.98 463,697.90	-258.98 -463,697.90
39 R Revenue	1,326,497.00	1,326,497.00	1,390,453.88	-63,956.88
39 REFERENDUM APPROVED DEBT SERV	1,326,497.00	1,326,497.00	1,390,453.88	-63,956.88
55 KELEKENDOW AFTROVED DEDT SERV	1,520,497.00	1,520,497.00	1,390,493.00	03,950.00
49 R 800 28 INTEREST ON INVESTMENT			2,249.33	-2,249.33
49 R 800 87 LONG-TERM OBLIGATIONS			23,000,000.00	-23,000,000.00
49 R 800 96 ADJUSTMENTS			178,375.00	-178,375.00
49 R Revenue			23,180,624.33	-23,180,624.33
49 OTHER CAPITAL PROJECTS			23,180,624.33	-23,180,624.33
50 R 800 25 FOOD SERVICE SALES	285,500.00	285,500.00	252,875.60	32,624.40

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05.15.06.00.00-01016Board approved budget	-Revenues-Origina	l-Revised-Actual	(Date: 6/2015)	PAGE:	2
	2014-15	2014-15	2014-15	Unexpended	
Fd T Loc Obj Fu Src	Original Budget	Revised Budget	FY Activity	Balance	
50 R 800 28 INTEREST ON INVESTMENT	200.00	200.00		200.00	
50 R 800 61 STATE AID-CATEGORICAL	16,200.00	16,200.00	17,360.48	-1,160.48	
50 R 800 71 FEDERAL AID-CATEGORICAL	343,000.00	343,000.00	331,349.40	11,650.60	
50 R Revenue	644,900.00	644,900.00	601,585.48	43,314.52	
50 FOOD SERVICE	644,900.00	644,900.00	601,585.48	43,314.52	
73 R 800 28 INTEREST ON INVESTMENT	1,500.00	1,500.00	8,596.37	-7,096.37	
73 R 800 95 Contributions to Emp Benefits	454,300.00	454,300.00		454,300.00	
73 R Revenue	455,800.00	455,800.00	8,596.37	447,203.63	
73 Employee Benefit Trust Fund	455,800.00	455,800.00	8,596.37	447,203.63	
80 R 800 21 TAXES	65,000.00	65,000.00	65,000.00		
80 R 800 29 OTHER REVENUES-LOCAL SOURCES			4,500.00	-4,500.00	
80 R Revenue	65,000.00	65,000.00	69,500.00	-4,500.00	
80 COMMUNITY SERVICE	65,000.00	65,000.00	69,500.00	-4,500.00	
Grand Revenue T	23,355,407.00	23,355,407.00	41,564,798.90	-18,209,391.90	

Number of Accounts: 87



## JOINT REVIEW BOARD AGENDA CITY OF ALTOONA

## TAX INCREMENTAL DISTRICT NO. 3 PROJECT PLAN AMENDMENT

July 13, 2015 at 4:00 p.m.

### Altoona City Hall 1303 Lynn Avenue

- 1. Roll Call to order.
- 2. Consideration and appointment of the Joint Review Board's public member.
- 3. Election of Chairperson.
- 4. Review and discuss proposed amendment to TID 3 Project Plan to remove Section 10.1 Land Sale Revenues from the Original Tax Incremental District 3 Project Plan approved September 13, 2001.
- 5. Set next meeting date.
- 6. Adjournment.

Cindy Banes

# **Mission Statement for the Mentoring Program**

The School District of Altoona is committed to personal, academic, and student excellence. Our staff, together with our families and community, will provide the finest educational experience so each student reaches their full potential.

It is the mission of the mentoring program to provide support and encouragement for new staff, so they in turn will become successful teachers.

# **Goals of the Mentoring Program**

The School District of Altoona desires to:

- ensure teachers with new teaching responsibilities a successful teaching and learning experience
- promote growth in the ten Wisconsin Teaching Standards
- support collegial relationships
- increase the retention of talented teachers

# **Mentor Qualifications**

To be a mentor in the School District of Altoona, an educator must:

- hold a Professional Educator License (or a five year renewable or life license)
- have at least two years experience in the district
- volunteer through an application process
- demonstrate knowledge of the Wisconsin Standards for Teacher Development and Licensure and have the ability to convey knowledge of the standards to colleagues
- complete a DPI approved mentoring course

# Mentor/Mentee "No Fault" Agreement

It is understood that there may be circumstances in which an assigned mentor may not be able to complete their assigned mentoring role. These circumstances may range from events in the life of a mentor, personality conflicts, or professional conflicts. If these circumstances arise, the mentor should request the mentor program coordinator to find a new mentor.

A mentee may initiate the request if a personal conflict arises. The building principal and mentor program coordinator will decide what is in the best interest of the mentee and the school. Building principals and the mentor program coordinator will make the appropriate changes.

## **Mentor Expectations**

The key to an effective mentoring program is the recruitment, training, and selection of mentors. Mentors need to have a complete understanding of the basic expectations before they commit to the program. The School District of Altoona expects the following:

- Mentoring is a one-year commitment.
- New mentors are required to participate in a DPI approved mentoring training.
- Mentors must available during the new teacher orientation to meet with their mentee.
- Mentors are expected to conference with mentees resulting in:
  - ✓ Ongoing support for the mentee
  - ✓ Facilitating understating of the ten Wisconsin Teacher Standards
  - ✓ Fostering collegial relationships
  - ✓ Communicating in various forms and understanding the communication system within the school
  - ✓ Arranging classroom observations
  - ✓ Sharing professional resources
- Mentors will maintain strict confidentiality with regards to the observations and conversations with the mentee.
- Mentors will be non-evaluative in all aspects with their mentees.
- Mentors will attend district seminars.
- Mentors will understand what is written in the Mentoring Program Handbook.
- Mentors will participate in the ongoing evaluation of the mentoring program.

Support for all mentoring activities will be provided by the building principal and mentor program coordinator.

## **Mentee Expectations**

The mentee has a responsibility to grow as a teacher and provide the best educational opportunities possible for their students. That growth will be facilitated by:

- Participating in the mentoring program
- Identifying areas of needed support and concern
- Attending ongoing training the support sessions
- Developing a collegial/professional relationship with mentor and staff
- Participating in ongoing communication with the mentor through journals, formal or informal meetings, email, observations, or any other means that may be available to the mentor and mentee. This communication should focus on the mentee's goals and concerns
- Inviting your mentor to observe you in the classroom
- Observing in your mentor's classroom or other teachers' classrooms
- Participating in the ongoing evaluation of the mentoring program

# **Mentor Program Coordinator Expectations**

In addition to the quality of support provided to the mentees, success of this program lies in the organization and coordination of the mentoring program. In order to assure that this takes place, a mentor program coordinator should be designated to:

- Develop and facilitate mentor training opportunities
- Assist with the mentee's formal and ongoing induction
- Evaluate and revise the mentor program though ongoing evaluations by the mentors, mentees, staff, and administration
- Provide leadership in the knowledge, methods, and materials concerning mentoring all staff
- Provide support to mentors in assuming their roles and responsibilities
- Promote arrangements for classroom visitations
- Maintain confidentiality
- Maintain professional growth through graduate and/or staff development opportunities, professional organizations, seminars, and/or professional literature
- Attend relevant professional conferences
- Schedule time with mentor, mentees, and administration
- Assist the building principal with ongoing monitoring of the mentoring program
- Solicit feedback from mentors and mentees throughout the year
- Arrange orientation for new staff
- Serve on the district staff development committee
- Enhance communication about the mentoring program through email to administration, mentors, mentees, and potential mentor recruits
- Develop periodic reports on the program
- Assist the building principals with making arrangements for mentoring opportunities
- Facilitate seminars for mentors/mentees
- Facilitate the "no fault" process and communicate with the building principal
- Report results of program evaluation to the staff, principals, and administration

## **Ground Rules**

**Open Door Policy:** Both of us will make ourselves available to each other. We realize that at times we may have quick questions, need some advice, or simply need to talk about an event that happened that day. We agree to make time (planned and spontaneous) for each other to do this.

**Confidentiality:** We will not discuss any information from our meetings with colleagues or friends. We agree that our relationship is based on trust and honesty and do not want to violate this. We believe that this will create an environment in which we can self reflect regularly.

**Promptness:** Both of us believe that our time is valuable. We agree to be on time to scheduled meetings and observations. If something comes up unexpectedly, we agree to let each other know as soon as possible.

**Comfortable Environment:** We will provide a physically and emotionally comfortable environment for each other to meet in. We realize that it is important to feel safe and be respectful to each other.

	We ag	ree to these ground rules in our mentor/mentee relationship.
М	lentor	
Μ	lentee	
D	ate	

## Suggested Mentor Activities

Month	New Teacher	New "Experienced" Teacher
August Orientation	<ul> <li>Meet during orientation day and discuss items on the orientation checklist</li> <li>Fill out required forms</li> </ul>	<ul> <li>Meet during orientation day and discuss items on the orientation checklist</li> <li>Fill out required forms</li> </ul>
September	<ul> <li>20-30 minute meetings weekly (At least twice weekly during the first two weeks)</li> <li>Communicate through mentor/mentee reflection log</li> <li>Arrange for classroom visitation</li> </ul>	<ul> <li>20-30 minute meetings weekly (At least twice weekly during the first two weeks)</li> <li>Communicate through mentor/mentee reflection log</li> <li>Arrange for classroom visitation</li> </ul>
October	<ul> <li>20-30 minute meetings weekly</li> <li>Communicate through mentor/mentee reflection log</li> </ul>	<ul> <li>20-30 minute meetings weekly</li> <li>Communicate through mentor/mentee reflection log</li> </ul>
November/ December	<ul> <li>20-30 minute meetings twice monthly</li> <li>Provide extra encouragement</li> <li>Arrange for mentee to observe the mentor or another teacher</li> <li>Communicate through mentor/mentee reflection log</li> </ul>	<ul> <li>20-30 minute meetings twice monthly</li> <li>Provide extra encouragement</li> <li>Communicate through mentor/mentee reflection log</li> </ul>
January	<ul> <li>20-30 minute meetings twice monthly</li> <li>Begin discussing their PDP</li> <li>Celebrate the first semester!</li> </ul>	<ul> <li>Communicate through mentor/mentee reflection log</li> <li>Celebrate the first semester!</li> </ul>
February	<ul> <li>Arrange for mentee to observe mentor or another teacher</li> <li>Communicate through mentor/mentee reflection log</li> </ul>	<ul> <li>20-30 minute meeting once a month</li> <li>Communicate through mentor/mentee reflection log</li> </ul>
March	<ul> <li>20-30 minute meetings twice monthly</li> <li>Communicate through mentor/mentee reflection log</li> <li>Review professional development plan</li> </ul>	<ul> <li>20-30 minute meeting once a month</li> <li>Communicate through mentor/mentee reflection log</li> </ul>
April	<ul> <li>20-30 minute meetings twice monthly</li> <li>Communicate through mentor/mentee reflection log</li> <li>Mentor/mentee reciprocal visitation and feedback</li> </ul>	<ul> <li>20-30 minute meeting once a month</li> <li>Communicate through mentor/mentee reflection log</li> </ul>
Мау	<ul> <li>20-30 minute meetings twice monthly</li> <li>Communicate through mentor/mentee reflection log</li> <li>Review PDP plan</li> <li>Program evaluation</li> </ul>	<ul> <li>20-30 minute meeting twice a month</li> <li>Program evaluation</li> </ul>

## Mentor & New Staff Orientation Checklist

The list below covers a wide variety of topics and tasks that are important for new staff members. Today and within the first few weeks of school, use this list as a guide for providing helpful information to staff new to the district. The first weeks are overwhelming, so it may be helpful to review the list again in October.

- \_\_\_\_\_ Grand tour of all three buildings (District and building main offices, LMC, counseling, workrooms, mailboxes, commons, etc.)
- \_\_\_\_\_ Security system of buildings keys, outside entrances, doors to use when entering/leaving after hours
- \_\_\_\_\_ Altoona staff badges
- \_\_\_\_\_ Introduction to district specialists, community liaisons, reading, health, safety, counselors, LMC, school nurse, etc.
- \_\_\_\_\_ Introduction to district office staff
- \_\_\_\_\_ Features on Altoona's home page
  - -Email
  - -Skyward for attendance and grading program
  - -Employee access for purchasing and employee access information
  - -How to reserve computer labs or other rooms
  - -Bus requests, disbursement forms, etc.
  - -Technology and maintenance requests
  - -BYOC (Build Your Own Curriculum)—directions in Dropbox
  - -Equipment reservation form
- How to access and use the file servers, including how to download V-shell Client to work on documents at home (video on tech page)
- \_\_\_\_\_ Substitute hotline: Procedures and guidelines for calling for a substitute and requesting a sick day using employee access; also procedure for requesting staff development days, etc.
- \_\_\_\_\_ PBIS explanation philosophy and procedures
- \_\_\_\_\_ RTI--philosophy and procedures (PIE time @AIS and AMS, RAILS @HS, Target Time @Pedersen)
- \_\_\_\_\_ Technology Services Page under support services
- \_\_\_\_\_ District and Building Assessments
- \_\_\_\_\_ Cumulative files on students and how to access them

- \_\_\_\_ Share organizational system(s) that your building uses for student homework and parent communication
- Orientation Day (elementary and middle school) procedures or First Day modified schedule (high school)
- \_\_\_\_\_ LMC services and procedures
- \_\_\_\_\_ Procedures for leaving the building during work time
- \_\_\_\_\_ Go over work day hours and school year calendar
- \_\_\_\_\_ Common sense guidelines for working late, especially with students
- \_\_\_\_\_ When and where to eat lunch
- \_\_\_\_\_ Safe-keeping of valuables in the classroom
- \_\_\_\_\_ Procedures for collecting money lunch, field trip, book orders, milk, picture, etc.
- \_\_\_\_\_ Responsibilities during assemblies
- \_\_\_\_\_ Expectations for staff meetings, inservice meetings, unit/team meetings, etc.
- \_\_\_\_\_ Pre-excused absences for self and students
- \_\_\_\_\_ Technology Acceptable Use Forms for staff and students policy for publishing student photos and work on the web
- \_\_\_\_\_ Explain counseling services for students from school counselors
- \_\_\_\_\_ Appropriate use of teacher aides and secretaries
- \_\_\_\_\_ Explain grievance procedure and go over the Handbook
- \_\_\_\_\_ Tornado and fire drill procedures
- \_\_\_\_\_ Staff crisis guidelines/procedures
- Procedure for bringing in community guests and speakers; obtaining background checks for volunteers
- \_\_\_\_\_ Snow days/late starts
- \_\_\_\_\_ Hall pass procedure
- \_\_\_\_\_ Explain the Planning Council's function
- \_\_\_\_\_ Discipline steps and due process for misbehaving or violent students (Code of Conduct)

- \_\_\_\_ Calling tree procedure
- \_\_\_\_\_ Covering classes for other teachers
- \_\_\_\_\_ Duties lunch, bus, detention, recess, etc.
- \_\_\_\_\_ Belonging to the coffee fund, bringing treats, Sunshine Fund
- \_\_\_\_\_ How to sign up for crowd control for concerts, play, athletic events, etc.
- \_\_\_\_\_ Special building projects –peer mediation, good news postcards, after school study club, tutor program, remediation, etc.
- \_\_\_\_\_ Procedure for getting prior approval for college credit classes and stipend
- \_\_\_\_\_ Review the 10 Wisconsin Teaching Standards
- \_\_\_\_\_ Other items as needed

NOTES:

## Altoona Staff with Mentoring Training

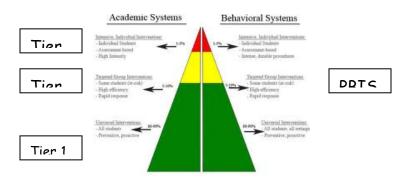
Updated August 2014

Name	School	Cluster	CESA X	
Kim Butnick	High School			
Kelly Ostrander	High School	X		
Greg Power	High School		X	
Melanie Engen	High School	X		
Kim Butnick	High School		X	
Jen Robertson	High School		Х	
Anita Fairbanks	High School		X	
Mary Stamos	Intermediate School	X		
Sara Brahan	Intermediate School		Х	
Shalyn Gagnon	Intermediate School		Х	
Kim Wardean	Middle School	X		
Tom Burgraff	Middle School	X		
Greg Emerson	Middle School		X	
Kelly Ginder	Middle School		X	
Becky Navarre	Middle School		X	
Melissa Martin	Middle School		X	
Shelly Pierson	ES, MS, HS		X	
Rachel Stilp	Pedersen		X	
Donna Walther	Pedersen	X		
Amy Bauman	Pedersen		X	
Stacy Stangel	Pedersen		X	
Teresa Druckrey	Pedersen	X		
Bonita Norberg	Pedersen		Х	
Tara Betlach	Pederson		X	
Kathy Carlson	Pedersen	X		
Deb Stuckert	Pedersen		Х	
Tracy Boyd	District		Х	
Susan Hingten	Early Childhood Specialist		X	

### Response to Intervention (RtI) Altoona School District

### What is RtI?

RtI is a comprehensive, three-tiered, standards aligned practice to enable early identification and intervention for students who may be at risk for academic or behavioral problems. The graphic below illustrates the RtI model.



### <u> RtI – The Three Tiered Model</u>

### Tier 1: Universal Level -Foundation

• High quality, research-based universal core instruction is delivered with fidelity in the classroom. Differentiation occurs for multiple levels of learning. Benchmark assessments are administered three times per year with all students in order to universally screen critical academic and behavioral skills. When high-quality instruction is delivered with fidelity, 80% of students in a school typically meet benchmarks.

### Tier 2: Strategic Level - Interventions for Some Students

• Based on universal screenings three times per year, students scoring below the benchmarks, who are "atrisk," are identified to participate in supplemental, evidence-based or research-based intervention. This intervention is in addition to the Tier 1 classroom instruction. Student progress in Tier 2 is monitored bimonthly and the intervention is adjusted as necessary to meet student needs.

### Tier 3: Intensive Level – Intensive Interventions for a Few Students

• Based on bimonthly strategic monitoring data and benchmark assessment data, students who are making slow growth toward the benchmark and who are not responding to Tier 1 & Tier 2 intervention are selected to receive additional, more intensive interventions in 1:1 or 1:3 setting. Student progress is monitored weekly in order to match instruction to student needs.

### **Essential Components of RtI:**

- Research-Based Instruction
- Universal Screening
- Multiple Tiers
- Collaboration and Teaming
- Continuous Progress Monitoring

### In Summary:

Student response to a series of increasingly intense interventions is monitored and assists in preventing failure and provides data that may guide eligibility decisions for learning disabilities. The overarching goal of RtI is to **improve student achievement** and to **improve behavioral performance** using research-based interventions matched to the instructional need and level of the student as evidenced by progress monitoring data.



#### What is the Educator Effectiveness System?

The Wisconsin Educator Effectiveness System provides a performance-based evaluation that leads to improved student learning by supporting the continuous improvement of educator practice. The EE System was designed by and for Wisconsin educators to evaluate teachers and principals through a fair, valid, reliable, and manageable process using multiple measures across two main areas: educator practice and student outcomes.

### What is Teachscape?

Teachscape (http://www.teachscape.com/) is a web-based, integrated, secure platform for educators. It includes observer training and certification for teacher evaluation using the Danielson 2013 Framework for Teaching, evaluation management tools and a professional learning system. As part of the MET project Teachscape recorded 23,000 lessons in 3,000 classrooms. These videos are the backbone of Teachscape and allow users to see how lessons are scored using the rubric found in the Framework for Teaching. Teachscape has several components:

□ Focus: Training and Assessment for Certification □ Reflect: Observation and Evaluation Management System

Learn: Comprehensive Professional Learning System

### What is The Danielson Framework for Teaching?

Danielson's Framework for Teaching© is a tool that may be used as a foundation for a school or district's mentoring, coaching, professional development, and teacher evaluation process, because it links all those activities together and helps teachers become more thoughtful practitioners. The Framework is organized into 4 domains and 22 components.

The four Framework domains are as follows:

#### **Domain 1: Planning and Preparation**

Defines how a teacher organizes the content that the students are to learn – how the teacher designs instruction. All elements of the instructional design – learning activities, materials, assessments, and strategies – should be appropriate to both the content and the learners.

#### **Domain 2: The Classroom Environment**

Consists of the non-instructional interactions that occur in the classroom. Activities and tasks establish a respectful classroom environment and a culture for learning. The atmosphere is businesslike; routines and procedures are handled efficiently. Student behavior is cooperative and non-disruptive, and the physical environment supports instruction.

### **Domain 3: Instruction**

Consists of the components that actually engage students in the content. These components represent distinct elements of instruction. Students are engaged in meaningful work that is important to students as well as teachers.

### **Domain 4: Professional Responsibilities**

Encompasses the teacher's role outside the classroom. These roles include professional responsibilities such as self-reflection and professional growth, in addition to contributions made to the schools, the district, and to the profession as a whole.

## First Semester Mentor Contract

Complete both sides of this form with your mentee. Turn this form into your principal as soon as possible for his/her signature. Principals are to forward them to the district mentor coordinator.

Mentor Signature	 	 
Date		

New Teacher Signature \_\_\_\_\_\_ Date \_\_\_\_\_

Principal Signature \_\_\_\_\_\_ Date \_\_\_\_\_

Responsibilities of the Mentor:

- ✓ Schedule weekly or biweekly meetings with the mentee
- ✓ Provide assistance throughout the semester
- ✓ Co-select goals with mentee each semester
- ✓ Complete quarterly meeting logs and submit to the district mentor coordinator
- ✓ Complete semester contract and submit to the building principal

I agree to complete the first semester of mentoring and request **one** of the following:

- A (\$ amount to be determined) stipend for the semester. I understand that all forms need to be turned into the district mentor coordinator by the due dates in order to receive this stipend.
- 2 paid substitute days during the semester. I understand that the release day with a substitute may be used to meet with the new staff member or to complete work at school.

## First Semester Goal

Examples: Share strategies for meeting the needs of gifted students, learn team teaching strategies, improve technology skills, learn a wider range of classroom management strategies, etc.

Brief description of intended strategies to reach the goal:

## Second Semester Mentor Contract

Complete both sides of this form with your mentee. Turn this form into your principal as soon as possible for his/her signature. Principals are to forward them to the district mentor coordinator.

Mentor Signature		
Date		

New Teacher Signature \_\_\_\_\_\_ Date \_\_\_\_\_

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_

Responsibilities of the Mentor:

- ✓ Schedule weekly or biweekly meetings with the mentee
- ✓ Provide assistance throughout the semester
- ✓ Co-select goals with mentee each semester
- ✓ Complete quarterly meeting logs and submit to the district mentor coordinator
- ✓ Complete semester contract and submit to the building principal
- ✓ Schedule 2 classroom observation times:
  - mentor visiting mentee
  - mentee visiting mentor or other exemplary teacher

I agree to complete the second semester of mentoring and request **one** of the following:

A (\$ amount to be determined) stipend for the semester. I understand that all forms need to be turned into the district mentor coordinator by the due dates in order to receive this stipend.

\_\_\_\_\_ 2 paid substitute days during the semester. I understand that the release day with a substitute may be used to meet with the new staff member or to complete work at school.

## Second Semester Goal

Examples: Share strategies for meeting the needs of gifted students, learn team teaching strategies, improve technology skills, learn a wider range of classroom management strategies, etc.

Brief description of intended strategies to reach the goal:

### **Approximate dates for Observations:**

Mentor visiting mentee \_\_\_\_\_\_ Follow up discussion meeting \_\_\_\_\_\_

 Mentee visiting mentor or other exemplary teacher \_\_\_\_\_\_

 Follow up discussion meeting \_\_\_\_\_\_

### School District of Altoona Mentor Activity Log Quarter 1 2 3 4

Mentor Signature \_\_\_\_\_

New Staff Signature \_\_\_\_\_

Date	Focus of Discussion/Contact Time	Time
	Once during the year Mentor visits new teacher's classroom	y teacher

Topics Discussed					
Policies and Procedures	Alternative Assessments				
Student Assessment/RTI	Cultural Diversity				
PBIS	Parent/Guardian Contacts				
Classroom Management	Grading Procedures				
Problem Solving Regarding Students	Technology				
Learning Styles	Self Assessment/Reflection				
Curriculum and Resources	Professional Development Plan				
Differentiation	Professional Growth				
Special Needs of Students	Other				

	Wisconsin Professional Teaching Standards Discussed				
	1	Teachers know the subjects they are teaching.			
	2	2 Teachers know how children grow.			
	3 Teachers understand that children learn differently				
	4 Teachers know how to teach.				
5 Teachers know how to manage a classroom.					
6 Teachers communicate well.					
	7 Teachers are able to plan different kinds of lessons.				
	8 Teachers know how to test for student progress.				
	9 Teachers are able to evaluate themselves.				
	10	Teacher are connected with other teachers and the community.			

### Wisconsin Educator Standards - Teachers Ten Standards for Teacher Development and Licensure

To receive a license to teach in Wisconsin, an applicant shall complete an approved program and demonstrate proficient performance under all of the following standards:

### 1. Teachers know the subjects they are teaching.

The teacher understands the central concepts, tools of inquiry, and structures of the disciplines she or he teaches and can create learning experiences that make these aspects of subject matter meaningful for pupils.

### 2. Teachers know how children grow.

The teacher understands how children with broad ranges of ability learn and provides instruction that supports their intellectual, social, and personal development.

### 3. Teachers understand that children learn differently.

The teacher understands how pupils differ in their approaches to learning and the barriers that impede learning and can adapt instruction to meet the diverse needs of pupils, including those with disabilities and exceptionalities.

### 4. Teachers know how to teach.

The teacher understands and uses a variety of instructional strategies, including the use of technology, to encourage children's development of critical thinking, problem solving, and performance skills.

### 5. Teachers know how to manage a classroom.

The teacher uses an understanding of individual and group motivation and behavior to create a learning environment that encourages positive social interaction, active engagement in learning, and self-motivation.

### 6. Teachers communicate well.

The teacher uses effective verbal and nonverbal communication techniques as well as instructional media and technology to foster active inquiry, collaboration, and supportive interaction in the classroom.

### 7. Teachers are able to plan different kinds of lessons.

The teacher organizes and plans systematic instruction based upon knowledge of subject matter, pupils, the community, and curriculum goals.

### 8. Teachers know how to test for student progress.

The teacher understands and uses formal and informal assessment strategies to evaluate and ensure the continuous intellectual, social, and physical development of the pupil.

### 9. Teachers are able to evaluate themselves.

The teacher is a reflective practitioner who continually evaluates the effects of his or her choices and actions on pupils, parents, professionals in the learning community and others and who actively seeks out opportunities to grow professionally.

### 10. Teachers are connected with other teachers and the community.

The teacher fosters relationships with school colleagues, parents, and agencies in the larger community to support pupil learning and well-being and acts with integrity, fairness and in an ethical manner.

### YOU ARE INVITED

- WHAT: NEW STAFF/MENTOR ORIENTATION LUNCHEON
- WHEN: TUESDAY, AUGUST 11
- TIME: 12:00 PM (NOON)
- WHERE: ALTOONA HIGH SCHOOL LMC

# **Mentoring Matters**

## PARTNERSHIP OPPORTUNITY





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### BECOME A PART OF ALTOONA HIGH SCHOOL'S TRADITION:

DAKTRONICS SPORTS MARKETING

Altoona High School has maintained a tradition of academic excellence and competitive sports programs over the years. Now, here is your opportunity to support these AHS traditions, showcase your community support, and take advantage of the prime advertising opportunities at Altoona High School by purchasing advertising space. AHS is offering advertising opportunities that range from basic static signage, to digital content, and multi-media inventory at Fuzzy Thurston Field and the Altoona Gymnasium.

## Reasons to become a partner with Altoona High School:

Create Awareness/Visibility Increase Brand Loyalty Change/Reinforce Image Drive Retail/Dealer Traffic Stimulate Sales/Trial/Usage Showcase Community/Social Responsibility Sample/Displays/Showcase Product/Services Combat Larger Ad Budgets of Competitors Interact with Customers Differentiate Product from Competitors



# **ALTOONA HIGH SCHOOL**

### ANCHOR PARTNERSHIP

(4 available) - \$6,000/yr. for 5 years

STADIUM STATIC SIGNAGE One (1) Sponsor application on scoreboard, approx. 2'6" high x 4'6" wide

### **DIGITAL CONTENT - VARSITY FOOTBALL**

One (1) PRE-GAME advertising exposure with corresponding PA announcement per regular season home event to be determined between Altoona HS and Sponsor (two sentence max)

One (1) IN-GAME advertising exposure with corresponding PA announcement per regular season home event to be determined between Altoona HS and Sponsor (two sentence max)

PRE-IN-HALF-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

One (1) in-game feature/entitlement per regular season home event, to be determined between Altoona HS and Sponsor. Such as; - Touchdown - Halftime Show - Timeout - Starting Lineup

### DIGITAL CONTENT - (ALL OTHER OUTDOOR ATHLETIC EVENTS)

PRE-IN-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### **PROMOTIONAL GAME SPONSORSHIP**

One (1) Game Day Sponsorship per year. Sponsors will choose (1) home football game per year.

Game day sponsor recognition

Additional PA announcement and digital content recognizing game sponsor

- Opportunity for promotional giveaway and contesting
- Opportunity for concourse tabling/kiosk display
- On field recognition at halftime

### MULTI-MEDIA/PRINT - OUTDOOR ATHLETIC EVENTS

One (1) prominent ad in varsity football game program

Other on-site opportunities to be determined by school and sponsor

Two (2) all sport passes for all Altoona HS indoor/outdoor athletic events (excludes post game and tournament events).

### **GYMNASIUM STATIC SIGNAGE**

One (1) sponsor application on main end wall display - approx. 2'h x 5'w

### **DIGITAL CONTENT - BOYS/GIRLS BASKETBALL**

One (1) PRE-GAME advertising exposure with corresponding PA announcement per regular season home event to be determined between Altoona HS and Sponsor (two sentence max)

One (1) IN-GAME advertising exposure with corresponding PA announcement per regular season home event to be determined between Altoona HS and Sponsor (two sentence max)

PRE-IN-HALF-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

One (1) in-game feature/entitlement per regular season home event, to be determined between Altoona HS and Sponsor. Such as; - Halftime Show - 3-point - Timeout - Starting Lineup

### DIGITAL CONTENT - (ALL OTHER OUTDOOR ATHLETIC EVENTS)

PRE-IN-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### MULTI-MEDIA/PRINT - GYMNASIUM EVENTS

One (1) prominent ad in varsity basketball game programs

Other on-site opportunities to be determined by school and sponsor

Two (2) all sport passes for all Altoona HS indoor/outdoor athletic events (excludes post game and tournament events).



# **ALTOONA HIGH SCHOOL**



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## PARTNERSHIP OPPORTUNITY

### FOUNDING PARTNERSHIP

(4 available) - \$3,000/yr. for 5 years

### **DIGITAL CONTENT - VARSITY FOOTBALL**

One (1) PRE-GAME advertising exposure with corresponding PA announcement per regular season home event to be determined between Altoona HS and Sponsor (two sentence max)

PRE-IN-HALF-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### DIGITAL CONTENT - (ALL OTHER OUTDOOR ATHLETIC EVENTS)

PRE-IN-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### MULTI-MEDIA/PRINT - OUTDOOR ATHLETIC EVENTS

One (1) ad in varsity football game program

One (1) all sport pass for all Altoona HS indoor/outdoor athletic events (excludes post game and tournament events)

### **GYMNASIUM STATIC SIGNAGE**

One (1) sponsor application on auxiliary end wall scoreboard- approx. 2'h x 4'6"w

### DIGITAL CONTENT - BOYS/GIRLS BASKETBALL

One (1) PRE-GAME advertising exposure with corresponding PA announcement per regular season home event to be determined between Altoona HS and Sponsor (two sentence max)

PRE-IN-HALF-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### DIGITAL CONTENT - (ALL OTHER OUTDOOR ATHLETIC EVENTS)

PRE-IN-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### MULTI-MEDIA/PRINT - GYMNASIUM EVENTS

One (1) ad in varsity basketball game programs

One (1) all sport pass for all Altoona HS indoor/outdoor athletic events (excludes post game and tournament events).

### PREMIER PARTNERSHIP

(10 available) - \$1,000/yr. for 5 years

### DIGITAL CONTENT - VARSITY FOOTBALL

PRE-IN-HALF-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### DIGITAL CONTENT - (ALL OTHER OUTDOOR ATHLETIC EVENTS)

PRE-IN-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### **DIGITAL CONTENT - BOYS/GIRLS BASKETBALL**

PRE-IN-HALF-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### DIGITAL CONTENT - (ALL OTHER OUTDOOR ATHLETIC EVENTS)

PRE-IN-POST GAME rotating business name, logo and/or tagline on digital display. Messages will rotate with other partners for each regular season home event.

### **CONTACT INFORMATION:**

### **RYAN WUNDROW**

SCOREBOARD COMMITTEE DIRECTOR PHONE: 715-839-6050 EXT. 230 RWUNDROW@ALTOONA.K12.WI.US



# **ALTOONA HIGH SCHOOL**

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## Altoona High School Scoreboard Projects Bid Summary

	<u>Nevco:</u>	DAKTRONICS: RECOMMENDED FOR APPROVAL
Football field		
FB Scoreboard	19,750	13,595
FB VIDEO	54,033	31,610
FB Sound	32,200	36,700
FB CONTROLS	994	790
	106,977	82,695
<u>HS gym</u>		
Gym Scoreboard	15,900	13,300
Gym Video	53,305	34,750
Gym Stat Board	7,001	10,450
Gym Controls	1,988	1,580
	78,194	60,080
TOTAL NEVCO	185,171	
TOTAL DAKTRONICS		142,775



## Membership Dues Invoice July 1, 2015 - June 30, 2016

Altoona School District 809 7th St West Altoona WI 54720

	Date	Due	Date	Invoice #
	5/31/2015	6/30/	2015	30008
Description				Amount
WASB Membership Dues July 1, 2015 to June 30, 2016				4,311.00
			6	
		~		
			v	
Please disregard if payment has already been sent.				
Total reflects an increase of	1.65%			
	Total			\$4,311.00

Stand Up for Public Education! Follow the WASB on Facebook or Twitter to learn about all of the great things happening in Wisconsin public schools, and be an advocate for our students. Visit wasb.org.





## 2015 - 2014 Subscription renewal

Altoona School District
809 7th St West
Altoona WI 54720

		Invoice #
		30828
Date		Due Date
6/8/2015		7/8/2015

Quantity	Description	Rate	Amount
1	Policy Resource Guide Annual Renewal 2015- 2016	2,500.00	2,500.00
		1	<b>otal</b> \$2,500.00

Stand Up for Public Education! Follow the WASB on Facebook and Twitter to learn about all of the great things happening in Wisconsin public schools, and be an advocate for our students. Visit WASB.ORG



Wisconsin Association of School Boards, 122 W. Washington Avenue, Suite 400, Madison WI 53703 (608) 257-2622 ~ Toll Free (877) 705-4422 ~ www.wasb.org



Dear Business Office:

We appreciate your district subscribing to the **Policy Resource Guide** (PRG) and hope you are using it to its full potential – using information contained in the PRG in your district's policy development and updating work, day-to-day implementation of your district's policies, and in professional development activities for school board members, administrators and staff on subject areas related to their work. We also hope you are interested in renewing your subscription.

During the past year, new and updated content has been added to the PRG every month. Updates and additions have included, for example, information on:

- policy topics affected by recent state and federal law and rule changes such as public school open enrollment, technical excellence scholarships, Internet safety and acceptable use, student use of electronic communications, student searches, and school wellness;
- policy topics affected by recent court decisions or directives/guidance issued by the DPI and other state or federal agencies or institutions such as equal educational opportunities and equal opportunity employment, course options, and programs for students with disabilities;
- **"hot" policy topics of interest to our PRG subscribers** like e-cigarettes, transgender students and staff, and designation and disclosure of student directory data; and,
- required or recommended policy topics such as emergency nursing services, food services management, selection and reconsideration of instructional materials, and student attendance.

With the upcoming adoption of the state budget, we are expecting to make a number of PRG additions and updates based on state law changes included in the budget. We also are in the processing of drafting new policies and Background Information for the PRG addressing a number of fiscal management-related policy topics affected by changes in federal requirements regarding the management and use of federal funds outlined in the Omni Circular. Remember to check the PRG Updates and Additions Charts located in the left sidebar in the online PRG.

If you would like to renew your district's subscription and continue having access to the online WASB **Policy Resource Guide** and all of the updates and additions made to it, please send in the invoice form along with your renewal payment. Keep in mind that your PRG subscription renewal also includes your subscription to **The FOCUS** policy publication (which is valued at \$215), free access to recorded **WASB Legal Webinars**, and free access to special **PRG Subscriber Only Webinars** like the ones offered this past year on public school open enrollment and technical excellence scholarships. The webinar links are included as "Additional Resources" in related topic Background Information in the PRG and/or are listed in the PRG Updates/Additions Charts.

In addition, please review the enclosed list of current authorized users of the PRG for your district, and list of individuals in your district who are receiving paper copies of *The FOCUS* policy publication. If there are any changes or updates that need to be made to these lists, please let us know by completing the <u>Authorized User/Subscribers Update Form</u> found on the WASB website (http://www.wasb.org/websites/admin\_assistants/index.php?p=1392) and submitting it to us.

Please feel free to contact WASB Policy Services Staff if you have any questions or we can be of any policy assistance.

### Altoona Policy Resource Guide & FOCUS Access

### Dear Business Office,

We appreciate your district subscribing to the Policy Resource Guide (PRG) and sincerely hope you are interested in renewing your subscription. During the past year, new and updated content has been added to the PRG every month. Updates and additions have included, information on:

- Policy topics affected by recent law changes.
- Policy topics affected by recent court decisions or directives/guidance issued by the DPI and other state or federal agencies.
- "Hot" Policy Topics of interest to our PRG subscribers.
- Required or recommended policy topics.

Additionally, review the list below of your district's current authorized users of the Policy Resource Guide. Then do one of the following to find an Authorized Users form for you to submit so we can be sure your authorized users have access to all documents related to the Policy Resource Guide:

Go to www.wasb.org/websites/admin\_assistants/index.php?p=1392

OR

- 1. Go to wash.org
- 2. INFORMATION FOR YOU on the homepage,
- 3. ADMINISTRATIVE ASSISTANTS,
- 4. UPDATE AUTHORIZED USER\SUBSCRIBER FORM link

Please contact us if we may be of service to you.

Nancy Dorman, Director of Policy Services Dan Mallin, Legal and Policy Services Counsel Susan Fredlund, Policy Consultant Teresa Kimball, Policy Librarian

District members with access to the Policy Resource Guide

PRG Access	Login Email	
Joyce Orth, Administrative Assistant	jorth@altoona.k12.wi.us	
Michael Hilger, Board Clerk	mhilger@altoona.k12.wi.us	
David Rowe, Board Member	drowe@altoona.k12.wi.us	
Helen Drawbert, Board President	hdrawbert@altoona.k12.wi.us	
Brad Poquette, Board Treasurer	bpoquette9632@gmail.com	
Robin Elvig, Board Vice President	relvig@altoona.k12.wi.us	
Michael Markgren, Business Manager	mmarkgren@altoona.k12.wi.us	
Connie Biedron, District Administrator	cbiedron@altoona.k12.wi.us	
Jeff Pepowski, Principal	jpepowski@altoona.k12.wi.us	
Gary Pszeniczny, Principal	gpszeniczny@altoona.k12.wi.us	
Joann Walker, Principal	jwalker@altoona.k12.wi.us	

District members receiving The FOCUS

FOCUS Michael Hilger, Board Clerk David Rowe, Board Member Helen Drawbert, Board President Brad Poquette, Board Treasurer Robin Elvig, Board Vice President Connie Biedron, District Administrator

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	<u>Nevco:</u>	DAKTRONICS: RECOMMENDED FOR APPROVAL
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