

School District of

Altoona

1903 Bartlett Avenue Altoona, WI 54720 715-839-6032 715-839-6066 FAX

Dr. Connie M. Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting Altoona Commons Addition August 20, 2012 6:30 p.m.

Agenda

- 1. Call to Order
- 2. Roll Call
- 3. Reading of Public Notice
- 4. Pledge of Allegiance
- 5. Rules for Meeting
- 6. Approval of Minutes
 - a. August 6, 2012 Regular Meeting
 - b. August 16, 2012 Special Meeting
- 7. Board Candidates Selection Process/Oral Question Response
- 8. Appointment of Board Member/Oath of Office
- 9. Public Participation (All remarks are to be addressed to the Board; members of the public may not discuss among themselves as an audience. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
 - a. Non-Agenda items public comment and concern
 - b. Agenda items public comment and concern
- 10. Treasurer's Report
 - a. Approval of Checks for Payment
 - (1) General fund checks totaling \$489,427.20
 - (2) Student activity fund checks totaling \$1,853.74
 - (3) Debt service checks totaling \$-0-
 - b. Approval of Treasurer's Report
- 11. Information
 - a. Committee Meeting Report
 - (1) Altoona Area Foundation, Inc., August 8
 - (2) Altoona Library Board, August 15
 - (3) Nonunion Negotiation Committee, August 10 and 16

Altoona Board of Education, August 20, 2012

- b. President Report
 - (1) Moving Forward in Today's Context, August 20
 - (2) Schedule Follow-up Work Session
- c. Superintendent's Report
 - (1) Review of Meetings and District Events
 - (2) Back to School Schedule for August 27, 28, 29 Inservice Days
 - (3) Layered Mentoring Program
 - (4) SkyPort Revenue Sharing Program

12. Policy Development - Policies for Discussion

- a. Policy 142 District Legal Counsel
- b. Policy 150 School Board Governance
- c. Policy 151 Board Policy Development
- d. Policy 153 Board Self-Evaluation
- e. Policy 171 Regular Board Meetings
- f. Policy 733 Energy Conservation Program

13. Board Action after Consideration and Discussion

- a. Consider Resignation of Vocal Music Teacher
- b. Consider Resignation of Grade 5 Teacher
- c. Consider Employment Recommendation to Fill Coordinator for Gifted Talented Students Position
- d. Consider Employment Recommendation to Fill Kindergarten Teacher Position
- e. Consider Employment Recommendation to Fill .33 Elementary Science Teacher Position
- f. Consider Employment Recommendation to Fill .33 Elementary Music Teacher Position
- g Consider Employment Recommendation to Fill Elementary Middle School Community Liaison Position
- h. Consider Employment Recommendation to Fill Crossing Guard Position
- i. Consider Employment Recommendation to Fill Foodservice Position
- j. Consider Open Enrollment Exceptions for Nonresident Students
- k. Consider 66.0301 Special Education Services Cooperative Agreement with the Menomonie School District for 2012/13

14. Anticipated Closed Session as Per Section 19.85 (1) (c), (1) (e) – Wisc. Statutes

- a. Consider approval of closed session minutes for August 6, 2012
- b. Deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session Discuss options to pay-off debt 19.85 (1)(e)
- c. Deliberating or negotiating the investing of public funds or conducting specified public business Discuss contracts/salaries (Administration, District Office Staff, Supervisory Staff) 19.85 (1) (e)
- d. Considering employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility 19.85 (1) (c)
- 15. Reconvene into Open Session and Take Necessary Action
 - a. Consider Consulting Services Agreement
- 16. Adjournment

Altoona Board of Education - Group Agreement for Board Meetings

- We start our meetings on time.
- We acknowledge that all ideas add value.
- We ensure that all voices are heard.
- We listen carefully and respectfully seeking to understand what the other person is saying. Then we speak clearly and concisely seeking to be understood by the other person.
- We conduct ourselves within commonly understood principles of integrity.
- We disagree with respect and curiosity.
- We seek a way around obstacles; reframing from an attitude of "we can't," to "how can we?"
- We do not engage in drama or political rhetoric.
- We honor the priorities of others.
- We value and encourage creativity.
- We seek to operate with as much "transparency" as possible.
- We suggest realistic actions and ideas, giving ourselves permission to dream big.
- We monitor our own participation and abide by our mutually agreed-upon ground rules.
- We act as process monitors and speak to violations of the agreements.
- We celebrate our accomplishments.

Adopted: 9/19/11



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Dr. Connie M. Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION

Regular Meeting Altoona Commons Addition August 6, 2012 6:30 p.m.

- 1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert at 6:31 p.m. in the Altoona commons addition.
- Roll call was taken and the following were present:
 Helen S. Drawbert, President
 Robert (Red) A. Hanks, Vice President/Treasurer
 Robin E. Elvig, Clerk
 Michael J. Hilger, Member
 Dr. Connie M. Biedron, Superintendent
 Joyce M. Orth, Board Secretary
- 3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
- 4. Pledge of Allegiance
- 5. Approval of Minutes. <u>a. July 16, 2012 Regular Meeting</u>. Motion by Hanks to approve the July 16 minutes as presented, seconded by Elvig. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0. <u>b. July 23, 2012 Special Meeting</u>. Motion by Hanks to approve the July 23 minutes as presented, seconded by Hilger. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. <u>c. July 31, 2012 Special Meeting</u>. Motion by Elvig to approve the July 31 minutes as presented, seconded by Hilger. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.
- 6. Public Participation. a. Non-Agenda items public comment and concern. (1) Dr. Biedron announced the resignations of Katie Konkel, dance team coach, and Zack Fugate, grade 5 teacher. b. Agenda items public comment and concern. (1) Terry Flick, bus driver, spoke to the proposed change to student transportation services. He feels that that transportation services should remain "local," and not be contracted out. (2) Red Hanks noted the letter the board received from the Altoona Education Association (teacher's union) stating their view that switching to a contracted bus service would impact students negatively. (See 9.q.)
- 7. Treasurer's Report. <u>a. Approval of Checks for Payment.</u> Motion by Elvig to approve general fund checks totaling \$462,537.92 and student activity fund checks totaling \$1,387.92 as presented, seconded by Hilger. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0.

- 8. Information. a. Committee Meeting Report. (1) Transportation Committee Meeting. The Transportation Committee met on July 30 to review routes and discuss contracting with Student Transit for transportation services. The discussion of transportation services was a follow-up to the board's initial review of the transportation analysis on July 16. **b. General Information**. None. **c. President Report**. (1) WASB/ WASDA/ AWSA Joint Educator Effectiveness Conference. Helen Drawbert, Robin Elvig, Red Hanks and Dr. Biedron shared highlights from the August 6 session they attended in Madison. Topics included the state framework for teacher effectiveness, value added data, professional development, teacher evaluation systems, and compensation. (2) WASB Moving Forward in Today's Context Workshops. Red Hanks and Mike Hilger will attend the August 20 session in Turtle Lake. (3) WASB 2012 Fall Regional Meeting. The Fall Regional Meeting is scheduled for September 26 in Menomonie. (4) Discuss Opening Procedures for School Board Meetings. Opening procedures were discussed. The Pledge of Allegiance will continue for Regular Meetings. The Mission and Vision may be reviewed/read at the opening of Special Meetings. Superintendent's Report. (1) Library Board Meeting. Dr. Biedron shared an update from the July 18 meeting. The application process for library director was among the topics discussed. (2) New Superintendent's Conference. Dr. Biedron attended WASDA's New Superintendent's Conference, August 1-2 in Stevens Point, and shared highlights. (3) Professional Learning Communities Session. Board members and Dr. Biedron will attend the PLC session August 27, 6:30 - 8:30 p.m. in Cadott. Tim Brown, Solution Tree Teachers district-wide will attend the training during the school day. (4) Review of Insurance Changes. The district's health insurance plan as of August 1 was reviewed. Employees are now covered by a Health Reimbursement Arrangement (HRA). (5) 2012/13 Priorities and Considerations to Address Priorities and Cost Analysis. A costing for Dr. Biedron's recommended staffing additions was reviewed. Not included on the list, it is also recommended that the community liaison position be increased from .38 to .42 FTE and that a stipend be put in place for safety patrol coordination. In addition, security system upgrades are needed to address safety concerns. (6) Safety Patrol Coordination 2012/13. See 8.d.(5). (7) Energy Policy Process. Dr. Biedron is in the process of reviewing sample energy policies. (8) School Safety Update. See 8.d.(5). (9) Layered Mentoring Program. Report not given.
- 9. Board Action after Consideration and Discussion. a. Consider Employment Recommendation to Fill Kindergarten Teacher Position. Motion by Elvig to employ Renee Martell as kindergarten teacher beginning in the 2012/13 school year as recommended, seconded by Hilger, Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. b. Consider Employment Recommendation to Fill One-Year .60 School Counselor Position. Motion by Hilger to employ Jill Urdahl as .60 school counselor for the 2012/13 school year (one-year position) as recommended, seconded by Elvig. Hanks, no; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 3-1. c. Consider Employment Recommendation to Fill .50 Administrative Assistant Position at the High School. Motion by Hanks to employ Sandra Nemec as .50 administrative assistant beginning in the 2012/13 school year as recommended, seconded by Hilger, Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0. d. Consider Employment Recommendation to Fill .50 Administrative Assistant Position at the Middle School. Motion by Elvig to employ Brenda Gilmartin as .50 administrative assistant beginning in the 2012/13 school year as recommended, seconded by Hilger. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. e. Consider Employment Recommendation to Fill 4K Coordinator Position. Motion by Hanks to employ Susan Hintgen as 4K coordinator beginning in the 2012/13 school year as recommended, seconded by Elvig. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. f. Consider Open Enrollment Exceptions for Resident Students. Motion by Hilger to approve the open enrollment exception for resident students as presented, seconded by Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried g. Consider Open Enrollment Exceptions for Nonresident Students. Motion by Hanks to approve the open enrollment exception for nonresident students as presented, seconded by Elvig. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. h. Consider Amendment/Adoption of Policy 120 – Board of Education Members. Motion by Elvig to adopt Policy 120 as presented, seconded by Hilger. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. i. Consider Amendment of Policy 131 – Board Member Elections. Motion by Hanks to amend Policy 131 as presented, seconded by Elvig. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0.

- j. Consider Amendment/Adoption of Policy 133 Board Vacancies. Motion by Elvig to adopt Policy 133 as presented, seconded by Hilger. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. k. Consider Approval of Rule 133 - Board Members/Evaluation of Candidates. Motion by Elvig to approve Rule 133 as presented, seconded by Hilger. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. 1. Consider Amendment/Adoption of Policy 141 – Board Officers. Motion by Hanks to adopt Policy 141 as presented, seconded by Elvig. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0. m. Consider Approval of Rule 141 – Board Officers – Officer Elections and Duties. Motion by Elvig to approve Rule 141 as presented, seconded by Hilger, Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. n. Consider 66.0301 Cooperative Agreement with the Menomonie School District for Special Education Services 2011/12. Motion by Elvig to approve the 66.0301 agreement with the Menomonie School District for 2011/12 as presented, seconded by Hanks. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. o. Consider Budget Revisions for 2011/12. Motion by Elvig to approve budget revisions (#2) as presented, seconded by Hanks. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0. p. Consider Approval of Bus Routes for 2012/13. Motion by Elvig to approve the bus routes for 2012/13 with a correction to the pick-up times for route 21, seconded by Hanks. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. q. Consider Approval of Transportation Services with Student Transit as of January 1, 2013. Motion by Hanks to postpone approval of transportation services with Student Transit as of January 1, 2013, seconded by Drawbert. Hanks, yes; Elvig, no; Hilger, no; Drawbert, no. Motion failed 1-3. Motion by Elvig to approve transportation services with Student Transit as of January 1, 2013 pending legal review of the contract, seconded by Hilger. Hanks, no; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 3-1.
- 10. Anticipated Closed Session as Per Section 19.85 (1) (e) Wisc. Statutes. Motion by Hanks to adjourn into closed session at 7:56 p.m., seconded by Elvig. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0. a. Consider approval of closed session minutes for July 2, 2012; b. Consider approval of closed session minutes for July 23, 2012; c. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session Discuss options to pay-off debt 19.85 (1)(e).
- 11. Reconvene into Open Session and Take Necessary Action. Motion by Hanks to reconvene into open session and take no action at 8:45 p.m., seconded by Elvig. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0.
- 12. Adjournment. Motion by Elvig to adjourn at 8:46 p.m., seconded by Hanks. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, August 20, 2012 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CAP, Board Secretary		
District Clerk	Date	



School District of Altoona

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Dr. Connie M. Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION Special Meeting/Board Retreat District Board Room August 16, 2012

1:00 p.m.

- 1. The Special Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert, at 1:03 p.m. in the district board room.
- Roll call was taken and the following were present:
 Helen S. Drawbert, President
 Robert (Red) A. Hanks, Vice President/Treasurer
 Robin E. Elvig, Clerk
 Michael J. Hilger, Member
 Dr. Connie M. Biedron, Superintendent
 Joyce M. Orth, Board Secretary
- 3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
- 4. Pledge of Allegiance
- 5. Strategic Planning Priorities/Strategic Initiatives Discussion. The board worked on objectives, as well as the who, what, when to complement the identified goals. Following administrator input, the board will ask for input from staff, parents and community members once the framework is firmed up. The board will set another work session at Monday night's board meeting. In the meantime, Joyce will share the working-document with board members on Google docs.
- 6. Board Action after Consideration and Discussion. a. Consider Recommendation for Increased FTE from .33 to .49 for Part-time Elementary Science/ Literacy Teacher Position. No action taken.
 b. Consider Recommendation for .50 Student Systems Data Coordinator Position. Motion by Elvig to approve the .50 Student Systems Data Coordinator position as recommended, seconded by Hilger. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0. c. Consider Employment Recommendation to Fill .50 Student Systems Data Coordinator Position. Motion by Hilger to employ Charlene Lynum to fill the .50 Student Systems Data Coordinator position as recommended, seconded by Elvig. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. d. Consider Recommendation for Part-time Elementary Recess/Lunch Aide Position. Motion by Elvig to approve the part-time, three-hours per day, elementary recess/lunch aide position as recommended, seconded by Hilger. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.

Joyce M. Orth CAP, Board Secretary

e. Consider Recommendation for "Technology Help by Teachers" Extra-Assignment Positions. Motion
by Elvig to approve "technology help by teachers" extra-assignment positions as recommended, seconded
by Hilger. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0. <u>f. Consider Recom-</u>
mendation for Safety Patrol Extra-Assignment Position. Motion by Elvig to approve the Safety Patrol
coordinator extra-assignment position as recommended, seconded by Drawbert. Hilger, yes; Hanks, yes;
Elvig, yes; Drawbert, yes. Motion carried 4-0. g. Consider Recommendation for Math Coach Position.
Motion by Elvig to approve the math coach position for 20-contract days as recommended, seconded by
Hilger. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. h. Consider Recom-
mendation for Curriculum Consultant Position (20-Contract Days). Motion by Hilger to postpone approval
of the curriculum consultant position pending additional information, seconded by Hilger. Elvig, yes;
Hilger, yes; Hanks, yes; Drawbert, yes. Motion carried 4-0. i. Consider Approval of Security System
<u>Upgrade Project</u> . Motion by Elvig to approve proposal 40Q12081307A from NetGuard Security Solutions,
LLC in the amount of \$15,226 as presented, seconded by Hilger. Hilger, yes; Hanks, no; Elvig, yes;
Drawbert, yes. Motion carried 3-1.
Adjournment. Motion by Elvig to adjourn at 3:14 p.m., seconded by Hilger. Hanks, yes; Elvig, yes; Hilger,
yes; Drawbert, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, August 20, 2012 at 6:30 p.m. in the Altoona commons addition.

District Clerk	

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.

Board of Education Altoona School District PECEIVE AUG 0 6 2012 BY: JMO

What would you do as a board member to assure the opportunity for high quality education for every student?

As a board member, I would assure the opportunity for high quality education by understanding that the quest for high quality education is a monumental task. I will then listen, brainstorm and investigate with my cohorts to find the best solutions to help ensure a learning environment that is relative, advanced and within budgetary limits.

As the Director of Technology in the Ossseo-Fairchild School district, I believe that my greatest strength is that I already work everyday to ensure that the students at my schools have the latest technology in hand, within reason, that they will be faced with when they leave the school system. As people who are involved in the education of our youth, we cannot expect success if we have not given students the tools they need to be successful. I am constantly learning and growing to understand where technological trends are heading and what students will be faced with when they leave our education system.

We must make sure that there are quality resources available to assist every student's needs, because if their needs are not being met, we cannot expect success. It will be my objective and responsibility to help balance the costs with this objective to get the results we are looking for. I will look at long range goals with realistic benchmarks to support a high quality of education.

Sincerely,

Dale Pocernich

PECEIVE JUL 2 4 2012 BY: ma

To: Altoona School Board:

What would you do as a board member to assure the opportunity for high quality education for every student?

I would take a two pronged approach to maintain the excellent education at Altoona. The <u>internal</u> method is based on high quality leadership, teachers and staff. These people are on the front line of dealing with educational and student issues every day. Leadership is the key in developing and maintaining success. Communication is crucial in looking at future developments for continuous improvement while being lean in these tough financial times.

A specific recommendation is to continue to look at ways to get both the community and parents more involved in the education system. I believe people are concerned and want to be included, but need specific methods to get them to step forward. I have committed to becoming an elementary level mentor in the Fall, which will give me further insight on that level.

The second approach is the broader <u>external</u> method. I would expect to attend school board meetings and conferences at all levels where more extensive issues are addressed. This would deal with current problems plus future strategic planning. Included in this approach would be reading on issues facing education at K through 12.

Not being on the school board it is difficult to get into many specifics on "quality education for every student". It is certainly a worthwhile and challenging goal. It is what I want for my three children and what every parent aspires to. The implementation usually comes down to having the best of people, who have the power to implement the vision of success.

David A. Rowe

Oath of Office

"I do solemnly swear (or affirm) that I will support and defend the constitution of the United States and the constitution of the state of Wisconsin, and that I will honestly, faithfully discharge my duties as a school board member to the best of my ability."

3frdtl01.p

08/02/2012 128130 10 E 800 355 263300 000

SCHOOL DISTRICT OF ALTOONA Bi-monthly Check List (Dates: 08/02/12 - 08/15/12) 05.12.06.00.00-10.2-010073

TELEPHONE

Totals for 128130

135.72

135.72

8:52 AM 08/16/12

PAGE:

CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	FD VENDOR	DESCRIPTION	AMOUNT
08/07/2012	128115	10 L 000 000 811670 000	10 AXA EQUITABLE	Payroll accrual	1,000.00
				Totals for 128115	1,000.00
08/07/2012	128116	10 L 000 000 811690 000	10 GREAT LAKES HIGHER EDUCATION CORF	Payroll accrual	513.87
				Totals for 128116	513.87
08/07/2012	128117	10 L 000 000 811680 000	10 OKLAHOMA DEPARTMENT OF HUMAN SERV	VIC Payroll accrual	74.91
				Totals for 128117	74.91
08/07/2012	128118	10 L 000 000 811670 000	10 RELIASTAR LIFE INS COMPANY	Payroll accrual	150.00
				Totals for 128118	150.00
08/07/2012	128119	10 L 000 000 811690 000	10 VALUE AUTO MART OF EAU CLAIRE	Payroll accrual	50.00
				Totals for 128119	50.00
08/07/2012	128120	10 L 000 000 811650 000	10 WEST CENTRAL EDUCATION ASSN	Payroll accrual	48.40
08/07/2012	128120	10 L 000 000 811650 000	10 WEST CENTRAL EDUCATION ASSN	Payroll accrual	233.00
08/07/2012	128120	10 L 000 000 811650 000	10 WEST CENTRAL EDUCATION ASSN	Payroll accrual	226.18
08/07/2012	128120	27 L 000 000 811650 000	27 WEST CENTRAL EDUCATION ASSN	Payroll accrual	205.14
08/07/2012	128120	80 L 000 000 811650 000	80 WEST CENTRAL EDUCATION ASSN	Payroll accrual	3.16
08/07/2012	128120	10 L 000 000 811650 000	10 WEST CENTRAL EDUCATION ASSN	Payroll accrual	3,021.94
08/07/2012	128120	27 L 000 000 811650 000	27 WEST CENTRAL EDUCATION ASSN	Payroll accrual	404.12
				Totals for 128120	4,141.94
08/07/2012	128121	10 L 000 000 811680 000	10 WI SCTF	Payroll accrual	187.50
08/07/2012	128121	10 L 000 000 811680 000	10 WI SCTF	Payroll accrual	46.98
08/07/2012	128121	27 L 000 000 811680 000	27 WI SCTF	Payroll accrual	7.02
				Totals for 128121	241.50
08/02/2012	128128	10 E 800 411 256210 000	10 AIR COMMUNICATIONS OF WI, INC.	Bus Radio Repairs	77.00
				Totals for 128128	77.00
08/02/2012	128129	10 E 800 435 221910 000	10 ARLINGTON COMPUTER PRODUCTS	Symantec Deployment solution	1,810.00
				AUP for July 1, 2012-June 30,	
				2013	
				Totals for 128129	1,810.00
			40.777		

10 AT&T

8:52 AM 08/16/12 Bi-monthly Check List (Dates: 08/02/12 - 08/15/12) 05.12.06.00.00-10.2-010073 PAGE:

CHECK	CHECK ACCOUNT			INVOICE	
DATE	NUMBER NUMBER		FD VENDOR	DESCRIPTION	AMOUNT
08/02/2012	128131 10 E 80	00 358 221910 000	10 CHARTER COMMUNICATIONS	Internet service to Pre-K	29.99
				building ACCOUNT 8245 11 460	
				0040346	
				Totals for 128131	29.99
08/02/2012	128132 10 E 40	00 320 254300 000	10 CITY OF ALTOONA	Purchased 4" water shut valve	240.00
				Totals for 128132	240.00
08/02/2012	128134 10 E 10	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	SEAL 341	85.67
08/02/2012	128134 10 E 20	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	SEAL 341	85.67
08/02/2012	128134 10 E 40	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	SEAL 341	85.66
08/02/2012	128134 10 E 10	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	ARSENAL SUPER SHINE - ALL	228.20
08/02/2012	128134 10 E 20	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	ARSENAL SUPER SHINE - ALL	228.20
08/02/2012	128134 10 E 40	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	ARSENAL SUPER SHINE - ALL	228.20
08/02/2012	128134 10 E 10	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	CREDIT SOAP ANTIBACTERIAL	-242.28
				POUR	
08/02/2012	128134 10 E 20	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	CREDIT SOAP ANTIBACTERIAL	-242.28
				POUR	
08/02/2012	128134 10 E 40	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	CREDIT SOAP ANTIBACTERIAL	-242.28
				POUR	
08/02/2012	128134 10 E 10	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	SUPER SHINE	75.81
08/02/2012	128134 10 E 20	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	SUPER SHINE	75.81
08/02/2012	128134 10 E 40	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	SUPER SHINE	75.82
08/02/2012	128134 10 E 10	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	ADVANCE AQUACLEAN - POWER	54.67
				CUTS OUT	
08/02/2012	128134 10 E 20	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	ADVANCE AQUACLEAN - POWER	54.67
				CUTS OUT	
08/02/2012	128134 10 E 40	00 411 253300 000	10 HILLYARD, INC - EAU CLAIRE	ADVANCE AQUACLEAN - POWER	54.66
				CUTS OUT	
				Totals for 128134	606.20
08/02/2012	128135 10 E 80	00 942 232100 000	10 IAAP	Membership Renewal - ORTH	98.00
				Totals for 128135	98.00
08/02/2012	128136 10 E 40	00 411 254300 000	10 J.H. LARSON	T-12 Flour. light bulbs	89.92
				Totals for 128136	89.92
08/02/2012	128137 10 A 00	00 000 711210 000	10 PETTY CASH FUND	Petty Cash for Offices	1,100.00

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SCHOOL DISTRICT OF ALTOONA

8:52 AM 08/16/12 05.12.06.00.00-10.2-010073 Bi-monthly Check List (Dates: 08/02/12 - 08/15/12) PAGE:

CHECK	CHECK ACCOUNT		INVOICE	
DATE	NUMBER NUMBER	FD VENDOR	DESCRIPTION	AMOUNT
08/02/2012	128137 27 A 000 000 711210 000	27 PETTY CASH FUND	Petty Cash for Offices	150.00
			Totals for 128137	1,250.00
08/02/2012	128138 10 E 400 354 120000 000	10 PREMIER SCHOOL AGENDAS, INC.	Handbooks	1,766.00
			Totals for 128138	1,766.00
08/02/2012	128139 10 E 200 320 254300 000	10 ROSHELL ELECTRIC, INC.	Install light fixture in D.O. over Mark Scheppke work area	172.41
08/02/2012	128139 10 E 200 320 254300 000	10 ROSHELL ELECTRIC, INC.	Install terminal adapter for air handler.	34.00
			Totals for 128139	206.41
08/02/2012	128140 10 E 400 320 254300 000	10 RTS ROOFING, INC.	repair roof leak at High School.	208.08
			Totals for 128140	208.08
08/02/2012	128141 10 E 100 411 254300 000	10 SHERWIN-WILLIAMS	PAINT - AIRY BLUE	8.86
08/02/2012	128141 10 E 200 411 254300 000	10 SHERWIN-WILLIAMS	PAINT - AIRY BLUE	8.86
08/02/2012	128141 10 E 400 411 254300 000	10 SHERWIN-WILLIAMS	PAINT - AIRY BLUE	8.85
			Totals for 128141	26.57
08/02/2012	128142 10 E 800 310 254300 000	10 SHRED AWAY	District Wide Shredding	90.00
			Totals for 128142	90.00
08/02/2012	128143 10 E 800 310 232100 000	10 SKYWARD, INC.	SIGNATURE CHANGE - BIEDRON	200.00
			Totals for 128143	200.00
08/02/2012	128144 10 E 800 310 256210 000	10 ST JOSEPH'S HOSPITAL	Drug testing	326.00
			Totals for 128144	326.00
08/02/2012	128145 10 E 800 310 231500 000	10 WELD, RILEY, PRENN & RICCI	Legal Services	2,285.00
			Totals for 128145	2,285.00
08/02/2012	128146 10 E 800 320 254300 000	10 WIL-KIL PEST CONTROL INC.	ANNUAL PREBILL	628.56
			Totals for 128146	628.56
08/09/2012	128147 10 E 800 353 258500 000	10 L & M MAIL SERVICE, INC.	mail service	828.40
			Totals for 128147	828.40

08/15/2012 128161 10 E 800 310 252100 000

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216.00

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CHECK	CHECK	ACCOUNT		INVOICE	
DATE	NUMBER	NUMBER	FD VENDOR	DESCRIPTION	AMOUNT
08/09/2012	128148	10 E 800 320 256600 000	10 NUSS TRUCK AND EQUIPMENT	Repairs to Bus 11	4,484.22
				Totals for 128148	4,484.22
08/09/2012	128149	27 E 700 435 158760 341	27 ODYSSEYWARE	1 port of Odysseyware for	1,000.00
				2012-2013 school year	
				Totals for 128149	1,000.00
08/09/2012	128150	10 E 100 411 254300 000	10 SHERWIN-WILLIAMS	PAINT	57.31
08/09/2012	128150	10 E 200 411 254300 000	10 SHERWIN-WILLIAMS	PAINT	57.31
08/09/2012	128150	10 E 400 411 254300 000	10 SHERWIN-WILLIAMS	PAINT	57.31
				Totals for 128150	171.93
08/09/2012	128151	10 E 800 730 270000 000	10 UNEMPLOYMENT INSURANCE	UNEMPLOYMENT INSURANCE	1,212.12
				Totals for 128151	1,212.12
08/09/2012	128152	10 E 200 310 120000 393	10 UWEC RECREATION & SPORT FACILITIES	WYSP SUMMER 2012	4,320.00
				Totals for 128152	4,320.00
08/10/2012	128155	10 E 800 572 256300 000	10 DCFS USA LLC	Lease payment	59,957.40
				Totals for 128155	59,957.40
08/15/2012	128156	10 E 800 355 263300 000	10 AT&T	TELEPHONE	34.00
				Totals for 128156	34.00
08/15/2012	128157	10 E 800 355 263300 000	10 AT&T	TELEPHONE	1,120.85
				Totals for 128157	1,120.85
08/15/2012	128158	10 E 800 310 263300 000	10 CENTURYLINK - BUSINESS SERVICES	Long Distance Telephone	21.71
				Totals for 128158	21.71
08/15/2012	128159	10 E 100 411 110000 000	10 CULLIGAN WATER SERVICE	ANNUAL WATER DELIVERY	8.60
08/15/2012	128159	10 E 200 411 120000 000	10 CULLIGAN WATER SERVICE	WATER FOR MIDDLE SCHOOL	73.00
				OFFICE	
				Totals for 128159	81.60
08/15/2012	128160	10 E 800 411 162101 000	10 CUSTOM ARRANGEMENTS	Show Choir Music	550.00
				Totals for 128160	550.00

10 EDUCATORS BENEFIT CONSULTANTS LLC ANNUAL FEE FOR HRA

08/02/2012 121320154 10 E 100 320 254300 000

08/02/2012 121320154 10 E 200 320 254300 000

08/02/2012 121320154 10 E 400 320 254300 000

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CHECK CHECK ACCOUNT INVOICE DATE NUMBER NUMBER FD VENDOR DESCRIPTION AMOUNT ADMINISTRATION Totals for 128161 216.00 10.95 08/15/2012 128162 10 E 200 411 254300 000 10 HSBC BUSINESS SOLUTIONS charges on menards card Totals for 128162 10.95 08/15/2012 128163 10 E 100 320 254300 000 10 THE MOOREFIELD GROUP INC WATER MANAGEMENT SERVICE 61.67 08/15/2012 128163 10 E 200 320 254300 000 61.67 10 THE MOOREFIELD GROUP INC WATER MANAGEMENT SERVICE 08/15/2012 128163 10 E 400 320 254300 000 10 THE MOOREFIELD GROUP INC WATER MANAGEMENT SERVICE 61.66 Totals for 128163 185.00 500.00 08/15/2012 128164 10 E 800 310 162101 000 10 OTTER CREEK INN Rooms for Choreographers Totals for 128164 500.00 08/15/2012 128165 10 E 100 411 254300 000 10 SHERWIN-WILLIAMS PAINT 32.04 08/15/2012 128165 10 E 200 411 254300 000 10 SHERWIN-WILLIAMS PAINT 32.04 08/15/2012 128165 10 E 400 411 254300 000 32.04 10 SHERWIN-WILLIAMS PAINT 08/15/2012 128165 10 E 100 411 254300 000 10 SHERWIN-WILLIAMS PAINT 27.50 08/15/2012 128165 10 E 200 411 254300 000 10 SHERWIN-WILLIAMS PAINT 27.50 08/15/2012 128165 10 E 400 411 254300 000 10 SHERWIN-WILLIAMS PAINT 27.50 Totals for 128165 178.62 08/07/2012 121320148 10 L 000 000 811670 000 25.00 Payroll accrual 10 AMERIPRISE FINANCIAL SERVICES Totals for 121320148 25.00 08/07/2012 121320149 10 L 000 000 811670 000 10 THRIVENT FINANCIAL Payroll accrual 150.00 Totals for 121320149 150.00 08/02/2012 121320152 10 E 400 320 254300 000 10 CERTIFIED INC replaced leaking pipe and 448.03 insulation Totals for 121320152 448.03 08/02/2012 121320153 10 E 800 480 221210 000 10 CESA 6 CMS4Schools and Link4Learning 2,600.00 Totals for 121320153 2,600.00

10 G & K SERVICES, INC.

10 G & K SERVICES, INC.

10 G & K SERVICES, INC.

Blanket P.O.

Blanket P.O.

Blanket P.O.

Totals for 121320154

55.57

55.57

55.58

166.72

08/07/2012 121320160 10 L 000 000 811634 000

08/07/2012 121320160 27 L 000 000 811634 000

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Payroll accrual

Payroll accrual

199.71

24.97

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CHECK CHECK ACCOUNT INVOICE DATE NUMBER NUMBER FD VENDOR DESCRIPTION AMOUNT 08/02/2012 121320155 10 E 800 342 231100 000 10 HILGER, MICHAEL Expense reimbursement HOTEL 129.00 08/02/2012 121320155 10 E 800 342 231100 000 10 HILGER, MICHAEL Mileage and expense 99.35 reimbursement - LA CROSSE Totals for 121320155 228.35 08/02/2012 121320156 10 E 100 320 254300 000 10 NET GUARD SECURITY SOLUTIONS Service fire alarms after 70.00 false alarms 08/02/2012 121320156 10 E 200 320 254300 000 10 NET GUARD SECURITY SOLUTIONS Service fire alarms after 70.00 false alarms 08/02/2012 121320156 10 E 400 320 254300 000 10 NET GUARD SECURITY SOLUTIONS Service fire alarms after 70.00 false alarms Totals for 121320156 210.00 08/02/2012 121320157 10 E 100 320 254300 000 10 NORTH STAR FIRE SYSTEMS CORP annual fire extinguisher 297.07 maintenance Inspection. All three schools 08/02/2012 121320157 10 E 200 320 254300 000 10 NORTH STAR FIRE SYSTEMS CORP annual fire extinguisher 297.07 maintenance Inspection. All three schools 08/02/2012 121320157 10 E 400 320 254300 000 annual fire extinguisher 297.06 10 NORTH STAR FIRE SYSTEMS CORP maintenance Inspection. All three schools Totals for 121320157 891.20 08/02/2012 121320158 10 E 100 411 254300 000 10 VALLEY BUILDERS & HARDWARE CO ACCESS PANEL 24.15 08/02/2012 121320158 10 E 200 411 254300 000 10 VALLEY BUILDERS & HARDWARE CO ACCESS PANEL 24.15 08/02/2012 121320158 10 E 400 411 254300 000 10 VALLEY BUILDERS & HARDWARE CO ACCESS PANEL 24.15 Totals for 121320158 72.45 Supt Search Services 08/02/2012 121320159 10 E 800 310 231100 000 20.00 10 WISC ASSOC OF SCHOOL BOARDS Totals for 121320159 20.00 08/07/2012 121320160 10 L 000 000 811634 000 Payroll accrual 495.66 10 MINNESOTA LIFE INSURANCE CO 08/07/2012 121320160 27 L 000 000 811634 000 27 MINNESOTA LIFE INSURANCE CO Payroll accrual 75.90 08/07/2012 121320160 80 L 000 000 811634 000 80 MINNESOTA LIFE INSURANCE CO Payroll accrual 0.00 08/07/2012 121320160 99 L 000 000 811634 000 99 MINNESOTA LIFE INSURANCE CO Payroll accrual 2.77

10 MINNESOTA LIFE INSURANCE CO

27 MINNESOTA LIFE INSURANCE CO

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CHECK	CHECK	ACCOUNT					INVOICE	
DATE	NUMBER	NUMBER		FI	VENDOR		DESCRIPTION	AMOUNT
08/07/2012	121320160	80 L 000	000 811634	000 80	MINNESOTA LIFE	INSURANCE CO	Payroll accrual	0.00
08/07/2012	121320160	99 L 000	000 811634	000 99	MINNESOTA LIFE	INSURANCE CO	Payroll accrual	0.71
08/07/2012	121320160	10 L 000	000 811634	000 10	MINNESOTA LIFE	INSURANCE CO	Payroll accrual	495.66
08/07/2012	121320160	27 L 000	000 811634	000 27	7 MINNESOTA LIFE	INSURANCE CO	Payroll accrual	75.90
08/07/2012	121320160	80 L 000	000 811634	000 80	MINNESOTA LIFE	INSURANCE CO	Payroll accrual	0.00
08/07/2012	121320160	99 L 000	000 811634	000 99	MINNESOTA LIFE	INSURANCE CO	Payroll accrual	2.77
08/07/2012	121320160	10 L 000	000 811634	000 10	MINNESOTA LIFE	INSURANCE CO	Payroll accrual	199.71
08/07/2012	121320160	27 L 000	000 811634	000 27	7 MINNESOTA LIFE	INSURANCE CO	Payroll accrual	24.97
08/07/2012	121320160	80 L 000	000 811634	000 80	MINNESOTA LIFE	INSURANCE CO	Payroll accrual	0.00
08/07/2012	121320160	99 L 000	000 811634	000 99	MINNESOTA LIFE	INSURANCE CO	Payroll accrual	0.71
08/07/2012	121320160	10 E 100	230 110000	000 10	MINNESOTA LIFE	INSURANCE CO	SEPT BILLING IN AUGUST 2012	38.42
08/07/2012	121320160	10 E 200	230 120000	000 10	MINNESOTA LIFE	INSURANCE CO	SEPT BILLING IN AUGUST 2012	37.29
08/07/2012	121320160	10 E 400	230 120000	000 10	MINNESOTA LIFE	INSURANCE CO	SEPT BILLING IN AUGUST 2012	37.29
							Totals for 121320160	1,712.44
08/09/2012	121320161	10 E 400	320 254300	000 10) B & B ELECTRIC	INC	Hook up (2) Handicap	336.28
							accessible power operated	
							doors	
							Totals for 121320161	336.28
08/09/2012	121320162	10 E 800	551 221910	000 10	DAKTECH COMPUTE	RS	Desktop computers for	9,108.00
							libraries, food service and	
							office staff	
08/09/2012	121320162	50 E 800	561 257220	000 50	DAKTECH COMPUTE	RS	Desktop computers for	1,518.00
							libraries, food service and	
							office staff	
08/09/2012	121320162	10 E 800	551 222200	000 10	DAKTECH COMPUTE	RS	Desktop computers for	4,554.00
							libraries, food service and	
							office staff	
							Totals for 121320162	15,180.00
08/09/2012	121320163	10 E 800	411 256210	000 10) EAU CLAIRE PRES	S COMPANY	Add for sub drivers ACCOUNT	85.75
							715839603201	
							Totals for 121320163	85.75
08/09/2012	121320164	10 E 400	517 162118	000 10) EAU CLAIRE AREA	SCHOOL DIST	tennis court rental fee	14.00
							Totals for 121320164	14.00
08/09/2012	121320165	10 E 400	320 254300	000 10) JOHNSON CONTROL	S, INC.	newer blower shaft and blower	188.27

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CHECK	CHECK ACCOUNT		INVOICE	
DATE	NUMBER NUMBER	FD VENDOR	DESCRIPTION	AMOUNT
			bearings for roof top unit.	
			Totals for 121320165	188.27
08/15/2012	121320168 10 E 800 291 221300 00	0 10 BETLACH, TARA	Credits	40.00
			Totals for 121320168	40.00
08/15/2012	121320169 10 E 800 342 232100 00	0 10 BIEDRON, CONSTANCE	expense reimbursement	431.22
			Totals for 121320169	431.22
08/15/2012	121320170 10 E 800 320 254500 000	0 10 BOBCAT PLUS	Four tires Bobcat	1,015.00
			Totals for 121320170	1,015.00
08/15/2012	121320171 10 E 800 291 221300 00	0 10 BURGRAFF, THOMAS	Credits	240.00
			Totals for 121320171	240.00
08/15/2012	: 121320172 27 E 800 320 254300 00	0 27 CERTIFIED INC	Install new Handi cap sink in	925.00
			high school special ed.	
			classroom.	
			Totals for 121320172	925.00
08/15/2012	121320173 10 E 800 291 221300 00	0 10 CHMELIK, COLLEEN	Credits	40.00
			Totals for 121320173	40.00
08/15/2012	121320174 10 E 100 411 110300 00	0 10 CLASSROOM DIRECT	Schleusner Classroom Supplies	63.11
08/15/2012	: 121320174 10 E 100 411 110300 000	0 10 CLASSROOM DIRECT	Schleusner/Roff Classroom	51.08
			Supplies Totals for 121320174	114.19
08/15/2012	121320175 10 E 100 320 254300 00	0 10 G & K SERVICES, INC.	Blanket P.O.	55.57
08/15/2012	121320175 10 E 200 320 254300 00	0 10 G & K SERVICES, INC.	Blanket P.O.	55.57
08/15/2012	121320175 10 E 400 320 254300 000	0 10 G & K SERVICES, INC.	Blanket P.O.	55.58
			Totals for 121320175	166.72
08/15/2012	121320176 10 E 800 291 221300 00	0 10 HANSON, TERRI	Credits	160.00
			Totals for 121320176	160.00
08/15/2012	121320177 10 E 800 291 221300 00	0 10 HERDER, ELIZABETH	Credits	40.00
			Totals for 121320177	40.00

closets

Totals for 201200054

1,497.80

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CHECK CHECK ACCOUNT INVOICE DATE NUMBER NUMBER FD VENDOR DESCRIPTION AMOUNT 08/15/2012 121320178 10 E 400 320 254300 000 10 NET GUARD SECURITY SOLUTIONS repairs to security system. 111.00 (doors H12 & H13) Totals for 121320178 111.00 08/15/2012 121320179 10 E 800 291 221300 000 10 NORBERG, BONITA Credits 40.00 40.00 Totals for 121320179 Credits 960.00 08/15/2012 121320180 10 E 800 291 221300 000 10 SCHULTZ, AMANDA Totals for 121320180 960.00 08/15/2012 121320181 10 E 800 291 221300 000 10 WARDEAN, KIMBERLY Credits 80.00 80.00 Totals for 121320181 08/15/2012 121320182 10 E 800 941 231100 000 10 WISC ASSOC OF SCHOOL BOARDS WASB Leadership Conference 480.00 Totals for 121320182 480.00 08/15/2012 121320183 10 E 800 291 221300 000 Credits 240.00 10 YOUNGBERG, KIMBERLY Totals for 121320183 240.00 08/10/2012 201200050 10 E 800 411 221910 000 10 WELLS FARGO CARD SERVICES, INC Cables for 984.63 projectors/Monoprice.com Totals for 201200050 984.63 08/10/2012 201200051 10 E 800 320 254500 000 10 WELLS FARGO CARD SERVICES, INC tire mount 100.23 Totals for 201200051 100.23 08/10/2012 201200052 10 L 000 000 816902 000 10 WELLS FARGO CARD SERVICES, INC Miscellaneous purchases for 431.34 replacement of missing learning items in Family Activity Bags at the Altoona Public Library. Totals for 201200052 431.34 08/10/2012 201200053 10 E 800 411 221910 000 Cables for projectors 326.00 10 WELLS FARGO CARD SERVICES, INC Totals for 201200053 326.00 08/10/2012 201200054 10 E 800 411 221910 000 10 WELLS FARGO CARD SERVICES, INC Patch cables for wiring 1,497.80

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08/07/2012 201200061 10 L 000 000 811611 000

08/07/2012 201200061 27 L 000 000 811611 000

08/07/2012 201200061 50 L 000 000 811611 000

08/07/2012 201200061 80 L 000 000 811611 000

08/07/2012 201200061 99 L 000 000 811611 000

08/07/2012 201200061 10 L 000 000 811611 000

SCHOOL DISTRICT OF ALTOONA

Payroll accrual

Payroll accrual

Payroll accrual

Payroll accrual

Payroll accrual

Payroll accrual

11,620.87

1,602.48

80.17

8.97

65.62

4,011.92

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CHECK CHECK ACCOUNT INVOICE DATE FD VENDOR DESCRIPTION AMOUNT NUMBER NUMBER 08/10/2012 201200055 10 E 100 411 110000 393 10 WELLS FARGO CARD SERVICES, INC Blanker order for ELM Summer 1,925.91 School Supplies (2012-13) Totals for 201200055 1,925.91 87.21 08/10/2012 201200056 10 E 200 411 120000 393 Outdoor Adventures Supplies 10 WELLS FARGO CARD SERVICES, INC and Snacks Totals for 201200056 87.21 08/07/2012 201200058 10 L 000 000 811614 000 10 EMPLOYEE BENEFITS COOPERATIVE Payroll accrual 468.98 08/07/2012 201200058 27 L 000 000 811614 000 27 EMPLOYEE BENEFITS COOPERATIVE Payroll accrual 427.93 08/07/2012 201200058 10 L 000 000 811614 000 970.90 10 EMPLOYEE BENEFITS COOPERATIVE Payroll accrual 08/07/2012 201200058 27 L 000 000 811614 000 Payroll accrual 125.20 27 EMPLOYEE BENEFITS COOPERATIVE 08/07/2012 201200058 80 L 000 000 811614 000 80 EMPLOYEE BENEFITS COOPERATIVE Payroll accrual 22.50 Totals for 201200058 2,015.51 08/07/2012 201200059 10 L 000 000 811670 000 469.00 10 HORACE MANN LIFE INS COMPANY Payroll accrual 08/07/2012 201200059 27 L 000 000 811670 000 27 HORACE MANN LIFE INS COMPANY Payroll accrual 16.00 08/07/2012 201200059 99 L 000 000 811670 000 99 HORACE MANN LIFE INS COMPANY Payroll accrual 200.00 Totals for 201200059 685.00 08/07/2012 201200060 10 L 000 000 811671 000 Payroll accrual 1,924.33 10 GREAT-WEST RETIREMENT SERVICES 08/07/2012 201200060 27 L 000 000 811671 000 500.00 27 GREAT-WEST RETIREMENT SERVICES Payroll accrual Totals for 201200060 2,424.33 08/07/2012 201200061 10 L 000 000 811612 000 10 WELLS FARGO BANK Payroll accrual 719.90 08/07/2012 201200061 27 L 000 000 811612 000 Payroll accrual 9.60 27 WELLS FARGO BANK 08/07/2012 201200061 80 L 000 000 811612 000 80 WELLS FARGO BANK Payroll accrual 7.50 08/07/2012 201200061 10 L 000 000 811612 000 10 WELLS FARGO BANK Payroll accrual 25,387.42 08/07/2012 201200061 27 L 000 000 811612 000 Payroll accrual 2,920.74 27 WELLS FARGO BANK 08/07/2012 201200061 50 L 000 000 811612 000 50 WELLS FARGO BANK 267.28 Payroll accrual 08/07/2012 201200061 80 L 000 000 811612 000 9.06 Payroll accrual 80 WELLS FARGO BANK 08/07/2012 201200061 99 L 000 000 811612 000 99 WELLS FARGO BANK Payroll accrual 105.90

10 WELLS FARGO BANK

27 WELLS FARGO BANK

50 WELLS FARGO BANK

80 WELLS FARGO BANK

99 WELLS FARGO BANK

10 WELLS FARGO BANK

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Bi-monthly Check List (Dates: 08/02/12 - 08/15/12)

DATE							
	NUMBER	NUMBER		FD	VENDOR	DESCRIPTION	AMOUNT
08/07/2012	201200061	27 L 000	000 811611	000 27	WELLS FARGO BANK	Payroll accrual	553.23
08/07/2012	201200061	50 L 000	000 811611	000 50	WELLS FARGO BANK	Payroll accrual	27.68
08/07/2012	201200061	80 L 000	000 811611	000 80	WELLS FARGO BANK	Payroll accrual	3.10
08/07/2012	201200061	99 L 000	000 811611	000 99	WELLS FARGO BANK	Payroll accrual	22.65
						Totals for 201200061	47,424.09
08/07/2012	201200062	10 L 000	000 811611	000 10	WELLS FARGO BANK	Payroll accrual	17,154.55
08/07/2012	201200062	27 L 000	000 811611	000 27	WELLS FARGO BANK	Payroll accrual	2,365.58
08/07/2012	201200062	50 L 000	000 811611	000 50	WELLS FARGO BANK	Payroll accrual	118.35
08/07/2012	201200062	80 L 000	000 811611	000 80	WELLS FARGO BANK	Payroll accrual	13.25
08/07/2012	201200062	99 L 000	000 811611	000 99	WELLS FARGO BANK	Payroll accrual	96.87
08/07/2012	201200062	10 L 000	000 811611	000 10	WELLS FARGO BANK	Payroll accrual	4,011.92
08/07/2012	201200062	27 L 000	000 811611	000 27	WELLS FARGO BANK	Payroll accrual	553.23
08/07/2012	201200062	50 L 000	000 811611	000 50	WELLS FARGO BANK	Payroll accrual	27.68
08/07/2012	201200062	80 L 000	000 811611	000 80	WELLS FARGO BANK	Payroll accrual	3.10
08/07/2012	201200062	99 L 000	000 811611	000 99	WELLS FARGO BANK	Payroll accrual	22.65
						Totals for 201200062	24,367.18
08/07/2012	201200063	10 L 000	000 811613	000 10	WISCONSIN DEPT OF REVENUE	Payroll accrual	82.50
08/07/2012	201200063	50 L 000	000 811613	000 50	WISCONSIN DEPT OF REVENUE	Payroll accrual	55.00
08/07/2012	201200063	80 L 000	000 811613	000 80	WISCONSIN DEPT OF REVENUE	Payroll accrual	7.50
08/07/2012	201200063	10 L 000	000 811613	000 10	WISCONSIN DEPT OF REVENUE	Payroll accrual	14,223.29
08/07/2012	201200063	27 L 000	000 811613	000 27	WISCONSIN DEPT OF REVENUE	Payroll accrual	1,875.18
08/07/2012	201200063	50 L 000	000 811613	000 50	WISCONSIN DEPT OF REVENUE	Payroll accrual	108.90
08/07/2012	201200063	80 L 000	000 811613	000 80	WISCONSIN DEPT OF REVENUE	Payroll accrual	2.40
08/07/2012	201200063	99 L 000	000 811613	000 99	WISCONSIN DEPT OF REVENUE	Payroll accrual	67.91
						Totals for 201200063	16,422.68
08/07/2012	201200064	10 L 000	000 811621	000 10	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	13,197.76
08/07/2012	201200064	27 L 000	000 811621	000 27	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	1,620.05
08/07/2012	201200064	10 L 000	000 811622	000 10	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	1,824.65
08/07/2012	201200064	27 L 000	000 811622	000 27	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	93.07
08/07/2012	201200064	50 L 000	000 811622	000 50	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	88.46
08/07/2012	201200064	99 L 000	000 811622	000 99	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	77.20
08/07/2012	201200064	10 L 000	000 811621	000 10	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	13,197.76
08/07/2012	201200064	27 L 000	000 811621	000 27	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	1,620.05
08/07/2012	201200064	10 L 000	000 811622	000 10	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	2,444.53
08/07/2012	201200064	27 L 000	000 811622	000 27	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	585.30
08/07/2012	201200064	50 L 000	000 811622	000 50	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	88.46

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Bi-monthly Check List (Dates: 08/02/12 - 08/15/12)

CHECK	CHECK	ACCOUNT					INVOICE	
DATE	NUMBER	NUMBER		FD	VENDOR		DESCRIPTION	AMOUNT
08/07/2012	201200064	80 L 000	000 811622	000 80	WISCONSIN RETIREM	ENT SYSTEM	Payroll accrual	13.93
08/07/2012	201200064	99 L 000	000 811622	000 99	WISCONSIN RETIREM	ENT SYSTEM	Payroll accrual	77.20
08/07/2012	201200064	10 L 000	000 811622	000 10	WISCONSIN RETIREM	ENT SYSTEM	Payroll accrual	619.88
08/07/2012	201200064	27 L 000	000 811622	000 27	WISCONSIN RETIREM	ENT SYSTEM	Payroll accrual	492.23
08/07/2012	201200064	80 L 000	000 811622	000 80	WISCONSIN RETIREM	ENT SYSTEM	Payroll accrual	13.93
							Totals for 201200064	36,054.46
08/07/2012	201200065	10 L 000	000 811669	000 10	WEA TRUST ADVANTA	GE	Payroll accrual	2,352.50
08/07/2012	201200065	27 L 000	000 811691	000 27	WEA TRUST ADVANTA	GE .	Payroll accrual	65.94
08/07/2012	201200065	10 L 000	000 811691	000 10	WEA TRUST ADVANTA	GE .	Payroll accrual	58.44
08/07/2012	201200065	27 L 000	000 811691	000 27	WEA TRUST ADVANTA	GE .	Payroll accrual	38.44
08/07/2012	201200065	10 L 000	000 811691	000 10	WEA TRUST ADVANTA	GE .	Payroll accrual	413.00
08/07/2012	201200065	27 L 000	000 811691	000 27	WEA TRUST ADVANTA	GE .	Payroll accrual	20.00
08/07/2012	201200065	10 L 000	000 811691	000 10	WEA TRUST ADVANTA	GE .	Payroll accrual	10.44
08/07/2012	201200065	10 L 000	000 811670	000 10	WEA TRUST ADVANTA	GE .	Payroll accrual	3,665.68
08/07/2012	201200065	27 L 000	000 811670	000 27	WEA TRUST ADVANTA	GE .	Payroll accrual	140.13
08/07/2012	201200065	10 L 000	000 811670	000 10	WEA TRUST ADVANTA	GE .	Payroll accrual	4,875.02
08/07/2012	201200065	27 L 000	000 811670	000 27	WEA TRUST ADVANTA	GE .	Payroll accrual	525.00
08/07/2012	201200065	80 L 000	000 811670	000 80	WEA TRUST ADVANTA	GE .	Payroll accrual	78.25
08/07/2012	201200065	10 L 000	000 811691	000 10	WEA TRUST ADVANTA	GE .	Payroll accrual	164.15
							Totals for 201200065	12,406.99
08/07/2012	201200066	10 A 000	000 711100	000 10	WELLS FARGO BANK/	NET PR & DIRECT DE	PAYROLL & DIRECT DEPOSIT-8/7/12	185,685.47
08/07/2012	201200066	27 A 000	000 711100	000 27	WELLS FARGO BANK/	NET PR & DIRECT DE	PAYROLL & DIRECT	27,275.77
							DEPOSIT-8/7/12	
08/07/2012	201200066	50 A 000	000 711100	000 50	WELLS FARGO BANK/	NET PR & DIRECT DE	PAYROLL & DIRECT	1,281.34
							DEPOSIT-8/7/12	
08/07/2012	201200066	80 A 000	000 711100	000 80	WELLS FARGO BANK/	NET PR & DIRECT DE	PAYROLL & DIRECT	93.69
							DEPOSIT-8/7/12	
08/07/2012	201200066	99 A 000	000 711100	000 99	WELLS FARGO BANK/	NET PR & DIRECT DE	PAYROLL & DIRECT	1,020.29
							DEPOSIT-8/7/12	
							Totals for 201200066	215,356.56
08/10/2012	201200101	50 E 800	411 257220	000 50	BMO - BANK OF MON	FREAL	P-Card Payment AP Invoice 06/21/2012-07/20/2012	605.47
08/10/2012	201200101	50 E 800	942 257220	000 50	BMO - BANK OF MON	FREAL	P-Card Payment AP Invoice 06/21/2012-07/20/2012	145.00
08/10/2012	201200101	50 E 800	411 257220	000 50	BMO - BANK OF MON	TREAL	P-Card Payment AP Invoice	22.98

06/21/2012-07/20/2012

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CHECK	CHECK	ACCOUNT			INVOICE	
DATE	NUMBER	NUMBER		FD VENDOR	DESCRIPTION	AMOUNT
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 200	411 120000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	39.29
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	450 125100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	75.00
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 121000 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	32.03
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 121000 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	48.61
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 400	439 222200 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	79.47
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	31.72
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	55.42
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	-11.93
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	39.92
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	31.00
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	40.83
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	20.80
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	60.84
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	19.96
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	39.48
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	34.93
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	77.18
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	118.10
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	74.96

08/10/2012 201200101 10 E 400 411 254300 000

SCHOOL DISTRICT OF ALTOONA

P-Card Payment AP Invoice

39.98

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CHECK	CHECK	ACCOUNT			INVOICE	
DATE	NUMBER	NUMBER		FD VENDOR	DESCRIPTION	AMOUNT
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	68.59
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	28.62
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	26.76
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	160.17
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	39.43
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	60.21
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	40.09
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	44.63
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	31.89
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	31.32
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	10.96
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	43.89
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	4.40
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	37.45
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	41.96
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 100	411 110000 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	105.54
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 200	411 254300 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	17.82
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 800	411 254300 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	81.48
					06/21/2012-07/20/2012	
08/10/2012	2 201200101	10 E 400	551 254300 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	430.65
					06/21/2012-07/20/2012	

10 BMO - BANK OF MONTREAL

08/10/2012 201200101 10 E 800 353 258500 000

SCHOOL DISTRICT OF ALTOONA

P-Card Payment AP Invoice

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05.12.06.00.00-10.2-010073 Bi-monthly Check List (Dates: 08/02/12 - 08/15/12)

CHECK CHECK ACCOUNT INVOICE DATE NUMBER NUMBER FD VENDOR DESCRIPTION AMOUNT 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 411 221910 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 30.44 06/21/2012-07/20/2012 17.33 08/10/2012 201200101 10 E 800 411 221910 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 06/21/2012-07/20/2012 489.00 08/10/2012 201200101 10 E 400 440 222200 000 P-Card Payment AP Invoice 10 BMO - BANK OF MONTREAL 06/21/2012-07/20/2012 277.95 08/10/2012 201200101 10 E 800 411 221910 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 411 221910 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 494.13 06/21/2012-07/20/2012 18.44 08/10/2012 201200101 10 E 800 411 221910 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 411 221910 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 119.76 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 411 221910 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 77.32 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 400 440 222200 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 776.00 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 400 411 162118 393 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 47.44 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 942 232100 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 55.00 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 942 232100 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 99.00 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 941 231100 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 210.00 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 411 232100 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 165.86 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 411 232100 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 143.40 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 800 411 231100 000 -10.54 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 100 411 110000 000 16.95 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 06/21/2012-07/20/2012 08/10/2012 201200101 10 E 100 411 110000 000 10 BMO - BANK OF MONTREAL P-Card Payment AP Invoice 40.04 06/21/2012-07/20/2012

10 BMO - BANK OF MONTREAL

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Bi-monthly Check List (Dates: 08/02/12 - 08/15/12)

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CHECK	CHECK	ACCOUNT			INVOICE	
DATE	NUMBER	NUMBER		FD VENDOR	DESCRIPTION	AMOUNT
08/10/2012	201200101	10 E 800	411 232100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	109.69
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 400	411 125400 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	9.55
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 400	411 125400 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	35.61
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 400	411 125400 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	101.22
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 400	411 125400 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	295.19
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 400	411 143000 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	87.50
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	411 232100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	199.98
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	942 232100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	225.00
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	411 232100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	16.86
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	411 232100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	84.11
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	411 232100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	0.01
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	411 232100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	111.02
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	434 232100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	39.00
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 100	411 110100 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	196.90
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 400	411 162400 393	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	291.90
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	411 256210 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	159.00
					06/21/2012-07/20/2012	
08/10/2012	201200101	10 E 800	411 256210 000	10 BMO - BANK OF MONTREAL	P-Card Payment AP Invoice	13.48
					06/21/2012-07/20/2012	
					Totals for 201200101	8,387.19

Totals for checks 489,427.20

3frdt101.p SCHOOL DISTRICT OF ALTOONA 8:52 AM 08/16/12 05.12.06.00.00-10.2-010073 Bi-monthly Check List (Dates: 08/02/12 - 08/15/12) PAGE: 17

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL	318,204.72	0.00	118,425.95	436,630.67
27	SPECIAL EDUCATION FUND	44,393.17	0.00	1,925.00	46,318.17
50	FOOD SERVICE	2,143.32	0.00	2,291.45	4,434.77
80	COMMUNITY SERVICE	280.34	0.00	0.00	280.34
99	Cooperative Programs	1,763.25	0.00	0.00	1,763.25
*** F	rund Summary Totals ***	366,784.80	0.00	122,642.40	489,427.20

****************** End of report ***************

3frdtl01.p SCHOOL DISTRICT OF ALTOONA 8:53 AM 08/16/12

05.12.06.00.00-10.2-01**90**0dent Activity Bi-monthly Check List (Dates: 08/02/12 - 08/15/12) PAGE: 1

CHECK	CHECK	K ACCOUNT		INVOICE	
DATE	NUMBER	R NUMBER	VENDOR	DESCRIPTION	AMOUNT
08/09/2012	7767	7 61 L 000 000 814212 000	EQUAL RIGHTS DIVISIO	work permits	60.00
				Totals for 7767	60.00
08/14/2012	7768	8 61 L 000 000 814415 000	FLEET FEET ON WATER	all conference shirts -	643.78
				BASEBALL	
				Totals for 7768	643.78
08/10/2012	???????	? 61 L 000 000 814303 000	WELLS FARGO CARD SER	Dance Team Supplies	1,149.96
				Totals for 201200057	1,149.96
				Totals for checks	1,853.74

3frdt101.p SCHOOL DISTRICT OF ALTOONA 8:53 AM 08/16/12 05.12.06.00.00-10.2-01**90**0dent Activity Bi-monthly Check List (Dates: 08/02/12 - 08/15/12) PAGE: 2

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
61 EXTRA CURRICULAR FUND	1,853.74	0.00	0.00	1,853.74
*** Fund Summary Totals ***	1,853.74	0.00	0.00	1,853.74

************************* End of report *******************

Bank Balances July 2012

GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

Wells Fargo Bank Beginning balance Receipts Disbursements Transfers in Transfers out Ending Balance	242,084.19 18,623.68 (1,104,803.39) 809,605.41 0.00 (34,490.11)
Wells Fargo Bank Savings Beginning balance Transfers in Transfers out Interest (June and July) Ending Balance	2,104,901.23 0.00 (809,605.41) <u>347.97</u> 1,295,643.79
State Government Pool Beginning balance Receipts Transfers in Transfers out Ending Balance	46,622.94 349,228.61 0.00 0.00 395,851.55
Wisconsin Liquid Asset Fund Beginning balance Interest (June and July) Ending Balance	2,146.17 0.00 2,146.17

GENERAL ACCOUNTS TOTAL \$1,659,151.40

Bank Balances July 2012

DEBT SERVICE FUND 39	
Wells Fargo Bank	107.044.66
Beginning balance	107,844.66
Receipts	0.00
Disbursements	0.00
Interest (June and July)	<u>27.04</u>
Ending Balance	<u>107,871.70</u>
State Government Pool	
Beginning balance	2,693.16
Transfers out	0.00
Interest (June and July)	<u>0.36</u>
Ending Balance	<u>2,693.52</u>
Wisconsin Liquid Asset Fund	
Beginning balance	4,289.09
Interest (June and July)	0.00
Ending Balance	4,289.09
FUND 39 TOTAL	\$ <u>114,854.31</u>
STUDENT ACTIVITY FUND 60	
Wells Fargo Bank	
Beginning balance	88,468.67
Receipts	420.91
Disbursements	(9,311.07)
Ending Balance	79,578.51
FUND 60 TOTAL	\$ <u>79,578.51</u>
Employee Benefit Trust Fund 73	
Mid America	
Beginning balance	382,913.70
Receipts	695,741.00
Disbursements	(696,689.59)
Quarterly Gains	0.00
Gain or Loss	<u>2,216.66</u>
Ending Balance	<u>384,181.77</u>

\$384,181.77

FUND 73 TOTAL



Orth, Joyce <jorth@altoona.k12.wi.us>

minutes

Cheri Meyer <buddha1969@sbcglobal.net>

Wed, Aug 8, 2012 at 8:24 PM

To: Teri Cihasky <tcihasky@altoona.k12.wi.us>, Scott & Dani Meyer <sdcmeyer@charter.net>, Melanie Engen <mengen@altoona.k12.wi.us>, Megan Kampa <12kammeg@altoona.k12.wi.us>, Ken Koopmann <split_1963@yahoo.com>, Joyce Orth <jorth@altoona.k12.wi.us>, joan Gard <jgard@altoona.k12.wi.us>, Ed Bohn <54skippy73@charter.net>, Bob Wilcox <wilcox.bob@mayo.edu>, Connie Biedron <cbiedron@altoona.k12.wi.us>

Minutes

Altoona Area Foundation Inc. August 8, 2012

Members present: Bob Wilcox, Dani Meyer, Ken Koopmann, Ed Bohn, Connie Biedron, and Cheryl Meyer

President Bob Wilcox called the meeting of the Altoona Area Foundation to order at

6:30 p.m. There was an introduction of our board to the new Superintendent of Altoona School District.

Secretary's Report-The secretary's report was approved as presented.

Treasurer's Report-The treasurer's report was approved as presented.

Promotion- Invitations to join our board are on hold pending updating of business correspondence. It was suggested to place more boxes, possible at Siker's Furniture or Mega Foods.

Scholarship/Awards- Parr Award- It suggested that maybe Connie could work with the guidance department to make sure our process and presentation is adequate.

Alumni Relations- Cheryl reported the class of 1967 had a 45th reunion. This included years 1966-1969. She invited the Alumni the opportunity to gift our group money. Don Winget along with Jim Hager gifted money. Thank-yous were mailed. Bob questioned if it was possible to ask more money than what was required for the food and gift it to the Foundation. It was consensus that it is better to ask and allow the alumni to make a choice. Ed is willing to ask at the 1973 reunion for donations via the invitation.

Star Grants-None

Old Business-

Dani updated us on the National History Day event. One parent contributed to fund the event. They may need to ask for funding earlier in the year.

Business correspondence, new stationary is needed. Brad Stuckert has agreed to print these for us.

Dani will get it formatted so others can view before it is printed. Brad has had little if no down time to

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print them. Dani will get it done before November.

New Business- There was discussion on if we should investigate being part of the Eau Claire Area Foundation and if Bob and Ken should meet with their representative. It was agreed we would like to have a special meeting in October to gather information about Foundations, fund raising and management. Bob will contact Brent Hafele to see if he could present at that meeting. Bob attended a Non-profit Seminar that covered many topics and felt it important for us to have more information before we make this decision. Cheryl indicated if we stay a separate entity a city council rep should be appointed.

AAF Webpage maintenance will continue through Joyce Orth. Bob is exploring if we could have some time of newsletter to connect through that site.

New board members need to have a board member sponsor. Ed Bohn was sponsored by Bob Wilcox. There was a motion by Dani Meyer with a 2nd by Ken Koopmann to approve Ed Bohn as a new Director of the board. He will represent the community.

Adjourn-The meeting was adjourned at 7:46 p.m.

Respectfully submitted by Cheryl Meyer Secretary AAF

2 of 2

Altoona Library Board Agenda Wednesday, August 15, 2012 8:30 A.M. in the library

- 1. Call Meeting to Order
- 2. Roll call for Library Board
- 3. Approval of Minutes
- 4. President's report
- 5. Approval of expenses
- 6. Budget
- 7. EC County Library Planning Committee
- 8. Closed session: discuss and consider convening into closed session pursuant of WIS Stat. 19.85 (1) (c) consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.
 - a. Library Director applications
 - 9. Librarian's report
 - a. Shared system update
 - b. Circulation
 - c. Programming
 - d. Self-Check update
 - 10. Schedule next meeting & items for the agenda.
 - 11. Adjourn

Future Reference: February: Review of Library Director May: Election of Officers June: Review of Library Director's contract November: Long range goal review

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Library Director at 839-5029 with as much advance notice as possible.



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720 715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION NONUNION NEGOTIATION COMMITTEE

August 16, 2012 District Board Room 3:15 p.m.

Agenda

- 1. Call to Order
- 2. Roll Call
- 3. Report of Notice
- 4. Anticipated Closed Session as per Section 19.85 (1)(e) Wisc. Statutes
 - a. Deliberating or negotiating the investing of public funds or conducting specified public business discuss contracts/salaries (Administration, District Office Staff, Supervisory Staff) 19.85 (1)(e)
- 5. Reconvene into Open Session and Take Necessary Action
- 6. Adjourn

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students.

We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.



Attend a complimentary, half-day workshop in August to hear directly from WASB Governance, Legal and Government Relations staff about recent and upcoming school accountability changes, and get insight into the questions you should be asking to ensure good decision-making in your district.

Governance session

Learn about the accountability reforms - new standards and tests, educator evaluations, data-based decision-making to name a few. And get a preview of what you will need to know about data to ask good questions and make good decisions in this new context.

Legal session

School districts are affected by a number of recent state and federal statutory and administrative law changes, case law developments and new DPI requirements. Learn more about these changes and how to address them in your district.

Government relations session

With the dust settling from the contentious recall elections, candidates for the fall elections will begin to make their pitch to voters. Learn about the state and local issues you should be talking about with your legislative candidates for the 2013-14 session.

Registration is free but required.

Deadline for registration: One week before event date.

Back to School Inservice Schedule 2012

(may be subject to change

Monday, August 27:

8:30-3:30

PLC Inservice for All Teachers

@ Cadott High School

Tuesday, August 28:

7:45-8:30

All Staff Breakfast

@ High School Commons

8:30-10:30

Welcome, Introductions, Bloodborne Pathogens

Training, TSA Update

@ High School Auditorium

1-2:30

Middle School Staff Meeting

@ MS LMC

1:30-3

High School Staff Meeting

@ Room 4220

2-3:30

Elementary Staff Meeting/

@ Elem LMC

Wednesday, August 29:

8-11:30

Build Your Own Curriculum Workshop,

@ High school Auditorium

1-3

Special Education Teachers & Aides

Meeting,

@ District Board Room

Please use any unscheduled time to work in your rooms.

You're Invited:



5:30—7 pm 10th Street Park

August 29



Shared Staff: Please make an effort to take in at least the beginning of each staff meeting for your assigned schools to check-in with the principal and pick-up any hand-outs.





The SkyPort dashboard is your one-stop portal for direct access to all of your favorite Skyward School Management System applications.

Now, you can take advantage of the many convenient features of SkyPort, all while generating revenue for your district! The SkyPort Revenue Program delivers dollars to your district by placing non-intrusive advertisements on your SkyPort dashboard. Each time school employees, students and parents access SkyPort, you collect advertising revenues. The program comes at absolutely no cost to you, and your only responsibility consists of providing full right-to-refusal for any advertisement.

With the SkyPort Revenue Program, earning money for your district becomes as simple as logging-in to your SkyPort dashboard. Contact your Skyward representative to learn more about this lucrative program, and start bringing in dollars to your district today!

What role does the district play in managing the revenue program?

None. The program is a hands-off, hassle-free opportunity for districts. You simply collect advertising revenues.

Who solicits the advertising and manages the program?

Skyward partner Big Mac Media solicits and manages the revenue program. Should you wish to help solicit advertisers, Big Mac Media always welcomes referrals. We can also supply you with program information for interested vendors.

How much money does my district receive from the generated ad revenues?

The answer to this question varies depending on the size of your district and SkyPort usage. Revenue program advertisers pay per impression, meaning that each time an ad displays on your SkyPort dashboard, the advertiser pays a certain fee. The more possible users and the more those users access SkyPort, the more revenue is generated. Please see the Projected Revenue Calculations guide for more information.



How can my district use the advertising revenues?

Skyward will automatically deduct all advertising revenues from your district's Annual License Fee (ALF). The money you save from the ALF can be used at the discretion of the district.

Do I have a say in who can or cannot advertise on my district's dashboard?

Absolutely. You have the right to refuse any advertisement. You can even create a list of pre-approved business types or advertising content standards.

Where on my dashboard do these advertisements appear?

Standard advertisement locations appear at the top left and along the bottom of the SkyPort screen. Additional advertisements can be placed on the top center and top right locations of the SkyPort dashboard.

Who will see these advertisements?

Each time a Skyward user—school administrator, teacher, parent or student—accesses SkyPort, they will see the advertisements.

Who will want to advertise on SkyPort?

Our research tells us that local businesses such as car dealerships, retailers, restaurants and community organizations will express avid interest in SkyPort advertising, as will national vendors such as book and music stores, clothing retailers and national chain stores.

How do I sign up for the SkyPort revenue program?

The SkyPort module already comes packaged with your Skyward School Management System. To begin the revenue program, simply contact your school's Skyward representative. If you have not implemented SkyPort into your current system, we will help you switch all Skyward portals over to SkyPort.

To learn more, visit www.skyward.com, or contact your local office.

Headquarters	Madison, Wisconsin	Stevens Point, Wisconsin	Michigan	Minnesota
800.236.7274	608.442.3160	715.344.3339	800.236.7274	888.753.7435
Pennsylvania	Illinois	Dallas, Texas	Austin, Texas	Indiana
724.934.8030	800.685.7274	469.524.0063	512.795.8500	317.774.2068



The Board recognizes that the increasing complexity of school district operations frequently requires procurement of professional legal services. Consequently, it shall retain an attorney or law firm for purposes of systematically securing such services when unavailable through the Wisconsin Association of School Boards (WASB) Legal Counsel.

The attorney and/or law firm retained by the Board shall be licensed to practice law in the State of Wisconsin and have knowledge and experience in Wisconsin school law. The attorney and/or law firm shall serve as legal advisor to the Board and administration.

A decision to seek legal advice or assistance on behalf of the school district shall normally be made by the Superintendent unless otherwise specified by the Board.

Individual Board members are not generally authorized to contact the District's legal counsel directly unless there is official Board action authorizing them to do so. However, if the need for legal advice concerns the employment or performance of the District Administrator, the Board President is authorized to contact the District's legal counsel. Such legal advice will be disseminated to all Board members.

This policy does not limit Board members and other school officials from contacting sources other than the District's legal counsel for general legal information. For example, Board members may contact the Department of Public Instruction or the Wisconsin Association of School Boards.

LEGAL REF.: 120.13(9)(m), 120.15, 19.015, 120.16(2), 19.85(1)(g) Wisc. Statutes

ADOPTED: 03/17/80

The School Board shall serve as the policymaking body for the District, operate within state and federal laws, and do all things reasonable to promote the cause of education, including establishing, providing and improving school district programs, functions, and activities for the benefit of students.

Vision

 The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.

Structure

- Establish policies, goals, and plans to support the vision.
- Set high standards for teaching and learning.
- Ensure progress toward the vision by providing the necessary financial and other resources and through feedback from students, parents, staff, and the community.
- Establish a management system that results in participation in decision making and encourage support quality approaches to teaching, learning, and leadership.

Duties

The Board SHALL:

- Have responsibility for the possession, care, control, and management of the property and affairs of the school district.
- Visit and examine the schools of the district; advise the educators and administrative staff regarding the instruction, government, and progress of the pupils, and exercise general supervision of the aforementioned.
- On or before the third (3rd) Monday in October:
 - a. determine the amount necessary to be raised to operate and maintain the schools of the School District of Altoona, if the electorate at the annual meeting has not voted a tax sufficient for such purposes for the ensuing school term. This will be certified by the school district clerk, and forwarded on or before the last working day in October to each appropriate municipal clerk. The same procedures are followed if it is deemed necessary to decrease the tax.
 - b. determine the amount necessary to meet any irrepealable tax obligations for other financial commitments not otherwise provided for. The school district clerk shall certify the amount apportioned to each municipal clerk.

- c. designate one or more public depositories in which the money belonging to the school district shall be deposited, and specify where the money shall be maintained (i.e. time deposits, demand deposits, or savings deposits). The interest shall be paid into the school district treasury.
- Keep the school buildings and grounds in good repair, suitably equipped and in safe and sanitary condition at all times.
- Keep the school buildings, equipment, and other property amply insured. If there are no funds in the school district treasury to pay the premium, the Board may execute a note for that purpose.
- Annually make an inventory of the school district property.
- Allow the use of the school buildings or grounds for the free discussion of public questions so far as such use does not interfere with the prime purpose of the school buildings or grounds.
- Allow free use of school property for any community non-partisan, non-sectarian, non-exclusive association, for the discussion of public questions for the promotion of public health.
- Provide books and school supplies for students and indigent children residing in the school district.
- Provide and maintain enough suitable and separate toilets and other sanitary facilities for both sexes at each school.
- Determine the school course of study with the advice of the State Superintendent.
- Establish rules scheduling the hours of a normal school day. The School Board may differentiate between the various elementary, middle, and high school grades in scheduling the school days.
- Require each student to present evidence of completed booster immunizations unless a parent/guardian submits a written waiver.

The Board MAY:

- Make rules for the organization, graduation, and government of the schools, including rules for student conduct and dress.
- Designate authority to the District Administrator or any principal or teacher to suspend a pupil or send notices or expulsion hearing in accordance with state laws.
- May expel a pupil from school whenever it finds a pupil guilty of repeated refusal to obey the rules or neglect in the same.
- Provide for accident insurance covering pupils in the school district.
 Such funds must be authorized by the annual meeting.
- Enter into agreements for the purchase, operation, and maintenance of land, buildings, and equipment with any city or state agency.
- Provide for education of the pupils on a tuition basis in an emergency condition such as destruction of school buildings, or if pupil counts exceeded 30 per classroom.
- Apply for, receive, and expend monies made available by an act of Congress.
- Exchange any teacher or administrator with another teacher or administrator employed by a school board in another state or county,

- or employed by another institute of education for a period of one year.
- Establish a reward not exceeding \$500.00 for information leading to arrest and conviction of persons who damage or destroy school property or who injure any person while at school or under the supervision of a school authority.
- Contract with or employ architects and engineers for the preparation of plans and specifications for school buildings, structures, and other improvements.
- Retain an attorney to represent the Board or school district in any action brought against the Board or district.
- Furnish school meals and ask for reimbursement by pupils and employees for the cost.
- Employ a public health nurse and licensed dentist who shall be under the supervision of the local board of health, the Department of Health and Social Services, registered nurses, and school nurses.
- Transfer title to any records to the state historical society, which are no longer needed or are of historical interest.
- Establish or provide for the provision of day care programs for children.
- Establish and maintain courses in industrial arts, home economics, agriculture, commercial subjects, and other such courses as determined necessary by the Board.
- Pay a membership fee to WASB (Wisconsin Association of School Boards) and the expenses of its representatives incurred while attending meetings or such organizations.
- Grant temporary use of school grounds, buildings, facilities, or equipment, including fees not to exceed actual costs, to any responsible person for any purpose when it does not interfere with school related functions. They shall charge a fee to any religious organization. Fees are to be paid to the school district treasury. The user is primarily liable, and the Board is secondarily liable for any damage to property or any expense incurred.
- (Subject to the annual or special meeting) approve the acquisition of real property, or acquire real or personal property, for ecological, agricultural, o vocational instruction, experimentation, or other school related purpose.
- Establish and maintain community education, training, recreational, cultural, or athletic programs and services, outside the regular curricular and extracurricular programs for pupils. They may also establish and collect fees to cover the costs.
- Solicit and obtain one or more options to purchase real property, and upon approval by the electorate at the annual or special meeting, exercise such option.
- Provide free lectures on educational subjects and for the further education of the adult residents. They may also purchase supplies to conduct lectures.

- Enter into leases for up to twenty (20) years for acquisition of cable TV or data processing services for educational purposes.
- Require an office or employee of the Board to give security in such form and amount as the Board determines, and may require at any time additional bonds and sureties for any officer or employee.
- Participate and enter into contracts with school boards and other governmental units under SAC 66.33(b) Wisc. Statute.
- Lease school sites, buildings, and equipment not needed to any person for any lawful use at a reasonable rental for up to fifteen (15) years, if approved at the annual or special meeting.
- Contract with a county handicapped education board for special education services. The costs are included in the district's shared cost under s. 121.07(6).
- (May) allow use of school buses to transport persons who are not pupils of the district as long as this does not interfere with the district pupil's needs. They will charge a fee for use to be equal to the actual cost. If the request is denied, the Board shall provide a written statement within fourteen (14) days. The vehicle MUST be insured.
- Transport indigent pupils who reside in the district and are not required to be transported under s. 121.54 (i.e. those receiving free lunches, AFDC supplements, etc.) with reasonable uniformity for public and private schools.
- Designate one or more persons as legal custodian(s) of the records.
- Borrow money and issue municipal obligations.
- Submit to the department proposals for participation in the vocational education instructor occupational competency program under s. 38.32.

Limitations

 The Board of Education can transact business that is legally binding on the district only when it is in regular session with a quorum present and its proceedings recorded in the minutes of the meeting. Individual members have status as board members only when acting formally as members of the Board while it is in regular session, or when specifically entrusted by the Board to carry out definite assignments.

ADOPTED: 12/17/79

Policy Development

The Altoona School Board's policy making duties are exercised through a sequence of steps: initiation, assembly of support material, holding of work sessions, drafting a policy statement, evaluation. These steps pertain only to the development of written policy as part of the Board's legislative role. Policies that have been formulated in formal negotiations with employee groups may be found in the respective contractual agreements.

Policy development includes initiation of new policy and the amendment or deletion of existing policy.

- 1. <u>Initiation</u>: Any person residing within the Altoona School District or employed by the school district may suggest or recommend policies in writing to the Policy Committee chairperson. The chairperson will obtain from the initiator a statement of need for the proposed policy.
- 2. <u>Assembly of Background Materials</u>: Within one month of policy initiation, the committee chairperson will gather the following types of information to prepare for further discussions:
 - a. The effect the proposal will have on administrators, students, teaching staff, community, and others.
 - b. The fiscal consequences of adopting the proposal.
 - c. Samples of similar policies, if any.
 - d. Provisions of state law, where applicable.
 - e. Suggestions as to how the policy will be implemented, enforced, and evaluated.
- 3. <u>Work Sessions</u>: The committee chairperson will prepare a summary of background material or information that will be distributed to the Policy Committee. The chairperson will schedule a committee meeting in consultation with the administrator. And effort will be made to ensure that persons most affected by the proposed policy can participate.
- 4. <u>Drafting Policy Statement</u>: The committee chairperson will draft a policy statement after a work session upon request of the committee or any board member. The District Administrator and/or Board President should consult the Board's legal counsel whenever applicable. This draft should be sent to board members, individuals, or groups who express interest in the policy, or who will be responsible for its implementation or subject to its action.

ADOPTED: 11/19/90

Policy 153 (formerly AFA)

Evaluation of Board Operational Procedures and Personal Self-Evaluation

The Altoona Board of Education recognizes the need for evaluation of its operational procedures. The goal is to improve the operation of the School Board as it carries out its legal and advisory responsibilities, most importantly, being an accountable force for quality education.

The Board will establish a process and evaluation instrument to assess its own performance. The evaluation instrument will review all areas; a rating scale will be used to determine the major strengths and weaknesses. From this evaluation, ways to enhance the strengths and improve the weaknesses will be developed. The Board, at its discretion may have others use the instrument to rate the Board.

The Board also recognizes the need for personal self-evaluation. The information obtained from completing this evaluation is for the individual Board member's personal enrichment and can be utilized in the formulation of goals and objectives.

These evaluations shall be completed each February. The data from the previous year's operational procedures evaluation should be used to assess whether progress has been made in the predetermined areas of weakness.

CROSS REF.: Rule 153

ADOPTED: 08/06/90

The School Board shall meet at least once each month for the purpose of conducting official business. The date, time and location of the regular Board meetings shall be determined for the upcoming year (July through June) in the month of May. Thereafter a scheduled regular meeting may be modified at a later time by a majority vote of the Board.

Three (3) members present and voting shall constitute a quorum.

The Board President shall start all meetings at the appointed hour. The Board shall act on the minutes of previous meetings, the bills to be paid, and other matters brought before it as per the agenda and public notice. The order of business established on the prepared agenda shall be followed, unless altered by a majority vote of the Board members present at the meeting under a consent agenda process.

Board member and public notice of regular Board meetings shall be given in accordance with state law and established Board policies.

LEGAL REF.: 120.11(1), 19.81(2), 19.83, 19.84, 19.95 Wisc. Statutes

ADOPTED: 11/17/80

About 2011 Wisconsin Act 114 (Senate Bill 2)

2011 Wisconsin Act 114 (Senate Bill 2) was enacted by the state legislature and signed into law by the governor. The new law was effective immediately when it was published by the secretary of state. The bill:

- Extends the open enrollment application period from three weeks to three months.
- Provides the following exceptions to the open enrollment application period:
 - o For students who have been the victim of a violent criminal offense.
 - o For students who have been homeless in the current or immediately preceding school year.
 - o For students who have been the victim of repeated bullying or harassment.
 - For students whose place of residence has changed as a result of military orders.
 - For students who have moved into the state.
 - For students whose place of residence has changed as a result of a court order or custody agreement or who have been placed in or removed from a foster home or a person other than the pupil's parent.
 - o If the student's parent, the nonresident district and the resident district all agree the transfer is in the best interest of the child.
- The bill has many timelines and details, so it should not be assumed that the above description includes all criteria and requirements.

Exception Applications for Approval

Nonresident Students (Applications IN) – Please approve the following Exception Applications:

Grade:	Resident District:	Exception Reason:	Application Date:
10	Eau Claire	Bullying	8/8/12
10	Chippewa Falls	Bullying	8/8/12
10	Eau Claire	Bullying	8/13/12
K	Eau Claire	Best interests of child; sibling attends at Pedersen already	8/13/12

The nonresident school board may only deny an application for the following reasons:

A nonresident school district may deny open enrollment for the following reasons:

- Space is not available in the school, program, class or grade the student would attend.
 [Wis. Stats. § 118.51 (5) (a) 1.]
- The student is currently expelled and the expulsion will extend into the school year for which the application is submitted. [Wis. Stats. § 120.13 (1) (f)]
- The student has been expelled during the current or preceding two school years for certain conduct specified in statute. [Wis. Stats. § 118.51 (5) (a) 2.]
- The student was habitually truant from the nonresident district during any semester in the current or previous school year. [Wis. Stats. § 118.51 (5) (a) 3.]
- The special education or related services required by the student's individualized education program (IEP) are not available in the nonresident school district or there is no space in the special education or related services required by the student's IEP.
 - [Wis. Stats. § 118.51 (5) (a) 4.]
- The student has been referred for a special education evaluation but has not been evaluated. [Wis. Stats. § 118.51 (5) (a) 6.]

SPECIAL EDUCATION SERVICES COOPERATIVE AGREEMENT

2012-13 School Year

66.0301 Cooperative Between Menomonie School District and Altoona School District

SCHOOL BOARD RESOLUTION

"Whereas the following school districts have disabled children, and whereas it appears that the educational interests of all children in these school districts will be served best by the districts joining together to offer special services, as authorized by the Department of Public Instruction, to meet the needs of students with disabilities."

"It is hereby resolved that the school boards of Menomonie and **Altoona School District** agree to establish and maintain, on a cooperative basis, the special education services of Instructor of the **Visually Impaired**, pursuant to the Chapter PI 14, Section 66.0301 of the Wisconsin Statutes."

CONDITIONS

Pursuant to a resolution adopted by the school districts of Menomonie and **Altoona School District** mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

- 1. That said above parties agree and contract for the cooperation of the special education service, Teacher of the Visually Impaired, as hereinafter set forth;
- 2. That the School District of the Menomonie Area be the operator and fiscal agent;
- 3. That Menomonie, as the fiscal agent, will include all program expenditures and receipts in Fund 27 of the Wisconsin Uniform Financial Accounting Requirements (WUFAR).
- 4. That the cost to the participating districts district be determined prior to June 30th, annually, on the basis of participation and state aid reimbursements determined in the same manner and paid to the participating school districts;
- 5. That estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;
- 6. That variations from the budget will require prior approval of the participating school districts hereto;
- 7. That unemployment compensation for the Special Education instructor will be the responsibility of the participating districts and based on percentage of use;
- 8. That the participating district agrees to prepay the host district according to the following schedule: Two installments-the first beginning in October 2012 and the second in February 2013. Billings will reflect 50% of the original estimated budget. An audited statement revealing

either balances due or refunds will be issued to **Altoona School District** after the determination of actual program costs.

- 9. That Menomonie, as the fiscal agent, agrees to file the required financial report with the Department of Public Instruction;
- 10. That each district agrees to a calendar of 191 days length for program operation;
- 11. That the Service Contract Breakdown attached hereto and incorporated herein by reference includes the plan for operation and payments to the School District of the Menomonie Area by the school districts listed above; and

That notice of intent to non-renew this agreement by any participating district be in conformance with timelines prescribed in the Wisconsin Statutes 118.22 (2).

Teacher: Kimberly Winchester

Program Cost Estimate: \$12,902 (.2 FTE) and \$250 administrative/accounting cost

**MILEAGE will be reimbursed by Altoona School District directly to the employee listed above. Menomonie School district will not be responsible for reimbursement of mileage related travel to and from or for Kimberly Winchester in her travel for Altoona School District.

Payment Schedule:

First Payment Due: 10/31/12 of \$ 6,576.00 Second Payment Due: 2/28/13 of \$ 6,576.00

Operator of Cooperative (Menomonie Area School District)					
District Administrator/Date	School Board President/Date				
School District of Altoona					
	School Board President/Date				