

School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720 715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION Regular Meeting Altoona Commons Addition October 7, 2013 6:30 p.m.

Agenda

- 1. Call to Order
- 2. Roll Call
- 3. Reading of Public Notice
- 4. Pledge of Allegiance
- 5. Rules for Meeting
- 6. Welcome and Introductions New Staff Members
- 7. Approval of Minutesa. September 16, 2013 Regular Meeting
- 8. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
 - a. Non-Agenda items public comment and concern
 - b. Agenda items public comment and concern
- 9. Treasurer's Report
 - a. Approval of Checks for Payment
 - (1) General fund checks totaling \$888,240.74
 - (2) Student activity fund checks totaling \$1,678.20
- 10. School Showcase
 - a. Student Representative's Update, John DiSalle
 - b. School Health Report, Anita Schubring
- 11. Information
 - a. Committee Reports
 - (1) Budget Development Committee, September 18
 - (a) Review Budget Timeline 2013-2015, Monthly Revenue Chart, Computation of Cash Flow
 - b. General Information
 - c. President's Report
 - (1) Legislative Breakfast, October 14
 - (2) Fall Regional Meeting, October 16
 - (3) WASB Legislative Advocacy Conference, November 9
 - (4) Book Study Process

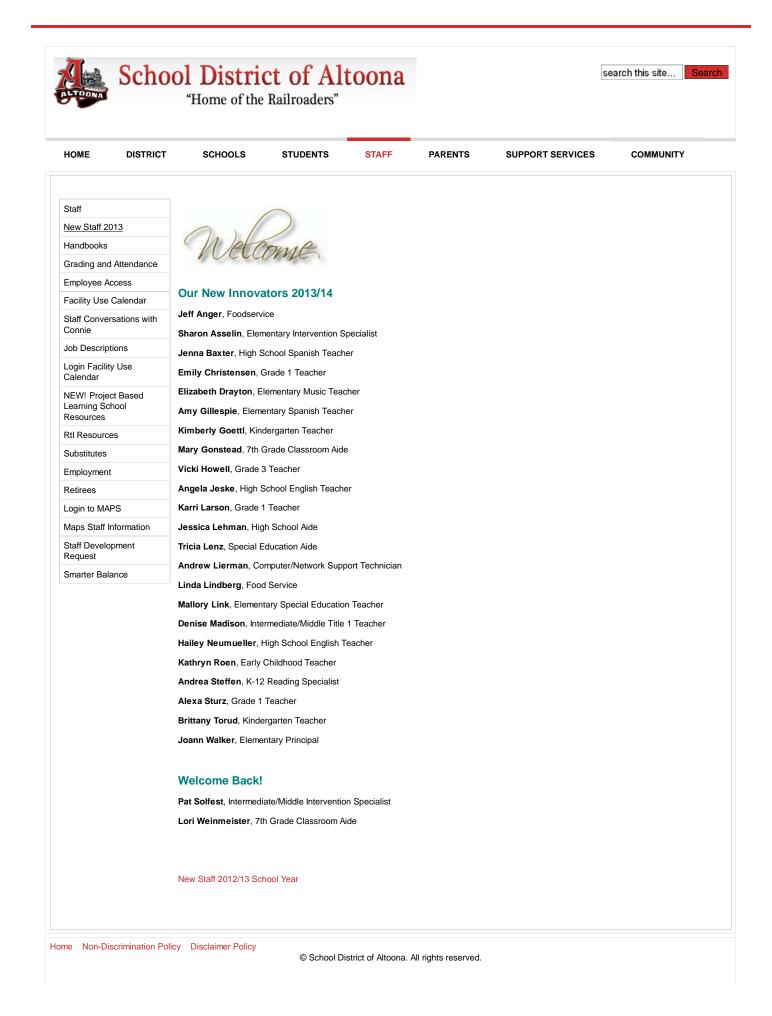
- d. Superintendent's Report
 - (1) Fall Superintendent's Conference, September 25-27
 - (2) Coffee with Connie, October 2
 - (3) Library Board Meeting, October 3
 - (4) Community Information Forum, October 8, and School Perceptions Survey Timeline
 - (5) Cluster A Inservice, October 11
 - (6) School and District Report Cards for 2012/13
 - (7) Third Friday in September Reports
 - (a) Enrollment Report
 - (b) Open Enrollment Summary Report
 - (c) Pupil Count
 - (8) Parking Recommendation to City Council
 - (9) Race to the Top Grant
 - (10) Discussion Regarding Student Insurance for 2014/15
 - (11) Other Updates, News and Events
- 12. Board Action after Consideration and Discussion
 - a. Consider Resignation of Food Service Employee
 - b. Consider Resignation of 7th Grade Basketball Coach
 - c. Consider Resignation of 8th Grade Football Coach
 - d. Consider Recommendation to Fill Extracurricular Positions
 - e. Consider Approval of Leadership Teams for Intermediate and Middle Schools
 - f. Consider Recommendation for Additional Part-time Limited-Term Early Childhood Special Education Aide Position
 - g. Consider Recommendation for Increase in FTE to Full-Time for Special Education Teacher
 - h. Consider Approval of Job Description for Administrative Assistant School Office
 - i. Consider Youth Options Intentions List for Semester 2 2013/14
 - j. Consider Amendment to Policy 830 Community Use of School Facilities
 - k. Consider Student Insurance for 2014/15
- 13. Adjournment

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.

ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of "we can't," to "how can we?"

Adopted: 9/19/11 Amended: 1/21/13





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Dr. Connie Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION Regular Meeting Altoona Commons Addition September 16, 2013 7:00 p.m.

- 1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert, at 7:16 p.m. in the Altoona commons addition.
- Roll call was taken and the following were present: Helen S. Drawbert, President Robin E. Elvig, Vice President Michael J. Hilger, Clerk Bradley D. Poquette, Treasurer David A. Rowe, Member Dr. Connie M. Biedron, Superintendent Joyce M. Orth, Board Secretary
- 3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
- 4. Pledge of Allegiance
- 5. Rules for Meeting
- 6. Approval of Minutes. <u>a. September 3, 2013 Regular Meeting</u>. Motion by Elvig to approve the minutes as presented, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.
- Public Participation. <u>a. Non-Agenda items public comment and concern</u>. (1) Gwen Lamont, parent, spoke about her opinion that a lack of playground equipment may result in bullying situations during recess for intermediate school students. (2) Helen Drawbert congratulated high school teacher Kelly Ostrander and students, recipients of a 2012/13 Blue Star School award. She also shared highlights from Senior Leadership day that she and Robin Elvig attended on September 11. (3) David Rowe announced upcoming marching band performances at Homecoming events (parade and football game) and at the Fall Festival in downtown Eau Claire on Saturday. <u>b. Agenda items public comment and concern</u>. Helen Drawbert noted arrangements for the Legislative Breakfast (9.c. (3)).
- Treasurer's Report. <u>a. Approval of Checks for Payment</u>. Motion by Rowe to approve general fund checks totaling \$471,288.89 and student activity fund checks totaling \$1,929.19 as presented, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. <u>b. Approval of Treasurer's Report</u>. Motion by Elvig to approve the Treasurer's Report as presented, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0.

Altoona Board of Education, September 16, 2013 – Page 2

9. Information. a. Committee Reports. (1) Demographic Trends and Facilities Planning Committee. The September 10 meeting of the Demographic Trends and Facilities Planning Committee was reviewed. The major meeting focus was on review of the School Perceptions survey and conceptual drawings, as well as the structure and set-up for the Community Information Forum. The informational session will be held on October 8, 7 to 8:30 p.m. in the Commons Addition, 1827 Bartlett Avenue. Committee members will host stations featuring the different options. (2) Budget Development Committee. The Budget Development Committee will meet on September 18, starting at 4:00 p.m. in the Board Room. b. General Information. None. c. President's Report. (1) Review Draft Board Goals. Postponed. (2) Meet and Greet Rotation Schedule. The rotation schedule for "meet and greet" was reviewed. A board member is scheduled to host a one-hour period prior to each second meeting of the month from 5:30 to 6:30 p.m. in the Altoona commons addition, 1827 Bartlett Avenue. (3) Legislative Breakfast. The Eau Claire school board will host the October 14 breakfast at Norske Nook, 7:30 to 9:00 a.m. d. Superintendent's Report. (1) Homecoming Events. Homecoming activities for the week (September 16-21) were reviewed. Community events include the parade (2 p.m.), carnival, tailgate party, and football game on Friday. On Saturday, the high school student council and cross country team will host a 2-mile run/walk. Proceeds will support community service events. (2) High School Proposal for Student Release Program under 1993 ACT 340. A proposal for an early release program at the high school was reviewed. Under the proposal developed by the RtI (Response to Intervention) team, junior- and senior-students who meet the criteria of a 3.0 GPA and no discipline or attendance issues would be eligible for release from school at 2:32 p.m. See 10.j. (3) ACT Report. The College Readiness Letter released on August 21, 2013 was reviewed.

(4) Monthly Budget Update. Expenditures and revenues as of September 11 were shared. (5) Superintendent's Conference. Dr. Biedron will attend the Fall Conference September 25-27 in Madison. (6) Race to the Top Grant. The CESA 10 consortium will present an application for \$30 million for the U.S. Department of Education's Race to the Top – District Grant program. Comment and feedback concerning the grant application can be given via an online survey, by email, or at 1-888-947-4701 by September 24. The information can be accessed on the website. (7) Other Updates, News and Events. Dr. Biedron noted "Conversations with Connie," scheduled for 6:30 p.m. on September 17 at the Altoona public library, and a meeting at the house (809 7th Street W) with the inspector also on September 17.

10. Board Action after Consideration and Discussion. <u>a.</u> Consider Resignation Elementary of Administrative Assistant. Motion by Rowe to accept the resignation of Michelle Johnson effective October 2, 2013, seconded by Elvig. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. b. Consider Resignation from High School Store Supervisor. Motion by Elvig to accept the resignation of Lisa Skifstad as high school store supervisor effective as of the 2013/14 school year, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. Consider Recommendation for Additional Third Grade Section. Motion by Elvig to approve the c. additional section of third grade as recommended due to student enrollments, seconded by Rowe, Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. d. Consider Employment Recommendation to Fill Limited Term Third Grade Teacher Position. Motion by Elvig to employ Vicki Howell as third grade teacher effective immediately for a one limited-term employment period (2013/14 school year) as recommended, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. e. Consider Employment Recommendation to Fill Extracurricular or Extra Assignment Positions. Motion by Elvig to employ coaches/advisors to fill positions for the 2013/14 season as recommended: Jami Mapson, high school cross country assistant and Joan Gard, high school store advisor, seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. f. Consider Administrative Assistant Job Description. Postponed. g. Consider Approval of 2013/14 Contract for Elementary Intervention Specialist. Motion by Rowe to approve the 2013/14 contract for Elementary Intervention Specialist as presented, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, ves; Elvig, ves; Drawbert, ves. Motion carried 5-0. h. Consider Approval of 2013/14 Contract for Intermediate/Middle School Intervention Specialist. Motion by Elvig to approve the 2013/14 contract for Intermediate/Middle School Intervention Specialist as presented, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.

Altoona Board of Education, September 16, 2013 – Page 3

i. Consider Approval of 2013/14 Contract for School Psychologist. Motion by Rowe to approve the 2013/14 contract for School Psychologist as presented, seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. j. Consider Approval of High School Proposal for Student Release Program. Motion by Rowe to approve the proposal for the high school student release program under Wisconsin Act 340 as recommended, seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. k. Consider Approval of School Perceptions Survey. Motion by Rowe to approve the School Perceptions survey with changes discussed, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. 1. Consider Amendment of Policy 830 – Community Use of School Facilities. Motion by Elvig to amend Policy 830 as presented, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. m. Consider Resolution Authorizing the Purchase of Real Estate as presented, seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. m. Consider Resolution Authorizing the Purchase of Real Estate as presented, seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes;

11. Adjournment. Motion by Rowe to adjourn at 8:51 a.m., seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, October 7, 2013 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.

9:00 AM 10/02/13 PAGE: 1

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CHECK	CUECE	ACCOUNT		INVOICE		POST
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT	MONTH
09/12/2013		10 E 800 355 263300		TELEPHONE		September
00/12/2015	120007	10 1 000 555 205500		Totals for 129367	1,080.62	Deptember
09/12/2013	129368	10 E 400 949 162121	BLOOMER HIGH SCHOOL	JV VB quad fee	60.00	September
				Totals for 129368	60.00	
				-		
09/12/2013	129369	10 E 400 949 162308	BLACK RIVER FALLS HIGH SCHOOL	entry fee CC 10/8/13 Totals for 129369	85.00	September
				10tais 101 129309	85.00	
09/12/2013	129370	10 E 100 411 110100	CARSON-DELLOSA PUBLISHING INC.	Classroom Materials	19.99	September
	129370	10 E 100 411 110100	CARSON-DELLOSA PUBLISHING INC.	Classroom Materials	17.94	September
				Totals for 129370	37.93	
				, _, _,		
09/12/2013	129371	10 E 800 310 263300	CENTURYLINK - BUSINESS SERVICE	Long Distance Telephone service	56.31	September
				Totals for 129371	56.31	
09/12/2013	129372	10 E 700 310 172000	COMPASSLEARNING INC	Renzulli Learning GT online	2,300.00	September
				program		
				Totals for 129372	2,300.00	
09/12/2013	129373	10 E 100 411 110101	CREATIVE TEACHING PRESS	Classroom supplies	4.99	September
			CREATIVE TEACHING PRESS	Classroom supplies		September
				Totals for 129373	84.34	
09/12/2013	129374	10 E 100 411 110000	CULLIGAN WATER SERVICE	EQUIPMENT RENTAL		September
				Totals for 129374	8.60	
09/12/2013	129375	10 E 800 310 252105	DIVERSIFIED BENEFIT SERVICES I	HRA ADMINISTRATIVE SERVICES	708.74	September
				Totals for 129375	708.74	
09/12/2013	129376	10 E 400 949 162308	DURAND HIGH SCHOOL	cc entry fee 9/26/13		September
				Totals for 129376	100.00	
09/12/2013	129377	27 E 700 411 158000	EVAN-MOOR EDUCATIONAL PUBLSHER	classroom materials	84.94	September
				Totals for 129377	84.94	
09/12/2013	129378	10 E 400 949 162308	GALE-ETTRICK-TREMPEALEAU HS	entry fee CC 9/12/13		September
				Totals for 129378	75.00	
09/12/2013	129379	10 E 100 411 110101	LAKESHORE CURRICULUM MATERIALS	classroom supplies	18.98	September
				Totals for 129379	18.98	-
09/12/2013	129380	27 E 700 411 156600	LAKESHORE LEARNING MATERIALS	Sensory table for special	123.03	September
	100000	10 = 100 411 110101	LAKESHORE LEARNING MATERIALS	eduction General Kindergarten Supplies	247 17	September
	129300	10 E 100 411 110101	LARESHORE LEARNING MATERIALS	Totals for 129380	370.20	september
09/12/2013	129381	10 E 400 949 162121	MARSHFIELD SENIOR HIGH SCHOOL	vb invite fee	125.00	September
				Totals for 129381	125.00	
00/10/0010	100000	27 1 700 411 150000		alagaroom waterial	00.04	Contort
09/12/2013	179385	27 E 700 411 158000	MAILK-JUHNSUN, LLC	classroom material Totals for 129382	89.94 89.94	September
				100010 101 129302	07.74	
09/12/2013	129383	10 E 400 949 162121	MCDONNELL HIGH SCHOOL	c team vb invite fee 9/21/13	75.00	September
				Totals for 129383	75.00	

05.13.06.00.00-10.2-010079 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13) PAGE: 2 CHECK CHECK ACCOUNT INVOICE POST NUMBER NUMBER DESCRIPTION DATE VENDOR AMOUNT MONTH 129384 10 E 800 470 120000 THE MCGRAW-HILL COMPANIES 1,180.72 September 09/12/2013 VIva el espanol k-6 System A Totals for 129384 1,180.72 09/12/2013 129385 10 E 400 949 162121 NEILLSVILLE HIGH SCHOOL VB invite fee 8/31/13 175.00 September 175.00 Totals for 129385 09/12/2013 129386 10 E 400 949 162121 NEW RICHMOND HIGH SCHOOL VB invite fee 10/5/13 300.00 September Totals for 129386 300.00 09/12/2013 129387 10 E 100 411 254300 PILTZ GLASS AND MIRROR INC WINDOW NE END OF TUNNEL 53.33 September 129387 10 E 200 411 254300 PILTZ GLASS AND MIRROR INC WINDOW NE END OF TUNNEL 53.33 September 129387 10 E 400 411 254300 PILTZ GLASS AND MIRROR INC. WINDOW NE END OF TUNNEL 53.34 September Totals for 129387 160.00 09/12/2013 129388 10 E 800 411 221910 RAM TECHNOLOGIES Linksys Wireless USB card 36.95 September Totals for 129388 36.95 09/12/2013 129389 10 E 400 949 162308 SCHOOL DISTRICT OF LOYAL cross country entry fee 100.00 September 9/3/13 Totals for 129389 100.00 09/12/2013 129390 10 E 400 949 162121 SCHOOL DISTRICT OF WEST SALEM C team VB Invite fee 9/14/13 125.00 September 129390 10 E 400 949 162121 SCHOOL DISTRICT OF WEST SALEM JV VB invite fee 10/7/13 90.00 September Totals for 129390 215.00 09/12/2013 129391 10 E 400 949 162308 OSSEO-FAIRCHILD SCHOOL DISTRCT entry fee CC 10/3/13 90.00 September 90.00 Totals for 129391 09/12/2013 129392 10 E 100 411 254300 SHERWIN-WILLIAMS BLACK PAINT 12.60 September 129392 10 E 200 411 254300 SHERWIN-WILLIAMS BLACK PAINT 12.60 September 129392 10 E 400 411 254300 SHERWIN-WILLIAMS BLACK PAINT 12.59 September 37.79 Totals for 129392 09/12/2013 129393 10 E 100 411 110100 TEACHER DIRECT Classroom supplies 46.16 September Totals for 129393 46.16 09/12/2013 129394 10 E 800 730 270000 UNEMPLOYMENT INSURANCE UNEMPLOYMENT INSURANCE 6,350.63 September 6,350.63 Totals for 129394 09/12/2013 129395 10 E 200 411 126000 WARD'S NATURAL SCIENCE EST.INC Earth Science Supplies 1,313.40 September Totals for 129395 1.313.40 09/12/2013 129396 10 E 400 949 162118 WAUSAU WEST HIGH SCHOOL entry fee girls tennis 50.00 September 8/19/13 Totals for 129396 50.00 09/12/2013 129397 10 E 800 310 231100 WI DEPARTMENT OF JUSTICE BACKGROUND CHECKS 119.00 September Totals for 129397 119.00 09/17/2013 129398 50 E 800 320 257220 BENEDICT'S REFRIGERATION INC. repair of middle school 261.60 September steamer Totals for 129398 261.60

SCHOOL DISTRICT OF ALTOONA

9:00 AM

10/02/13

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09/17/2013 129399 50 E 800 320 257220 GENERAL PARTS LLC MI 10 electric cord replaced middle 50.40 September school hot box

SCHOOL DISTRICT OF ALTOONA 05.13.06.00.00-10.2-010079 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

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CHECK	CHECK	ACCOUNT			INVOICE		POST
DATE	NUMBER	NUMBER		VENDOR	DESCRIPTION	AMOUNT	MONTH
					Totals for 129399	50.40	
09/17/2013	129400	50 E 800 9	942 257220	SCHOOL NUTRITION ASSOCIATION	SNA dues	135.25	September
					Totals for 129400	135.25	
09/23/2013	129401	10 L 000 0	000 811680	OKLAHOMA DEPARTMENT OF HUMAN S	Payroll accrual	74.91	September
					Totals for 129401	74.91	
09/23/2013	129402	10 L 000 0	00 811680	WI SCTF	Payroll accrual	46.98	September
	129402	27 L 000 0	000 811680	WI SCTF	Payroll accrual	7.02	September
					Totals for 129402	54.00	
09/19/2013	129403	10 E 800 4	120000	AVENTA LEARNING	ANNUAL ENTERPRISE LICENSE	27,500.00	September
					Totals for 129403	27,500.00	
09/19/2013	129404	10 E 100 4	11 110000	BEAVER CREEK RESERVE	Summer School Classes	1,590.00	September
					Totals for 129404	1,590.00	
09/19/2013	129405	10 E 200 3	320 254300	BRACK THERMAL SYSTEMS INC	Removal of Asbestos pipe wrap	1,601.00	September
					and floor tile in m.s.		
					Totals for 129405	1,601.00	
09/19/2013	129406	10 E 100 3	310 110000	CITY OF ALTOONA	2013 RAIL AIDES PAY	13,622.38	September
					Totals for 129406	13,622.38	
09/19/2013	129407	27 E 700 4	11 158000	EAU CLAIRE TRANSIT - CITY BUS	Bus Passes for Work Students and Tokens for Community Outings	375.00	September
					Totals for 129407	375.00	
09/19/2013	129408	10 E 400 4	11 132700	FINANCIAL PEACE SCHOOL CURRCUL	Personal Finance David Ramsey supplies	1,916.02	September
					Totals for 129408	1,916.02	
09/19/2013	129409	10 E 800 4	11 221910	GOOGLE, INC.	Archiving	13.75	September
					Totals for 129409	13.75	
09/19/2013	129410	10 E 150 4	11 110000	LAKESHORE LEARNING MATERIALS	Classroom supplies	58.62	September
					Totals for 129410	58.62	
09/19/2013	129411	27 E 700 4	11 156600	LINGUISYSTEMS, INC.	Speech and Language Materials	249.75	September
					Totals for 129411	249.75	
09/19/2013	129412	10 E 800 4	135 222200	PROQUEST	CultureGrams Online resource	995.00	September
					Totals for 129412	995.00	
09/19/2013	129413	10 E 800 3	310 254300	RASSBACH COMMUNICATIONS	10 portable xpr3500 radio's / 1xpr6550 portable radio/ 1 License modification / programming of 11 portable	7,168.00	September
	129413	10 E 800 3	320 254200	RASSBACH COMMUNICATIONS	radio's. see proposal: new base unit and upgrade of	6,859.04	September
					repeater	14 000 04	
					Totals for 129413	14,027.04	
09/19/2013	129414	10 E 800 3	310 162101	SCHRANK, BENJAMIN	Second installment of	2,000.00	September

CHECK	CHECK	ACCOUNT		INVOICE		POST
	UMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT	MONTH
	OMBER	NOMBER	VENDOR	choreography and show design	AMOUNT	MONTH
				fee		
				Totals for 129414	2,000.00	
09/19/2013	129415	10 E 800 310 2520	00 SOFTWARE & SERVICE USER GROUP	, Skyward conference fee	145.00	September
				Totals for 129415	145.00	
09/19/2013	129416	10 E 800 411 2231	00 STAR MARKING SYSTEMS	Signature Stamp	21.50	September
				Totals for 129416	21.50	
09/19/2013	129417	80 E 200 949 1613	39 WISCONSIN HIGH SCHOOL FORENSI		100.00	September
				Membership Registration		
				Totals for 129417	100.00	
09/19/2013	129418	10 E 800 411 2210	01 WISCONSIN CAREER INFORMATION	WisCareers program annual fee. Code: CSC	1,000.00	September
				Totals for 129418	1,000.00	
09/19/2013	129419	10 E 100 320 2543	00 WI DEPT OF SAFETY & PROFESSIO	N Permit to operate Boilers Fee.	50.00	September
	129419	10 E 200 320 2543	00 WI DEPT OF SAFETY & PROFESSIO	N Permit to operate Boilers Fee.	100.00	September
	129419	10 E 400 320 2543	00 WI DEPT OF SAFETY & PROFESSIO		100.00	September
	129419	10 E 100 320 2543	00 WI DEPT OF SAFETY & PROFESSIO		50.00	September
				Totals for 129419	300.00	
09/19/2013	129420	10 E 400 943 1255	00 WSMA	WSMA annual dues	183.00	September
	129420	10 E 400 943 1254	00 WSMA	WSMA annual dues for High School	182.00	September
				Totals for 129420	365.00	
09/25/2013	129421	10 ፑ 400 342 1230	00 APPLE COMPUTER INC	iPad	399 00	September
09/29/2019	129421	10 E 400 J42 1250	UU AFFILE COMPOTENCENC	Totals for 129421		September
09/25/2013	129422	10 E 800 355 2633	00 AT&T	TELEPHONE	141.85	September
				Totals for 129422	141.85	
09/25/2013	129423	27 E 700 310 2233	00 CESA 5	Leadership & Coaching for RtI Implementation workshop - KAREN HENRY	300.00	September
				Totals for 129423	300.00	
09/25/2013	129424	10 E 100 411 1102	00 DELTA EDUCATION, LLC	replacement item for 2nd grade	71.52	September
	129424	10 E 100 411 1102	00 DELTA EDUCATION, LLC	Replacement items for Air and Weather Foss kits 2nd gr	128.87	September
				Totals for 129424	200.39	
09/25/2013	129425	10 E 800 310 2521	00 DIVERSIFIED BENEFIT SERVICES	I FSA ADMIN SERVICES	238.28	September
				Totals for 129425	238.28	
09/25/2013	129426	10 E 800 348 2545	00 EXXON MOBIL - PROCESSING CENT			September
				Totals for 129426	627.74	

SCHOOL DISTRICT OF ALTOONA 05.13.06.00.00-10.2-010079 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

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CHECK		ACCOUNT			INVOICE		POST
DATE	NUMBER	NUMBER	102000	VENDOR	DESCRIPTION	AMOUNT	MONTH
09/25/2013	129427	10 E 100 411 1	123000	GILLESPIE, AMY	Reimbursement Totals for 129427	453.11	September
					10tais 10f 129427	455.11	
09/25/2013	129428	10 E 100 411 2	253300	HILLYARD, INC - EAU CLAIRE	BOTTLE 32 OZ, TRIGGER BIG BLASTER	36.64	September
	129428	10 E 200 411 2	253300	HILLYARD, INC - EAU CLAIRE	BOTTLE 32 OZ, TRIGGER BIG BLASTER	36.64	September
	129428	10 E 400 411 2	253300	HILLYARD, INC - EAU CLAIRE	BOTTLE 32 OZ, TRIGGER BIG BLASTER	36.64	September
	129428	10 E 100 561 2	254300	HILLYARD, INC - EAU CLAIRE	replace two vacumms	555.86	September
	129428	10 E 400 561 2	254300	HILLYARD, INC - EAU CLAIRE	replace two vacumms	555.86	September
					Totals for 129428	1,221.64	
09/25/2013	129429	10 E 800 320 2	254300	JOHN DEERE FINANCIAL	CLEAN CARB, FRONT LEFT WHEEL BENT OUT	226.06	September
					Totals for 129429	226.06	
09/25/2013	129430	10 E 400 411 1	162308	MIDWEST TROPHY HOUSE	awards for home cross country	122.00	September
					Totals for 129430	122.00	
09/25/2013	129431	10 E 150 470 1	110000	PEARSON EDUCATION	additional math kits needed	6,723.80	September
					for Intermediate Schoo		
					Totals for 129431	6,723.80	
09/25/2013	129432	27 E 700 411 1	156600	PEARSON CLINICAL ASSESSMENT	Speech and Language evaluation supplies	682.50	September
	129432	27 E 700 411 3	156600	PEARSON CLINICAL ASSESSMENT	Speech and Language	299.94	September
					evaluation supplies		
					Totals for 129432	982.44	
09/25/2013	129433	10 E 800 310 2	231100	SALTNESS HOME INSPECTIONS	HOME INSPECTION AND RADON	380.00	September
					Totals for 129433	380.00	
09/25/2013	129434	10 E 100 411 2	254300	SHERWIN-WILLIAMS	PAINT SUPPLIES	27.99	September
	129434	10 E 200 411 2	254300	SHERWIN-WILLIAMS	PAINT SUPPLIES	27.99	September
	129434	10 E 400 411 2	254300	SHERWIN-WILLIAMS	PAINT SUPPLIES	27.98	September
					Totals for 129434	83.96	
09/26/2013	129435	10 E 800 320 2	254200	HAAS SONS REDI-MIX INC	concrete for basketball hoops on middle school playground.	156.00	September
					Totals for 129435	156.00	
09/26/2013	129436	10 E 800 942 2	223100	WADA/GREG SMITH, TREASURER	WADA conference 2013 fee	250.00	September
					Totals for 129436	250.00	
09/26/2013	129437	10 E 200 943 1	125500	WSMA	Annual WSMA dues Band 50%	153.00	September
		10 E 200 943		WSMA	WSMA Dues		September
		10 E 200 942 1		WSMA	WSMA dues		September
					Totals for 129437	305.00	
09/12/2013	131400108	10 E 100 551 1	110000	CDW GOVERNMENT, INC.	Chromebooks	8,250.00	September
		10 E 100 551 1		CDW GOVERNMENT, INC.	MANAGEMENT LICENCES		September
				···· , -···	Totals for 131400108	9,240.00	
09/12/2013	131400109	10 E 800 354 2	231100	EAU CLAIRE PRESS COMPANY	Nondiscrimination Notice in	214.94	September

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SCHOOL DISTRICT OF ALTOONA 05.13.06.00.00-10.2-010079 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

CHECK	CHECK	ACCOUNT		INVOICE		POST
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT	MONTH
				Leader-Telegram Sunday Aug		
				25, 2013 ACCOUNT NUM: 001054		
				Please move to acct number		
				10-E-800-354-231100		
				Totals for 131400109	214.94	
9/12/2013	131400110	10 E 400 949 162121	EAU CLAIRE AREA SCHOOL DIST	VB invite fee 9/21/13	150.00	Septembe
	131400110	10 E 400 949 162308	EAU CLAIRE AREA SCHOOL DIST	CC entry fee 10/12/13	120.00	Septembe
	131400110	10 E 400 949 162118	EAU CLAIRE AREA SCHOOL DIST	entry fee girls tennis	50.00	Septembe
				8/17/13	200.00	
				Totals for 131400110	320.00	
9/12/2013	131400111	10 E 200 411 126000	FLINN SCIENTIFIC INC.	Earth Science Supplies	112.59	Septembe
				Totals for 131400111	112.59	
9/12/2013	131400113	10 E 100 320 254300	G & K SERVICES, INC.	Blanket P.O.	9.09	Septembe
	131400113	10 E 200 320 254300	G & K SERVICES, INC.	Blanket P.O.	9.09	Septembe
	131400113	10 E 400 320 254300	G & K SERVICES, INC.	Blanket P.O.	9.10	Septembe
	131400113	10 E 100 320 254300	G & K SERVICES, INC.	Blanket P.O.	33.91	Septembe
	131400113	10 E 200 320 254300	G & K SERVICES, INC.	Blanket P.O.	33.91	Septembe
	131400113	10 E 400 320 254300	G & K SERVICES, INC.	Blanket P.O.	33.91	Septembe
	131400113	10 E 100 320 254300	G & K SERVICES, INC.	Blanket P.O.	14.25	Septembe
	131400113	10 E 200 320 254300	G & K SERVICES, INC.	Blanket P.O.	14.25	Septembe
	131400113	10 E 400 320 254300	G & K SERVICES, INC.	Blanket P.O.	14.25	Septembe
	131400113	10 E 100 320 254300	G & K SERVICES, INC.	Blanket P.O.	19.95	Septembe
	131400113	10 E 200 320 254300	G & K SERVICES, INC.	Blanket P.O.	19.95	Septembe
	131400113	10 E 400 320 254300	G & K SERVICES, INC.	Blanket P.O.	19.96	Septembe
	131400113	10 E 100 320 254300	G & K SERVICES, INC.	Blanket P.O.	18.10	Septembe
	131400113	10 E 200 320 254300	G & K SERVICES, INC.	Blanket P.O.	18.10	Septembe
	131400113	10 E 400 320 254300	G & K SERVICES, INC.	Blanket P.O.	18.10	Septembe
	131400113	10 E 100 320 254300	G & K SERVICES, INC.	Blanket P.O.	14.54	Septembe
	131400113	10 E 200 320 254300	G & K SERVICES, INC.	Blanket P.O.	14.54	Septembe
	131400113	10 E 400 320 254300	G & K SERVICES, INC.	Blanket P.O.	14.53	Septembe
				Totals for 131400113	329.53	
9/12/2013	131400114	10 E 800 310 263300	MARCO INC	JACKS, PLATES, CABLE	24.83	Septembe
				Totals for 131400114	24.83	
9/12/2013	131400115	10 E 100 320 254300	THE MOOREFIELD GROUP INC	WATER MANAGEMENT SERVICE	61.67	Septembe
	131400115	10 E 200 320 254300	THE MOOREFIELD GROUP INC	WATER MANAGEMENT SERVICE	61.67	Septembe
	131400115	10 E 400 320 254300	THE MOOREFIELD GROUP INC	WATER MANAGEMENT SERVICE	61.66	Septembe
				Totals for 131400115	185.00	
9/12/2013	131400116	10 E 100 411 110101	NASCO	Martell's Classroom	112.34	Septembe
	131400116	10 E 100 411 110101	NASCO	Kindergarten General Supplies	52.66	Septembe
				Totals for 131400116	165.00	
9/12/2013	131400117	10 E 100 411 110101	REALLY GOOD STUFF, INC.	classroom supplies	108.57	Septembe
				Totals for 131400117	108.57	
9/12/2013	131400118	10 E 800 310 221910	RMM SOLUTIONS	Network Technical Support	70.00	Septembe
				Totals for 131400118	70.00	
9/12/2013	131400119	10 E 150 417 110000	SCHOOL SPECIALTY INC.	folders for orientation	107.88	Septembe
	131400119	10 E 100 411 110101	SCHOOL SPECIALTY INC.	Kindergarten Supplies	922.94	Septembe
		10 - 100 411 110101	SCHOOL SPECIALTY INC.	Stuckert Classroom Supplies		Septembe:

SCHOOL DISTRICT OF ALTOONA
 05.13.06.00.00-10.2-010079
 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

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CHECK		ACCOUNT			INVOICE		POST
DATE	NUMBER	NUMBER		VENDOR	DESCRIPTION	AMOUNT	MONTH
09/12/2013				SCHOOL SPECIALTY INC.	BACKORDERED ITEM - LOCKTAGONS		September
	131400119	10 E 200	411 241000	SCHOOL SPECIALTY INC.	folders for orientation night		September
					Totals for 131400119	1,196.07	
09/12/2013	131400120	10 E 800	310 254300	SHRED AWAY	District Wide Shredding		September
					Totals for 131400120	67.50	
00/10/0010	101400100	10 = 000	411 106000			6 50	a
09/12/2013				STAPLES	classroom supplies		September
			411 223300	STAPLES	supplies		September
			411 126000 411 120000	STAPLES STAPLES	classroom supplies		September
			411 120000	STAPLES	high school office supplies high school office supplies		September September
			411 120000	STAPLES	high school office supplies		September
			411 120000	STAPLES	Office supplies		September
			411 223100	STAPLES	Supplies for classroom.		September
			411 124000	STAPLES	Supplies for classroom.		September
			411 122000	STAPLES	Supplies for English 11		September
			411 122000	STAPLES	Supplies for English 11		September
			411 223100	STAPLES	Office Supplies		September
	191100122	10 1 000	111 225100		Totals for 131400122	887.64	Depeember
						007.01	
09/12/2013	131400123	10 E 100	411 254300	VALLEY BUILDERS & HARDWARE	CO KEY BLANKS	10.20	September
	131400123	10 E 200	411 254300	VALLEY BUILDERS & HARDWARE			September
	131400123	10 E 400	411 254300	VALLEY BUILDERS & HARDWARE	CO KEY BLANKS	10.20	September
	131400123	10 E 100	411 254300	VALLEY BUILDERS & HARDWARE	CO DOOR CLOSER AND PATCH	45.33	September
	131400123	10 E 200	411 254300	VALLEY BUILDERS & HARDWARE	CO DOOR CLOSER AND PATCH	45.33	September
	131400123	10 E 400	411 254300	VALLEY BUILDERS & HARDWARE	CO DOOR CLOSER AND PATCH	45.34	September
					Totals for 131400123	166.60	
09/17/2013	131400124	50 E 800	320 257220	CERTIFIED REFRIG & MECHANIC	AL middle school oven repair	241.62	September
					Totals for 131400124	241.62	
09/17/2013	131400125	50 E 800	415 257220	DEAN FOODS OF WISCONSIN	Dean Foods/blanket order	467.40	September
				DEAN FOODS OF WISCONSIN	Dean Foods/blanket order		September
	131400125	50 E 800	415 257220	DEAN FOODS OF WISCONSIN	Dean Foods/blanket order	1,091.68	September
	131400125	50 E 800	415 257250	DEAN FOODS OF WISCONSIN	Dean Foods/blanket order	27.90	September
					Totals for 131400125	1,826.98	
09/17/2013	131400126	50 E 800	415 257220	DOMINOS PIZZA	Dominos Pizza/blanket order		September
					Totals for 131400126	352.50	
09/17/2012	131400120	50 〒 200	415 257220	EARTHGRAINS BAKING CO. INC.	Earthgrains/Bimbo Bakeries	25 15	September
09/17/2013	131400120	JU E 800	415 257220	EARINGRAINS BARING CO. INC.	blanket order	55.15	September
	131400128	50 F 800	415 257220	EARTHGRAINS BAKING CO. INC.	Earthgrains/Bimbo Bakeries	134 10	September
	151400120	50 E 000	115 257220	EARINGRAIND DARING CO. INC.	blanket order	134.10	September
	131400128	50 E 800	415 257220	EARTHGRAINS BAKING CO. INC.	Earthgrains/Bimbo Bakeries	23 90	September
	191100120	50 H 000	115 257220	Entrie Distinct co. Inc.	blanket order	23.90	Depeember
	131400128	50 E 800	415 257220	EARTHGRAINS BAKING CO. INC.	Earthgrains/Bimbo Bakeries	56.40	September
			0,220		blanket order	55.10	<u>-</u>
	131400128	50 E 800	415 257220	EARTHGRAINS BAKING CO. INC.	Earthgrains/Bimbo Bakeries	38.95	September
					blanket order		
					Totals for 131400128	288.50	
09/17/2013	131400131	50 E 800	415 257220	INDIANHEAD FOODSERVICE DIST	RIB Indianhead	28.80	September
					Foodservice/blanket order		
	131400131	50 E 800	415 257220	INDIANHEAD FOODSERVICE DIST.	RIB Indianhead	-42.04	September

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CHECK	CHECK	ACCOUNT		INVOICE		POST
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT	MONTH
				Foodservice/blanket order		
	131400131	50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	3.60	September
				Foodservice/blanket order		
	131400131	50 E 800 415 257210	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	294.40	September
				Foodservice/blanket order		
	131400131	50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	2,199.16	September
				Foodservice/blanket order		
	131400131	50 E 800 415 257250	INDIANHEAD FOODSERVICE DISTRIB		123.78	September
				Foodservice/blanket order		
	131400131	50 E 800 419 257220	INDIANHEAD FOODSERVICE DISTRIB		147.46	September
	101400101			Foodservice/blanket order	000.01	
	131400131	50 E 800 415 257210	INDIANHEAD FOODSERVICE DISTRIB		833.21	September
	121400121		INDIANHEAD FOODSERVICE DISTRIB	Foodservice/blanket order	1 022 00	Contonbou
	131400131	50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB	Foodservice/blanket order	1,932.98	September
	121/00121	. 50 E 800 415 257250	INDIANHEAD FOODSERVICE DISTRIB		57 20	September
	131400131	. JU E 000 HIJ ZJ/ZJU	INDIAMMEAD FOODSERVICE DISTRIB	Foodservice/blanket order	57.50	September
	131400131	. 50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB		12 00	September
	151100151	50 1 000 115 25/220		Foodservice/blanket order	12.00	Depeember
	131400131	50 E 800 415 257210	INDIANHEAD FOODSERVICE DISTRIB		275.33	September
				Foodservice/blanket order		
	131400131	50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	2,468.22	September
				Foodservice/blanket order		-
	131400131	50 E 800 415 257250	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	46.29	September
				Foodservice/blanket order		
	131400131	. 50 E 800 419 257220	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	483.97	September
				Foodservice/blanket order		
	131400131	50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	42.99	September
				Foodservice/blanket order		
	131400131	50 E 800 415 257210	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	641.04	September
				Foodservice/blanket order		
	131400131	50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	3,158.51	September
				Foodservice/blanket order		
	131400131	50 E 800 419 257220	INDIANHEAD FOODSERVICE DISTRIB	Indianhead	51.12	September
				Foodservice/blanket order		
	131400131	50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB		89.94	September
				Foodservice/blanket order		
	131400131	. 50 E 800 415 257220	INDIANHEAD FOODSERVICE DISTRIB		-32.73	September
				Foodservice/blanket order	10 015 00	
				Totals for 131400131	12,815.33	
09/22/201	3 131400120	10 T. 000 000 011670	ING LIFE INS & ANNUITY CO	Payroll accrual	766 00	September
JJ / 62 / 6UI			ING LIFE INS & ANNUITY CO	Payroll accrual		September
			ING LIFE INS & ANNUITY CO	Payroll accrual		September
	151100152			Totals for 131400132	970.00	Depeember
					570.00	
09/19/201	3 131400133	10 E 200 320 254300	BRAUN CORPORATION LLC	Repair Lift # 1	220.50	September
				Totals for 131400133	220.50	-
09/19/201	3 131400134	10 E 700 440 172000	CDW GOVERNMENT, INC.	Chromebooks for OTL Lab	2,500.00	September
				Totals for 131400134	2,500.00	
09/19/201	3 131400135	10 E 400 411 121000	CONTINENTAL CLAY CO	high school art	257.99	September
				suppliesclay		
				Totals for 131400135	257.99	

CHECK CHECK ACCOUNT INVOICE POST DATE NUMBER NUMBER MONTH VENDOR DESCRIPTION AMOUNT 09/19/2013 131400136 10 E 800 310 231100 MADISON, DENISE 250.00 September Staff member reimbursement for breach of contract at previous school district Totals for 131400136 250.00 09/19/2013 131400137 10 E 400 310 136320 MISSISSIPPI WELDERS SUPPLY Tank rental for metals from 108.00 September Mississippi welding supply 131400137 10 E 400 310 136320 MISSISSIPPI WELDERS SUPPLY Tank rental for metals from 10.00 September Mississippi welding supply Totals for 131400137 118.00 73.76 September 09/19/2013 131400138 10 E 400 411 127000 SCHOOL SPECIALTY INC. Classroom supplies Totals for 131400138 73.76 09/19/2013 131400139 10 E 200 411 126000 STAPLES classroom supplies 28.24 September 131400139 10 E 200 411 126000 STAPLES class supplies 12.57 September 131400139 10 E 400 411 127000 STAPLES Supplies 49.53 September 131400139 10 E 200 411 120600 STAPLES 85.33 September 6th grade supplies 131400139 10 E 200 411 120600 STAPLES 6th grade supplies 82.06 September Totals for 131400139 257.73 09/19/2013 131400140 10 E 400 341 256740 STUDENT TRANSIT EAU CLAIRE, IN VALLEYBALL - NORTH AND 558.12 September NEILSVILLE 131400140 10 E 400 341 256770 STUDENT TRANSIT EAU CLAIRE, IN CHARTER - 2 BUSES TO MN STATE 1,103.80 September FATR 131400140 10 E 400 341 256740 STUDENT TRANSIT EAU CLAIRE, IN TENNIS WAUSAU 669.20 September 131400140 10 E 400 341 256740 STUDENT TRANSIT EAU CLAIRE, IN FOOTBALL - THORP - CARSON 927.53 September PARK 131400140 10 E 800 341 256710 STUDENT TRANSIT EAU CLAIRE, IN JUMPSTART AND SPEECH 2,076.25 September Totals for 131400140 5,334.90 09/19/2013 131400141 10 E 100 411 254300 VALLEY BUILDERS & HARDWARE CO KEYS 28.33 September 131400141 10 E 200 411 254300 VALLEY BUILDERS & HARDWARE CO KEYS 28.33 September 131400141 10 E 400 411 254300 VALLEY BUILDERS & HARDWARE CO KEYS 28.34 September Totals for 131400141 85.00 09/19/2013 131400142 10 E 100 411 254300 VIKING ELECTRIC SUPPLY INC 15.77 September SPEC SWT 131400142 10 E 200 411 254300 VIKING ELECTRIC SUPPLY INC SPEC SWT 15.77 September 131400142 10 E 400 411 254300 VIKING ELECTRIC SUPPLY INC SPEC SWT 15.78 September Totals for 131400142 47.32 143.60 September 09/23/2013 131400143 10 L 000 000 811650 WEST CENTRAL EDUCATION ASSN Payroll accrual 131400143 10 L 000 000 811650 WEST CENTRAL EDUCATION ASSN Payroll accrual 224.46 September 131400143 27 L 000 000 811650 WEST CENTRAL EDUCATION ASSN Payroll accrual 196.61 September 131400143 80 L 000 000 811650 WEST CENTRAL EDUCATION ASSN Payroll accrual 3.93 September Totals for 131400143 568 60 09/23/2013 131400145 10 L 000 000 811631 WEA INSURANCE TRUST Payroll accrual 10,627.00 September 131400145 27 L 000 000 811631 WEA INSURANCE TRUST Payroll accrual 2,149.64 September 131400145 10 L 000 000 811631 WEA INSURANCE TRUST Payroll accrual 154.26 September 131400145 27 L 000 000 811631 WEA INSURANCE TRUST Payroll accrual 42.84 September 131400145 10 L 000 000 811631 WEA INSURANCE TRUST Payroll accrual 71,740.15 September 131400145 27 L 000 000 811631 WEA INSURANCE TRUST 14,685.08 September Payroll accrual 131400145 10 L 000 000 811631 WEA INSURANCE TRUST Payroll accrual 8,715.55 September 131400145 27 L 000 000 811631 WEA INSURANCE TRUST Payroll accrual 1,709.00 September 131400145 50 L 000 000 811631 WEA INSURANCE TRUST Payroll accrual 78.33 September

SCHOOL DISTRICT OF ALTOONA

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CHECK	CHECK	ACCOUNT					INVOICE		POST
DATE	NUMBER	NUMBER		VENDOR			DESCRIPTION	AMOUNT	MONTH
		10 L 000 000	811631	WEA INSURANCE	TRUST		Payroll accrual		September
		27 L 000 000		WEA INSURANCE			Payroll accrual		September
	131400145	50 L 000 000	811631	WEA INSURANCE	TRUST		- Payroll accrual		September
		80 L 000 000		WEA INSURANCE			Payroll accrual		September
	131400145	10 L 000 000	811631	WEA INSURANCE			Payroll accrual		September
		27 L 000 000		WEA INSURANCE			Payroll accrual		September
	131400145	50 L 000 000	811631	WEA INSURANCE	TRUST		- Payroll accrual		September
	131400145	10 L 000 000	811631	WEA INSURANCE	TRUST		- Payroll accrual		September
	131400145	27 L 000 000	811631	WEA INSURANCE	TRUST		- Payroll accrual		September
	131400145	10 L 000 000	811631	WEA INSURANCE	TRUST		- Payroll accrual		September
	131400145	27 L 000 000	811631	WEA INSURANCE	TRUST		Payroll accrual	42.84	September
	131400145	10 A 000 000	715632	WEA INSURANCE	TRUST		OCT 2013 BILLING IN		September
							SEPT/RETIREE		-
	131400145	10 L 000 000	811631	WEA INSURANCE	TRUST		Payroll accrual	8,808.81	September
		27 L 000 000		WEA INSURANCE			Payroll accrual		September
		50 L 000 000		WEA INSURANCE			Payroll accrual		September
		10 L 000 000		WEA INSURANCE			Payroll accrual		September
		27 L 000 000		WEA INSURANCE			Payroll accrual		September
		50 L 000 000		WEA INSURANCE			Payroll accrual		September
		80 L 000 000		WEA INSURANCE			Payroll accrual		September
		10 L 000 000		WEA INSURANCE			Payroll accrual		September
		27 L 000 000		WEA INSURANCE			Payroll accrual		September
		50 L 000 000		WEA INSURANCE			Payroll accrual		September
		10 L 000 000		WEA INSURANCE			Payroll accrual		September
		27 L 000 000		WEA INSURANCE			Payroll accrual		September
		10 L 000 000		WEA INSURANCE			OCT 2013 BILLING IN SEPT		September
							Totals for 131400		-
00/05/0010	121400146	10 E 800 386	221210	CESA #10			Councies contract normant #	1 2 207 50	Contonbou
09/25/2015		10 E 800 386		CESA #10 CESA #10			Service contract payment #		September September
		10 E 800 386		CESA #10 CESA #10			Service contract payment #		September
		10 E 800 386		CESA #10 CESA #10			Service contract payment #		September
		10 E 800 386		CESA #10 CESA #10			Service contract payment # Service contract payment #		September
		10 E 800 386		CESA #10 CESA #10			Service contract payment #		September
		10 E 800 386		CESA #10 CESA #10					September
		10 E 800 386		CESA #10 CESA #10			Service contract payment # Service contract payment #		September
		10 E 800 386		CESA #10 CESA #10			Service contract payment #		September
		10 E 800 386		CESA #10 CESA #10			Service contract payment #		September
		10 E 800 386 27 E 800 386		CESA #10 CESA #10			Service contract payment #		September
							Service contract payment # AV COOP PURCHASE		September
		10 E 100 411 10 E 200 411		CESA #10			AV COOP PURCHASE AV COOP PURCHASE		September
		10 E 200 411 10 E 400 411		CESA #10 CESA #10			AV COOP PURCHASE AV COOP PURCHASE		September September
							AV COOP PURCHASE		
	131400140	10 E 400 413	222200	CESA #10			Totals for 131400		September
							100ars 101 131400	140 21,405.50	
09/25/2013	131400147	10 E 800 571	223100	CESSPOOL CLEAN	NER COMPANY	INC.	2013 FOOTBALL	283.56	September
	131400147	10 E 400 571	162308	CESSPOOL CLEAN	NER COMPANY	INC.	EC CITY WELLS CC MEET	120.36	September
							Totals for 131400	147 403.92	
09/25/2013	131400148	10 E 200 320	254300	CHIPPEWA VALLE	EY SPORTING	GOODS	4 Playground basketball	4,125.00	September
	131400148	10 E 200 440	120000	CHIPPEWA VALLE	EY SPORTING	GOODS	system. Playground equipment for AM and AIS playground	S 357.50	September
	131400148	10 E 150 440	110000	CHIPPEWA VALLE	EY SPORTING	GOODS	Playground equipment for AM	s 357.50	September
							and AIS playground		

CHECK CHECK ACCOUNT INVOICE POST AMOUNT MONTH DATE NUMBER NUMBER DESCRIPTION VENDOR 09/25/2013 131400148 10 E 800 411 223100 CHIPPEWA VALLEY SPORTING GOODS ms volleyballs 252.00 September 131400148 10 E 400 411 162121 CHIPPEWA VALLEY SPORTING GOODS volleyballs for 2013 season 442.00 September Totals for 131400148 5,534.00 09/25/2013 131400149 10 E 400 310 162308 HOT WEYERED SPORTS TIMING timing services for home XC 400.00 September meet 9/19/13 Totals for 131400149 400.00 09/25/2013 131400150 10 E 400 320 254300 JOHNSON CONTROLS, INC. 2,895.00 September Replace condenser coil on High School RTU Totals for 131400150 2,895.00 09/25/2013 131400151 10 E 800 342 221910 LIERMAN, ANDREW mileage to osseo 22.60 September 22.60 Totals for 131400151 09/25/2013 131400152 10 E 800 310 263300 MARCO INC Beginning of the year 2,777.29 September telephone work. Totals for 131400152 2,777.29 09/25/2013 131400153 10 E 800 342 232100 ORTH, JOYCE Mileage and expense 46.90 September reimbursement Totals for 131400153 46.90 09/25/2013 131400154 10 E 100 411 110101 REALLY GOOD STUFF, INC. 34.54 September Birthday crowns and white sentence strips Totals for 131400154 34.54 09/25/2013 131400155 27 E 700 411 156600 SCHOOL SPECIALTY INC. Speech and Language supplies 882.39 September and Assistive technology supplies Totals for 131400155 882.39 09/25/2013 131400156 10 E 400 320 254410 LANE SCHROEDER Piano tuning 210.00 September Totals for 131400156 210.00 09/25/2013 131400159 10 E 400 411 122000 STAPLES General Supplies 30.42 September 131400159 10 E 200 411 120600 STAPLES 183.91 September teacher supplies 131400159 10 E 400 411 124000 STAPLES 2013/2014 22.56 September 131400159 10 E 200 411 120600 STAPLES teacher supplies 23.96 September 131400159 10 E 200 411 120600 STAPLES teacher supplies 33.40 September 131400159 10 E 200 411 120600 STAPLES teacher supplies 8.54 September 131400159 10 E 800 411 232100 STAPLES 14.44 September Supplies for district office 131400159 10 E 800 411 252000 STAPLES Supplies for district office 31.84 September 131400159 10 E 800 411 232100 STAPLES Supplies for district office 32.60 September 131400159 10 E 800 411 252000 STAPLES Supplies for district office 71.86 September 131400159 10 E 150 411 110000 STAPLES Classroom Supplies 37.52 September 131400159 10 E 150 411 110000 STAPLES Classroom Supplies 55.12 September 131400159 10 E 400 411 124000 STAPLES 77.52 September 2013/2014 131400159 10 E 400 411 122000 STAPLES General Supplies 15.93 September 131400159 10 E 400 411 122000 STAPLES General Supplies 12.95 September 131400159 10 E 400 411 122000 STAPLES General Supplies 113.60 September Totals for 131400159 766.17 09/25/2013 131400160 10 E 400 942 162121 UPWARD, ELISSA feimbursement for nomination 50.00 September for WCVA all state 50.00 Totals for 131400160

SCHOOL DISTRICT OF ALTOONA

Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

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SCHOOL DISTRICT OF ALTOONA 05.13.06.00.00-10.2-010079 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION		POST MONTH
DAIE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT	MONTH
09/26/2013	131400161	10 E 700 354 172000	GILMARTIN, BRENDA	Textbook for online course -	39.98	Septembe
				Environmental Science		-
				Totals for 131400161	39.98	
9/16/2013	201300094	10 L 000 000 811614	DIVERSIFIED BENEFIT SERVICES I	Flex plan charges	31.84	Septembe
				Totals for 201300094	31.84	
9/17/2013	201300095	10 E 100 249 110000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	6.61	Septembe
	201300095	10 E 100 249 110100	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	19.84	Septembe
	201300095	10 E 100 249 110101	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	21.56	Septemb
	201300095	10 E 100 249 110200	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	16.54	Septemb
	201300095	10 E 100 249 110300	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	16.54	Septembe
	201300095	10 E 100 249 143000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	3.31	Septembe
	201300095	10 E 100 249 213000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	2.98	Septembe
	201300095	10 E 100 249 241000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	9.92	Septemb
	201300095	10 E 100 249 253300	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	6.61	Septemb
	201300095	10 E 100 249 110100	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	6.61	Septemb
	201300095	10 E 100 249 110101	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	6.61	Septemb
	201300095	10 E 100 249 110200	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	6.61	Septemb
	201300095	10 E 100 249 110300	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	3.31	Septemb
	201300095	10 E 200 249 120000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.26	Septemb
	201300095	10 E 200 249 120600	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	13.23	Septemb
	201300095	10 E 200 249 121000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	3.31	Septemb
	201300095	10 E 200 249 122000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	8.60	Septemb
	201300095	10 E 200 249 123000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	3.31	Septemb
	201300095	10 E 200 249 124000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.95	Septemb
	201300095	10 E 200 249 125400	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	0.99	Septemb
	201300095	10 E 200 249 125500	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	0.99	Septemb
	201300095	10 E 200 249 125510	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.98	Septemb
	201300095	10 E 200 249 126000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.95	Septemb
	201300095	10 E 200 249 127000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.95	Septemb
	201300095	10 E 200 249 132700	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	3.31	Septemb
	201300095	10 E 200 249 141000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.09	Septemb
	201300095	10 E 200 249 143000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.79	Septemb
	201300095	10 E 200 249 213000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	2.98	Septemb
		10 E 200 249 241000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	9.92	Septemb
	201300095	10 E 200 249 241100	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.65	Septemb
	201300095	10 E 200 249 253300	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	6.61	Septemb
		10 E 200 249 254300	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 121000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 122000	DIVERSIFIED BENEFIT SERVICES I		13.23	Septemb
		10 E 400 249 123000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 124000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 125400	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 125500	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 126000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 127000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 141000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 143000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 213000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 241000	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 241100	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 253300	DIVERSIFIED BENEFIT SERVICES I			Septemb
		10 E 400 249 254300	DIVERSIFIED BENEFIT SERVICES I			Septemb
	201300095	10 E 400 249 132700	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	6.61	Septen

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CHECK	CHECK	ACCOUNT					INV	OICE		POST
DATE	NUMBER	NUMBER		VENDOR			DES	CRIPTION	AMOUNT	MONTH
09/17/2013	201300095	10 E 400	249 136320	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	2.48	September
	201300095	10 E 700	249 172000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	3.31	September
	201300095	10 E 800	249 211100	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	1.42	September
	201300095	10 E 800	249 214400	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	2.35	September
	201300095	10 E 800	249 221910	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	4.96	September
	201300095	10 E 800	249 223100	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	1.62	September
	201300095	10 E 800	249 232100	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	6.61	September
	201300095	10 E 800	249 252000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	6.61	September
	201300095	10 E 800	249 254200	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	3.31	September
	201300095	10 E 800	249 254300	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	3.31	September
	201300095	10 E 800	249 239000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS		September
			249 152000	DIVERSIFIED						September
			249 158100	DIVERSIFIED						September
			249 158320	DIVERSIFIED						September
			249 158330	DIVERSIFIED						September
			249 158340	DIVERSIFIED						September
			249 158510	DIVERSIFIED						September
			249 158520	DIVERSIFIED						September
			249 158530	DIVERSIFIED						September
			249 158530 249 158710	DIVERSIFIED						
										September
			249 158730	DIVERSIFIED						September
			249 158750	DIVERSIFIED						September
			249 158760	DIVERSIFIED						September
			249 159110	DIVERSIFIED						September
			249 213000	DIVERSIFIED						September
			249 214400	DIVERSIFIED						September
			249 223300	DIVERSIFIED						September
			249 110300	DIVERSIFIED						September
			249 222200	DIVERSIFIED						September
			249 156600	DIVERSIFIED						September
			249 159110	DIVERSIFIED						September
			249 110450	DIVERSIFIED						September
			249 158310	DIVERSIFIED						September
			249 122000	DIVERSIFIED						September
			249 122000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS		September
			249 123000	DIVERSIFIED						September
			249 122000	DIVERSIFIED					3.31	September
	201300095	10 E 100	249 121000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	3.31	September
	201300095	10 E 100	249 125100	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	3.31	September
	201300095	10 E 100	249 254300	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	3.31	September
	201300095	10 E 150	249 110000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	4.37	September
	201300095	10 E 150	249 120000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	0.83	September
	201300095	10 E 150	249 125400	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	0.66	September
	201300095	10 E 150	249 125500	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	0.66	September
	201300095	10 E 150	249 125510	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	1.32	September
	201300095	10 E 150	249 136320	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	0.83	September
	201300095	10 E 150	249 213000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	2.98	September
	201300095	10 E 400	249 123100	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	3.31	September
	201300095	10 E 800	249 110000	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	3.31	September
	201300095	10 E 800	249 221920	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	1.65	September
	201300095	27 E 700	249 158740	DIVERSIFIED	BENEFIT	SERVICES	I HRA	PAYMENTS	6.58	September
								Totals for 201300095	533.59	

09/17/2013 201300096 10 L 000 000 811614 DIVERSIFIED BENEFIT SERVICES I Flex plan charges 32.24 September Totals for 201300096 32.24

3frdtl01.p SCHOOL DISTRICT OF ALTOONA 9:00 AM 10/02/13 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13) 05.13.06.00.00-10.2-010079 PAGE: 14 CHECK ACCOUNT INVOICE POST MONTH DATE NUMBER NUMBER DESCRIPTION VENDOR AMOUNT 09/23/2013 201300097 10 L 000 000 811671 GREAT-WEST RETIREMENT SERVICES Payroll accrual 2,045.00 September 201300097 27 L 000 000 811671 GREAT-WEST RETIREMENT SERVICES Payroll accrual 500.00 September Totals for 201300097 2,545.00 09/23/2013 201300098 10 L 000 000 811611 WELLS FARGO BANK Payroll accrual 4,313.87 September 201300098 27 L 000 000 811611 WELLS FARGO BANK Payroll accrual 757.25 September

201300098 50 L 000 000 811611 WELLS FARGO BANK Payroll accrual 86.41 September 201300098 80 L 000 000 811611 WELLS FARGO BANK Payroll accrual 77.48 September 201300098 10 L 000 000 811612 WELLS FARGO BANK Payroll accrual 778.78 September 201300098 80 L 000 000 811612 WELLS FARGO BANK Payroll accrual 7.50 September 201300098 10 L 000 000 811612 WELLS FARGO BANK Payroll accrual 27,086.85 September Payroll accrual 4,129.30 September 201300098 27 L 000 000 811612 WELLS FARGO BANK 201300098 50 L 000 000 811612 WELLS FARGO BANK Payroll accrual 283.64 September 201300098 80 L 000 000 811612 WELLS FARGO BANK Payroll accrual 373.81 September 201300098 10 L 000 000 811611 WELLS FARGO BANK Payroll accrual 18,445.63 September 201300098 27 L 000 000 811611 WELLS FARGO BANK Payroll accrual 3,237.87 September 201300098 50 L 000 000 811611 WELLS FARGO BANK Payroll accrual 369.54 September 201300098 80 L 000 000 811611 WELLS FARGO BANK Payroll accrual 331.28 September Totals for 201300098 60,279.21 09/23/2013 201300099 10 L 000 000 811611 WELLS FARGO BANK Payroll accrual 4,313.87 September 201300099 27 L 000 000 811611 WELLS FARGO BANK Payroll accrual 757.25 September Payroll accrual 201300099 50 L 000 000 811611 WELLS FARGO BANK 86.41 September 201300099 80 L 000 000 811611 WELLS FARGO BANK Payroll accrual 77.48 September 201300099 10 L 000 000 811611 WELLS FARGO BANK Payroll accrual 18,445.63 September 201300099 27 L 000 000 811611 WELLS FARGO BANK Payroll accrual 3,237.87 September 201300099 50 L 000 000 811611 WELLS FARGO BANK Payroll accrual 369.54 September 201300099 80 L 000 000 811611 WELLS FARGO BANK Payroll accrual 331.28 September Totals for 201300099 27,619.33 09/23/2013 201300100 10 L 000 000 811613 WISCONSIN DEPT OF REVENUE Payroll accrual 97.50 September 201300100 50 L 000 000 811613 WISCONSIN DEPT OF REVENUE Payroll accrual 55.00 September 201300100 80 L 000 000 811613 WISCONSIN DEPT OF REVENUE 7.50 September Payroll accrual Payroll accrual 15,312.63 September 201300100 10 L 000 000 811613 WISCONSIN DEPT OF REVENUE 201300100 27 L 000 000 811613 WISCONSIN DEPT OF REVENUE Payroll accrual 2,616.99 September 201300100 50 L 000 000 811613 WISCONSIN DEPT OF REVENUE Payroll accrual 141.03 September 201300100 80 L 000 000 811613 WISCONSIN DEPT OF REVENUE Payroll accrual 223.09 September Totals for 201300100 18,453.74 09/23/2013 201300101 10 L 000 000 811622 WISCONSIN RETIREMENT SYSTEM Payroll accrual 3,359.16 September 201300101 27 L 000 000 811622 WISCONSIN RETIREMENT SYSTEM Payroll accrual 941.94 September 201300101 50 L 000 000 811622 WISCONSIN RETIREMENT SYSTEM Payroll accrual 348.19 September 201300101 80 L 000 000 811622 WISCONSIN RETIREMENT SYSTEM Payroll accrual 83.09 September 201300101 10 L 000 000 811621 WISCONSIN RETIREMENT SYSTEM Payroll accrual 15,565.41 September 201300101 27 L 000 000 811621 WISCONSIN RETIREMENT SYSTEM Payroll accrual 2,517.44 September

201300101 80 L 000 000 811621 WISCONSIN RETIREMENT SYSTEM Payroll accrual 170.05 September 201300101 10 L 000 000 811622 WISCONSIN RETIREMENT SYSTEM Payroll accrual 3,359.16 September 201300101 27 L 000 000 811622 WISCONSIN RETIREMENT SYSTEM Payroll accrual 941.94 September 201300101 50 L 000 000 811622 WISCONSIN RETIREMENT SYSTEM Payroll accrual 348.19 September 201300101 80 L 000 000 811622 WISCONSIN RETIREMENT SYSTEM Payroll accrual 83.09 September 201300101 10 L 000 000 811621 WISCONSIN RETIREMENT SYSTEM 15,565.41 September Pavroll accrual 201300101 27 L 000 000 811621 WISCONSIN RETIREMENT SYSTEM Payroll accrual 2,517.44 September 201300101 80 L 000 000 811621 WISCONSIN RETIREMENT SYSTEM Payroll accrual 170.05 September Totals for 201300101 45,970.56

09/23/2013 201300102 10 L 000 000 811691 WEA TRUST ADVANTAGE

CHECK

Payroll accrual

SCHOOL DISTRICT OF ALTOONA 05.13.06.00.00-10.2-010079 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

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CHECK	CHECK ACCOUNT				INVOICE		POST		
DATE	NUMBER		IBER			VENDOR	DESCRIPTION	AMOUNT	MONTH
09/23/2013				000	011601	VENDOR WEA TRUST ADVANTAGE	Payroll accrual		September
09/23/2013									
	201300102					WEA TRUST ADVANTAGE	Payroll accrual		September
	201300102					WEA TRUST ADVANTAGE	Payroll accrual		September
	201300102					WEA TRUST ADVANTAGE	Payroll accrual		September
	201300102					WEA TRUST ADVANTAGE	Payroll accrual		September
	201300102					WEA TRUST ADVANTAGE	Payroll accrual		September
	201300102	27	L 000	000	811691	WEA TRUST ADVANTAGE	Payroll accrual	64.05	September
	201300102	10	L 000	000	811691	WEA TRUST ADVANTAGE	Payroll accrual		September
	201300102	27	L 000	000	811691	WEA TRUST ADVANTAGE	Payroll accrual	64.79	September
							Totals for 201300102	10,936.47	
09/23/2013	201300103	10	A 000	000	711100	WELLS FARGO BANK/NET PR & DIRE	PR & DIRECT DEPOSIT/9-23-13	198,250.18	September
	201300103	27	A 000	000	711100	WELLS FARGO BANK/NET PR & DIRE			September
	201300103					WELLS FARGO BANK/NET PR & DIRE			September
	201300103					WELLS FARGO BANK/NET PR & DIRE			September
	201300103	00	A OUC	, 000	/11100	WEDED FARGO DAWR/WEI FR & DIRE	Totals for 201300103	243,468.31	September
09/19/2013	201300104	10	E 800	682	283000	WELLS FARGO BANK	Interest on Line of Credit	3,027.78	September
							Totals for 201300104	3,027.78	
09/23/2013	201300105	10	E 800) 355	263300	AT&T	Early Childhood	89.36	September
							Totals for 201300105	89.36	
								07.50	
09/23/2013	201300106	10	E 800) 355	263300	AT&T	DO fax	312.50	September
							Totals for 201300106	312.50	-
09/23/2013	201300107	10	E 100) 310	254300	WM OF NORTHERN WISCONSIN, INC	Garbage pickup	593.38	September
	201300107	10	E 200) 310	254300	WM OF NORTHERN WISCONSIN, INC	Garbage pickup		September
	201300107					WM OF NORTHERN WISCONSIN, INC	Garbage pickup		September
							Totals for 201300107	1,780.15	
								,	
09/23/2013	201300108	10	E 800) 358	221910	CHARTER COMMUNICATIONS	INTERNET – DAHL	58.01	September
							Totals for 201300108	58.01	-
09/23/2013	201300109	10	E 100) 320	254490	E O JOHNSON COMPANY	Printer/copier lease	2,133.99	September
						E O JOHNSON COMPANY	Printer/copier lease		September
						E O JOHNSON COMPANY	Printer/copier lease		September
						E O JOHNSON COMPANY	Printer/copier lease		September
						E O JOHNSON COMPANY	Printer/copier lease		September
	201000109	50	2 000		20,220		Totals for 201300109		
								0,100.01	
09/23/2013	201300110	10	E 100	331	253300	XCEL ENERGY	MONTHLY UTILITIES	33.26	September
	201300110	10	E 100) 336	253300	XCEL ENERGY	MONTHLY UTILITIES	3,966.81	September
	201300110	10	E 200) 331	253300	XCEL ENERGY	MONTHLY UTILITIES		September
						XCEL ENERGY	MONTHLY UTILITIES		September
	201300110					XCEL ENERGY	MONTHLY UTILITIES		September
						XCEL ENERGY	MONTHLY UTILITIES		September
	201300110	10	100	, 550	255500	ACEL ENERGI	Totals for 201300110		
							10tais 101 201300110	11,133.12	
09/23/2013	201300111	10	E 100	331	253300	XCEL ENERGY	MONTHLY UTILITIES-EARLY	41.07	September
							CHILDHOOD & Storage		
	201300111	10	E 100	336	253300	XCEL ENERGY	MONTHLY UTILITIES-EARLY	118.38	September
							CHILDHOOD & Storage		
							Totals for 201300111	159.45	
								_0,,10	
09/23/2013	201300112	10	L 000	000	811614	DIVERSIFIED BENEFIT SERVICES I	Flex plan charges	130.00	September
		-						22.50	

SCHOOL DISTRICT OF ALTOONA 05.13.06.00.00-10.2-010079 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

CHECK	CHECK	ACCOUNT					INVOICE				POST
DATE	NUMBER	NUMBER		VENDOR			DESCRIPTIO	ON		AMOUNT	MONTH
								Totals f	for 201300112	130.00	
09/23/2013	201300113	10 E 800 411	252000	WELLS FARGO	BANK		Service fe				September
								Totals 1	for 201300113	470.73	
00/00/0010	001000114	10 = 000 411	050000							50.00	c , , ,
09/23/2013	201300114	10 E 800 411	252000	WELLS FARGO	BANK		Deposit s	-	001200114		September
								Totals 1	For 201300114	70.20	
00/02/0012	201200115	10 E 800 682	202000	WELLS EADCO	DANK		Interest o	on line d	f gradit	4 20E EE	September
09/23/2013	201300115	10 E 800 082	283000	WELLS FARGO	DAINE		incerest (For 201300115	4,305.55	September
								IUCAISI	101 201300113	Ŧ,303.33	
09/23/2013	201300116	10 E 800 411	252000	MAGIC-WRIGHT	ਸੰਸ		Service fe	200		4 00	September
09/23/2013	201500110	10 2 000 411	252000	MAGIC WRIGHT	L DIC		DELVICE IC		for 201300116	4.00	September
								iocarb	201300110	1.00	
09/23/2013	201300117	10 E 800 310	252000	MAGIC-WRIGHT	FER		Efunds fee	<u>_</u>		2 54	September
,,									For 201300117	2.54	
09/23/2013	201300118	10 E 800 310	252000	MAGIC-WRIGHT	FER		Efunds fee	e		4.54	September
								Totals f	For 201300118	4.54	-
09/23/2013	201300119	10 E 800 411	252000	WELLS FARGO	BANK		Deposit s	lips		139.89	September
							-	Totals f	for 201300119	139.89	-
09/23/2013	201300120	10 L 000 000	811614	DIVERSIFIED	BENEFIT	SERVICES I	Flex plan	charges		346.00	September
								Totals f	for 201300120	346.00	
09/30/2013	201300123	10 L 000 000	811614	DIVERSIFIED	BENEFIT	SERVICES I	Flex plan	charges		90.00	September
								Totals f	For 201300123	90.00	
09/30/2013	201300124	10 L 000 000	811614	DIVERSIFIED	BENEFIT	SERVICES I	Flex plan	charges		188.94	September
								Totals f	for 201300124	188.94	
10/01/2013		10 E 100 249									October
		10 E 100 249		DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEN	NTS			October
		10 E 100 249		DIVERSIFIED							October
		10 E 100 249		DIVERSIFIED							October
		10 E 100 249		DIVERSIFIED							October
		10 E 100 249		DIVERSIFIED							October
		10 E 100 249 10 E 100 249		DIVERSIFIED DIVERSIFIED							October October
		10 E 100 249		DIVERSIFIED							October
		10 E 100 249 10 E 100 249		DIVERSIFIED							October
		10 E 100 249		DIVERSIFIED							October
		10 E 100 249		DIVERSIFIED							October
		10 E 100 249		DIVERSIFIED							October
		10 E 200 249		DIVERSIFIED							October
		10 E 200 249		DIVERSIFIED							October
		10 E 200 249		DIVERSIFIED							October
	201300125	10 E 200 249	122000	DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEI	NTS		15.51	October
	201300125	10 E 200 249	123000	DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEN	NTS		5.96	October
	201300125	10 E 200 249	124000	DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEN	NTS		10.74	October
	201300125	10 E 200 249	125400	DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEN	NTS		1.79	October
	201300125	10 E 200 249	125500	DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEI	NTS		1.79	October
	201300125	10 E 200 249	125510	DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEN	NTS		3.58	October
	201300125	10 E 200 249	126000	DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEN	NTS		10.74	October
	201300125	10 E 200 249	127000	DIVERSIFIED	BENEFIT	SERVICES I	HRA PAYMEI	NTS		10.74	October

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SCHOOL DISTRICT OF ALTOONA 05.13.06.00.00-10.2-010079 Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)

CHECK	CHECK	ACCOUNT			INV	VOICE		POST
DATE	NUMBER	NUMBER		VENDOR	DES	SCRIPTION	AMOUNT	MONTH
10/01/2013	201300125	10 E 200	249 132700	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	5.96	October
	201300125	10 E 200	249 141000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	1.97	October
	201300125	10 E 200	249 143000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	10.44	October
	201300125	10 E 200	249 213000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	5.37	October
	201300125	10 E 200	249 241000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	17.89	October
	201300125	10 E 200	249 241100	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	2.98	October
	201300125	10 E 200	249 253300	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	11.93	October
	201300125	10 E 200	249 254300	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	5.96	October
	201300125	10 E 400	249 121000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	5.96	October
	201300125	10 E 400	249 122000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	23.86	October
	201300125	10 E 400	249 123000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	5.96	October
	201300125	10 E 400	249 124000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	20.88	October
	201300125	10 E 400	249 125400	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	2.98	October
	201300125	10 E 400	249 125500	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	2.98	October
	201300125	10 E 400	249 126000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	21.89	October
	201300125	10 E 400	249 127000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	17.89	October
	201300125	10 E 400	249 141000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	2.98	October
	201300125	10 E 400	249 143000	DIVERSIFIED BENEF:	T SERVICES I HRA	A PAYMENTS	6.98	October
	201300125	10 E 400	249 213000	DIVERSIFIED BENEF:	T SERVICES I HRA	A PAYMENTS	14.02	October
	201300125	10 E 400	249 241000	DIVERSIFIED BENEF:	T SERVICES I HRA	A PAYMENTS	17.89	October
	201300125	10 E 400	249 241100	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	8.95	October
	201300125	10 E 400	249 253300	DIVERSIFIED BENEF:	T SERVICES I HRA	A PAYMENTS	17.89	October
	201300125	10 E 400	249 254300	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	5.96	October
	201300125	10 E 400	249 132700	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	11.93	October
	201300125	10 E 400	249 136320	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	4.47	October
	201300125	10 E 700	249 172000	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	5.96	October
	201300125	10 E 800	249 211100	DIVERSIFIED BENEF			2.56	October
	201300125	10 E 800	249 214400	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	4.23	October
			249 221910	DIVERSIFIED BENEF				October
			249 223100	DIVERSIFIED BENEF				October
			249 232100	DIVERSIFIED BENEF				October
			249 252000	DIVERSIFIED BENEF				October
			249 254200	DIVERSIFIED BENEF				October
			249 254300	DIVERSIFIED BENEF				October
			249 239000	DIVERSIFIED BENEF:				October
			249 152000					October
			249 158100	DIVERSIFIED BENEF				October
			249 158320	DIVERSIFIED BENEF				October
			249 158330	DIVERSIFIED BENEF				October
			249 158340	DIVERSIFIED BENEF:				October
			249 158510	DIVERSIFIED BENEF:				October
			249 158520	DIVERSIFIED BENEF				October
			249 158530	DIVERSIFIED BENEF				October
			249 158710	DIVERSIFIED BENEF				October
			249 158730	DIVERSIFIED BENEF				October
			249 158750	DIVERSIFIED BENEF				October
			249 158750 249 158760	DIVERSIFIED BENEF:				October
			249 158760 249 159110					October
			249 159110 249 213000	DIVERSIFIED BENEF				
				DIVERSIFIED BENEF				October
			249 214400	DIVERSIFIED BENEF				October
			249 223300	DIVERSIFIED BENEF				October
			249 110300	DIVERSIFIED BENEF				October
			249 222200	DIVERSIFIED BENEF				October
			249 156600	DIVERSIFIED BENEF:				October
			249 159110					October
	201300125	10 E 150	249 110450	DIVERSIFIED BENEF	T SERVICES I HRA	A PAYMENTS	53.68	October

3frdtl01.p	SCHOOL DISTRICT OF ALTOONA	9:00 AM	10/02/13
05.13.06.00.00-10.2-010079	Bi-monthly Check List (Dates: 09/12/13 - 10/02/13)	PAGE:	18

HECK	CHECK	ACCOUNT		INVOICE		POST
ATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT	MONTH
0/01/2013	201300125	27 E 700 249 158310	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.96	October
	201300125	10 E 150 249 122000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.67	October
	201300125	10 E 200 249 122000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	4.47	October
	201300125	10 E 100 249 123000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.96	October
	201300125	10 E 100 249 122000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.96	October
	201300125	10 E 100 249 121000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.96	October
	201300125	10 E 100 249 125100	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.96	October
	201300125	10 E 100 249 254300	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.96	October
	201300125	10 E 150 249 110000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	7.87	October
	201300125	10 E 150 249 120000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.49	October
	201300125	10 E 150 249 125400	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.19	October
	201300125	10 E 150 249 125500	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.19	October
	201300125	10 E 150 249 125510	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	2.39	October
	201300125	10 E 150 249 136320	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	1.49	October
	201300125	10 E 150 249 213000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.37	October
	201300125	10 E 400 249 123100	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.96	October
	201300125	10 E 800 249 110000	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	5.96	October
	201300125	10 E 800 249 221920	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	2.98	October
	201300125	27 E 700 249 158740	DIVERSIFIED BENEFIT SERVICES I	HRA PAYMENTS	12.03	October
				Totals for 201300125	962.34	

Totals for checks 888,240.74

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FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL	577,754.78	0.00	177,602.13	755,356.91
27	SPECIAL EDUCATION FUND	96,930.87	0.00	6,705.55	103,636.42
50	FOOD SERVICE	6,912.13	0.00	16,027.08	22,939.21
80	COMMUNITY SERVICE	6,208.20	0.00	100.00	6,308.20
*** F	'und Summary Totals ***	687,805.98	0.00	200,434.76	888,240.74

CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
09/25/2013	7883	61 L 000 000 814551 000	OHREN, NICHOLAS	SCHOLARSHIP 2013	-300.00
				Totals for 7883	-300.00
09/17/2013	7920	0 61 L 000 000 814225 000	FAZOLI'S	Senior Leadership Day	399.32
09/17/2013	7920	61 L 000 000 814230 000	FAZOLI'S	Senior Leadership Day	603.88
				Totals for 7920	1,003.20
09/17/2013	7921	. 61 L 000 000 814202 000	ROCK N'ROLL TO GO PL	HOMECOMING DJ	175.00
09/17/2013	7921	61 L 000 000 814202 000	ROCK N'ROLL TO GO PL	HOMECOMING CARNIVAL	500.00
				INFLATABLES	
				Totals for 7921	675.00
09/25/2013	7922	2 61 L 000 000 814551 000	OHREN, NICHOLAS	SCHOLARSHIP 2013	300.00
				Totals for 7922	300.00

Totals for checks 1,678.20

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
61 EXTRA CURRICULAR FUND	1,678.20	0.00	0.00	1,678.20
*** Fund Summary Totals ***	1,678.20	0.00	0.00	1,678.20



School District of Altoona 1903 Bartlett Ave Altoona, WI 54720 School Health Service Report 2012-2013 School Year Altoona Board of Education

Medical	Pedersen	AMS	AHS	Early	4 Year Old	RAILS	Summer
Conditions				Education	Kindergarten	Program	School
				Program			
Asthma	17	24	39	3	3	0	4
Diabetes	2	2	5	0	0	1	0
Cardiac	4	4	6	1	1	0	0
Seizures	6	6	5	1	1	0	0
Allergies(Life	15	6	8	1	1	3	0
Threatening)							
Other							

Services

Total Number of Children with Special Health Conditions

- Number of all children with any special health need/chronic illness/condition for which the school district provided health services in 2012-2013, including summer sessions.
- A special health care condition is a condition reported by a parent and/or diagnosed by a physician or nurse practitioner.
- Include are children for which your district consulted, monitored, developed a care plan, provided clinical services, or provided teaching, counseling, or related services.

Number collected -72 recorded

Allergies

Number of Children

Life threatening -- 34 Non-life threatening – Some allergies were recorded, some were not such as "Hayfever"

Behavioral/Mental Health:

ADD or ADHD 45 documented Other mental health concerns: Oppositional Defiant Disorder, Depression, Anxiety, Bi Polar, Schizophrenic tendency characteristics, Social Phobia, Autism-Spectrum Disorder Cancer--0 Include all newly diagnosed, those being treated, and those in remission **Cardio-vascular --4** For example, hypertension, septal defects, artery transposition **Endocrine/Exocrine** Diabetes Type 1 --5 Diabetes Type 2--2 Other Endocrine/Exocrine --6 (for example, cystic fibrosis, metabolic disorders, thyroid **Gastrointestinal --9** For example, colitis, Crohn's, lactose intolerance, encopresis Genetic Disorders/Syndrome--12 **Genitourinary** --2 For example, altered renal, enuresis/incontinence

Hematology3 For example, hemophilia, sickle cell, Von W Metabolic Syndromes2 For example, celiac, hypoglycemia, Maple S Musculo-Skeletal/Connective8 For example, arthritis, lupus, scoliosis, osteo Neurologic/Nervous System Disorders Cerebral palsy Epilepsy/seizure disorder Migraines Muscular dystrophy	yrup Urinary Disorder, PK genesis imperfecta, fibrom				
Spina bifida		2			
Spinal cord/brain injury/stroke		5			
Total other neurologic (for example, myasth		6			
sclerosis, hydrocephalis, narcolepsy, Tourett Total number of students with neurologic/					
disorders 29	nei vous system				
Pulmonary Asthma –31 documented Other chronic pulmonary (not cystic fibrosis) Total number of students with pulmonary disease 31 Documented School Age Parents Yes Rare Syndromes Dandy Walker Syndrome AAA Syndrome					
Wolff-Parkinson White syndrome	Fragile X Syndrome				
Superior vena cava syndrome	1p36 Deletion Syndrome				
Prader-willi syndrome	Neurofibromytosis				
Metabolic syndrome	Turners Syndrome				
Irritable bowel syndrome	Sticklers Syndrome				
Digeorge syndrome	V Factor Mutation				

Chronic fatigue immune dysfunction syndrome Fetal Alcohol Syndrome Medication Number of Students/Doses

Students receiving daily/regular scheduled prescription medications

Students with prescription orders for PRN or as needed Medications given at the office

Over-the-counter doses of medication administered (Tylenol/Ibuprofen, etc.)

Pedersen	AMS	AHS	EE	4K	RAILS	Summer School
4573	3312	173	0	0	5	0
16	4	0	2	2	2	0
NA	48 12yr+	280	NA	NA	NA	NA

Medication Route

Number of doses given by the school district 153 G tube feedings G-Tube Insulin pump (no. of 1 students with pump) Intramuscular 0 Intravenous 0 Meter dose inhaler 25 Nebulizer 10 Oral 8058 Subcutaneous 15 Other (i.e., topical, eye, ear, nasal) 3 **Total:8265**

Urgent or Emergency Meds

Number of doses given by the school district

Brochodilator/Rescue Inhaler	35 doses
Nebulizer	10 doses given
Epi-Pen	2given 13ordered by MD
Glucagon	0/4 ordered by MD
Diastat (Rectal Valium)	0 given /1 ordered by MD

Number of Contacts or Dispositions

Report the number of contacts or dispositions made by the school district

- Enter number of contacts to school nurse ------942 documented
- Medication/illness/injury contacts to office/health room by other staff ----Data not documented
- 911 calls -----2
- Disposition of student to health care provider------12 documented
- Disposition to home-----Data not documented
- Return to class -----Data not documented

Communicable Disease

Number of students that were identified by the school district as having a communicable disease (including those conditions listed on WI DHS or CDC chart as communicable diseases).

Diseases reported:H1N1,Pertussis, Scabies, MRSA, Strep Throat, Chicken Pox, 5th disease, Hand, Foot,& Mouth, (Head lice (16 cases)) Number – Data not documented **Planning Meetings** Assessment or planning meetings which the School Nurse participated IEP -- 39 504 --2 Student intervention meetings --3

Billing

Does the school district bill Medicaid for School Based Services Nursing/Health Services? **Yes** Does your school district claim expenses for nurses under special education categorical aid funds? **Yes**

Screenings

Vision Screening 4K, K, 1, 7	Number of Students
Screened for vision	386
Referred for vision	12
Receiving treatment	3

Hearing Screening K,3	Number of Students
Screened for hearing	320
Referred for hearing	4
Receiving treatment	3

Postural (including scoliosis)	Number of Students
screening	
Screened for posture	169
Referred for posture/follow up	4
by RN	
Receiving treatment	0 at this time

Voluntary Blood Pressure Screening	Number of Students
Screened for blood pressure	68 students/16 staff
Referred for blood pressure	2
Receiving treatment	0

Dental Screening	Number of Students
Screened for dental needs	65
Referrals	15
Receiving dental services	6
Received Sealants 2 nd & 6 th grade	46
Received Fluoride Varnish	46
Fluoride Mouth Rinse Program K-4 Participants	531

Height and Weight: Data not collected by School Health Service

The AMS PhyEd department does a program called Fitness Gram which Ht and Wt are measured on 6th graders.

Direct Services to Staff

Services provided to school staff during the school day, including answering questions related to staff person's own health needs, monitoring health status or effects of medications, providing care for ill/injury, and related services.

Number of Staff Provided with the above types of service—72 recorded

Number One Health Issue This Year

List the number one health issue that consumed a large amount of the district's staff time and/or resources, or affected a large number of students.

Mental Illness and Behavior Problems

Group Education Sessions Provided by School Nurses

Indicate the number of education sessions provided only by district school nurse in 2012-2013.

Presentations Given and Number of Presentations

Staff in-service/training sessions

- Food Allergies Review with Epi Pen Training--4
- Blood Borne Pathogen Review ---1
- Medication In-service completed with support staff and principals ---3
- Delegation on Nursing tasks ----3
- Critical Health Needs Training ---6
- School Aid Training on safe and appropriate care for students with special health care needs---62

Student health education presentations

- Maturation(puberty)&Hygiene 5th grade
- Hygiene 4th, grade classes
- Sexual health counseling /classroom teaching-10th grade students
- Prenatal teaching/postpartum follow up /parenting 1:1
- CPR –10th grade students-Elementary
- Cover your Cough with Coughy Cat! -Elementary
- Hand washing

Parent or community group presentations : 0 Newsletter articles done : AHS—4 AMS ---4 What's up AMS emails Pedersen—5

Future Plans:

- Wellness Club at Pedersen/AMS/AHS
- Teaching in the classrooms with supervision from educator with students with health identified needs on student health issues.
- Consult with Health Education & Nutrition Education Curriculum
- Consult with parents and staff, PE, Nutrition, Health Educators, Coaches regarding the areas of student activity and nutrition in the district as a Collaborative School Health Team
- Promotion of Dental Health Awareness throughout the Altoona School District.
- Promote staff wellness

Professional Development:

WI School Nurse Convention Trained in Nonviolent Crisis Intervention Member of Wisconsin School Nurse Association and NASN National School Nurse Association Board Member of Wisconsin School Nurse Association of District 1 National Certified School Nurse--- Renewed DPI School Nurse License---Renewed Master in Education from UWEC--2012

Respectfully Submitted, Anita E-B Schubring RN BSN MEPD NCSN District of Altoona School Nurse

Healthy children are successful learners. The school nurse has a multi-faceted role within the school setting, one that supports the physical, mental, emotional, and social health of students and their success in the learning process. (National Association School Nurses)

Altoona Board of Education Budget Development Committee District Office Board Room September 18, 2013 4:00 pm Minutes

1 Meeting was called to order by Mike Hilger at 4:03 pm

2	Roll Call	Mike	Hilger	Chair
		Brad	Poquette	
		Dr. Connie	Biedron	
		Kathy	Dahl	
		Teri	Cihasky	Absent
		Brock	Geyen	
		Sue	Gordon	
		Bobbie	Kuchta	
		Erin	Lynnes	
		Kathy	Marko	Absent
		Melissa	Martin	
		Tammy	VanBlarcom	
		Lori	Watt	Absent

3 All posting requirements were met.

March 4, 2013 minutes were reviewed and approved, motion by Kuchta to approve

4 with one correction.

5

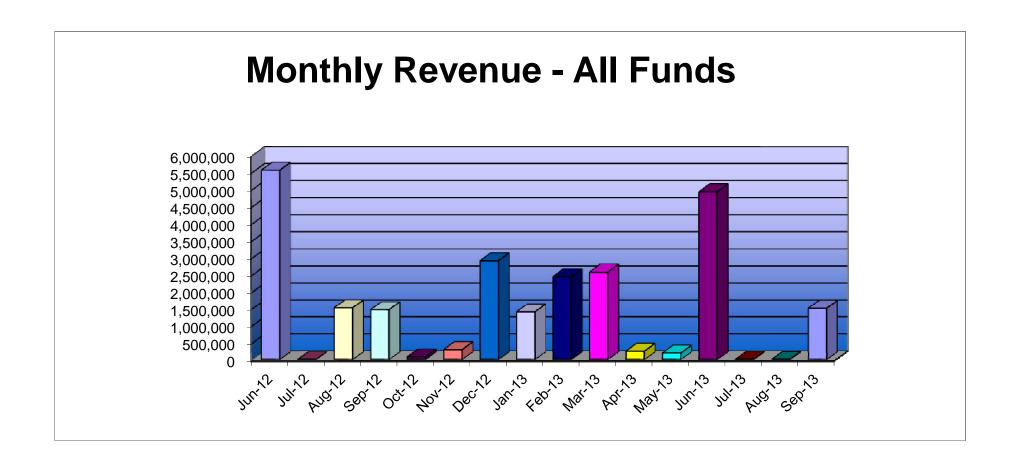
The Budget timeline for 2013-15 was reviewed noting the times when the Budget Development Committee would be meeting. Reviewed strategic goals showing how the budget process was guided by the goals. Discussed grants for technology.

- 6 Proposed cash flow borrowing was reviewed.
- 7 Meeting was adjourned at 4:59 pm.

Recorded by Kathy Dahl

SCHOOL DISTRICT OF ALTOONA BUDGET TIMELINE

	2013-14	Revenues	2014-15
	2010 14	1st State Aid	2014-10
	September pupil count taken	payment - 15% of total	Budget Development Committee and Administrators review district goals and staffing needs
	Review budget revenues and expenditures with actual pupil count data		Project revenue limit
September	Review staffing needs as final pupil counts are in		Review of estimated revenues and expenditures for next budget year
	District receives general aid certification from DPI on or before Oct 15th		
	Final calculation of Revenue Limit		
	Prepare and present budget at Annual Meeting and Budget Hearing		
	Board adopts and publishes final budget and approves tax levy		
October	Certification of tax levy to municipalities/DPI		
Novombor	Review and analyze year to date budget Report adopted budget to DPI		Analyze enrollment/membership and do enrollment/membership projection
November			
December		2nd State Aid Payment - 29% of total	
		1st Property	
	January pupil count taken	tax payment - 24% of total	Estimate state equalization aid and other revenues not included in Revenue Limit
			Estimate salaries and benefits for all staff
January			Estimate Utilities, Fuel, Operating Supplies, Maintenance, Transportation, Insurance, Election, Legal, Audit, Phone/Copier Leases, Fax, Internet, Data Processing, CESA Contract Expenses
	Administrative team to review/discuss possible budget revisions.	2nd Property tax payment - 41% of total	Prepare estimates for principal, activities director and other department budgets
February			Budget Development Committee review with administration the school/department budget allocations and other preliminary budget figures
		3rd State Aid Payment -	
March		28% of total	Principals/Supervisors return detail departmental budgets
		3rd Property tax payment - 2% of total	Budget development committee and administrative team identify special needs for budget consideration and review departmental budget allocations
			Salary negotiations
April			DPI provides early equalized aid estimate
	Plan any end of year expenditures		Preliminary budget documents prepared
Мау	Board approve and publish any necessary budget revisions		
		4th state aid	
June	Pay final invoices and summer payrolls and prepare for auditors	payment - 26% of total	Present budget to school board for review
July	Close out year end		Begin cycle for subsequent year
	Finalize annual report for DPI	5th State Aid Payment - 2%	
August		4th and final Property tax payment - 33% of total	



COMPUTATION SHEET⁽¹⁾

(See Instructions on Previous Page)

	Beginning ⁽²⁾ Cash <u>Position</u>	Estimated ⁽³⁾ Expenditures	Estimated ⁽⁴⁾ <u>Receipts</u>	Cumulative Surplus Or Deficit At <u>Month End ⁽⁵⁾</u>
		(minus)	(plus)	(equals)
July	\$252,641.15			\$252,641.15
Aug	\$252,641.15	\$813,566.57	<u>\$1,524,220.90</u>	<u>\$963,295.48</u>
Sept	<u>\$963,295.48</u>	<u>\$1,476,886.43</u>	<u>\$1,589,976.10</u>	<u>\$1,076,385.15</u>
Oct	\$1,076,385.15	<u>\$1,980,000.00</u>	<u>\$46,000.00</u>	<u>(\$857,614.85)</u>
Nov	(\$857,614.85)	<u>\$1,694,000.00</u>	<u>\$207,000.00</u>	<u>(\$2,344,614.85)</u>
Dec	(\$2,344,614.85)	<u>\$1,438,000.00</u>	<u>\$2,710,000.00</u>	<u>(\$1,072,614.85)</u>
Jan	(\$1,072,614.85)	\$1,290,000.00	<u>\$1,400,000.00</u>	<u>(\$962,614.85)</u>
Feb	<u>(\$962,614.85)</u>	\$1,272,150.00	<u>\$2,470,000.00</u>	<u>\$235,235.15</u>
Mar	\$235,235.15	<u>\$1,216,000.00</u>	<u>\$2,650,000.00</u>	<u>\$1,669,235.15</u>
Apr	\$1,669,235.15	\$1,242,000.00	\$270,000.00	\$697,235.15
May	<u>\$697,235.15</u>	<u>\$1,450,000.00</u>	<u>\$230,000.00</u>	(\$522,764.85)
June ⁽⁶⁾	(\$522,764.85)	\$2,800,500.00	\$4,166,400.00	\$843,135.15
	Т	otal: <u>\$16,673,103.00</u>	<u>\$17,263,597.00</u>	

<u>Working Capital Deficit</u> (This figure is any cumulative deficit figure above or on the attached weekly breakdown) ⁽⁷⁾	\$ 2,344,617.85
<u>PLUS</u> a reasonable working capital reserve ⁽⁸⁾ (5% of Prior Year's Actual Working Capital Expenditures on Exhibit B #3)	\$ 951,982.07
EQUALS Maximum Permissible Borrowing Amount ⁽⁹⁾	
<u>OR</u>	\$ 3,296,596.92
Safe Harbor Amount ⁽¹⁰⁾	\$

COMPUTATION OF DISTRICT CASH FLOW TO MATURITY

Please continue the District's cash flow calculations through the maturity date of its cash flow borrowing. This extended cash flow computation helps the prospective purchasers identify the revenue sources available to repay the District's cash flow borrowing.

	Position		Expenditures**		Receipts***		Month End
		(minus)		(plus)		(equals)	
July*	<u>\$4,044,385.15</u>						<u>\$4,044,385.15</u>
Aug	<u>\$4,044,385.15</u>		\$850,000.00		<u>\$1,600,000.00</u>		<u>\$4,794,385.15</u>
Sept	\$4,794,385.15		\$1,300,000.00		\$1,600,000.00		\$5,094,385.15
Oct	<u>\$5,094,385.15</u>		<u>\$4,364,000.00</u>		<u>\$50,000.00</u>		<u>\$780,385.15</u>

* This amount should be ending balance from prior page <u>plus</u> proceeds of any cash flow borrowing undertaken during the fiscal year which are expected to be on hand as of July 1.

- ** Include the repayment of the principal and interest on the cash flow borrowing.
- *** Include late taxes and any other amounts received prior to maturity of the Notes which are available to repay the Notes.



Legislator Breakfast

Iverson, Patrice A <piverson@ecasd.k12.wi.us> To: "Orth, Joyce" <jorth@altoona.k12.wi.us> Thu, Sep 12, 2013 at 9:44 AM

Orth, Joyce <jorth@altoona.k12.wi.us>

Hi Joyce

I was able to reserve the Norske Nook on October 14th from 7:30 to 9 a.m. for the legislator breakfast with the Altoona, Chippewa and Eau Claire School Boards. Thanks much!

Patti

Patti Iverson | Administrative Assistant to Superintendent Eau Claire Area School District | 500 Main Street | Eau Claire, WI 54701 Office (715)852-3002 Fax (715)852-3126

www.ecasd.k12.wi.us | piverson@ecasd.k12.wi.us | ECASDFacebook

The vision of the ECASD is that all children in the District are prepared for post-secondary success.

This email was scanned for viruses at the gateway of the Eau Claire Area School District (ECASD). ECASD is in no way responsible for the content of this email or possible damage to your computer or network as a result of opening it or any attachments associated with it. (PM2)



DATES: SEPT. & OCT. - VARIES PER LOCATION LOCATIONS DETERMINED BY REGION



Region 4	October 16	2	9 Pines	Eau Claire
6 PM – Registra	tion/Networking	6:30 PM – Dinner	7:30-9:0	00 PM – Program

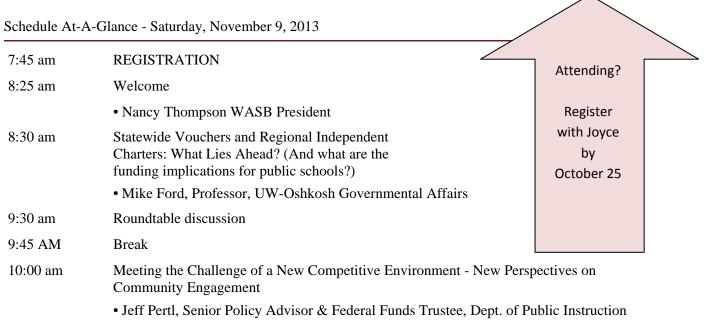
6 PM	Registration/Networking
6:30 PM	Dinner
7:30 – 9 PM	Program
	Regional Director's Welcome
	Member Recognition Awards
	Elections (select Regions)
	Feature Presentation
	Legislative Update
	What do Employees Want?
	Use Wellness Programs to Increase Student Achievement
	Local School District Presentations (will vary by Region)
	Executive Director's Report

2013 WASB LEGISLATIVE ADVOCACY CONFERENCE

NOVEMBER 9, 2013 HOLIDAY INN HOTEL & CONFERENCE CENTER - STEVENS POINT, WI

On the heels of the 2013-15 state budget, this year's WASB Legislative Advocacy Conference examines the changing environment for public education, with a focus on increasing competition for students and funding, and new strategies to engage, parents, community members and legislators. The day concludes with insights on the latest education reform initiatives from the chairs of the Legislature's education committees.

Learn from your colleagues about how boards and districts are engaging their communities and legislators and become a more effective advocate for your schools.



- Melissa Badger, Communications Coordinator, School District of Beloit
- Steve McNeal, District Administrator, School District of Beloit (?)
- Mike Blecha, School Board Member, Green Bay Area School District
- 11:15 am Facilitated Roundtable Discussion (Using Telling Your Story)
- 1145 am Lunch with Legislative Update
- 1:00 pm Sharpening Your District's Legislative Advocacy
 - Dan Rossmiller and Joe Quick, WASB Government Relations
 - Doug Mering, Board Vice-President, Baraboo School District
 - Carol Craig, Board President, Eau Claire Area School District
 - Christine Panka, Board Member, Prairie du Chien School District
- 2:00 pm Key Legislators—Chairs of the Education Committees
- 3:00 pm ADJOURN

WASDA NEW SUPERINTENDENTS WORKSHOP II

Sponsored by



WEDNESDAY, SEPTEMBER 25, 2013 CONCOURSE HOTEL - MADISON

PROGRAM

8:00 a.m. REGISTRATION/CONTINENTAL BREAKFAST -

8:30 a.m. SCHOOL FINANCE ESSENTIALS -

This session is the first in a series that provides the new Superintendent critical, timely knowledge to succeed on the financial front. We will begin with a walk-though demonstration of the multitude of School Financial Services (SFS) Team Website Resources (where to find what), continue with Counting Kids (vital to many computations that determine district financial levels), include a brief discussion on short term borrowing and conclude with the Revenue Limit Computation and Property Tax Levy (information you'll need to know and get right in September & October!). Handouts and take-aways included.

(Note: Our "Getting It Right" Seminars in October address Revenue Limits and Tax Levy in detail. This seminar is hands-on and will provide the exact numbers you'll need to levy within your Revenue Limit.)

DPI School Finance Team

- **10:00 a.m. BREAK**
- 10:15 a.m. HELPFUL INSIGHTS REGARDING SUPERINTENDENT EVALUATION, ADMINISTRATIVE TEAM EVALUATION, CONFLICT RESOLUTION AND BUILDING TRUST WITH THE BOARD, STAFF AND COMMUNITY AS A NEW SUPERINTENDENT Norm Fjelstad, Director of Executive Coaching, and Joe Heinzelman, WASDA/CESA 2 Executive Coach
- 12:00 p.m. LUNCH -

1:00 p.m. BUDGET PLANNING AND DEVELOPMENT -This session will outline important issues impacting current and future budgets, budget development timeline and multi-year forecasting. *Mike Clark & Debby Schufletowski, Baird School Business Solutions Team*

2:00 p.m. BREAK

2:15 p.m. MANAGING YOUR LEVY

Learn when and when not to underlevy your revenue limit. Learn different strategies to manage your tax levy. *Lisa Voisin and Mike Clark, Baird School Business Solutions Team*

3:30 p.m. CONCLUDING REMARKS Joe Heinzelman, WASDA/CESA 2 Executive Coach

FALL SUPERINTENDENTS CONFERENCE

Presented by WASDA

In cooperation with the State Superintendent of Public Instruction Tony Evers

IF NOT YOU, WHO?

September 25-27, 2013 Madison Concourse Hotel

Effective district leadership has always been necessary – for students, teachers, parents, communities, and society generally. The necessity is not new, only the urgency with which it is needed.

Today's public school environment exists in a rapidly changing economic, demographic and social landscape. It is subject to ongoing, unfounded and often manipulated public criticism, governmental mandates, diminished resources, contrived accountability metrics and policy congestion.

To navigate this new reality, leadership – and the responsibility and accountability that goes with it – is critical if a system is to achieve the core purpose of schooling. You were not drafted into the leadership role. You sought the responsibility and were chosen to assume it.

This conference is designed to help you affirm and enhance your understanding of the inherent responsibilities of today's Superintendency and to provide strategies that will support your efforts to effectively meet those responsibilities. Simply, public schools cannot succeed without effective leadership. And if not by you, then who?

WEDNESDAY, SEPTEMBER 25:

3:00 - 5:00 p.m. PRE-CONFERENCE WORKSHOPS* *NO CHARGE however senarate registration is real

*NO CHARGE, however, separate registration is required.

1. Wisconsin School Finance Overview and the 2013-15 State Biennial Budget

This presentation/sectional will provide an overview of Wisconsin's current school finance system and a review of the 2013-15 biennial budget related to school finance. Individual topics will include state general school aids, categorical aids, revenue limits, and funding of the state's private school voucher programs and independent charter schools program.

Presenter: Brian Pahnke, Assistant State Superintendent for the Division for Finance and Management

2. Implementing Agenda 2017 at Your School

This session is for school leaders who are implementing the major initiatives of Agenda 2017 in their districts. The goal of this session is for leaders to see how Wisconsin's major efforts around the key areas of: standards and instruction; assessments and data systems; and school accountability and educator effectiveness all fit together. DPI staff will lead participants through a discussion on DPI specific efforts related to these key areas and how they can be implemented in a braided fashion with specific implementation timelines.

Presenters: DPI Staff

3. WISEdash and WISExplore - Using Data to Inform Decision Making

How can you use data more WISEly to improve practice? This session will provide you with an update on the WISEdash data and dashboard tools as well as an introduction to the WISExplore data inquiry process. You'll learn how WISExplore is working to improve student outcomes through designing, developing, and disseminating a digital data inquiry processes to drive school improvement. This will be a hands-on session - so bring your laptops and mobile devices!

Presenter: Kurt Kiefer, Asst. State Supt., Division for Libraries & Technology, DPI

5:30 - 6:30 p.m. WASB OPEN HOUSE - Hosted by John Ashley, WASB Executive Director and WASB Staff WASB Offices - 122 West Washington Avenue, Suite 400. One block off the capitol square.

6:30 p.m. **REGISTRATION**

7:00 - 8:30 p.m. HALF-EMPTY OR HALF-FULL: CHOOSE YOUR GLASS



Recent years of economic stagnation and state financial difficulties can leave district administrators and school board members somewhat discouraged. Todd A. Berry, 20-year president of the nonpartisan Wisconsin Taxpayers Alliance, scans national and historical trends, as well as economic and political developments closer to home, to indentify encouraging signs that might motivate today's Badger State school leaders if they choose to see -- and exploit -- them.

TODD BERRY, President, Wisconsin Taxpayers Aliance

8:30 - 9:30 p.m. WELCOME RECEPTION

THURSDAY, SEPTEMBER 26:

- 7:15 a.m. BREAKFAST/REGISTRATION
- 8:00 8:15 a.m. WELCOME WASDA President Dave Polashek, Supt., Oconto Falls



8:15 - 8:40 a.m. Welcome Address, State Superintendent Tony Evers



8:40 - 9:00 a.m. THE LIFE YOU CHOSE



What is required of today's district leaders? What is expected? How can WASDA help today's professional superintendents meet the expectations of their clients, owners and stakeholders? This session will provide insight into the short and long term initiatives of Wisconsin's premiere education association and invite the commitment of superintendents to both shape and participate in those initiatives for the continuous improvement of school district leadership.

JON BALES, WASDA Executive Director

9:00 - 10:00 a.m. STRATEGIC FUTURES



Strategic Futures is packed with practical content for those needing to connect the bottom line with the horizon. Whether you're thinking about your district, your own life or the future in general, you need to pay attention to where your putting your attention, and perhaps how to better protect it. This is a down-to-earth look both what to think about the future - and how to think about it: from the rise of big data to the fall of national

borders, from how design and logistics are at the center of the economy and how 3D Printing and Nanotechnology are radically transforming that economy, from knowing what you can ignore about tomorrow to what we must preserve and protect from the past, this is a presentation that can leave you both concerned and excited. You need to do some deep thinking about both trends and traditions and how you'll navigate through our almost unlimited choices ... so let internationally renowned (and graduate of Monroe High School) futurist David Zach be your guide. **DAVID ZACH, Futurist**

10:00 - 10:15 a.m. BREAK

10:15 - 11:15 a.m. DISTRICT SUPERINTENDENTS: CHANGING THE DIALOGUE ON REFORM



- The presentation will focus on addressing the following questions:
- 1. Why is Changing the Dialogue on Reform needed?
- 2. How is the Public Dialogue Defining Reform?
- 3. What Drives Reform?
- 4. Who Will Lead?
 - How Will Reform be Sustained?

JOE SCHERER, Executive Director, Superintendents National Dialogue

11:15 - 12:00 p.m. LUNCH (Box lunches)

12:00 - 1:00 p.m. STATE SUPERINTENDENT'S ANNUAL STATE OF EDUCATION ADDRESS, FRIENDS OF EDUCATION ADDRESS & TEACHERS OF THE YEAR RECOGNITION - State Capitol Rotunda *PRESENTER: Tony Evers, State Superintendent of Public Instruction*

1:15 - 2:30 p.m. WHAT DOES THE FUTURE HOLD FOR K-12 EDUCATION POLICY IN WISCONSIN?

Coming on the heals of a budget session with dramatic and far-reaching impact on K-12 education policy in Wisconsin, this session features Wisconsin policymakers providing insights on the current trends in K-12 education policy in Wisconsin and commenting on what the future holds for Wisconsin public schools.

First up will be Assembly Education Committee Chair Steve Kestell (R-Elkhart Lake, invited) and Senator Dale Schultz (R-Richland Center, invited) in a structured question and answer session. Jeff Pertl, policy advisor for State Superintendent Tony Evers, will follow with a DPI perspective on the future.

- 2:30 2:45 p.m. BREAK
- 2:45 3:45 p.m. WHAT DOES THE FUTURE HOLD FOR K-12 EDUCATION POLICY IN WISCONSIN? (Continued)
- 4:00 5:00 p.m. COMMITTEE MEETINGS
- 5:00 6:15 p.m. RECEPTION featuring entertainment by The Superintendencies!
- 6:30-8:30 p.m. RETIREMENT BANQUET FOR MILES TURNER, FORMER WASDA EXECUTIVE DIRECTOR (SEPARATE REGISTRATION REQUIRED)

FRIDAY, SEPTEMBER 27:

7:00 a.m. BREAKFAST

8:00 - 9:00 a.m. CULTIVATING SYSTEM AND SCHOOL IMPROVEMENT IN A CONTEXT OF MULTIPLE STATE POLICY INITIATIVES: RETHINKING THE SUPERINTENDENT'S ROLE



In Wisconsin, as in most states across the US, school districts are being pressed to simultaneously implement multiple and oftentimes ambitious state policy initiatives. On the heels of RTI, Wisconsin school districts are now beginning to take important steps towards the implementation of such policy initiatives as Educator Effectiveness, Common Core State Standards (CCSS), and a CCSS-aligned Smarter Balanced Assessment System. If school districts are to cultivate and sustain system and school improvement

in such a complex state policy environment, it will necessitate a rethinking of the role of the superintendent. This address unpacks a range of major reorientations in the role and work of the superintendent that will be critical if school systems are to productively harness state policy initiatives and cultivate robust levels of system and school improvement.

DR. SHELBY COSNER, Associate Professor, Academic Program Director, Doctorate in Urban Educational Leadership, College of Education, University of Illinois at Chicago

9:00 - 9:15 a.m. BREAK

9:15 - 10:15 a.m. CHAMPIONS FOR CHILDREN & PUBLIC EDUCATION



The Superintendent is the voice for all the children in the community, including the many children that would have no voice if not for the Superintendent. Today, more than ever, America's Superintendents have the awesome responsibility to protect public education from the private and political interests that regard our schools as investment opportunities for corporate gains rather than fostering the American tradition of an educated community that is the core of our democratic process.

DAN DOMENECH, AASA Executive Director

10:15 - 10:30 a.m. BREAK

10:30 - 11:30 a.m. WHEN I WAS A KID I NEVER IMAGINED THAT BEING SUPERINTENDENT WOULD BE THIS MUCH FUN!



Why is it that everyone says to superintendents, "I'd never want your job!" Being a Superintendent is a very challenging job; however, with the right attitude and skills it is equally rewarding. Think about it, what other job is out there that you get to deal with a budget crisis, an angry dance parent, argue with your state senator, watch the "blizzard of the century newscast," substitute in an art classroom, drive a school bus, cut the ribbon to open a new program, go to a service club meeting and have an impromptu meeting

with a school board member. This is all before lunch on Monday!

Join Ted Neitzke, Superintendent of the West Bend School District, for a humorous review of what we do and some of the resources that will help you as you move forward in your leadership. Being a leader in the eye of the public is difficult and there is little time to find all the resources to meet the expectations and grow as a professional. Ted will share resources, antidotes, and examples that will build your leadership capacity heading into a year of historical change.

TED NEITZKE, Supt., West Bend

11:30 a.m. ADJOURN

11:45 a.m. LARGE DISTRICT CAUCUS

Altoona Library Board Special Meeting Agenda Thursday, October 3, 2013 8:30 A.M. in the library

- 1. Call Meeting to Order
- 2. Roll call for Library Board
- 3. Discuss/consider 2014 Library Budget.
- Closed session: discuss and consider convening into closed session pursuant of WIS Stat. 19.85 (1) (c) consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.
 - a. Discuss/consider employee compensation
- Motion to reconvene to Open Session for the purpose of discussion and possible consideration on the matter entertained in Closed Session.
 - a. Discuss/consider employee compensation.
- 6. Adjourn

Future Reference: May: Election of Officers June: Review of Library Director's contract November: Long range goal review Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Library Director at 839-5029 with as much advance notice as possible.



Orth, Joyce <jorth@altoona.k12.wi.us>

Community Survey & Information Forum

Orth, Joyce <jorth@altoona.k12.wi.us> To: Joyce Orth <jorth@altoona.k12.wi.us> Thu, Oct 3, 2013 at 9:30 AM

Altoona School District

Altoona School District

Community-wide Survey

The School Perceptions survey has been delivered to the mailboxes of residents throughout the school district. In addition, parents should have received an email from School Perceptions containing an access code and link making it possible for one adult per household to complete the survey online. A second survey-access-number can be obtained for a second adult in the household by calling 715-839-6032.

This confidential community-wide survey process will help the school board recognize taxpayer priorities, and establish a plan to address the needs and shape the future of education in the Altoona School District!

Community Information Forum

There's a lot to think about! That's why the Demographic Trends and Facilities Planning Committee will hold a Community Information meeting on Tuesday evening, October 8, 7 - 8:30 p.m. in the Commons Addition, 1827 Bartlett Avenue.

Committee members will host stations featuring the four options, and be prepared to answer your questions. This may be helpful in completing the survey process before the deadline (10/14). Please plan to attend!

Survey Results

The survey results will be presented to the school board on Monday, November 4. The meeting begins at 6:30 p.m. in the Commons Addition, 1827 Bartlett Avenue.

Survey results will also be posted on the district website.

Altoona School District Survey/Communications Plan & Schedule

Activity	Notes/Timing
Survey window open	Sept. 30
Publicize survey & Community Information Forum via Skylert	Oct. 1
Send out reminder to parents to take survey	Oct. 7
Community Information Forum	Oct. 8
Send out Final Reminder	Oct. 10 or 11
Survey Deadline	Oct. 14

After the survey Frame key issues with an easy to understand message. Establish and own key messages.				
Activity/Effort	Notes/Timing	Responsibility		
Draft written report	Oct. 25	SP		
Board Meeting/presentation of written report	Nov. 4th	Bill, SP		
Post report of website	Nov. 5th			
Internal release of finding to staff	Nov. 11			
Develop go/no-go plan	Nov.	Board		
Schedule open forum	Nov./Dec.	Board		
News release of general findings to parents/public				
Backpack stuffer to parents with survey findings and plan going forward				



Orth, Joyce <jorth@altoona.k12.wi.us>

Fwd: Cluster A Edcamp - Oct. 11

Orth, Joyce <jorth@altoona.k12.wi.us> To: Joyce Orth <jorth@altoona.k12.wi.us> Thu, Oct 3, 2013 at 10:08 AM

Hi all!!

We are just over a week away from Cluster A Edcamp!! We have changed the venue from Osseo to Fall Creek and look forward to hosting everyone in Cricket Country! We are happy to announce over 60 session available for you to choose from throughout the day. Special thanks to the Cluster A Professional Development Committee and all of you who have volunteered to host a session. It is going to be a great day!

By this Friday you will receive an email that has links to the sessions, descriptions, times, and rooms to help plan your day. Lunch will be provided. We look forward to seeing the 500 staff members from Cluster A in the building!

Here is a tentative schedule (details on department rooms and facilitators will be coming soon)

8:00-8:30	Arrive in FC
8:30-8:45	Introduction to the Day in HS gym
9:00-11:00	
Department/Grade	e Level Round Tables
11:00-12:00	
Lunch (Provided by	y Cluster A)
12:00-12:45	
Session 1	
1:00-1:45	Session 2
1:45-2:15	Break
2:15-3:00	Session 3
3:00-3:15	Wrap Up in HS gym

Joseph Sanfelippo, PhD

Superintendent/Elementary Principal

Fall Creek School District



Pedersen El | Altoona School Report Card | 2012-13 | Summary

Overall Accountability
Score and Rating
77.4

Exceeds Expectations

Overall Accountability Ratings	Score
Significantly Exceeds	83-100
Expectations	
Exceeds	73-82.9
Expectations	
Meets	63-72.9
Expectations	
Meets Few	53-62.9
Expectations	
Fails to Meet	0-52.9
Expectations	

School Information

Grades	К4-4
School Type	Elementary School
Enrollment	700
Race/Ethi	nicity
American Indian	
or Alaska Native	0.7%
Asian or Pacific Islander	2.3%
Black not Hispanic	8.1%
Hispanic	4.4%
White not Hispanic	84.4%
Student G	roups
Students with Disabilities	11.6%
Economically Disadvantage	d 38.4%
Limited English Proficient	2.9%

Priority Areas Student Achievement Reading Achievement	School Max Score Score 73.6/100 31.4/50	K-5 K-5 State Max 66.5/100 28.7/50
Mathematics Achievement Student Growth Reading Growth Mathematics Growth	42.2/50 73.5/100 39.0/50 34.5/50	37.8/50 65.7/100 33.4/50 32.3/50
Closing Gaps	72.6/100	65.6/100
Reading Achievement Gaps	39.6/50	33.2/50
Mathematics Achievement Gaps	33.0/50	32.4/50
Graduation Rate Gaps	NA/NA	NA/NA
On-Track and Postsecondary Readiness	89.8/100	87.1/100
Graduation Rate (when available)	NA/NA	NA/NA
Attendance Rate (when graduation not available)	76.9/80	75.6/80
3rd Grade Reading Achievement	12.9/20	11.5/20
8th Grade Mathematics Achievement	NA/NA	NA/NA
ACT Participation and Performance	NA/NA	NA/NA

Student Engagement Indicators Test Participation Lowest Group Rate (goal ≥95%)

Absenteeism Rate (goal <13%)

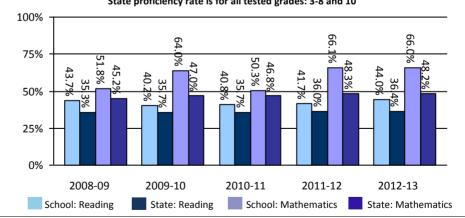
Dropout Rate (goal <6%)

Total Deductions: 0

Goal met: no deduction Goal met: no deduction

Goal met: no deduction

Wisconsin Student Assessment System Percent Proficient and Advanced Includes Wisconsin Knowledge and Concepts Examination (WKCE) and Wisconsin Alternate Assessment for Students with Disabilities (WAA-SwD). WKCE college and career readiness benchmarks based on National Assessment of Educational Progress. State proficiency rate is for all tested grades: 3-8 and 10



Notes: Overall Accountability Score is an average of Priority Area Scores, minus Student Engagement Indicator deductions. The average is weighted differently for schools that cannot be measured with all Priority Area Scores, to ensure that the Overall Accountability Score can be compared fairly for all schools. Accountability Ratings do not apply to Priority Area Scores. Details can be found at http://acct.dpi.wi.gov/acct_accountability.

Wisconsin Department of Public Instruction | dpi.wi.gov

Page 1



Pedersen El | Altoona School Report Card | 2012-13 | Notes

Priority Areas

- Student Achievement measures the level of knowledge and skills among students in the school, compared to state and national standards. It includes a composite of reading and mathematics performance by the "all students" group in the Wisconsin Student Assessment System (WSAS) for all tested grades in the school.
- Student Growth describes how much student knowledge of reading and mathematics in the school changes from year to year. It uses a point system that gives positive credit for students progressing toward higher performance levels, and negative credit for students declining below proficiency.
- Closing Gaps shows how the performance of student groups experiencing statewide gaps in achievement and graduation is improving in the school. It recognizes the importance of having all students improve, while focusing on the need to close gaps by lifting lower-performing groups. Specific race/ethnicity groups, students with disabilities, economically disadvantaged students, and English language learners are compared against their complementary groups at the state level.
- On-Track and Postsecondary Readiness indicates the success of students in the school in achieving educational milestones that predict postsecondary success. It includes the graduation rate for schools that graduate students, or the attendance rate for other schools. It also includes measures of third-grade reading and eighth-grade mathematics achievement, and ACT participation and performance, as applicable to the school.

Student Engagement Indicators

Student Engagement Indicators are measures outside the four Priority Areas that affect student success or the soundness of the report card. Each indicator has a goal, and schools that fail to meet that goal receive a point deduction from their Overall Accountability Score. Goals were set by looking at statewide data and establishing thresholds that identify schools contributing the most to lowering Wisconsin's overall performance in the areas below.

- Test Participation Rate: Every school has a goal of 95 percent participation in the Wisconsin Student Assessment System (WSAS). The school's performance is measured by the participation rate of the lowest-participating student group. If this rate is less than 95 percent, but at least 85 percent, five points are deducted from the school's overall score; if this rate is less than 85 percent, 10 points are deducted.
- Absenteeism Rate: This indicator describes the proportion of students in the school who attend school less than 84.1 percent of the time. If the absenteeism rate in the school is 13 percent or more, five points are deducted. The absenteeism rate is different from the attendance rate because it measures students who are absent from school a certain amount of time, not how often students are present in school.
- Dropout Rate: The goal for all middle and high schools is to have a dropout rate of less than six percent. A school not meeting the goal has five points deducted from its score. Note that dropout rate is not the opposite of graduation rate. A dropout rate includes any student who leaves school in grades 7-12 without expecting to earn a high school diploma, while a graduation rate counts students who earn a high school diploma within a certain time (four or six years) after starting ninth grade.

Notes on this School Report Card

- The data presented in this report card are for public, state, and federal accountability purposes.
- Student performance on the Wisconsin Student Assessment System (WSAS) is the foundation of this report. WSAS data include results for both the Wisconsin Knowledge and Concepts Examination (WKCE) and the Wisconsin Alternate Assessment for Students with Disabilities (WAA-SwD).
- Starting in 2011-12, schools are held to a higher college and career readiness proficiency benchmark by aligning the cut scores of the WKCE to those of the National Assessment of Educational Progress (NAEP). These higher cut scores have been retroactively applied to show trends. The higher cut scores only apply to WKCE Reading and Mathematics scores, not the WAA-SwD, at this time.
- Some supplemental data that are not used for accountability calculations are presented in this report card for informational purposes in order to
- provide context. Additional data on student performance are available here: <u>http://winss.dpi.wi.gov/</u>.
- To protect student privacy, data for groups of fewer than 20 students are replaced by asterisks on public report cards.
- NA is used when data are Not Applicable. For example, a school that does not graduate students will have NA listed for graduation results.
- The analytical processes used in this report card are described in the Technical Guide and Interpretive Guide: http://acct.dpi.wi.gov/acct_accountability.
- State comparison scores shown on page 1 are shown for context only. They are not used to determine this school's score or rating.
- In the future, the School Report Card will be web-based and will allow readers to click on features for more supplementary data.

Wisconsin Department of Public Instruction | dpi.wi.gov



Altoona Mid | Altoona School Report Card | 2012-13 | Summary

Overall Accountability Score and Rating

Meets Expectations

Overall Accountability Ratings	Score
Significantly Exceeds	83-100
Expectations	
Exceeds	73-82.9
Expectations	
Meets	63-72.9
Expectations	
Meets Few	53-62.9
Expectations	
Fails to Meet	0-52.9
Expectations	

School Information

Grades	5-8
School Type	Middle School
Enrollment	427
Race/Ethnicity	
American Indian	
or Alaska Native	1.6%
Asian or Pacific Islander	2.6%
Black not Hispanic	6.8%
Hispanic	2.8%
White not Hispanic	86.2%
Student Groups	
Students with Disabilities	11.0%
Economically Disadvantaged	42.9%
Limited English Proficient	1.6%

Priority Areas	School Max Score Score	6-8 6-8 State Max
Student Achievement	68.8/100	67.4/100
Reading Achievement	32.9/50	30.7/50
Mathematics Achievement	35.9/50	36.7/50
Student Growth	60.8/100	53.7/100
Reading Growth	33.1/50	25.0/50
Mathematics Growth	27.7/50	28.7/50
Closing Gaps	64.7/100	64.5/100
Reading Achievement Gaps	34.0/50	33.2/50
Mathematics Achievement Gaps	30.7/50	31.3/50
Graduation Rate Gaps	NA/NA	NA/NA
On-Track and Postsecondary Readiness	91.8/100	88.8/100
Graduation Rate (when available)	NA/NA	NA/NA
Attendance Rate (when graduation not available)	77.1/80	74.6/80
3rd Grade Reading Achievement	NA/NA	NA/NA
8th Grade Mathematics Achievement	14.7/20	14.2/20
ACT Participation and Performance	NA/NA	NA/NA

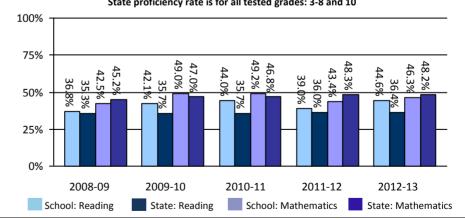
Student Engagement Indicators

Total Deductions: 0

Test Participation Lowest Group Rate (goal ≥95%) Absenteeism Rate (goal <13%) Dropout Rate (goal <6%)

Goal met: no deduction Goal met: no deduction Goal met: no deduction

Wisconsin Student Assessment System Percent Proficient and Advanced Includes Wisconsin Knowledge and Concepts Examination (WKCE) and Wisconsin Alternate Assessment for Students with Disabilities (WAA-SwD). WKCE college and career readiness benchmarks based on National Assessment of Educational Progress. State proficiency rate is for all tested grades: 3-8 and 10



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Altoona Mid | Altoona School Report Card | 2012-13 | Notes

Priority Areas

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Altoona Hi | Altoona School Report Card | 2012-13 | Summary

Overall Accountability Score and Rating 74.1

Exceeds Expectations

Overall Accountability Ratings	Score
Significantly Exceeds	83-100
Expectations	
Exceeds	73-82.9
Expectations	
Meets	63-72.9
Expectations	
Meets Few	53-62.9
Expectations	
Fails to Meet	0-52.9
Expectations	

School Information

Grades	9-12
School Type	Public High School
Enrollment	455
Race/Eti	hnicity
American Indian	
or Alaska Native	0.7%
Asian or Pacific Islander	5.3%
Black not Hispanic	3.5%
Hispanic	1.8%
White not Hispanic	88.8%
Student	Groups
Students with Disabilities	9.9%
Economically Disadvantag	ed 31.6%
Limited English Proficient	0.7%

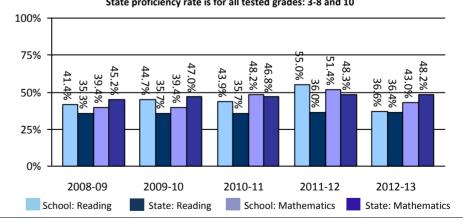
Priority Areas Student Achievement Reading Achievement Mathematics Achievement	School Max Score Score 72.2/100 35.4/50 36.9/50	9-12 9-12 State Max 67.5/100 32.2/50 35.3/50
Student Growth	NA/NA	NA/NA
Reading Growth	NA/NA	NA/NA
Mathematics Growth	NA/NA	NA/NA
Closing Gaps	65.5/100	67.1/100
Reading Achievement Gaps	31.5/50	16.5/25
Mathematics Achievement Gaps	34.0/50	16.9/25
Graduation Rate Gaps	NA/NA	33.7/50
On-Track and Postsecondary Readiness	89.8/100	83.0/100
Graduation Rate (when available)	77.1/80	71.6/80
Attendance Rate (when graduation not available)	NA/NA	NA/NA
3rd Grade Reading Achievement	NA/NA	NA/NA
8th Grade Mathematics Achievement	NA/NA	NA/NA
ACT Participation and Performance	12.7/20	11.4/20

Student Engagement Indicators Test Participation Lowest Group Rate (goa

Total Deductions: 0

Test Participation Lowest Group Rate (goal ≥95%) Absenteeism Rate (goal <13%) Dropout Rate (goal <6%) Goal met: no deduction Goal met: no deduction Goal met: no deduction

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Altoona Hi | Altoona School Report Card | 2012-13 | Notes

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Wisconsin Department of Public Instruction | dpi.wi.gov



Altoona District Report Card | 2012-13 | Summary

Overall Accountability
Score and Rating
\sim
72.0

Meets Expectations

Overall Accountability Ratings	Score
Significantly Exceeds	83-100
Expectations	
Exceeds	73-82.9
Expectations	
Meets	63-72.9
Expectations	
Meets Few	53-62.9
Expectations	
Fails to Meet	0-52.9
Expectations	

District Information

Grades	K4-12
Locale	Suburb
Enrollment	1,582
Race/Ethnicity	
American Indian	
or Alaska Native	0.9%
Asian or Pacific Islander	3.2%
Black not Hispanic	6.4%
Hispanic	3.2%
White not Hispanic	86.2%
Student Groups	
Students with Disabilities	10.9%
Economically Disadvantaged	37.7%
Limited English Proficient	1.9%

Priority Areas	District Max Score Score	State Max Score Score
Student Achievement	70.6/100	66.1/100
Reading Achievement	32.9/50	29.7/50
Mathematics Achievement	37.7/50	36.5/50
Student Growth	64.5/100	60.6/100
Reading Growth	34.8/50	29.9/50
Mathematics Growth	29.7/50	30.7/50
Closing Gaps	62.7/100	66.8/100
Reading Achievement Gaps	31.5/50	16.8/25
Mathematics Achievement Gaps	31.2/50	16.3/25
Graduation Rate Gaps	NA/NA	33.7/50
On-Track and Postsecondary Readiness	90.1/100	84.9/100
Graduation Rate	38.6/40	35.8/40
Attendance Rate	38.3/40	37.1/40
3rd Grade Reading Achievement	3.2/5	2.8/5
8th Grade Mathematics Achievement	3.7/5	3.5/5
ACT Participation and Performance	6.3/10	5.7/10

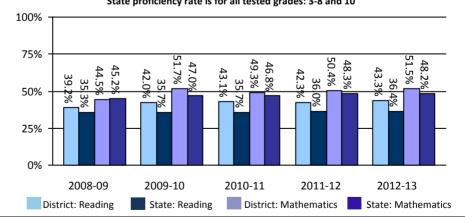
Student Engagement Indicators Test Participation Lowest Group Rate (goal ≥95%) Absenteeism Rate (goal <13%)

Dropout Rate (goal <6%)

Total Deductions: 0

Goal met: no deduction Goal met: no deduction Goal met: no deduction

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Altoona District Report Card | 2012-13 | Notes

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SCHOOL DISTRICT OF ALTOONA ENROLLMENT DATA FOR 2013/14

 2012/10	ocpri		una	nay i	oturs.											
	<u>K4</u>	<u>K</u>	<u>K.5</u>	<u>Gr 1</u>	<u>Gr 2</u>	<u>Gr 3</u>	<u>Gr 4</u>	<u>Gr 5</u>	<u>Gr 6</u>	<u>Gr 7</u>	<u>Gr 8</u>	<u>Gr 9</u>	<u>Gr 10</u>	<u>Gr 11</u>	<u>Gr 12</u>	<u>Totals</u>
21-Sep-2012	133	121	0	109	107	116	97	92	117	101	116	121	104	115	115	1564
16-May-13	131	125	0	107	108	116	100	96	117	106	112	116	103	113	110	1560

2012/13 September and May Totals:

2013/14 Monthly District Totals:

	<u>K4</u>	<u>K</u>		<u>Gr 1</u>	<u>Gr 2</u>	<u>Gr 3</u>	Gr 4	<u>Gr 5</u>	<u>Gr 6</u>	<u>Gr 7</u>	<u>Gr 8</u>	<u>Gr 9</u>	Gr 10	Gr 11	Gr 12		Totals
20-Sep-2013	116	142	0	128	101	120	116	103	94	109	101	117	115	97	112	Ī	1571
Oct																	0
Nov																	0
Dec																	0
Jan																Ī	0
Feb																Ī	0
Mar																Ī	0
Apr																	0
Мау																	0
June																	0
	*	K-12=	on ca	mpus	only							Ave	erage E	nrollm	ent:		0

School Totals This Month:

	<u>K4</u>	<u>K</u>	<u>Gr 1</u>	<u>Gr 2</u>	<u>Gr 3</u>		<u>Total</u>	Last Month
Pedersen	116	142	128	101	120		607	na
	Gr 4	Gr 5						
Intermediate School	116	103					219	na
	<u>Gr 6</u>	<u>Gr 7</u>	<u>Gr8</u>					
Middle School	94	109	101				304	na
	<u>Gr 9</u>	<u>Gr 10</u>	<u>Gr 11</u>	<u>Gr 12</u>				
High School	117	115	97	112			441	na
					Tot	al:	1571	na

Open Enrollment Student Summary by Grade For 2013/14 school year as of September 20, 2013

	Nonresident Students - In:			Resident Students - Out:			
Grade:	Nonresident S February - April 20 Applicants:		Nonresident Includes Exceptions 2013 Actual as of 9/20/13:	Grade:	Resident Stud February - April 20 Applications:		Resident Includes Exceptions 2013 Actual as of 9/20/13:
EC	0	0	0	EC	0	0	1
4K	38	0	30	4K	25	2	21
K	12	30	22	K	1	19	4
1 1	2	9	10	1 1	8	4	6
2	1	9	7	2	6	10	9
3	6	10	14	3	4	8	8
4	3	5	7	4	3	7	7
5	3	11	13	5	7	2	5
6	5	7	9	6	4	5	4
7	4	11	13	7	5	4	9
8	3	10	10	8	4	4	5
9	7	16	21	9	11	7	12
10	9	19	18	10	16	9	14
11	6	17	23	11	10	11	18
12	<u>5</u>	<u>19</u>	<u>20</u>	12	<u>4</u>	<u>9</u>	<u>6</u>
	104	173 (estimated)	217 *		108 for (86 students)	101 (estimated)	129 *
	Nonresident Stude	ents - In	Where they are from:	Resident Students - Out			<u>Where they went</u> :
<u>Ope</u>	September en Enrollment Total 9/19/12: 18 9/16/11: 16 9/17/10: 150 9/18/09: 12!	<u>s 2009-2012</u> 29 8 0	Cadott- 2 Chippewa Falls - 26 Eau Claire - 156 Eleva Strum - 2 Elk Mound - 2 Fall Creek - 24 Menomonie - 1 Mondovi - 2 Osseo-Fairchild - 2		September <u>Open Enrollment Totals 2009-2012</u> 9/19/12: 121 9/16/11: 102 9/17/10: 77		Augusta - 9 Barron - 1 Chetek-Weyerhauser - 6 Chippewa Falls - 2 Eau Claire - 84 DC Everest - 2 Elk Mound - 1 Fall Creek - 17 Grantsburg - 2 McFarland - 1
	7/10/07.12:	5	*includes 21 approved Exception Applicants		9/18/09: 60		<i>Merrill - 4</i> *includes 10 approved Exception Applicants

Review Your Answers

Altoona (0112)

FY 2013-2014 Pupil Count - September

Comparison to Prior Data

Comparison Summary						
Category	Adjusted Count Sept 2013	Last Year Sept 2012	Change from Last Year	Percent Difference		
Preschool Special Education	12	18	-6	-33.33%		
4 YK - 437 Hours	0	0		N/A		
4 YK - 524.5 Hours	107	123	-16	-13.01%		
5 YK - Half Day	0	0		N/A		
5 YK - 3 Full Days	0	0		N/A		
5 YK - 4 Full Days	0	0		N/A		
5 YK - 5 Full Days	124	118	+6	5.08%		
5 YK - Blended	0	0		N/A		
Grades 1 - 12	1,268	1,259	+9	0.71%		
Totals:	1,511	1,518	-7	-0.46%		

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Sept. 30, 2013

TO: Altoona Board of Education

FROM: Karen Henry, Pupil Services & Curriculum Director

RE: Recommendation for Additional Part-time Early Childhood Special Education Aide Position for Limited Term (One-Year)

As the numbers of students in our 4K and kindergarten classes are growing, we are also experiencing a dramatic increase in the number of children served in our Early Childhood Special Education Program. At the present time we have 20 students that are served by one teacher and an aide. Ten students are served in the morning session, and five students are served in the afternoon. In addition, seven students receive itinerant services in three different day cares or at their home.

The projected enrollment for the beginning of this year was 13, but seven students have recently been evaluated for services or have moved into the district. Additionally, four students are presently referred for evaluation from Birth to 3, with estimated start dates of December and March when they turn 3-years old. Furthermore, it is likely that our Child Development Days screening on Oct. 3rd will also find more students who qualify for special education services.

Therefore, I am requesting that we add a part-time (.50) special education aide position for the limited term (remainder of the 2013-14 school year). That would allow us time to analyze projected needs and consider other staffing options such as hiring another early childhood teacher.

School District of Altoona

TITLE: Administrative Assistant - School Office

JOB ANALYSIS: The Administrative Assistant position provides service and support to students, parents, general public, and district employees.

REPORTS TO: Building Principal

DUTIES AND RESPONSIBILITIES

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive.

- Collects data and creates reports as needed (requires use of Windows XP, Windows 7, Excel, Publisher, Adobe Acrobat, and appropriate application software in a network environment)
- Oversees the compilations of attendance, discipline and health reports and maintenance of student records
- Performs secretarial tasks as directed by school principal
- Manages accounting and budget procedures at local school level
- Assists with telephone calls from parents and public
- Assists staff with clerical equipment in school office
- Maintains school equipment inventories and orders school supplies
- Processes payroll related forms for all employees
- Assists in student registration and transfers
- Aids students who are sick or injured
- Administer medications to students
- Assist with school web page updates
- Create and publish a monthly newsletter
- Coordinate volunteers including maintaining background check information
- Other duties as may be assigned by the administration

QUALIFICATIONS:

- High School diploma or equivalent required.
- Minimum of three years of satisfactory experience working in a school or office setting with the general public, or completion of a two year vocational program.
- Associate degree or higher in Administrative Professional field preferred. Experience in a school setting is preferred but not required .
- Strong knowledge of Windows XP, Windows 7, Excel and publisher, and appropriate application software in a network environment.
- Demonstrated ability to effectively interact with others in person, by phone or in written communication.
- Successful bookkeeping training or experience.
- Demonstrated ability to maintain confidentiality of records, discussions and other correspondence regarding all school related matters.

Administrative Assistant - School Office - Page 2

- Current certification in first aid and CPR (or secure such certification within the first semester of employment).
- Demonstrated ability to learn and use a variety of office equipment including but not limited to copiers, facsimiles, and multi-line telephone systems .
- Demonstrated ability to learn new tasks and skills quickly with little supervision.
- Successful experience and/or training in supervising adult workers.
- Demonstrated ability to assume responsibility for routine decisions in the absence of an immediate supervisor.
- Must have and maintain a valid driver's license and have a good driving record.

PERSONAL ATTRIBUTES REQUIRED:

- Must be organized and able to work with detailed records
- Must be able to communicate verbally and in writing and follow written and verbal instructions
- Must demonstrate the ability to establish and maintain positive working relationships with maintenance/custodial employees, district staff and vendors/suppliers/employees
- Must understand the need for teamwork, timeliness and safety
- Must be able to maintain self-control without exhibiting negative behaviors
- Must be able to interact with others to accomplish tasks in a positive and productive manner
- Must be flexible and able to respond to changing priorities, new job assignments and interruptions

ESSENTIAL PHYSICAL/ MENTAL REQUIREMENTS:

- Must be able to stand, walk, climb, crawl or sit for prolonged periods with or without back support
- Must be able to communicate effectively to ask or respond to questions, provide information and assistance
- Hearing activity requires the ability to participate in numerous conversations throughout the day in an environment which may be noisy
- Must have the ability to maintain concentration and focus on tasks
- Must be able to follow safety practices at all times

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. Essential job functions are intended to describe those functions that are primary to the performance of this job, and other job duties include those that are considered secondary to the overall purpose of this job.

All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

ADOPTED: 08/24/99



Youth Options Program Information for Students and Parents

Wisconsin Department of Public Instruction Tony Evers, State Superintendent

Program Overview

The Youth Options program allows public high school juniors and seniors who meet certain requirements to take postsecondary courses at a Wisconsin technical college, a UW System college or university, a Wisconsin tribally controlled college, or a Wisconsin private, nonprofit college or university.

The program provides opportunities for high school students to get a head start on a technical certificate or an associate or bachelor's degree, to learn more about a field or career of interest, and/or to develop specific skills for entering the work-force immediately after high school graduation.

Through the Youth Options Program, a school board will determine if a desired college course can be taken for high school credit and is not comparable to a current course offered by the district. In such cases, and unless the student fails to complete or get a passing grade in the course, the district will pay the cost of tuition and fees and the student will receive both high school and college credit. This high school credit will then count toward the student meeting high school grad-uation requirements needed to earn a high school diploma.

Eligibility

The Youth Options Program is available to Wisconsin public school juniors and seniors who meet the following requirements:

- Have completed the 10^{th} grade.
- To attend a technical college, are in good academic standing and have an acceptable disciplinary record.
- Apply to the postsecondary institution in the school semester prior to the one in which the student plans to attend the postsecondary course.

• No later than March 1 for a course to be taken in the fall semester or October 1 for a course to be taken in the spring semester, submit form PI-8700-A notifying the school board of the student's intention of enrolling in a postsecondary institution.

• Maintain satisfactory attendance and comply with the compulsory school attendance law under \$118.15(1)(a), Wis. Stats.

Students with a Disability

Students with a disability are encouraged to participate in the Youth Options program. The school board may, however, refuse to permit a student with a disability to attend a technical college if the cost would impose an undue financial burden on the school district.

College Responsibilities

Colleges participating in the Youth Options Program must:

- Notify the school board if the student is admitted to the postsecondary institution.
- Notify the school board if the student is registered to attend a postsecondary course.

Applying for Youth Options

Students need to complete a Youth Options Program Plan and Report form PI-8700-A and submit it to their current district school board following all instructions on the form. The form is available from the district or:

http://youthoptions.dpi.wi.gov/files/forms/doc/f8700-a.doc

Students can determine their school district Youth Options point of contact at:

http://youthoptions.dpi.wi.gov/yth_yocontpers

Students will also need to complete admissions forms for their selected college after getting district approval on their PI-8700-A. These forms can be acquired from the selected college or may be available from the high school counseling office.

Determining High School Credit and Comparability

The school board determines whether a postsecondary course is eligible for high school credit, how much high school credit may be awarded, and whether the course is comparable to a course offered at the school district.

Payment of Tuition and Fees

The school board must pay for any course that is taken for high school credit and that is *not comparable* to a course offered in the school district.

A student must pay for any postsecondary course taken that is comparable to a course offered at the school district.

A student must pay for a postsecondary course that is not used for high school credit.

A student must pay for incidental college fees (such as a parking permit) and for equipment, tools, supplies and consumables (notebooks, workbooks, uniforms) which will become the property of the student.

The school board must pay for the cost of any books and fees for all approved courses and materials for students attending an IHE. The school board may require the return of books and materials in a useable form.

The school board <u>cannot</u> expect the student to pay the cost of tuition, books, and fees then reimburse the student if the student passes the course.

The student may be required to reimburse the school district for tuition and fees if the student drops or fails the course.

Appeals

A student may appeal the school board's decision about awarding high school credit or comparability of a postsecondary course to the State Superintendent of Public Instruction within 30 days of receiving notification from the school district.

Transportation

Parents or students are responsible for transportation between the school and the postsecondary institution.

Transportation assistance is available from the DPI for low-income families (eligible for free/reduced lunch under the federal school lunch program). Transportation costs may only be reimbursed if the student is taking a postsecondary course for high school credit.

A claim for transportation reimbursement form (PI-8701) must be submitted to the DPI no later than 30 days after the end of the college semester to which the claim pertains. Students are to use the least expensive, safe means of transportation possible.

The PI-8701 is available from your school or from DPI on this webpage:

http://youthoptions.dpi.wi.gov/files/forms/doc/f8701.doc

Additional information

Youth Options Program information and materials, including forms, answers to common questions, timelines, contact persons, the Youth Options State Statute, and administrative rules, are available at:

http://youthoptions.dpi.wi.gov/

Frequently Asked Questions

Q. Can a high school refuse to participate in the Youth Options Program?

A. No. The law requires all Wisconsin public high schools to participate.

Q. Does the program apply to courses offered during evenings or weekends?

A. Yes. A student may take a postsecondary course during or after regular school hours as long as the course is offered *during the high school's regular academic year* (i.e., not during the summer session).

Q. Can a student attend a postsecondary institution in lieu of high school?

A. Yes. If the postsecondary institution offers all of the courses a student needs in order to meet his or her high school graduation requirements, he or she could attend the postsecondary school full time.

Q. How many postsecondary semester credits equal one high school credit?

A. Four. One semester credit offered for a postsecondary course is equivalent to ¹/₄ high school credit.

For more information contact:

Your high school counselor, local college admissions representative, or call:

> Kevin Miller, 608-267-3161 or 800-441-4563 Kevin.miller@dpi.wi.gov

> > Wisconsin Department of Public Instruction May 2013

The Department of Public Instruction does not discriminate on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status or parental status, sexual orientation or disability.

STUDENT GPA	LOCATION	COURSE TITLE	COURSE #	CREDITS
3.393	CVTC	English Composition 1	801-219	3
		Written Communication - Alternate	801-195	3
		Intro to College Writing - Alternate	801-103	3
		Beginning Composition - Alternate	801-201	3
3.588	CVTC	English Composition I	801-219	3
		College Algebra	804-224	4
		College Statistics	804-230	4
		Principles General Chemistry I	806-245	5
		Principles General Physics	806-276	
		English Composition II	801-223	3
		Fundamentals of Speech	810-201	3
		Principles of Biology	806-201	3
		Anatomy & Physiology	806-207	3
		Contemporary American Literature	801-239	5 3 3 3 3 3 3
		General Psychology	809-251	3
		Intro to Sociology	809-271	3
3.079	CVTC	Statistics	804-230	4
		English Composition 1	801-219	3
		Ethics	809-225	3
		Intro to Sociology	809-271	3 3 5 2 3
		Principles of General Physics	806-276	5
		Preparation for Chemistry	836-133	2
		Trigonometry	804-228	3
		College Algebra	804-224	4
		American Government	803-227	3
		College Reading	808-110	3
2.295	CVTC	Business English	801-171	3
		College Math	804-107	3
		Intro to Diversity Studies	809-172	3
		Intro to American Government	809-122	3
		Contemporary American Society	809-197	3
		Psychology of Human Relations	809-199	3 3
3.659	CVTC	Intro to Sociology	809-271	3
	_	General Psychology	809-251	3
3.898	CVTC	Nursing Assistant	543-300	3
		Medical Terminology	501-101	3
		Intro to Sociology	809-196	3
		Introductory Sociology	809-271	3

STUDENT GPA	LOCATION	COURSE TITLE	COURSE #	CREDITS
3.415	CVTC	Nursing Assistant	543-300	3
2.633	CVTC	Oral/Interpersonal Communication	801-196	3
		English Composition 1 (T)	801-136	3
		Introduction to Psychology	809-198	3
		Technical Reporting	801-197	3 3 3
		Developmental Psychology	809-188	3
		Introduction to Sociology	809-196	3
	Gateway TC	Introduction to Human Services	520-101	3
	-	Interviewing-Principles and Record Keeping	520-105	3
		Community Resources and Services	520-110	3
		Professional Practices in Human Services	520-127	3 3 3 3 3 3 3 3
		Technical Writing/Grant and Prop Writing	801-120	3
		Alcohol/Drug Abuse Rehabilitation	505-130	3
		Psychopharmacology	550-150	3
		Family Theory and Practice	520-151	
		Aspects of Disabilities	520-152	3
3.544	CVTC	General Anatomy & Physiology	806-177	4
		Intro to Anatomy and Physiology	856-774	2
3.724	UWEC	Art & Ideas of Early Modern Times	Hum 101	3
		Intro to Art	Art 105	3
		Art of 20 th Century	Art 109	3
		Intro to Philosophy	Phil 101	3
		Intro to Sociology	Soc 101	3
3.268	CVTC	Gen Anatomy & Physiology	806-177	4
		Developmental Psychology	809-188	3
		PTA Kinesiology	524-138	3 3
		Written Communications	801-195	3
		Nursing Assistant	543-300	3
		CPR		
		Intro to Diversity Studies	809-172	3

STUDENT GPA	LOCATION	COURSE TITLE	COURSE #	CREDITS
2.806	CVTC	Accounting II	101-113	4
		Business Ethics	102-113	3
		English Composition I	801-136	3 3 3 3 3 3 3
		Economics	809-195	3
		Intro to Psychology	809-198	3
		Intro to Sociology	809-196	3
		Speech	801-198	3
		Marketing Principles	104-102	
3.427	CVTC	Plane Trigonometry	804-228	3
		Statistics	804-270	4
		General Psychology	809-251	3
		Introductory Sociology	809-271	3 3
3.576	CVTC	Gen Anatomy & Physiology	806-177	4
		Intro to Sociology	809-196	3
		General Physics	806-154	4
2.509	CVTC	General Psychology	809-251-702	3
		College Algebra	804-224-702	4
3.988	UWEC	Biology 180 – Conservation of the Environment	50223	3
		Biology 180 – Conservation of the Environment Discussion	53470	-
		Biology 110 – Ecology & Evolution	50214	4
		Biology 110 – Ecology & Evolution Lab	50210	-
		English 296 – Perspectives on Women's Literature	55026	3
		Biology 195 – Plants & Society – Alternate	50228	3 4
		Biology 195 – Lab – Alternate	50227	-
		Biology 196 – Human Nutrition – Alternate	50233	3
		Biology 196 – Discussion – Alternate	50231	-
		Biology 181 – Conservation of Environment Lab –	N/A	1
		Alternate		
2.431	CVTC	Nursing Assistant	543-300	3
2.567	CVTC	Beginning Composition	801-120	3
	ł	Oral & Interpersonal Communications	809-196	3
	ł	Intro to Sociology	809-271	3
3.544	UWEC	Calculus III	216	4
	ł	University Physics I	231	5
	ł	Intro to Programming in C++	163	5 3
		Computing for Sciences and Mathematics	170	3

STUDENT GPA	LOCATION	COURSE TITLE	COURSE #	CREDITS
3.906	CVTC	Medical Terminology	501-101	3
		Intro to Diversity Studies	809-172	3
		Intro to Sociology	809-196	3
		English Composition 1	801-219	3
		Oral/Interpersonal Communication	801-196	3
3.794	UWEC	Intro to Programming C++	163	3
		Computing For the Sciences and Math	170	3
		Database Systems	260	3
		Basic Philosophical Issues	101	3
		Logic and Critical Thinking	150	3
3.315	CVTC	Introductory Sociology	809-271	3
		English Composition 1	801-219	3
		Ethics – Alternate	809-225	3
		General Psychology	809-251	3 3 3
		American Government - Alternate	803-227	3
3.233	CVTC	College Technical Math 1A	804-113	3
		College Technical Math 1B	804-114	2
		College Technical Math 1	804-115	2 5 3 3
		English Composition 1	801-136	3
		Written Communications	801-195	3
		General Physics 1	806-154	4
		Technical Reporting	801-197	3
		Economics	809-195	3 3 3
		Psychology of Human Relations	809-199	3
2.038	CVTC	Truck Chassis I	412-305	5
		Truck Chassis II	412-306	5
		Basic DC Electricity	412-345	2
		Related Welding for Diesel	442-314B	2 2 2 2 2 2 2
		Applied Communication	801-351	2
		Math for Technical Trades – Diesel	804-360	2
		Vocational Science	804-341	2
		Occupational Relations	809-351	2

The Altoona Board of Education recognizes and is appreciative that members of the Altoona community support its public schools. The Altoona public school facilities will therefore be operated primarily for the benefit of District students and citizens. All organizations requesting facility use shall meet the criteria set forth herein which provides, among other things, that the organizations' purpose shall not be contrary to the District's mission, conflict with Board Policy or undermine the District's educational objectives. No organization shall be construed as, or constitute an endorsement by the District, Board, or School, of the organization or its product, service, or program, etc.

The Altoona School District's "Community Use of School Facilities" policy governs the use of all District property including, but not limited to, classrooms, auditoriums, gymnasiums, cafeterias and recreational facilities. This policy and its rules are designed to comply with local, state and federal law.

The Altoona School District may grant temporary facility use to organizations when it does not interfere with the instructional programming, co-curricular activities, or school-sponsored events of the District. A schedule of fees will be approved by the Board of Education. The schedule will take into consideration the purpose of the event and include fees sufficient to cover operational expenses, in addition to any required custodial services, technological services, or other additional help.

All applications for school facility use shall be submitted to the school director's Activities Director's office.

The Fee Schedule and priority of use are as follows:

Class 1: All Altoona School District activities, school booster clubs, PTO, and similar school-associated activities

Class 2: Activities organized by and under the jurisdiction of the Altoona Parks and Recreation Department; or organized activities that contribute to the health and wellness of students of the Altoona School District

Class 3: Other non-school activities of organizations that are located within the Altoona School District

Class 4: Other non-school activities of organizations that are located outside of the Altoona School District

Please note: Fees will not be assessed for use by the City of Altoona.

The Board and the schools reserve the right to refuse or decline the offer of facility rental. In determining whether a request for use of facilities should be referred to the Board of Education on the basis that a proposed activity may be denied, the Superintendent or designee shall consider:

- Whether the proposed activity is inconsistent with the educational mission of the public schools as identified by reference to Chapter 118 of the Wisconsin Statutes;
- Whether the proposed activity involves or encourages behavior that is deemed inappropriate under school policies governing student conduct during school hours;
- Whether the proposed activity poses an unreasonable risk of physical injury to school age attendees or participants;
- Whether the proposed activity poses a substantial risk to school personnel or security;
- Whether the proposed activity poses a substantial risk of damage to school property;
- Whether the proposed activity poses a substantial risk of illegal activities;
- Whether the proposed activity involves subject matter which is obscene, determined by reference to an activity's intended audience or participants.

The failure of an organization or group to follow this policy or the associated administrative rules relating to community use of school facilities may lead to the suspension of that organization's facility usage privileges.

The Facility Use Fee Schedule (830-Exhibit) will be reviewed on an annual basis.

CROSS REF.: Section 120.12 Wisconsin Statute

Adopted: 06/15/81 Amended: 09/16/13